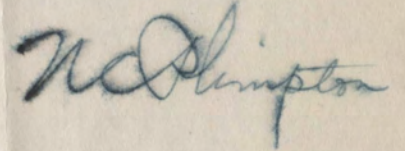


adopted by the Board at its last meeting, the unappropriated balance in General Reserve is approximately \$160,000.

I trust the foregoing information will not seriously interfere with your enjoyment of your vacation.

Very cordially yours,

A handwritten signature in dark ink, appearing to read "W. D. Shingleton". The signature is written in a cursive style with a large, prominent initial "W".

President Harry Pratt Judson,
Hotel Manoir-Richelieu,
Murray Bay,
Quebec, Canada.

adopted by the Board at its last meeting, the undersigned

balance in General Reserve is approximately \$150,000.

I trust the foregoing information will not seriously

interfere with your enjoyment of your vacation.

Very cordially yours,



President Harry Pratt Judson,

Hotel Marlborough-Hill,

Marblehead,

Massachusetts.

The University of Chicago

Office of the Auditor

May 8, 1923.

The Board of Trustees,
The University of Chicago.

Gentlemen:

I beg to submit herewith the results of a survey of the operations under the budget based upon the experience of the first ten months of the current fiscal year, together with estimates of receipts and expenditures for the remaining two months. The details of variation from the original estimates of receipts and expenditures appear on pages 6-9 attached hereto.

By reference to the statement on page 4 it will be observed that the revised estimate of income, excluding the underwriting of \$56,100. from Special Contingent Reserve, is \$3,547,294. It will also be noted from the same statement that the estimate of expenditures now stands at 3,466,662. resulting in an excess of estimated income over the estimated expenditures of \$ 80,632.

The following comments with reference to the estimates of income are pertinent: Since it is the University's custom to collect student fees in advance, the estimates of income from students are practically all in hand at the present time. The estimates of income from the securities of the endowment investments are made on the usual basis; that is, the current rate of payment. If any investments are non-income-producing

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The University of Chicago
Office of the Auditor

May 8, 1923.

The Board of Trustees,
The University of Chicago.

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By reference to the statement on page 4 it will be observed that the revised estimate of income, excluding the underspending of \$56,100. from Special

Contingent Reserve, is \$37,547.294.

It will also be noted from the same statement that the estimate of expenditures now stands at \$466,662. resulting in an excess of estimated income over the estimated expenditures of \$ 80,632.

The following comments with reference to the estimates of income are pertinent: Since it is the University's custom to collect student fees in advance, the estimates of income from students are practically all in hand at the present time. The estimates of income from the securities of the endowment investments are made on the usual basis; that is, the current rate of payment. If any investments are non-income-producing

at this time, no income is included in the estimates. The estimates of income from fee property are made on a conservative basis, and it is possible that the final showing will be somewhat in excess of the estimates of income from the several pieces of property.

A close survey has been made of the activities of the University affecting the budget appropriations, and it is confidently expected that sufficient allowance has been made to cover the total expenses of the educational departments.

Attention is called to the fact that the estimates of income and expenditures for Athletics are unchanged from the original amount, since there will be ample receipts from the activities of the year to meet these expenses and leave a considerable surplus, although the expenditures will be possibly \$50,000. in excess of the original estimate. When the final accounting for the year is made, it is the intention to exclude from the statements of budget receipts and expenditures the activities of the Athletic Department, since to a large degree they are non-educational in character. Excluding the expenses for Athletics, the budget expenditures, it is estimated, will aggregate \$3,361,662.

Attention is also called to the fact that the present estimates of expenditures for University College and the Correspondence-Study Department have arbitrarily been placed at the same amount as the estimates of income from these sources. At the present time a committee is making a study of the extra-mural work of the University and their recommendations may result in the need next year of amounts not provided in the budget appropriations for that year. Unless

at this time, no income is included in the estimates. The estimates of income from the property are made on a conservative basis, and it is possible that the final showing will be somewhat in excess of the estimates of income from the several pieces of property.

A close survey has been made of the activities of the University affecting the budget appropriations, and it is confidently expected that sufficient allowance has been made to cover the total expenses of the educational departments.

Attention is called to the fact that the estimates of income and expenditures for Athletics are unchanged from the original amount, since there will be ample receipts from the activities of the year to meet these expenses and leave a considerable surplus, although the expenditures will be roughly \$50,000, in excess of the original estimate. When the final accounting for the year is made, it is the intention to exclude from the statements of budget receipts and expenditures the activities of the Athletic Department, since to a large degree they are non-educational in character. Excluding the expenses for Athletics, the budget expenditures, it is estimated, will aggregate \$3,561,652.

Attention is also called to the fact that the present estimates of expenditures for University College and the Correspondence-Study Department have arbitrarily been placed at the same amount as the estimates of income from these sources. At the present time a committee is making a study of the extra-mural work of the University and their recommendations may result in the next year of amounts not provided in the budget appropriations for that year. Unless

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instructed to the contrary, it is the present intention to carry forward in Balances Reappropriated the surplus of these two departments to provide funds to that extent to meet the possibility of the need of funds in excess of the budget provision for the ensuing year, in the readjustment of the work in these two departments.

There have been included in the estimate of expenditures items of a budget nature underwritten from General Reserve as indicated in the revision of the budget presented at the February meeting of the Board.

