

The University of Chicago

FOUNDED BY JOHN D. ROCKEFELLER

The Board of Trustees

Dickerson

OFFICE OF THE SECRETARY

Archives

October 31, 1914.

Dear Mr. Robertson:

I have your letter of October 29. When I came into this office there were no documents of any great value on file so far as I was able to discover. Dr Goodspeed had a few such papers in a special box, which papers I have in my possession, but there are no "documents" such as that to which you refer in the office at present. I could very easily take care of them if they are not too bulky, although, possibly, you may find that matters of this sort ought to go to the Recorder rather than to the Secretary. It would seem that this is the course followed in the past as I find no such papers here in the office.

Very truly yours,.

J. S. Dickerson
Secretary.

Mr. D. A. Robertson,

Faculty Exchange.

Dear Mr. Pickers

The University of Chicago
The Board of Trustees

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Very truly yours,

J. D. A. Robertson
Secretary.

Mr. D. A. Robertson,
Specialty Exchange.

Chicago, October 29, 1914

Dear Mr. Dickerson:-

I have come across a document sent by the University of Padua to the University of Chicago. I am writing to you to discover, if I can, where we are at present filing such documents: in your office, in the Library, or in the Recorder's Office? We have a few in the President's Office. They all ought to be catalogued together.

Nov. 3:
sent to
Recorder's
Office for
filing.

Sincerely yours,

Secretary to the President.

D.A.R.-D.

Mr. J. S. Dickerson
The University of Chicago.

Li 1
December 7, 1923.

My dear Mr. Hanson:

I think we ought not to delay much longer the establishment of a University Archives for important records of the University. Quite frequently matters of this sort come to my attention which ought to be rescued from destruction but can scarcely be insured preservation without definite plan.

Now that I have withdrawn, as I suppose, all the personal material from the vault adjoining W-21 I should like to raise the question whether this cannot be employed for the purpose indicated, and whether the specific care of these could not be assigned to some individual who should begin at least a rough classification and listing of the material. If you think the space can be used I should be glad then to take up the question as to who should be the curator. It would not, of course, be a full time position.

Very truly yours,

Mr. J. C. M. Hanson,
Harper Library.

EDB:CB

December 7, 1923.

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Very truly yours,

Mr. J. C. M. Hanson,
Harvard Library.

RDB:CB

The University of Chicago

FOUNDED BY JOHN D. ROCKEFELLER

The University Libraries

OFFICE OF THE DIRECTOR

November 4, 1914.

My dear Dr. Parker:

I am glad to learn from Mr. Hanson that there is thought of sorting and filing in permanent shape the correspondence of the University. I am not sure precisely how much responsibility the University will wish the Libraries to take in the matter, but I venture to suggest three possible plans which you and Dr. Goodspeed and the President might discuss. I should be glad to be called in conference if I can be of service..

First. The south basement of Haskell might be thoroughly cleaned up, lighted, and fitted with proper filing cases. Some person could then be deputed under proper direction to arrange the letters and file them. This could then be constituted a permanent place of deposit for such material and would probably serve for many years to come. The risk of fire would be extremely slight if proper doors were placed at the entrance. The present door is quite insufficient.

Second. If the President can arrange to transfer the Napoleon Collection from its present quarters in the East Tower of the Library, on the mezzanine floor between the third and fourth, this room could then be used instead of the basement of Haskell. This of course is a much pleasanter place in which to work, and there would also be an

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First. The south basement of Haskell might be thoroughly cleaned up, lighted, and fitted with proper filing cases. Some part of it could then be devoted under proper direction to arrange the letters and files there. This could then be constituted a permanent place of deposit for such material and would probably serve for many years to come. The risk of fire would be extremely slight if proper doors were placed at the entrance. The present door is quite insufficient.

Second. If the President can arrange to transfer the Nelson Collection from its present quarters in the West Tower of the Library, or the main floor between the main and lower rooms, could then be used instead of the basement of Haskell. This of course is a much less desirable place in which to work, and there would also be an

advantage both to you and Dr. Goodspeed and the President's office in having the material in this building.

