

OFFICE OF THE EXAMINERS

The University of Chicago

FOUNDED BY JOHN D. ROCKEFELLER

October 20, 1905.

Gift
My dear President Harper,-

In accordance with a recent request received from you I am sending to you an analysis of the secondary schols from which students have come to us this fall.

Yours sincerely,

H. J. Miller

The University of Chicago
FOUNDED BY JOHN D. ROCKEFELLER

October 20, 1908.

My dear President Harper, -

In accordance with a recent request received
from you I am sending to you an analysis of the secondary
schools from which students have come to us this fall.

Yours sincerely,

Edmund

AUTUMN QUARTER, 1905.

 Number of Students admitted from Schools in Coopera-
 tion with the University of Chicago.

AFFILIATED ACADEMIES

	Boys	Girls
The University hs	17	16
Morgan Park Academy	14	
Dearborn Seminary		1
Frances Shimer Academy		3
Harvard School	6	
Kenwood Institute		2
Culver Academy	2	
University School for Girls		
Wayland Academy	1	
	40	22
		Total 62

CHICAGO HIGH SCHOOLS

Austin hs		2
Calumet hs	2	3
Englewood hs	8	15
R.T.Crane Manual Tr.hs	1	
Hyde Park hs	13	24
Jefferson hs	1	
Lake hs	2	2
Lake View hs	1	
Jno.Marshall hs	2	1
Medill hs	3	
N.West Division hs	4	
Robert Waller hs	4	3
South Chicago hs		1
Wendell Phillips hs	5	15
William McKinley hs		
Mrs. Starratt's School for Girls		1
	46	67
		Total 113

AUTUMN QUARTER, 1905.

Number of Students admitted from Schools in Coopera-
tion with the University of Chicago.

APPILIATED ACADEMIES

	Boys	Girls
The University hs	17	16
Morgan Park Academy	14	
Dearborn Seminary		1
Frances Shimer Academy		3
Harvard School	6	
Kenwood Institute		2
Culver Academy	2	
University School for Girls		
Wayland Academy	1	
Total 22	40	22

CHICAGO HIGH SCHOOLS

	Boys	Girls
Austin hs	2	2
Cainest hs	2	2
Englewood hs	8	12
R.T. Crane Manual Tr. hs	1	
Hyde Park hs	12	24
T Jefferson hs	1	
Lake hs	2	2
Lake View hs	1	
Thos. Marshall hs	2	1
Medill hs	3	
N. West Division hs	4	
Robert Walter hs	4	3
South Chicago hs	1	1
Wendell Phillips hs	5	12
William McKinley hs		1
Mrs. Starratt's School for Girls		1
Total 112	67	65

COOPERATING SCHOOLS OUTSIDE OF CHICAGO.

	Boys	Girls
Anderson, Ind. hs	1	
Auburn, Ind. hs		1
Armour Academy	3	
Benton Harbor, Mich.hs	2	
Blees Milt. Academy, Mo.	2	
Bloomington hs	1	
Blue Island hs		2
Chicago Heights hs	1	
Cleveland(Central)hs	1	
Clyde hs	2	
Solorado Springs hs	1	
Council Bluffs hs	1	
Dallas, Tex. hs	1	
Danville hs		1
Davenport hs	1	1
DeKalb hs	1	
Denver(E.S)hs	1	
DesPlaines hs	1	1
Dixon hs	1	
Dubuque hs		1
DuQuoin hs	2	
Elgin hs		4
Elgin Academy		1
El Paso, Texas, hs	1	
Evansville, Ind., hs		1
Ft Dodge, Ia. hs	1	1
Ft Scott, Kans., hs	1	
Ft Worth, Tex., hs		1
Freeport hs	2	
<i>Galveston, Tex., hs</i>	1	
Galveston, Tex., hs		2
Geneseo hs		1
Goshen, Ind.hs	3	1
Grand Rapids, Mich.,hs	1	1
Harvey hs		2
Hinsdale hs		2
Indianapolis Man.tr.hs		2
Indianapolis, Girls' Classical		1
Ishpeming, Mich., hs	1	
Jefferson City, Mo.,hs	1	
Joliet hs	1	
Kansas City, Kans.hs	1	
Kansas City(Central) Mo.		1
Keokuk hs	1	

COOPERATING SCHOOLS OUTSIDE OF CHICAGO.

Boys	Girls	
1		Anderson, Ind. ha
1	1	Auburn, Ind. ha
3		Armour Academy
2		Benton Harbor, Mich. ha
2		Bless Will. Academy, Mo.
1		Bloomington ha
	2	Bine Island ha
1		Chicago Heights ha
1		Cleveland(Central) ha
2		Clyde ha
1		Colorado Springs ha
1		Council Bluffs ha
1		Dallas, Tex. ha
	1	Danville ha
1	1	Davenport ha
1		DeKalb ha
1		Denver(W.S.) ha
1	1	DePue ha
1		Dixon ha
1	1	Dubuque ha
2		Duquoin ha
	4	Elgin ha
	1	Elgin Academy
1		El Paso, Texas, ha
	1	Evansville, Ind., ha
1		Ft Dodge, Ia. ha
1		Ft Scott, Kans., ha
1		Ft Worth, Tex., ha
2		Freeport ha
	2	Galveston, Tex., ha
1		Geneseo ha
1		Goshen, Ind. ha
1		Grand Rapids, Mich., ha
2		Harvey ha
2		Hinsdale ha
	2	Indianapolis Man. tr. ha
1		Indianapolis, Girls' Classical
1		Ishpeming, Mich., ha
1		Jefferson City, Mo., ha
1		Joliet ha
1		Kansas City, Kans. ha
1		Kansas City(Central) Mo.
1		Keokuk ha

Lake Forest Sch. for Boys	1	
LaPorte hs		1
LaGrange, Ill. hs	1	1
LaSalle hs	1	
Leadville, Col. hs		1
Louisville Boys' hs	2	
Louisville Girls' hs		4
Leavenworth, Kans., hs	1	1
Lewis Institute	2	2
Manitowac, wis., hs	1	
Mendota hs	1	
Michigan City hs		1
Milwaukee (E.S.) hs		1
Milwaukee-Downer c		1
Minneapolis (E.S.) hs	1	
Monmouth hs	1	
Morgan Park hs		4
Oak Park hs	2	1
Omaha hs	1	
Ottawa hs	1	
Ottumwa, Ia., hs		
Peoria hs	1	
Pontiac hs		1
Pueblo (Central) hs		1
Princeton hs	1	
Quincy hs	1	1
Racine hs		1
Riverside hs		1
Shattuck School, Faribault,	2	
Sioux City hs	3	1
South Bend hs	1	1
South Belvidere hs	1	
Springfield hs		2
Steele hs (Dayton)	1	
St Louis (Central) hs	1	
Sycamore hs		1
Toledo (Central) hs	2	
Topeka hs	1	
Wheaton hs	2	
	70	56
		Total 126