The total estimated expenditures are \$118,404. in excess of the original estimate, the additional amount being in the neighborhood of three and a half per cent of the original amount of the budget expenditures.

In accordance with the usual custom, I recommend that authority be given to the Committee on Expenditures to allow expenditures in excess of the appropriations as may be necessary to the amounts shown in the accompanying report and that authority be given to the Auditor to audit them.

Respectfully submitted,

W. H. Hampton

instructed to the contrary, it is the present intention to
carry forward in Balance Appropriated the surplus of these
two departments to provide funds to that extent to meet the
possibility of the need of funds in excess of the budget pro-
vision for the coming year, in the readjustment of the work
in these two departments.

There have been included in the estimate of expenditures
items of a budget nature underwritten from General Reserve as
indicated in the revision of the budget presented at the
February meeting of the Board.

The total estimated expenditures are \$116,402, in excess
of the original estimate, the additional amount being in the
neighborhood of three and a half per cent of the original
amount of the budget expenditures.

In accordance with the usual custom, I recommend that
authority be given to the Committee on Expenditures to allow
expenditures in excess of the appropriations as may be
necessary to the amounts shown in the accompanying report and
that authority be given to the Auditor to audit them.

Respectfully submitted

W. B. Thompson

THE UNIVERSITY OF CHICAGOBUDGET 1922-23

Variations to June 30, 1923, based on actual results for the first ten months to April 30, 1923, and estimates for the remaining two months of the fiscal year.

SUMMARYINCOME

Original Estimate	\$3,348,258.	
Net Increase (see page 5)	<u>255,136.</u>	
	\$3,603,394.	
Deduct Amount Underwritten from Contingent Reserve	<u>56,100.</u>	
Total Income as now estimated		\$3,547,294.

EXPENDITURES

Original Estimate	\$3,348,258.	
Net Increase (see page 5)	<u>118,404.</u>	
Total Expenditures as now estimated		<u>3,466,662.</u>
Estimated Excess of Income over Expenditures		<u>\$ 80,632.</u>

THE UNIVERSITY OF CHICAGO

BUDGET 1922-23

Variations to June 30, 1923, based on actual results for the first ten months to April 30, 1923, and estimates for the remaining two months of the fiscal year.

SUMMARY

INCOME

Original Estimate	\$3,348,258.
Net Increase (see page 2)	522,136.
	<u>\$3,603,394.</u>
Deduct Amount Underwritten from Contingent Reserve	<u>56,100.</u>
Total Income as now estimated	\$3,547,294.

EXPENDITURES

Original Estimate	\$3,348,258.
Net Increase (see page 2)	118,404.
	<u>3,466,662.</u>
Total Expenditures as now estimated	3,466,662.
Estimated Excess of Income over Expenditures	<u>\$ 80,632.</u>

SUMMARY OF SECTIONS

	In Excess of Estimate	Less than Estimate
<u>INCOME</u>		
Sec. I. University General	170,708.	
II. Departments of Arts, Literature and Science	57,477.	3,009.
III. Divinity School		6,000.
IV. Law School	4,600.	
V. School of Education	25,245.	
VI. School of Commerce and Administration		5,000.
VII. Publications	10,000.	
VIII. University Extension	9,800.	2,200.
IX. Libraries, Laboratories and Museums	1,490.	7,975.
	279,320.	24,184.
	24,184.	
Net Excess (see page 4)	255,136.	
<u>EXPENDITURES</u>		
Sec. I. Administration and General Expense	14,150.	16,100.
II. Departments of Arts, Literature and Science	67,241.	33,938.
III. Divinity School	1,325.	4,305.
IV. Law School	4,260.	600.
V. School of Education	2,050.	13,075.
VII. Printing and Publishing	10,000.	
VIII. University Extension	9,800.	300.
IX. Libraries, Laboratories and Museums	44,877.	
X. Operation and Maintenance of Buildings and Grounds	49,319.	16,300.
	203,022.	84,618.
	84,618.	
Net Excess (see page 4)	118,404.	

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BUDGET INCOME

	In Excess of Estimate	Less than Estimate
Sec. I. University General		
Matriculation Fees	5,400.	
Diploma Fees	3,500.	
Lectures and Concerts	4,000.	
Rockefeller Investment Income	71,097.	
Rockefeller Final Gift Income	8,986.	
Frank Income	725.	
Business Office Commissions	5,000.	
Interest	70,000.	
Miscellaneous Receipts	2,000.	
	170,708.	
Sec. II. Departments of Arts, Literature and Science		
Graduate Tuition	24,000.	
University College Tuition	23,300.	
Helen Culver Fee Income	6,495.	
Ogden Fee Income		259.
Noyes Fee Income	3,682.	
Athletics - Use of Stadium		2,750.
	57,477.	3,009.
Sec. III. Divinity School		
Tuition Fees		6,000.
Sec. IV. Law School		
Tuition Fees	4,600.	
Sec. V. School of Education		
Education Tuition	10,900.	
Investment Income - Lees Building	3,345.	
High School Tuition - Jr. Coll. Romance	4,000.	
Elementary School Tuition	7,000.	
	25,245.	
Sec. VI. School of Commerce and Administration		
Tuition Fees		5,000.
Sec. VII. Publications		
Press - Manufacturing and Bookstore (Portion of Net Receipts)	10,000.	
Sec. VIII. University Extension		
Lecture Association Fees		2,200.
Correspondence-Study Tuition Fees	4,300.	
Institute of Sacred Literature	5,500.	
	9,800.	2,200.
Sec. IX. Libraries, Laboratories and Museums		
Library Fines	700.	
Anatomy Fees		375.
Bacteriology Fees		200.
Botany Fees	340.	
Chemistry Fees		5,300.
Pathology Fees	100.	
Physics Fees		900.
Physiology Fees	350.	
Zoology Fees		1,000.
Miscellaneous Fees		200.
	1,490.	7,975.