Third. In the construction of the Classical Building space has been left in the center of the west portion of the first floor for bookstacks. Two floors, namely the second and third, will be occupied at once with the bookstacks of the Classical Library. It is not proposed, at present, nor will it probably be necessary for some years, to occupy the first floor space. This would furnish an admirably safe place for the storage of such material, except that inasmuch as it is accessible to professors and graduate students using the Classical Library it would probably be desirable to lock the files. This room would be without outside light but, as our stacks in this building show, can be made perfectly light and even pleasant to work in.

I see no way in which proper space for these letters can be provided in this building except by vacating the Napoleon room, or, what is I suppose quite impracticable, vacating some one of the offices.

There are of course many ways of filing such material. My first suggestion for your consideration would be that you buy sectional vertical steel files. These could be bought for about \$2.50 a section. These can be built up indefinitely as the collection increases.

The officers of the Library will be glad to be of any service that they can in this matter, but I assume that the actual expense of doing the work will be carried on some other budget than ours. If you would like to have us suggest someone to do the sorting and filing, we

advantage both to you and Dr. Goodspeed and the President's office in having the material in this building.

Third. In the construction of the Classical Building space has been left in the center of the west portion of the first floor for bookshelves. Two floors, namely the second and third, will be occupied at once with the bookshelves of the Classical Library. It is not proposed at present, nor will it probably be necessary for some years, to occupy the first floor space. This would furnish an admirably safe place for the storage of such material, except that inasmuch as it is accessible to professors and graduate students using the Classical Library it would probably be desirable to lock the files. This room would be without outside light but, as our stacks in this building now, can be made perfectly light and even pleasant to work in.

I see no way in which proper space for these matters can be provided in this building except by vacating the Napoleon room, or, what is I suppose quite impracticable, vacating some one of the offices. There are of course many ways of filling such material. My

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A.K.P. - 3..

have one or two people in mind. Just this moment Mr. Manchester suggests to me the name of Mr. Fay L. Graybill, who has been secretary to Professor Bedford and a student attendant in the Library, and who is obliged by reason of financial reverses at home to drop out of the University this Quarter. Mr. Manchester says he is an exceptionally good man.

Very truly yours,

Ernest D. Burton

Dr. A. K. Parker,

Faculty Exchange.

EDB-S

have one or two people around. Last this morning Mr. Manchester
tells me the name of Mr. Jay E. Grevel, who has been secretary to
Professor Jackson and a student attendant in the library, and who is
obliged to reason of financial reverses at home to drop out of the uni-
versity this quarter. Mr. Manchester says he is exceptionally good

Very truly yours,

Wm. Brewster

Dr. A. W. Fisher,
Faculty Exchange.

WBB-3

LIST OF LECTURES.

- 1 PICTURESQUE AMERICA.
- 2 ART GALLERIES OF THE WORLD.
- 3 AN EVENING IN SCOTLAND.
- 4 ROUND ABOUT JERUSALEM.
- 5 LONDON, PARIS, BERLIN.
- 6 THE BATTLES OF THE UNION.
- 7 EGYPT, ANCIENT AND MODERN.
- 8 THE LAND OF BURNS.



PROF. FRASER'S

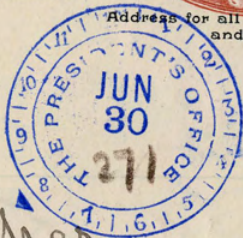
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ART. ENTERTAINMENTS

667 North * Harding Ave.

77-79 JACKSON STREET,

CHICAGO.



Address for all information, Dates and Terms

Dr. Harper

Dear Sir

Goodpastor
June 29th 1900

Excuse the liberty I take by intruding on your valuable time; but the fact is, my brother though dead insists on my trying to get a position of some kind or other in your University. Why I should even think of it I know not but to get rid of the feeling I as urged ask whether or not I am eligible for such a position as Librarian or even Janitor. If a love of literature, a slight knowledge of the dead languages, and a keen sense of location count. I will be only too glad to use them in the interests of the University.

As to character (neither I nor my family of eight children have even tasted intoxicants) those who know me best in this ^{city} can speak. In the old country our house was a rendezvous for Ministers, Father himself being one of the oldest (unpaid) Baptist Ministers in Scotland one brother was a Missionary in ~~Chicago~~ Jamaica where he died. Another brother is now a doctor of medicine in Edinburgh Scotland, these

and other facts I will be pleased to place before you if you will favor me with an interview.