Wheaton ha	2	1	
Topeka ha	1		
Toledo(Central) ha	8		
Sycamore ha		1	1
St Louis(Central) ha	1		
Steele ha(Dayton)	1		
Springfield ha	8		
South Belvidere ha	1		
South Bend ha	1		
Stoax City ha	3		
Shattuck School, Fairbault,	3		
Riverside ha		1	1
Racine ha		1	
Quincy ha	1		
Princeton ha	1		
Pueblo(Central) ha		1	1
Pontiac ha			1
Peoria ha	1		
Ottawa, Ia., ha			
Ottawa ha	1		
Omaha ha	1		
Oak Park ha	3		1
Morgan Park ha		1	4
Monmouth ha		1	
Minneapolis(S.S.) ha	1		
Milwaukee-Dowager			1
Milwaukee(S.S.) ha			1
Michigan City ha			1
Menota ha	1		
Menitowoc, Wis., ha	1		
Lewis Institute	3		2
Leavenworth, Kans., ha	1		1
Louisville Girls' ha		1	4
Louisville Boys' ha	3		
Leadville, Col. ha			1
Lassalle ha	1		
Laramie, Wyo., ha	1		
Lafayette ha	1		
Lake Forest Sch. for Boys	1		

Total 135

SCHOOLS NOT IN COOPERATION WITH THE UNIVERSITY OF CHICAGO
FROM WHICH STUDENTS WERE ACCEPTED.

	Boys	Girls
Aberdeen, N.D.hs	1	
Academy of our Lady		2
Ashland, Wis. hs	1	1
Avon hs		1
Birmingham, Ala., hs		1
Charlevoix hs		1
Chicago Latin School	1	
Crown Point, Ind., hs	1	
Dallas & Patton sm, Tex.		1
Devil's Lake, N.D.hs	1	
Ennis, Rex., hs	1	
Escanaba, Mich. hs		1
Eureka hs	1	
Fargo hs	1	
Flora hs	1	
Forest Park Univ.	1	
Ft Collins, Col. hs		1
Ft Smith, Ark. hs	1	1
<i>Govanda, N.Y. hs</i>	1	
Galena hs	1	
Guadalupe c	1	
Hamilton, O. hs	1	
Hammond, Ind. hs		2
Harlan, Ia., hs		1
Honeye Falls, N.Y.hs	1	
Hoopeston hs		1
Huntingburg, Ind., hs	1	
Iron Mt. Mich., hs	1	
Josephinum Academy		1
Kahoka, Mo., hs		1
Kemper Hall, Kenosha		1
Kewanee hs		1
Lena hs	1	
Lisbon, N.D., hs	1	
Litchfield hs	1	
Loring School Chicago		1
Marietta Academy, O.		1
Minden, Neb. hs	1	
Momence hs		2
Monmouth Academy	1	

SCHOOLS NOT IN COOPERATION WITH THE UNIVERSITY OF CHICAGO

FROM WHICH STUDENTS WERE ACCEPTED

Girls	Boys	
1	1	Aberdeen, N.D. hs
2		Academy of Our Lady
1	1	Ashtabula, W. Va. hs
1		Avon hs
1		Birmingham, Ala., hs
1		Charlevoix hs
	1	Chicago Latin School
	1	Crown Point, Ind., hs
1		Dallas & Patton am. Tex.
	1	Devil's Lake, N.D. hs
	1	Ennis, Tex., hs
1		Escanaba, Mich. hs
	1	Eureka hs
	1	Fargo hs
	1	Flora hs
	1	Forest Park Univ.
1		Ft Collins, Col. hs
1	1	Ft Smith, Ark. hs
	1	Galesburg hs
	1	Guadalupe c
	1	Hamilton, O. hs
2		Hammond, Ind. hs
1		Harlem, Ia., hs
	1	Honey Falls, N.Y. hs
1		Hopkinton hs
	1	Huntingburg, Ind., hs
	1	Iron Mt. Mich., hs
1		Josephine Academy
1		Kahoka, Mo., hs
1		Kemper Hall, Kenosha
1		Kewanee hs
	1	Lena hs
	1	Lisbon, N.D., hs
	1	Litchfield hs
1		Loring School Chicago
1		Marquette Academy, O.
	1	Miner, Neb. hs
2		Monmouth hs
	1	Monmouth Academy

Mont Clair, N.J. hs	1	
Mt. Carroll hs		2
Mt Pulaski hs		1
Mt Vernon hs		1
Mt Vernon, N.Y., hs	1	
New Mexice hs	1	
North Belvidere hs		1
North Bend, Neb. hs	1	
Northwestern Academy	2	
Opdyke hs	1	
Owensboro hs	1	
Oconomowoc, Wis. hs	1	
Oskaloosa, Ia., hs	1	
Ovid, Mic., hs		1
Paris hs	1	
Petersburg hs	1	
Portland, Ore., hs		1
Rensselaer, Ind., hs	2	
Salem hs	1	
Salt Lake City, Utah, hs	1	
Seattle, Wash., hs	1	
Sheridan, Ind., hs	1	1
Springfield, O., hs		1
Spring Valley, Minn., hs	1	
Stanton, Neb. hs		1
St Clara's Acad., Wis		1
St James hs		2
St Bernards hs		2
St Joseph Seminary		1
St Patricks Academy		1
St Xaviers Academy		1
Superior, Wis., hs	1	/
<i>St Marys School</i>		
Tudor Hall, Indianapolis		1
Upper Sandusy, O., hs	1	
University School, Louisville,	1	
Wa-Keeney, Kans., hs		1
Warsaw, N.Y., hs	1	
Waterman Hall, Ill.		1
Whiting, Ind., hs	1	1
	47	46
		Total 91

GRAND TOTAL

From affiliated schools 62

From cooperating " 239

From schools as tests 91

393
393 Autumn Quarter 1905

319 Autumn Quarter 1904

From schools as listed 91

From cooperating " 239

From affiliated schools 62

GRAND TOTAL

47 44 Total 91

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Whiting, Ind., ha

Waterman Hall, Ill.