BUDGET INCOME

Sec. I. University General		
Matriculation Fees	5,400.	
Diploma Fees	3,700.	
Lectures and Concerts	4,000.	
Bookeller Investment Income	71,097.	
Bookeller Final Gift Income	8,986.	
Frank Income	725.	
Business Office Commissions	5,000.	
Interest	70,000.	
Miscellaneous Receipts	2,000.	
	170,708.	
Sec. II. Departments of Arts		
Literature and Science	24,000.	
Graduate Tuition	23,300.	
University College Tuition	6,499.	
Heber Colver Fee Income		259.
Order Fee Income		
Notes Fee Income	3,682.	
Athletics - Use of Stadium		2,750.
	57,477.	3,009.
Sec. III. Divinity School		6,000.
Tuition Fees		
Sec. IV. Law School		
Tuition Fees	4,600.	
Sec. V. School of Education		
Education Tuition	10,000.	
Investment Income - Leas Building	3,345.	
High School Tuition - Jr. Coll. Romance	4,000.	
Elementary School Tuition	7,000.	
	25,245.	
Sec. VI. School of Commerce and Administration		5,000.
Tuition Fees		
Sec. VII. Publications		
Press - Manufacturing and Bookstore	10,000.	
(Portion of Net Receipts)		
Sec. VIII. University Extension		2,500.
Lecture Association Fees	4,300.	
Correspondence Study Tuition Fees	5,500.	
Institute of Sacred Literature	9,800.	2,500.
Sec. IX. Libraries, Laboratories and Museums		
Library fines	700.	
Anatomy Fees		375.
Bacteriology Fees		500.
Botany Fees	340.	
Chemistry Fees		2,300.
Pathology Fees	100.	
Physics Fees		900.
Physiology Fees	350.	
Zoology Fees		4,000.
Miscellaneous Fees		200.
	1,490.	7,975.

BUDGET EXPENDITURES

	In Excess of Estimate	Less than Estimate
Sec. I. Administration and General Expense		
President's Office Salaries	2,700.	
President's Office Expense	300.	
President's Office Official Entertainment	1,000.	
Recorder's Office Expense		500.
Co-operating Work Salaries	300.	
Programs and Circulars		2,100.
Summer Quarter Publicity		800.
Postage		2,000.
Register		700.
Education Administration General Expense	1,000.	
Business Manager's Office Expense - City	300.	
Business Manager's Office Expense - Campus	500.	
Secretary's Office Salaries	500.	
Auditor's Office Salaries	2,000.	
Auditor's Office Expense	1,200.	
Purchasing Agent's Office Expense	600.	
Annuities		9,000.
Custody of Securities	800.	
Surety Bond Premium	100.	
Health and Sanitation Expense		300.
Housing Bureau Expense		200.
Employment Bureau Expense	100.	
Public Lectures and Concerts Expense	1,250.	
Alumni Council		500.
University Band	500.	
Telephones	1,000.	
	14,150.	16,100.
Sec. II. Departments of Arts, Literature and Science		
Graduate Dean's Office Salaries	1,460.	
Graduate Dean's Office Expense	440.	
College Dean's Office Expense	1,500.	
Medical Dean's Office Expense	100.	
Philosophy Instruction		400.
Psychology Instruction		1,300.
Political Economy Instruction		800.
Political Science Instruction		500.
History Instruction	633.	
Sociology Instruction	3,400.	
Latin Instruction		2,500.
Romance Instruction		3,000.
Germanic Instruction	750.	
English Instruction	1,000.	
Astronomy Instruction		2,000.
Physics Instruction		16,000.
Chemistry Instruction	3,000.	
Geology Instruction		1,600.
Geography Instruction	550.	
Zoology and Embryology Instruction	600.	
Anatomy Instruction	1,250.	
Physiology Instruction		300.
Physiological Chemistry Instruction	250.	
Carried forward	14,933.	28,400.