As for myself I came to this Country with the idea of helping my brother. On his death I published his lectures which I compiled from his notes, and now that my family is grown up I would if possible get back to some more congenial work, where I could have time to arrange notes and lectures as well as letters from well known Authors and Actors, for the purpose of writing his life which I think ought to be interesting to all lovers of literature. If you cannot make an opening for me possibly in some of the New Halls you are building you might get me a place. Hoping to hear from you I enclose pages and circular simply to remind you that such a one as my Brother was connected with the old University and that I in his name ask you for a position however humble in your great school of learning.

Yours very respectfully

Donald Fraser

667 N. Harding Ave

City

Articles deposited in the box- Corner Stone of
The Law School April 2, 1903.

1. Photograph of President Roosevelt.
2. " " The Founder of the University.
3. " " The Law Faculty.
4. " " the Building.
5. The last Annual Register of the University.
6. The Law School Circular of Information.
7. The Law School Annual Announcements.
8. The Law School Number of the University Record.
9. The list of students in the Law School for this, its first year.
10. Chicago daily papers.
11. The Maroon of Wednesday.
12. The Monthly Maroon.
13. The Decennial Souvenir Edition of The University of Chicago
Weekly.
14. A copy of the Regulations of the University.
15. A copy of the Minutes of the first meeting of the Law School
Faculty.

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(1)

LAW OFFICE
C.T.B. GOODSPEED.
SECURITY BLDG. MADISON & WELLS STS.
CHICAGO.
PHONE MAIN 3559

May 14th 1928.

Mr. M. Llewellyn Rainey,
Librarian, The University of Chicago,
58th St. & Ellis Ave.,
Chicago, Ill.

Dear Mr. Rainey:

I am handing you herewith the selected group of letters from the correspondence of President William R. Harper, which we discussed when you dined with us a month or two ago. These letters are selected from the private papers of the Harper family and from the files of the President's office, and are delivered to you with the understanding that they will be put in a loose leaf binder for preservation in the Rare Book Room of the University Library.

You will observe that the collection of letters as we examined them, has been supplemented by a letter from Elihu Root, three letters from Woodrow Wilson, and two from Judge E. H. Gary.

In addition to the general collection representing fifty correspondents, I am enclosing the files of letters from President Roosevelt, and from Walter Hines Page. Since making up this collection, I have come upon a typewritten letter from President Burton, enclosing an autographed letter which President Harper wrote Dr. Burton when he was considering Dr. Harper's invitation to become a professor in the University in 1892. What would you think of making this autographed letter of President Harper the leading letter in the book?

I am enclosing a list of the names and dates of these letters. If I can be of any further service in the matter, I shall be very glad to do so.

Yours very truly,

C.T.B. Goodspeed

CTBG:FB

LAW OFFICE
C. T. B. Goodspeed
SECURITY BLDG. MADISON AVE. 212
CHICAGO

May 14, 1934

Mr. M. M. Mowbray, Esq.
Director, The University of Chicago
508 St. 3rd Ave.
Chicago, Ill.

Dear Mr. Mowbray:

I am writing you in regard to the letters from the correspondence of President William H. Harper, which we discussed when you dined with me a month or two ago. These letters are selected from the private papers of the Harper family and from the files of the President's office, and are delivered to you with the understanding that they will be put in a loose leaf binder for preservation in the Rare Book Room of the University Library.

You will observe that the collection of letters as we examined them, has been supplemented by a letter from William Root, three letters from Woodrow Wilson, and two from John D. Barry.

In addition to the general collection mentioned in my correspondence, I am enclosing the files of letters from President Roosevelt, and from Walter Dill Scott. I have also added a few letters from President Burton, including an autographed letter which President Harper wrote Dr. Burton when he was considering Dr. Harper's invitation to become a professor in the University in 1902. I think you will find of interest the autographed letter of President Harper the leading letter in the book.

I am enclosing a list of the books included in these letters. If I can be of any further service in this matter, I shall be very glad to do so.

C. T. B. Goodspeed

THC:KB