Warsaw, W.Y., ha

Wa-Kenney, Kans., ha

Louisville,

University School,

Upper Sandway, O., ha

Tutor Hall, Indianapolis

Superior, Wis., ha

St. Xavier's Academy

St. Patrick's Academy

St. Joseph Seminary

St. Bernard's ha

St. James ha

St. Clara's Acad., Wis

Stanton, Neb. ha

Spring Valley, Minn., ha

Springfield, O., ha

Sheridan, Ind., ha

Seattle, Wash., ha

Salt Lake City, Utah, ha

Salem ha

Rensselaer, Ind., ha

Portland, Ore., ha

Petersburg ha

Paris ha

Oviss, Wisc., ha

Oaklona, Ia., ha

Oconomowoc, Wis., ha

Owensboro ha

Odyke ha

Northwestern Academy

North Bend, Neb., ha

North Belvidere ha

New Mexico ha

Mc Vernon, W.Y., ha

Mc Vernon ha

Mc Pulaski ha

Mc. Carroll ha

Mont Clair, W.I., ha

Affiliation
Affiliation

At a conference of gentlemen interested in the affiliated work of the University of Chicago and including Messrs. Small, Abbott, Schobinger, Grant, Mann, Orr, Carman, the following suggestions were made:

1. That the University organize a system of Examiners which should include a representative of each of the departments of the University, this representative to act for the University in all matters relating to examinations of affiliated schools.
2. That the Examiner of the University be requested to prepare bills for the charges against affiliated schools during the past year for the cost of examinations.
3. That during the coming year course examinations be given in the affiliated schools as during the past year, namely, at the end of every six weeks, and that in these examinations the papers should be set by the instructor and submitted to the University for approval. Still further, that the written papers of the students of the third and fourth years be read, not as heretofore by instructors in the schools, but at the University, the cost of the same to be charged to the school.
4. That those having ~~it~~ in charge the approval of papers in the various departments be requested to visit the schools and come in contact with the instructors.
5. That those representing the different departments be requested to hold meetings at which the instructors in the affiliated schools should be present, it being understood that such meetings should consist of those representing a given department.
6. That each academy be requested to hold a so called

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4. That those having in charge the approval of papers in the various departments be requested to visit the schools and come in contact with the instructors.
5. That those representing the different departments be requested to hold meetings at which the instructors in the affiliated schools should be present, it being understood that such meetings should consist of those representing a given department.
6. That each academy be requested to hold a so called

commencement at the end of the year, this commencement to be formal and official.

7. That a register of University Academies be issued to include a circular of information of each of the academies, and that to this end such circulars be prepared in uniform style.

8. That the courtesies of the University to instructors in affiliated academies be increased as largely as possible.

9. That there be a more formal recognition of instructors in the academies, and that to this end a list of the instructors with their scholastic records be submitted to the Board of Administration of Affiliated work and passed upon by the same, and that in the future in the case of all additions, the names be considered conjointly by the University and the managers of the Academy.

James

10. That each Academy be requested to send to the Convocations of the University a delegation of its students, said delegation to consist of seven or nine or more, according to the desire of the faculty of the academy, and that these students be given seats especially reserved.

11. That hereafter the conduct and responsibility of the Principal's Conference held semi-annually be placed largely in the hands of the faculties of the affiliated academies.

12. That a regular meeting once a Quarter be held of all instructors in affiliated academies for the discussion of matters especially connected with the affiliated work.

13. That the University arrange for a public exhibition or contest in which students of the various academies should take part, this meeting to be held under the auspices of the University.

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Administration of Affiliated work and passed upon by the same,

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9. That there be a more formal recognition of instructors

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8. That the committees of the University to instructors

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7. That a register of University Academies be issued to

formal and official.

commencement at the end of the year, this commencement to be

Board of Affiliation
The accompanying document has passed the Committee on Admission and is submitted to the Board of Affiliation for consideration.

PARTIAL AFFILIATION

1. Any academy or high school that desires may, with the approval of the Board of Affiliation, form the relation of partial affiliation with the University.

2. A University delegate (assistant examiner) will visit such schools from time to time, becoming familiar with the teachers, equipment, methods, and students fitting for college; and in this work he may from time to time be assisted by representatives of the various departments of the University.

3. Graduates of a partially affiliated school who have completed the work required for admission to the Academic Colleges of the University, may be admitted to such colleges under the following conditions:

1) That the University delegate approves the quantity and quality of their instruction.

2) That in the opinion of the University delegate and of the principal of the school the scholarship of said students is of a high character.

Note. By "scholarship of a high character" is meant that the student maintains in each of the subjects required for admission a standing which would place him in the first third of an average class.

4. Such admission from partially affiliated schools is provisional and probationary, and in case any student shows deficient training in any subject the admission in that subject may be cancelled and an examination required before work in that department can be continued.

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The University of Chicago.

T. W. GOODSPEED, Secretary.

1212 CHAMBER OF COMMERCE BUILDING, COR. LA SALLE AND WASHINGTON STS.

Chicago, July 17 1891.

Dear Dr. Harper,

"I have received from the Mount Canole Female Seminary a proposition to turn over the Seminary property buildings, library, etc. & about 20 or 24 acres of ground to the Am. Bap. Ed. Soc'y or to the University, & to furnish the money to pay an agent for raising \$40,000. toward an endowment of \$50,000, the Ed. Soc'y furnishing \$10,000; the money is advanced by Mr. Sherman on behalf of the Seminary to be returned to her after the \$50,000. endowment has been secured.

The University of Chicago.

J. W. DOUGLASS, Secretary.

1515 Chestnut St. Chicago, Ill. U.S.A. and Washington D.C.

Chicago July 12 1891

Dear Dr. Harper,
I have received from the Mount Carmel
Monks a proposition to purchase
the University Library, the
books, etc. for a sum of
\$10,000. The University
is to furnish the money to pay
an agent for raising \$20,000.
The Ex. Com. is furnishing
\$10,000; the money is advanced
of Mr. St. Louis on behalf of the
University to be returned to
the office of the Ex. Com.
for their benefit.

The University of Chicago.

T. W. GOODSPEED, Secretary.

1212 CHAMBER OF COMMERCE BUILDING, COR. LA SALLE AND WASHINGTON STS.

2 Chicago, 1891.

Mr. Mrs. Steiner will without doubt lease the Seminary \$100,000, for its further endowment. This could be placed beyond recall or change in the negotiations.

The School would be a preparatory School of the University for young ladies. - perhaps

The Steiner Institute or Seminary of the U. of C.

The School is flourishing. has a large attendance of students & a wide circle of friends & patrons. Many of these people of means who might take a liberal interest in seeing the institution made a part of the University

The University of Chicago.

T. W. GOODSPEED, Secretary.

1212 CHAMBER OF COMMERCE BUILDING, COR. LA SALLE AND WASHINGTON STS.

3 Chicago, 1891.

Gates & I will talk it over
& he will tell you how it
looks.

This is my third to
you to day." Remain as
when I wrote last,
Yours truly,
T. W. Goodspeed

I shall probably leave Monday
night.

The University of Chicago

T. M. DOUGLASS, Secretary.

1115 CHURCH OF CHRIST, BUREAU, FOR THE SALE AND WAIVER OF THE

1891

3 Chicago

Patience & John told it over
a he will tell you for it
book.

This is my third to
you to day. Johnson as
John & John told
you that
W. H. H. H. H.

John & John told it over
a he will tell you for it

The University of Chicago.