BUDGET EXPENDITURES

Less than Estimate	In Excess of Estimate	
		Sec. I. Administration and General Expenses
	2,700.	President's Office Salaries
	300.	President's Office Expenses
	1,000.	President's Office Official Entertainment
500.		Researcher's Office Expenses
	300.	Co-operating Work Salaries
2,100.		Programs and Clinicals
800.		Summer Quarter Publicity
2,000.		Postage
700.		Heating
	1,000.	Education Administration General Expenses
	100.	Business Manager's Office Expense - City
	500.	Business Manager's Office Expense - Campus
	500.	Secretary's Office Salaries
	2,000.	Auditor's Office Salaries
	1,200.	Auditor's Office Expenses
	600.	Purchasing Agent's Office Expense
9,000.		Annuitants
	800.	Costs of Securities
	100.	Surety Bond Premium
300.		Health and Sanitation Expense
500.		Housing Bureau Expense
	100.	Employment Bureau Expense
	1,250.	Public Lectures and Concerts Expense
500.		Alumni Council
	500.	University Band
	1,000.	Telephones
16,100.	14,150.	Sec. II. Departments of Arts, Literature and Science
	1,460.	Graduate Dean's Office Salaries
	440.	Graduate Dean's Office Expenses
	1,500.	College Dean's Office Expenses
	100.	Medical Dean's Office Expenses
400.		Philosophy Instruction
1,300.		Psychology Instruction
500.		Political Economy Instruction
500.		Political Science Instruction
	633.	History Instruction
	3,400.	Sociology Instruction
2,500.		Latin Instruction
3,000.		Romance Instruction
	750.	Germanic Instruction
	1,000.	English Instruction
2,000.		Astronomy Instruction
16,000.		Physics Instruction
1,600.	3,000.	Chemistry Instruction
	550.	Geology Instruction
	650.	Geography Instruction
	1,250.	Sociology and Anthropology Instruction
300.		Anatomy Instruction
	250.	Physiology Instruction
58,400.	14,933.	Physiological Chemistry Instruction
		Carried Forward

BUDGET EXPENDITURES (Cont.)

	In Excess of Estimate	Less than Estimate
Brought forward	14,933.	28,400.
Sec. II. Departments of Arts, Literature and Science (Cont.)		
Pathology Instruction	800.	
Hygiene and Bacteriology Instruction	250.	
Physical Culture Equipment and Expense	1,000.	
Military Science	1,000.	
Supplementary Instruction		5,538.
Fourth Quarter Instruction	22,250.	
University College Rent and Expense	1,500.	
University College Instruction	21,800.	
Noyes Scholarships	2,946.	
Remission of Tuition	762.	
	67,241.	33,938.
Sec. III. Divinity School		
Instruction	1,325.	
Tuition Remissions		4,305.
	1,325.	4,305.
Sec. IV. Law School		
Administration Salaries		600.
Instruction	3,400.	
Tuition Remissions	860.	
	4,260.	600.
Sec. V. School of Education		
Department of Education		
Administration Salaries	150.	
Instruction		1,500.
College of Education		
Instruction		1,000.
Fourth Quarter Instruction		1,325.
University High School		
Instruction		5,000.
Junior College Expense	100.	
Elementary School		
Student Service		1,200.
Laboratory Schools		
Superintendent's Office Expense	400.	
Medical Inspection Expense		600.
Instruction		2,450.
Tuition Remissions	1,400.	
	2,050.	13,075.
Sec. VII. Printing and Publishing		
Journals Subsidy and Book Plates	10,000.	
Sec. VIII. University Extension		
University Lecture Association Expense		300.
Correspondence-Study Department Instruction	4,300.	
Institute of Sacred Literature	5,500.	
	9,800.	300.

BUDGET EXPENDITURES (Cont.)

Less than Estimate	In Excess of Estimate	
28,400.	14,933.	Brought forward
		Sec. II. Department of Arts, Literature and Science (Cont.)
	800.	Pathology Instruction
	250.	Hygiene and Bacteriology Instruction
	1,000.	Physical Culture Equipment and Expenses
	1,000.	Military Science
5,238.	22,250.	Supplementary Instruction
	1,500.	Fourth Quarter Instruction
	21,800.	University College Rent and Expenses
	2,948.	University College Instruction
	762.	Navy Scholarships
		Remission of Tuition
33,938.	67,241.	
	1,325.	Sec. III. Divinity School
4,305.		Instruction
4,305.	1,325.	Tuition Remissions
		Sec. IV. Law School
600.	3,400.	Administration Salaries
	800.	Instruction
		Tuition Remissions
600.	4,200.	
		Sec. V. School of Education
1,500.	150.	Department of Education
		Administration Salaries
		Instruction
1,000.		College of Education
1,325.		Instruction
		Fourth Quarter Instruction
5,000.	100.	University High School
		Instruction
		Junior College Expenses
1,200.		Elementary School
		Student Service
	400.	Laboratory Schools
600.		Superintendent's Office Expense
2,450.		Medical Inspection Expense
	1,400.	Instruction
		Tuition Remissions
13,075.	2,050.	
	10,000.	Sec. VII. Printing and Publishing
		Journals Subsidy and Book Plates
		Sec. VIII. University Extension
300.	4,300.	University Lecture Association Expense
	2,500.	Correspondence-Study Department Instruction
	9,800.	Institute of Sacred Literature

BUDGET EXPENDITURES (Cont.)

	In Excess of Estimate	Less than Estimate
Sec. IX. Libraries, Laboratories and Museums		
General Library Supplies and Expense	4,325.	
Carriage and Importation	500.	
Books	11,250.	
Equipment and Expense		
Astronomy	350.	
Physics	10,000.	
Geology	1,250.	
Geography	400.	
Zoology	1,360.	
Anatomy	2,142.	
Physiology	600.	
Physiological Chemistry	1,000.	
Botany	1,700.	
Bacteriology	2,000.	
Preventive Medicine	1,500.	
Other Departments	6,500.	
	44,877.	
Sec. X. Operation and Maintenance of		
Buildings and Grounds		
Superintendent's Office Expense	300.	
Fuel	14,000.	
Ash Disposal		1,200.
Engine Room Wages	1,300.	
Boiler Room Wages		10,000.
Water System Wages	200.	
Distribution System Repairs		1,950.
Janitors' Supplies	280.	
Care of Equipment	6,000.	
Watching and Guarding		500.
Building Repairs	18,523.	
Furniture Repairs	1,425.	
Maintenance of Grounds	2,500.	
Harper Memorial Library Repairs	3,500.	
Yerkes Power Plant Expense	600.	
Yerkes Replacement of Boilers		2,650.
Yerkes Care of Grounds	150.	
Insurance	541.	
	49,319.	16,300.