T. W. GOODSPEED, Secretary.

1212 CHAMBER OF COMMERCE BUILDING, COR. LA SALLE AND WASHINGTON STS.

Chicago, July 20 1891.

Dear Dr. Harper.

Gates reports that he had a most satisfactory interview with you & is evidently feeling warmly & cordially toward you & toward our cause. He has no doubt written you about his interviews at Cleveland.

I am just starting for the woods.

Write me hereafter tell you sail at Minocqua Wis.

The enclosed on affiliation is in your department & I send it to you to answer. We have a meeting of Bldg. Com. in an hour. But Mr. Cobb

oming to a misunderstanding
has not made much ad-
vance. We can at least urge
him on by meeting & this we
will do.

Please talk over with Father
the Missouri Cancellation matter
when you are here
next week."

Yours truly,
T. W. Woodruff

Minocqua, Wis.

July 27. 1891

My Dear Doctor,

"Your last is at hand.
It will be better to delay the
historical bulletin till your
return. There will be more
to say then on the topics
you suggest. I will mean-
time write up the material
you have given me & whatever
else seems important. & it
can go to press within a week
after your return

Beside it will be enough
to send out the Academy
bulletin in August. Mr.
Mildrum is writing the ad-
dresser or is all ready to
begin.

I have written to Mr. Ryerson

Memphis, Mo.
Sept 25. 1891

My Dear Brother,

Your last is received
It will be better to check the
historical Bulletin the year
return. There was no more
to say than on the topics
you suggest, I have
taken note of the material
you have given me & what
else seems important. I
will go to work on it as soon
after your return
possible. It will be enough
to send out the December
Bulletin in August. Mr.
Melburn is waiting the ad-
dress or is all right
Yours,
John Mather to Mr. Quinn

Mt. Pleasant, Pa., June 27, 1892.

President Wm. R. Harper,
Chicago.

My dear Sir:

*Answer
W.R.H.*

*Objections
to Affiliation*

In answer to your recent inquiry as to what were the objections in the way of this Institute affiliating with Chicago I may say that several such objections seem to exist. The first and most difficult of adjustment seems to be the curriculum. Every community has its own favorite studies, and it will be difficult to change to suit the several communities. The special difficulty is the four years of Latin, Greek, Mathematics, modern languages, and Science, necessary to enter. The Four year requirements have not crossed the Hudson successfully, and from replies to a letter I sent to heads of institutions I doubt very much whether such requirements are going to become popular this far west, unless it might be through the efforts of the University. Our students can enter half of the colleges before completing our three years course. We lose students in this way. It would be a decided gain to have ~~three~~—four years, but as fully half of our students would go to colleges of other denominations they would have no use for their four years, and many of them would not come on that account. Our students can enter Princeton ^{now} with conditions which they can work off the first vacation.

Chicago, Ill., June 12, 1881.

My dear Sir,

Thank you for your letter of the 10th inst.

Chicago,

June 11, 1881.

In answer to your recent inquiry

on the subject of the Chicago Convention, I have the honor to

inform you that the Chicago Convention will be held at

Chicago, Ill., on the 1st and 2nd of July next.

The Convention will be held at the Chicago Convention

at the Chicago Convention, and it will be difficult to

change to suit the several committees. The special

difficulty is the four years of labor, which, however,

gives language, and science, necessary to enter. The four

conventions have not crossed the sea successfully.

and now before me I have to face the question

I have very much to do, and I have to do it

before the 1st of July, which is not a long time

to do it. I have to do it, and I have to do it

and I have to do it, and I have to do it

and I have to do it, and I have to do it

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Lafayette admits our students on certificate², and it is not infrequent that students from our classes skip a year when leaving us. These latter of course go to such schools as Bathany college, Heidelberg, and the like. One young man left a year before graduating and entered Sophomore at Bethany. I am no friend of such colleges, but we must keep up a supply of students and unless we offer new inducements I am sure they will leave us for shorter-cut colleges.

Another matter that concerns me personally is the state of education in Penna. We need to combine all our forces in the best possible manner to evolve a stronger educational confiction. Bucknell must do good college work and needs support. It is by a special effort that the present large numbers are kept up. Our eighty thousand Baptists cannot maintain more than one college student to the thousand if the requirements are high, unless we are strong enough to draw outsiders, as we have not yet done except by the force of locality or acquaintance. If our academies are made stronger and the college a fit place for them to fit for the University we may be useful, as well as a helper to Bucknell, which we could hardly be to any other institution.

May I ask what is meant by affiliation to us and to

the University of Chicago? What labor, service and cooperation is implied on our part, including expenses; and what service will the University assume in the way of examinations, diplomas, curricula, visitations, &c?

I hope Bucknell may be able to render a service similar to that which is proposed by the University to the academies of this state. If not we may be as useful to Penna. and of more general use, as well as receive more needed assistance in elevating scholarship by some other alliance.

Very truly,

Levy Stephens

*Final report
of committee*

EXECUTIVE SESSION OF DEANS AND PRINCIPALS WITH BOARD OF AFFILIATIONS,

Friday, November 10, 1899. (Haskell Oriental Museum,

Faculty Room, 3 P.M.).

Committee drawing

ORDER OF BUSINESS.

1. Reading of Minutes of the May meeting.
2. Unfinished Business.

(1) Report of Committee appointed November 4, 1898 to consider plans and forms for a regular report from the affiliated schools, with power to act. Committee: J. G. Grant, Chairman; E. O. Sisson, F. J. Miller.

✓ (2) Report of Committee appointed May 13, 1899 to prepare a report upon the following resolution: That there be two standards in the High School, one for graduation and one for recommendation to college.

Committee: J. H. Norton, Chairman; J. C. Hanna, E. G. Coole, J. O. Leslie, J. E. Armstrong.

(3) Report of committee appointed May 13, 1899 to consider the relation of all studies in the affiliated academies to the University standards.

Committee; E. O. Sisson, Chairman; W. R. Trowbridge; W. J. Chase.

3. New Business.

✓ (1) Report of Dean of Affiliations upon the October admissions, conditions, scholarships, &c.,

(2) The practical handling of the certificates for admission, from standpoint of school and University.

✓ (3) The recommendation of scholars for scholarships.

(4) The desirability of a contest of secondary school students in other departments of work than public speaking, e.g. Mathematics,

Miller

J. L. Under Miller

EXECUTIVE SESSION OF DEANS AND PRINCIPALS WITH BOARD OF AFFILIATIONS

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Faculty Room, S. P. M.).

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Latin, English Composition, Athletics, &c.

(5) Is any regular printed communication between the University and the schools possible or desirable? How can better knowledge of the University as to its privileges offered, and its requirements, be secured to the instructors and students in the schools?

(6) How can the University secure a better and a juster knowledge of the schools?