*Mr. Lufts
Pleasant discuss with me*

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The University of Chicago

Office of the Counsel and Business Manager

ROOM 1204, 134 SOUTH LA SALLE ST.
TELEPHONE FRANKLIN 214

ROOM 1838, 230 SOUTH CLARK ST.
TELEPHONE DEARBORN 9312

MAY SEVENTEENTH

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Auditor

President E. D. Burton
The University of Chicago

My dear Mr. Burton:

In connection with the study of the pay-roll report sheet, which Mr. Plimpton is to present for consideration, I have conferred with him concerning the matter you have referred to me, namely, a plan for reporting absences occasioned by illness and accident. It seems ~~desirable to~~ ask the pay-roll reporting officer in the several departments to incorporate this information concerning absences upon the pay-roll sheet and my report to you in that regard will be included in the proposed pay-roll sheet which Mr. Plimpton is preparing. This will be accomplished, if approved, by noting the requirements among the instructions to be followed by the person filling out the pay-roll form.

Mr. Plimpton has spoken to me about the importance of considering the extension of the pay-roll reporting plan to the teaching staff. Mr. Plimpton suggested that I call this to your attention. His statement to me is as follows:

1. That there is more likelihood of wastage of time among the teaching employees than among the non-teaching employees since the latter are under immediate supervision most of the time.

2. Mr. Plimpton cites instances which appear to be irregularities in the matter of the instructor concerned rendering full time service return for the salary received. These instances include the following:

a. An instructor who, for two consecutive Quarters at least, offered two courses in each Quarter and in the case of one course in each Quarter no registration developed. The compensation was on the basis of instruction rendered in two courses per Quarter. A pay-roll report would have brought to the surface for attention certain questions concerning the continuance of the current arrangements with this instructor.

President Burton, 5/17/23 #2

b. An instructor was engaged in a department for a specific course. No registration developed and the instructor was assigned "to other work" by the Head of the Department. A pay-roll report would have produced the information concerning the use of the instructors time under the terms of his employment and within the contract for his employment.

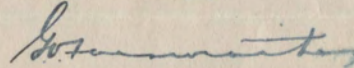
c. An instructor in another department is being paid full salary and is said to be conducting a seminar several evenings a week at his own home.

It is suggested that the Auditor should have a regular and dependable report monthly as the basis for his audit of salaries to be paid for the same general reasons as make such a report desirable in the case of non-teaching employees of the University. It is suggested that the Auditor is unable to completely discharge his audit without such information. If the instances above cited can not be explained on other grounds, they would tend to confirm the importance of extending the pay-roll report to the members of the teaching staff. In principle, I can see no reason why they should not be included in such a report.

While the matter is primarily a question of the discharge of the Auditor's function, it also includes the question of what is, in the case of each employee on the teaching staff, the contract of employment.

I am raising these questions at this time at the request of the Auditor in order that, if you think them important, they may be considered in conjunction with the general pay-roll report plan.

Yours very truly,



GOF:HF

THE REPORT OF THE AUDITOR

To the President of the University:

Sir: I have the honor of presenting herewith the annual report of the Auditor covering the fiscal year of the University which ended on June 30, 1923. The accompanying statements indicate the financial condition of the University at the close of the year and the results of the operations for the year.

It is a pleasure to report that as has been the case for a number of consecutive years, the University has completed another year in which the operating expenses fell within the amount of the income, although the expenditures were in excess of the amount of expenditures for the preceding year. Among the items of outstanding financial interest the following may be named:

- 1) The assets of the University increased during the year \$1,738,197.34. For the first time the balance sheet shows total assets in excess of \$50,000,000.
- 2) The income under the budget was \$3,317,762.61
The budget expenditures were 3,315,669.53
resulting in a surplus of \$ 2,093.08
- 3) The operations of the University of Chicago Press, including the Publication Department, the Printing Department, and the Bookstore, resulted in a surplus of \$77,627.47, the largest in the history of the Press. For the first time the Publication activities of the University Press were financed in full from the net earnings of the Press.
- 4) During the year the University received payment in full of subscriptions to the funds for the Medical School with the exception of the amount subscribed by the General Education Board and the Rockefeller Foundation. Interest at five per cent per annum is being paid by these Boards on the amount of their subscriptions.