(7) It is proposed to make the December number of the Record an affiliation number, in which will be published the proceedings of this conference and other material of interest to secondary schools. (Dec. 8)

(8) Appoint committee on date and topics for discussion at May meeting of Presidents, Principals, and Deans.

*Westcott, Chase, Schobbs,
Armstrong + French.*

AFFILIATED SCHOOLS

Frances Shimer Academy

William Parker McKee, Dean, and Instructor in History
Lina B. James, Lady Principal, and Instructor in Latin and Greek
Sarah Emma Wallace, Instructor in Science and Mathematics
Sarah Hostetter, Instructor in Domestic Science

Bradley Polytechnic School

Theodore Chalon Burgess, Assistant Professor of Greek and Latin
Gertrude Coburn, Assistant Professor of Domestic Economy
Frederic Lendall Bishop, Assistant Professor of Physics
Wales Harrison Packard, Instructor in Biology and Mathematics
George Croswell Ashman, Instructor in Chemistry
Mrs. Elida E. Winchip, Associate in Domestic Economy
Colonel A. F. Fleet, Superintendent and Professor of Greek.
Kirk Harold Logan, Assistant in Physics and Mathematics
Captain B. R. Greiner, Professor of Physics and Mathematics.
Wright, Austin Gardner, Assistant in Biology
Captain B. R. Newman, Professor of Chemistry and Biology
Mary Juno Harper, Assistant in Biology and Chemistry

The Harvard School

John J. Schobinger, Dean and Principal; Instructor in Physics
Charlotte Smith, Instructor in Mathematics and Latin
John Cowles Grant, Dean and Principal; Instructor in Latin
and English

Ernest W. Kendall, Instructor in Manual Training and Chemistry.

Anna B. Haire, Dean, and Instructor in Greek and Latin

Mary P. Anderson, Instructor in Science

Ethel Hayward, Instructor in Science and Latin.

Kenwood Institute

John Faulkner, Dean; Instructor in Greek and Latin
Mella Dyer Loring and Isavel C. Buckingham, Principals
Mary Ethel Freeman, Instructor in Science
Charlotte Smith, Instructor in Physics.

Wayland Academy

Edwin Putnam Brown, Principal and Instructor in English
Mary H. Merriam, Lady Principal and Instructor in Modern
Languages
Fred J. Nevinger, Instructor in Natural Science and Mathematics

Culver Military Academy

Colonel A. F. Fleet, Superintendent, and Professor of Greek.
Captain B. H. Greiner, Professor of Physics and Mathematics.
Captain H. E. Newman, Professor of Chemistry and Biology

Dearborn Seminary

Evelyn Mata, Principal and Instructor in Physiology
Charlotte Smith, Instructor in Mathematics and Physics

The University School for Girls

Anna R. Haire, Dean, and Instructor in Greek and Latin
Mary P. Anderson, Instructor in Science
Ethel Haywood, Instructor in Science and Latin.

COOPERATING SCHOOLS

Principals

George H. Rockwood, Austin High School, Chicago
A.S. Hall, Englewood High School, Chicago
A.R. Robinson, English High and Manual Training School, Chicago
Charles W. French, Hyde Park High School, Chicago
Charles A. Cook, Jefferson High School, Chicago
L.J. Block, John Marshall High School, Chicago
Edward F. Stearns, Lake High School, Chicago
B.F. Buck, Lake View High School, Chicago
Edward C. Rosseter, Joseph Medill High School, Chicago
Franklin P. Fisk, Northwest Division High School, Chicago
O.S. Wescott, Robert A. Waller High School, Chicago
Charles I. Parker, South Chicago High School, Chicago
Spencer R. Smith, South Division High School, Chicago
George M. Clayberg, William McKinley High School, Chicago
E.C. Coulter, The University School for Boys, Chicago
Mrs. Helen E. Starrett, The Starrett School for Girls, Chicago

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*Respectfully,
Wm. H. Brown*

OFFICERS
OF
THE BOARD OF TRUSTEES

MARTIN A. RYERSON, *President*

ANDREW MCLEISH, *Vice President*

T. W. GOODSPEED, *Secretary*

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CHAS. L. HUTCHINSON, *Treasurer*

TREVOR ARNETT, *Auditor*

The University of Chicago

FOUNDED BY JOHN D. ROCKEFELLER

WILLIAM R. HARPER, *PRESIDENT*

OFFICE OF . . .
THE AUDITOR

CHICAGO

Sept. 11, 1902

Dr. William R. Harper,
Haskell Museum.

Dear Sir:--

Attached please find letter of Wayland J. Chase, dated Aug. 30. In reply to your query with regard to paragraph 2, concerning the Janitors at Morgan Park.

The books of the University show a debit of \$550. more than the amount shown by the Academy books. This is accounted for by a transfer by authority of the Committee on Expenditures, at the close of the year, of part of the charges against East Hall for Janitors and a part of the over-draft on Academy B & G. Miscellaneous Expense.

I did not think it necessary to notify the Academy of this change.

Yours truly,

Trevor Arnett

Auditor.

The University of Chicago

WILLIAM R. HARTER, PRESIDENT

Sept. 11, 1902

CHICAGO

THE BOARD OF TRUSTEES

MARTIN A. HARRISON, President
JACOBUS HOLLAND, Vice-President
T. W. LAMSON, Secretary
JAMES A. HARRIS, Treasurer
JAMES A. HARRIS, Treasurer

Dr. William R. Harter,

Harvard University,

Dear Sir:--

Attached please find letter of Weyland J. Chase, dated
Aug. 30. In reply to your query with regard to paragraph 2, concerning
the Janitors at Morgan Hall.

The books of the University show a debit of \$580. more than the
amount shown by the Academy books. This is accounted for by a transfer-
by authority of the Committee on Expenditures, at the close of the year,
of part of the charges against East Hall for Janitors and a part of the
over-charge on Academy B & G. Miscellaneous Expenses.
I did not think it necessary to notify the Academy of this change.

Yours truly,

Auditor.

912 S. 7th St., Springfield, Ill.
June 16, 1891.

Pres. W. R. Harper.

My Dear Doctor,

Yours of the 15th is just at hand. Permit me to thank you for the privilege of reading the inclosed copy of memorandum which I herewith return as you suggest. My opinion can be worth but little; but as you have kindly asked for it, I give it.

I take ~~the~~ ^{the memorandum} as provisional and only intended to set forth what should be substantially the relation of Affiliated College and University. Permit ^{me} to hint just one thing respecting the putting of it into legal form: There will be assignment of valuable consideration in view of which the College and University do respectively enter into these limitations and accept these responsibilities. This need not, of course, be a money consideration and in this instance is not. It has occurred before now that, in compacts where the actual consideration - for there always must be one - is not of material character, even good attorneys have omitted to state it. If I mistake not ^{compact between} the Union Theological Seminary and the Presbyterian Assembly is a case in point.