As shown by the balance sheet on page	the assets of the
University on June 30, 1923, amounted to	\$51,342,317.60
The increase in assets was	\$ 1,738,197.34

THE REPORT OF THE AUDITOR

To the President of the University:

Sir: I have the honor of presenting herewith the annual report of the Auditor covering the fiscal year of the University which ended on June 30, 1923. The accompanying statements indicate the financial condition of the University at the close of the year and the results of the operations for the year. It is a pleasure to report that as has been the case for a number of consecutive years, the University has completed another year in which the operating expenses fell within the amount of the income, although the expenditures were in excess of the amount of expenditures for the preceding year. Among the items of outstanding financial interest the following may be

named:

- 1) The assets of the University increased during the year \$1,738,197.34. For the first time the balance sheet shows total assets in excess of \$50,000,000.
- 2) The income under the budget was \$3,317,762.61. The budget expenditures were \$3,317,669.23 resulting in a surplus of \$1,093.38.
- 3) The operations of the University of Chicago Press, including the Publication Department, the Printing Department, and the Bookstore, resulted in a surplus of \$77,627.47, the largest in the history of the Press. For the first time the Publication Department of the University Press was financed in full from the net earnings of the Press.
- 4) During the year the University received payment in full of subscriptions to the funds for the Medical School with the exception of the annual subscription by the General Education Board and the Rockefeller Foundation. Interest of five per cent per annum is being paid by these boards on the amount of their subscriptions.

As shown by the balance sheet on page 122,342,317.60 University on June 30, 1923, amounted to \$1,738,197.34. The increase in assets was

consisting of additions from the following sources:

a) Medical Fund Gifts	
For Endowment	
From the Estate of	
A. D. Thomson	\$ 43,500.00
From the Estate of	
Seymour Coman	200,540.07
For Buildings	
For Billings Hospital	230,000.00
For remodeling Senn Hall	30,000.00
b) Norman Wait Harris Memorial	
Foundation	150,000.00
c) Ann M. Swift Theological Bequest	104,250.00
d) Other gifts for endowment	29,665.68
e) Quadrangle Club subscriptions	8,454.85
f) Books	54,397.42
g) Income added to principal of funds	276,257.93
h) Medical School Income	209,306.43
i) Net increase in reserves	148,791.86
j) Athletics - net receipts	78,364.23
k) Alumni Fund (held by the Uni-	
versity at the request of the	
Alumni Council)	9,897.17
l) Net increase in general assets	
and miscellaneous items	<u>164,771.70</u>

When the budget for the year 1922-23 was in the course of preparation, the Board of Trustees approved a plan for placing in the estimate of budget income the estimated net income from the dormitories instead of including the room rents in the budget income and the operating expenses of the dormitories in the estimate of budget expenditures. Attention is also called to the fact that the receipts and expenditures of the Athletic Department are not accounted for in the University budget as has been the practice in recent years. These adjustments in accounting have required a revision of the receipts and expenditures

consisting of additions from the following sources:

a) Medical Fund Gifts	200,740.07
For Endowment	
From the Estate of	
A. D. Thompson	43,700.00
From the Estate of	
Raymond Conner	
For Buildings	
For Illinois Hospital	330,000.00
For remodeling Penn Hall	30,000.00
b) Norman Wells Harris Memorial	
Foundation	170,000.00
c) Ann M. Smith Theological Fund	104,770.00
d) Other gifts for endowment	29,667.68
e) Quadrangle Club subscriptions	8,474.87
f) Books	54,327.42
g) Income added to principal of funds	276,227.93
h) Medical School Income	209,306.43
i) Net increase in reserves	148,791.86
j) Athletics - net receipts	78,364.23
k) Alumni Fund (held by the Uni-	
versity at the request of the	
Alumni Council)	9,897.27
l) Net increase in general assets	
and miscellaneous items	164,771.70

When the budget for the year 1925-26 was in the course of preparation, the Board of Trustees approved a plan for placing in the estimate of budget income the estimated net income from the dormitories instead of including the room rents in the budget income and the operating expenses of the dormitories in the estimate of budget expenditures. Attention is also called to the fact that the receipts and expenditures of the Athletics Department are not accounted for in the University budget since been the practice in recent years. These adjustments in account- ing have required a revision of the receipts and expenditures

for the year 1921-22 in order to place the figures on a comparative basis with the results for the year just closed. These adjustments afford an opportunity of viewing more clearly the receipts and expenditures for the educational work of the University.

In Table 4 on page will be found an analysis of the University's receipts and expenditures under the budget. While this table presents a bird's-eye view of the receipts and expenditures of the University, it lacks a differentiation that is necessary for a clearer understanding of the financial aspects of the University's organization. For instance, the item of "tuition" includes tuition fees from all sources, whether in the Graduate School, Colleges, Professional Schools, or Laboratory Schools. The same situation exists in connection with the item of instruction under the expenditures.

In order that there may be a clearer understanding of the receipts and expenditures of the various groups in the University and their relationship to the total receipts and expenditures, a study has been undertaken during the year with a view to securing a classified analysis of the receipts and expenditures.

In Table 5 the budget receipts are analyzed showing the amount of tuition fees received in the various schools for University instruction given on the Quadrangles, for extra-mural University instruction, ^{being} ~~and~~ the resulting total ~~of~~ the amount received in payment of tuition for University work. The matriculation, diploma, and laboratory fees from the same student body are shown in a separate item, as is also the amount of tuition received from pupils in the Laboratory Schools.

for the year 1921-22 in order to place the figures on a comparative basis with the results for the year just closed. These adjustments afford an opportunity of viewing more clearly the receipts and expenditures for the educational work of the University.

In Table 4 on page 10 will be found an analysis of the University's receipts and expenditures under the budget. While this table presents a bird's-eye view of the receipts and expenditures of the University, it lacks a differentiation that is necessary for a clearer understanding of the financial aspects of the University's organization. For instance, the item of "tuition" includes tuition fees from all sources,

whether in the Graduate School, Colleges, Professional Schools, or Laboratory Schools. The same situation exists in connection with the item of instruction under the expenditures.

In order that there may be a clearer understanding of the receipts and expenditures of the various groups in the University and their relationship to the total receipts and expenditures, a study has been undertaken during the year with a view to securing a classified analysis of the receipts and expenditures.

In Table 5 the budget receipts are analyzed showing the amount of tuition fees received in the various schools for University instruction given on the Graduate level for extra-annual University instruction, and the resulting total of the amount received in payment of tuition for University work. The master tuition, diploma, and laboratory fees from the same student body are shown in a separate item, as is also the amount of tuition received from pupils in the Laboratory Schools.

In Table 6 is presented a classified analysis of the University budget expenditures showing in the first group the salary cost of instruction on the Quadrangles; in the second group educational expenses applicable to the intra-mural student body; in the third group the cost of other educational activities; and in the fourth group, the general expenditures.

In comparing the classified receipts and expenditures, it is interesting to note that the tuition receipts for University instruction given on the Quadrangles amount to 31.16 per cent of the total receipts, and the direct salary cost of instruction for the students represented in the payment of tuition for University instruction on the Quadrangles is 38.48 per cent of the total expenditures. The tuition fees amount to approximately 81 per cent of the direct instruction cost.

When other educational expenses applicable to the University student body are taken into consideration with the direct salary cost of instruction, it appears that 68.27 per cent of the total expense was for the educational expense for University students on the Quadrangles. In this comparison approximately 46 per cent of the direct educational expense is met by the tuition fees of University students on the Quadrangles.

It is interesting to note that 81.53 per cent of the total expenditures during the year was for educational purposes and that the total income from students (including students in University College, the Correspondence-Study Department, and the Laboratory Schools) was 47.18 per cent. The total of these fees amounts to approximately 58 per cent of the total expenditure for educational purposes.

In Table 6 is presented a classified analysis of the University budget expenditures showing in the first group the salary cost of instruction on the graduate level, in the second group educational expenses applicable to the first-year student body; in the third group the cost of other educational activities; and in the fourth group, the general expenditures. In comparing the classified receipts and expenditures, it is interesting to note that the tuition receipts for University instruction given on the graduate level amount to \$1,164,000 and of the total receipts, and the first salary cost of instruction for the students represented in the payment of tuition for University instruction on the graduate level is \$1,164,000 per cent of the total expenditures. The tuition fees amount to approximately 51 per cent of the direct instructional cost. When other educational expenses applicable to the University student body are taken into consideration with the direct salary cost of instruction, it appears that 68.17 per cent of the total expense was for the educational expense for University students on the graduate level. In this comparison approximately 40 per cent of the direct educational expense is not by the tuition fees of University students on the graduate level. It is interesting to note that 61.17 per cent of the total expenditures during the year was for educational purposes and that the total income from other sources (including student fees) was \$1,164,000, the Correspondence Study Department, and the Laboratory Schools) was \$1,164,000. The total of these fees amounts to approximately 55 per cent of the total expenditures for educational purposes.

In view of the fact that tuition rates were increased at the beginning of the year 1923-24, and that a ^{much larger} budget for that year was adopted on the scale of practically \$1,000. a day in excess of the original estimates for the year just closed, it will be interesting to note at the close of the year 1923-24 a comparison on a percentage basis as to the sources of income for budget purposes, and the purpose for which the budget expenditures were made. ^R It might not be amiss to call attention to the fact that even with this ^{scale of} great increase in the University's expenditures for operation, which for the year 1923-24 are in excess of \$3,600,000., it is evident that additional funds will be needed in order to round out the University's present organization. Particularly is this true since committees and commissions are making studies of various aspects of the University's activities, and if approved, the plans resulting from these studies may be expected to require expenditures over and above those already provided for in the budget. In order that the departments of the University may be placed in position to justify the expectation of progress, it is apparent that income in addition to that already provided by the University's resources will be required.

Attention is directed to the splendid results achieved by the several departments included in the University of Chicago Press. These departments consist of the Publication Department, the Printing Department, and the Bookstore. The Publication Department is responsible for the distribution of books and periodicals sponsored by the University. The work of this department is of an educational character as distinguished from the activities of the Printing Department and the Bookstore, which are operated largely on a commercial basis. The financial

In view of the fact that tuition rates were increased at the beginning of the year 1923-24, and that a budget for that year was adopted on the scale of approximately \$1,000 a day in excess of the original estimates for the year just closed, it will be interesting to note at the close of the year 1923-24 a comparison on a percentage basis as to the sources of income for budget purposes, and the purpose for which the budget expenditures were made. It might not be amiss to call attention to the fact that even with this great increase in the University's expenditures for operation, which for the year 1923-24 are in excess of \$3,600,000, it is evident that additional funds will be needed in order to round out the University's present organization. Particularly is this true since committees and commissions are making studies of various aspects of the University's activities and if approved, the plans resulting from these studies may be expected to require expenditures over and above those already provided for in the budget. In order that the departments of the University may be placed in position to justify the expenditure of progress, it is apparent that income in addition to that already provided by the University's resources will be required. Attention is directed to the splendid results achieved by the several departments included in the University of Chicago Press. These departments consist of the Publication Department, the Printing Department, and the Bookstore. The Publication Department is responsible for the distribution of books and periodicals sponsored by the University. The work of this department is of an educational character as distinguished from the activities of the Printing Department and the Bookstore, which are operated largely on a commercial basis. The financial

aspects of the activities of the latter two departments are included in the reports of the managers of these departments.