1.2) and 2.2). This has an apparent advantage over the reverse plan, that of nomination by the V Board of the University and ~~confirmation~~ ^{election} by the V Board of the College. ~~Upon the face of it, it seems~~ ^{to be} more in agreement with the powers and duties of the College Board. But in my opinion, nomination by the University Board and election by the College Board no more conflicts with such powers and

duties than the plan you herein propose; and it has this advantage - the first choice would be made by those best fitted to choose and, I think, fewer cases of embarrassment would arise. Very possibly, however, the College might feel that its autonomy was best preserved by the method suggested in your memorandum.

A query: Would not (d) logically come before (c)?

1.3). There can be no doubt of the wisdom of this in respect of "standard of admission" and "curriculum of work". Unfortunately I have loaned my copy of Bulletin No. 2 and cannot recollect the "College Regulations". But this provision appears to me most wise. The saving clause would guard all that needs conserving; and I cannot see that it would cause embarrassment or open the way to misunderstanding.

1.4). The difficulty here is in setting the minimum endowment for undertaking work above the "Academic College" grade. Is it not possible that in some places as much work could be done with, say, \$300,000 as with \$400,000 in yet others? The handling of investments, college buildings, residences for Faculty, cost of living, cost to College of incidentals, etc., are ^{differing greatly in different schools} variable, and they in no small degree affect the amount of work which may be done upon a given foundation. But, on the other hand, a very practical question is to be met, that of a possible feeling on the part of some of the affiliated colleges that the University proffers unequal terms to different schools. It may be this can only be met by setting a fixed sum. In such case \$400,000 is probably not too much.

2.7). In compact, it is the vague or undefined we have need to fear. The expression, "a certain number" is, in my opinion

unfortunate. The modifying statements in 8) and 9) are much safer. Could not one of similar import be made to take the place of "a certain number"? Or is it intended that a specific number be agreed upon and inserted in the compact?

Grant me the privilege of suggesting yet another section to be inserted into the agreement entered into by the University. I would have ~~one~~ one corresponding to 1.5). Let the University would agree to encourage all who contemplate becoming University students, to attend the Affiliated College for as much of their course as such College undertakes to give.

The memorandum is a most admirable instrument. All its conceptions are worthy the work so far done; and that is giving them very high praise. If one may choose between them, it seems to me that 1.7) and 2.5) are most happy solutions of a difficult and vexatious problem.

1.6) and 2.3) bring to my mind something which only comes in indirectly. Few persons, in this country, have any idea as to the duties of a University Examiner. This instrument is not the place in which to define his work. But if some definition could be somewhere given, and then his relation to the Faculty of the College could be more readily understood. I fear that just here there may be some misunderstanding.

The College should hasten to secure for themselves such a relation as is herein indicated.

In a few days, I will take the privilege of writing you on matters personal. In the meantime I am most respectfully yours
O. O. Fletcher

unfortunate. The existing statement in 2 and 3 are
much safer. Could not one of similar import be made to take
the place of "a certain number"? Or is it intended that a spe-
cific number be agreed upon and inserted in the compact?
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inserted into the agreement. But not into the University.
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fear that just here there may be some misunderstanding.
The College should have to recognize themselves as a relation
as a being independent.
The functions of the University of Cambridge are on that
and the University of Cambridge.

BEAVER DAM, WIS.

1899.

President William R. Harper,

University of Chicago.

My dear Dr. Harper:

Yours of the 5th inst. at hand. I will answer its questions as fully as possible.

Why the graduates of an Academy do not go in large numbers to any one University would require as many reasons as they are individuals concerned, if a full explanation should be attempted. There is always a wide scattering except where the Academy is practically a department of the college as at Morgan Park and Colgate.

With us it must be remembered that we are not a large institution and do not yet send great numbers to college. Furthermore, there are probably more of our alumni at the University than you think. Many go East for Junior College work or for their entire undergraduate course and then return to Chicago for the Senior College or Postgraduate work. Last year we had four in your Senior College, of whom three had gone two years at Colgate and one had gone one year at Brown. One of these was graduated by you in June and is now in the Divinity School. We have other representatives in the theological department.

BEAVER DAM, WIS., _____ 1899.

What I have here said represents a tendency that is likely to continue.

To proceed, I may say that for twenty years there has been a pronounced tendency here for graduates to go East to college. The impelling reason was the desire to see more of the country and of life generally. It has been thought that a boy born and trained in the West, would gain by attendance at an Eastern College, ^{even} if there ~~was~~ ^{was} no superiority in point of mere scholarship. This tendency was greatly strengthened during the interval when the Baptists suspended Educational work at Chicago and when our denomination had no good college in the West. Such a tendency can not be readily overcome. The students who here go to Brown and Colgate are very loyal to those institutions and constantly write to their acquaintances here to induce them to enter there. If we have a good man in one of these fraternities he works hard to secure our most desirable graduates for fraternity as well as for college reasons. In fact, I think this is a factor of importance. These colleges grant free tuition scholarships very readily to Western students and so the cost

BEAVER DAM, WIS., _____ 1899.

Especially at Colgate, is less than at Chgo. We have had nine students at Colgate on free tuition scholarships at one time.

No other specific reasons are potent in influencing many; the impression that the "small college" is best for undergraduate work and that a large city is not a good place of residence for those who enter young. You know that these are both questions largely discussed, upon which good and wise men differ. I enclose a clipping from a Kalamazoo letter in the "Examiner" for this week which I merely happened to see soon after reading your letter. This shows that these views are entertained by some men of conspicuous position in your own Univ. I may add parenthetically that the wide publication of such a sentiment from a man of Dr. Small's eminence will exert a deterrent influence on far more young people with regard to entering Chgo than you imagine.

A general consideration of great weight is the fact that Chgo Univ. stands before the public as a University primarily. It does not as yet exert the spell over the undergraduate imagination

BEAVER DAM, WIS., _____ 1899.

that Harvard and Yale do. The reputation of Chgo for high and broad scholarship is greater even than you could expect. It is everywhere conceded in this latitude that it is practically the only University in the West. This seems to be generally assumed in educational discussions. But for undergraduate work Chgo does not yet present so attractive a character. Perhaps the popular impression is wrong, very probably it is, but so long as it exists the result is inescapable. I may go even further and say that our graduates at Chgo, while emphasizing without reservation the excellence of the instruction, and the marked superiority of every educational feature, do not as a rule grow so enthusiastic over the life of the institution. The younger men, of moderate means, without special athletic or musical gifts, do not seem to find the satisfaction and enjoyment that come from the class, social, and fraternity life of the small colleges of the East.

These are the considerations of most value. Of course there are always many reasons that are purely personal or local,

BEAVER DAM, WIS., _____ 1899.

Some go where their fathers or other relatives did. Two of our boys are now at The University of Minnesota because it so happens that they have relatives in Minneapolis with whom they may live. Some naturally drift into the State University. Occasionally some anxious pastor or father is influenced by the kindly criticisms of Dr. Hanson and others of this type.

To summarize my impressions; I think that more will enter Chgo in coming years. At the same time the drift toward the East and the "small college" will continue. Many of these will return to Chgo for Senior College, post-graduate, or divinity work. You will probably here nearly all your graduates who finally study theology.

I find that my time is so nearly exhausted that I must defer the answer to your other question. My throat is still so sore and weak that I must ~~use~~ use it as little as possible and so I prefer not to dictate my letters for the present. This adds to my own work and to the inconvenience of my correspondents.

Very sincerely yours, H. J. Vasbush.

WAYLAND ACADEMY.

PRINCIPAL'S OFFICE.

Beaver Dam, Wis., Jan. 15th, 1898. 189

President William R. Harper,

The University of Chicago, Chicago, Ill.

My dear Dr. Harper:-

I write for the purpose of explaining some of our present plans, and to ask your advice upon one important point.

We are inaugurating a movement to raise Twenty-five Thousand Dollars to be expended chiefly in the erection of a new building for general school purposes, which is our most important, though by no means our only, need. The amount indicated is the most that we can hope to raise at the present time in this state. Therefore I wish to ask whether in your opinion the American Baptist Education Society would render our school any assistance contingent upon the successful issue of the foregoing plan.

In support of such request for aid we would emphasize two considerations.

First; our needs. The school is very far from being adequately equipped. Our endowment of Seventy Thousand Dollars is, as you know, too small to meet the needs of a first class institution. Then, too, our constituency in this state simply cannot provide for our needs. The Baptist denomination here is weak in numbers and weaker in financial ability. They are loyal and generous, but

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Dr. H., 2nd.

have not the resources to carry out large projects. I believe that they should do all they can reasonably be expected to do before assistance from other sources is solicited. But if at the present time Twenty-five Thousand Dollars can be raised here, all who are familiar with our conditions must admit that the people have done nobly.

Second; our work. Our courses of study have been arranged so as to cover entirely your requirements. We are endeavoring faithfully to fulfil both the letter and the spirit of the affiliation agreement. Our faculty has been thoroughly reorganized within the past two years, and I believe we have a thoroughly efficient corps of teachers. Indeed, it is a serious question whether we can hold these teachers unless the enlargement of the school enables us to give them a more adequate support. We are endeavoring in every way to do substantial educational work. This is an heroic purpose and causes us to turn aside from many projects and policies that would yield greater immediate results. We are honestly endeavoring to maintain, in a somewhat uncongenial atmosphere, an academy, true to the best educational traditions and to the highest ideals of the present time. We are persuaded that this is a needed work, though not everywhere immediately popular in this latitude.

These are the reasons we would urge in support of a request for aid. Of course we understand that the ability of the Education Society is limited, not so much by the worthiness of appli-

Dr. H. S. And.

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Dr. H., 3rd.

cants as by its own resources. We wish, however, that our condition might be laid before the proper representatives, so that at least it might receive careful consideration. Therefore we ask whether you believe, under all the circumstances, it is advisable for us to present our request to the society, and, furthermore, if you should personally favor such a movement on our part, whether you would write to the officers of the Society your opinion as to the needs and conditions of our work.

In addition we would be very glad to receive any suggestions that you might feel disposed to offer us with reference to this special object, or to our work in general. Very frequently we have felt like conferring with you concerning our work, but have not done so because we understand the extent of your personal responsibilities and the large number of interests that are constantly being presented to you by others. Just at this juncture, however, all who are connected with the school would be deeply grateful for your advice and co-operation.

In closing, I may say to you, what has frequently been said at the affiliation office, that we find our relations with the University exceedingly helpful. We have never had any complaints to offer, and have only gratitude for varied benefits resulting from affiliation, and for the uniformly courteous treatment accorded us by your representatives.

A meeting of our Board of Trustees will soon be held, and I

Dr. H. 3rd.

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Dr. H. 4th.

would be pleased to lay your answer before them.

Very sincerely yours,

H. J. Vasburgh.

Dr. H. 4th.

would be pleased to lay your answer before them.

Very sincerely yours,

W. J. Woodbridge

Answered 8961 7 NOV
Francis W. Shepardson,
Secretary to the President.

1002 Stephenson Ave,
Meramiee, Mich.
June 1, 1903

Francis W. Shepardson,
U. of Chicago,
Dear Sir,

I received your letter regarding tuition fees for Graduate students during the summer quarter. I had however, received the impression that Kalama zoo had a peculiar affiliation, since it states in the Kalama zoo catalogue, that after receiving a degree there, one can receive the corresponding degree at U. of C. without additional tuition fees. I also understood that this three

months could be taken at any time for three years.

Could you also inform me what work ^{it} would be necessary to complete in order to receive the degree of Ph. B. from the University? Would it be possible to take the Quarters work in two separate terms - in such a way as to take three minors each term? Would there be any possibility of the degree not being granted after completing the quarters work satisfactorily, and holding a diploma from Kalamazoo College?

Yours very truly

Maudie H. Struble

April 6th, 1903

Miss Maude H. Struble,

1002 Stephenson Avenue,

Menominee, Michigan.

Dear Madam:-

I have put your name on the list to receive the Summer Quarter Circular which will be sent you ~~in~~ the course of two weeks. You would not be entitled to free tuition at the University since a year will have elapsed between your graduation and your admission to the University of Chicago. The privileges of free tuition to the graduates ~~of~~ affiliated schools are limited to one year. The fact that you will be a few days late will not interfere with your work.

Yours truly,

E. W. Shepardson
Secretary to the President

Forwarded to the President
E. A. C. Johnston

4/ APR 6 1903

Francis W. Shepardson

Secretary to the President

I please inform
you of the summer
term at the University.

I am a graduate of Kalamazoo College (02) and expect to spend the summer in Chicago. Is it necessary to make any previous arrangement regarding free tuition?

It is impossible to take up my work until a week after the opening of the term - will this require any special arrangement regarding registration?

Respectfully -

Maudie H. Struble,
1002 Stephenson Ave,
Menominee,
Mich.

Secretary to the President
E. W. Sherman



THE SPACE ABOVE IS RESERVED FOR POSTMARK.

POSTAL CARD.

THE SPACE BELOW IS FOR THE ADDRESS ONLY.

Dean of University of Chicago,
Chicago,
Ill.

June 5th, 1903.

Miss Maude H. Struble,
1002 Stephenson Avenue,
Menominee, Michigan.

Dear Madam:-

As my previous letter indicated to you the privilege of taking a quarter's work at the University of Chicago without the payment of tuition is reserved to a period of one year after graduation. And as you have not presented yourself you have, of course, lost that privilege. It might be possible that a letter from President Slocum in regard to you would secure for you this favor. It is against the rules to divide this tuition allowing one to take six weeks at one time and six weeks at another.

Yours truly,

June 5th, 1903.

Miss Wendie H. Stubble,
1003 Stephenson Avenue,
Menominee, Michigan.

Dear Madam:-

As my previous letter indicated to you the
privilege of taking a quarter's work at the University of
Chicago without the payment of tuition is reserved to a period
of one year after graduation. And as you have not presented
yourself you have, of course, lost that privilege. It might
be possible that a letter from President Bloom in regard to
you would secure for you this favor. It is against the
rules to divide this tuition allowing one to take six weeks at
one time and six weeks at another.

Yours truly,

THE ACADEMY
FOR BOYS
WAYLAND J. CHASE, DEAN

The University of Chicago
FOUNDED BY JOHN D. ROCKEFELLER

WILLIAM R. HARPER, PRESIDENT

MORGAN PARK, ILL.,

Aug. 30, 1902.

Willmet
[Signature]
Dr. T. W. Goodspeed,

University of Chicago.

My dear Dr. Goodspeed,

I have delayed replying to your letter of August 16th relative to the cost of janitor service at the Academy until I could give the matter careful consideration. I note your conclusion from comparison of amount paid for instruction, \$14,400, and the amount paid for janitors, \$4,137, plus nearly \$1600^{East Hall} that we are paying too much for janitor service. Such comparison, however, it would seem to me might better lead to the conclusion that we are paying too little for instruction.

How is this?
The amount, \$4137, which you give as the aggregate of sums paid out for janitor service for the year ending, I presume, June 30th, 1902, is nearly \$500 more than our books show. As our books and the books of the University are kept parallel and the University's book-keeping of the Academy accounts is presumably based upon reports from the Academy I wonder at the discrepancy. By pay-roll we have charged the janitor account \$1880.31, from September 1901 to June 30th, 1902. The July and August wage accounts of our employes for 1901 were not paid through pay roll but by check from the University and aggregated \$320. During that fiscal year \$693.93 was paid out on janitor account in cash and room-rent and tuition, and about \$750 in board to employes, whose labor was reckoned on the pay-roll as belonging to the janitor account. The aggregate of these items is \$3644, which, so far as I can ascertain from careful examination of our records is all that has been sent to the University to be charged to janitor account. I wonder if the difference between these two amounts, namely, \$4137 which you give, and \$3644 which our books show, is not due to a mistaken including of Walker Hall janitor item in the Academy account.

This matter of the cost of janitor service has had again and again my careful consideration. My judgment that we are hiring as small a force as we can properly reduce the service to and that we are paying no more than is reasonable for that service is based upon data that I get respecting the amount and cost of similar service rendered for the University buildings and upon observation of amount and cost of similar service in the public

MORGAN PARK, ILL.

Aug. 30, 1902.

Dr. T. W. Goodspeed,

University of Chicago.

My dear Dr. Goodspeed,

I have delayed replying to your letter of August 18th relative to the cost of janitor service at the Academy until I could give the matter careful consideration. I note your conclusion from comparison of amount paid for instruction, \$14,400, and the amount paid for janitors, \$4,137, plus nearly \$1600, that we are paying too much for janitor service. Such comparison, however, it would seem to me might better lead to the conclusion that we are paying too little for instruction.

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MORGAN PARK, ILL.,

T. W. G.--2.

school buildings in this village.

I ask your committee to note that three years ago, according to my recollection, when I assumed in 1898 the position of Acting Dean the appropriation for janitors was \$4000. The next year it was reduced to \$3750; it was then reduced to \$3500, at which figure it has remained for two years, and yet in those two years another large building, the gymnasium, has been added to our equipment, and the amount and cost of janitor service have been necessarily increased thereby, although the appropriation was not increased as it seems to me should have been done. The fact of the matter is, we have a large plant here, large in both number and size of buildings, and, also, in the distances between buildings, which distance involving time in passage from one to another of our seven large buildings enters in as an element in the matter of labor. Moreover, that expenditure of \$3644 includes many somewhat diverse items not always included under the term "janitor service". Such items as chamber maids' work, and it must be remembered that this includes care of kerosene lamps, which I estimate as aggregating in all our buildings as at least 200; care of a large extent of lawn, which includes keeping open and clear from snow a long extent of sidewalk in winter, and care of a large athletic field and five tennis courts; carpentering, calcimining, painting, much plumbing work, etc., since our man Anderson attends to all matters of repairing except the very large items; fireman's service, because the labor charge set off on our books to heat very inadequately represents this element of labor with us. As a matter of fact of our labor \$640 is charged to heat, which represents the wage of one man, plus that which is paid to another for Sunday firing; yet besides these the janitor of the gymnasium has his boiler to look after, the janitor of the library has a furnace, and the janitors in the laboratories have three stoves, but none of these items of labor are included under heat. Lest it be thought in this list of items I have included everything that janitors are expected to do, please note that the care of the gymnasium, the recitation rooms in Blake Hall, the laboratory, and care of the Library have not been previously referred to.

With respect to the amount charged off janitor service to East Hall I would say that if the committee thinks it is expedient to charge less to East and so more to the janitor account I will have it done. It is my judgment, however, that nothing has been charged to East Hall on account of janitor service that does not properly belong to it. The amount suggested as being

T. W. G. --S.

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MORGAN PARK, ILL.,

T. W. G.--3.

the maximum limit of cost for janitors in East Hall, namely, \$1000, would be clearly inadequate. Three men with an aggregate yearly wage of \$1920 all have work to do in connection with East Hall in the line of cleaning about the grounds, caring for the boilers, night and day, and attending to the various repairs. This is a larger building than either West or Morgan and should bear its share of this aggregate item of wage, and so on this account the daily wage of the least paid of these three, that is, \$540, was charged to East. In excess of this, East Hall requires two maids and a man, whom we cannot pay much less than \$900. Therefore, the most feasible way to reduce the janitor's charge for this hall to \$1000 is to cease to charge the item of \$540 to that account, or to charge only a small portion of it.

very truly yours,

Wayland J. Chase

MORGAN PARK, ILL.

T. W. G.--3.

the maximum limit of cost for janitors in East Hall, namely, \$1000, would be clearly inadequate. Three men with an aggregate yearly wage of \$1200 all have work to do in connection with East Hall in the line of cleaning about the grounds, caring for the boilers, night and day, and attending to the various repairs. This is a larger bill than either West or Morgan and should bear its share of this aggregate item of wage, and so on this account the daily wage of the least paid of these three, that is, \$540, was charged to East. In excess of this, East Hall requires two maids and a man, whom we cannot pay much less than \$900. Therefore, the most feasible way to reduce the janitor's charge for this hall to \$1000 is to cease to charge the item of \$540 to that account, or to charge only a small portion of it.

Very truly yours,