Excellent as were the financial results of the operation of the departments comprising the Press during the year 1921-22, they were excelled during the year just closed. The total surplus was \$77,627.47, being \$7,620.67 in excess of the surplus for the previous year. In accordance with the general policy of the University, the amount of the surplus has been or will be applied to the educational work of the University, mainly in subsidizing journals and book plates for the Publication Department.

The operations of the Publication Department in connection with the sale of books resulted in a surplus of \$25,046.89, all of which has been carried forward to the year 1923-24 to apply on the cost of book plates during that year.

In the Journals division of the Publication Department the results also were highly satisfactory. The subsidy required for the several journals was as follows:

Astrophysical Journal	-	-	-	-	\$ 2,838.45
Botanical Gazette	-	-	-	-	4,126.92
Journal of Geology	-	-	-	-	2,226.79
Classical Philology	-	-	-	-	1,810.21
Modern Philology	-	-	-	-	1,791.88
Journal of Semitic Languages and Literature	-	-	-	-	2,120.38
Journal of Sociology	-	-	-	-	1,964.17
Journal of Political Economy	-	-	-	-	2,992.35
Journal of Religion	-	-	-	-	2,874.68
Total	-	-	-	-	\$22,745.83
Deduct commissions on publication and sale of outside journals, postage receipts, etc.					
	-	-	-	-	3,298.14
					<u>\$19,447.69</u>

The accounts, cash, and securities of the University have

Aspects of the activities of the latter two departments are included in the reports of the managers of these departments. Excellent as were the financial results of the operation of the departments comprising the Press during the year 1921-22, they were exceeded during the year just closed. The total surplus was \$77,627.47, being \$7,620.67 in excess of the surplus for the previous year. In accordance with the General policy of the University, the amount of the surplus has been or will be applied to the educational work of the University, mainly in subsidizing journals and book plates for the Publication Department.

The operations of the Publication Department in connection with the sale of books resulted in a surplus of \$25,046.82, all of which has been carried forward to the year 1923-24 to apply on the cost of book plates during that year.

In the Journals division of the Publication Department the results also were highly satisfactory. The subsidy required for the several journals was as follows:

2,838.45	-	-	-	-	Astrophysical Journal
4,125.92	-	-	-	-	Botanical Gazette
2,225.79	-	-	-	-	Journal of Geology
1,810.21	-	-	-	-	Geological Philosophy
1,791.88	-	-	-	-	Modern Philosophy
2,120.38	-	-	-	-	Journal of Scientific Languages and Literature
1,964.17	-	-	-	-	Journal of Sociology
2,992.32	-	-	-	-	Journal of Political Economy
2,874.20	-	-	-	-	Journal of Religion
222,742.83	-	-	-	-	Total

Deduct commission on publication and sale of outside journals, postage, etc., etc. - 3,298.14

\$19,447.69

The accounts, cash, and securities of the University have

been examined and found correct by Messrs. Ernest Reckitt & Company. Their certificate will be found appended to the report on page

Respectfully submitted,

N. C. PLIMPTON, Auditor.

been examined and found correct by Messrs. Ernest Reckitt &
Company. Their certificate will be found appended to the
report on page

Respectfully submitted,
W. C. WILKINSON, Auditor.

F2

September 13, 1923.

My dear Mr. Plimpton:

Having read the Auditor's report for the year ending June 30, 1923 I wish to express my great appreciation of the clearness with which it presents the facts respecting the financial conditions of the University. I have read it with absorbing interest and shall have occasion again and again to consult it. Its statement of the present condition of the University is most encouraging, but on the whole rather suggests the possibility and duty of going forward to larger achievement than settling back contented with our present prosperity.

When you and I can spare time there are certain phases of the matter presented in this report which I should like to discuss with you.

Very truly yours,

Mr. N. C. Plimpton,
Office of the Auditor.

EDB:CB

September 13, 1933.

My dear Mr. Plimpton:

Having read the Auditor's report for the year ending June 30, 1933 I wish to express my great appreciation of the clearness with which it presents the facts respecting the financial conditions of the University. I have read it with absorbing interest and shall have occasion again and again to consult it. Its statement of the present condition of the University is most encouraging, but on the whole rather suggests the possibility and duty of going forward to larger achievement than settling back contented with our present prosperity.

When you and I can again meet there are certain phases of the matter presented in this report which I should like to discuss with you.

Very truly yours,

Mr. W. O. Plimpton,
Office of the Auditor.

WDS:GS

F 2

The University of Chicago

Office of the Auditor

224085

October 1, 1923.

My dear President Burton:

I am inclosing herewith tentative drafts of classified analyses of the University budget receipts and expenditures for the year 1922-23. It is my expectation to print these or some similar statements in the report to the President. I should be glad if you would look them over with reference not only to the relationship of the items in each table, but also with reference to the relationship of the receipts and expenditures.

You will note that the University tuition receipts were 31.16% of the total receipts, and that the salary cost of University instruction on the Quadrangles was 38.48%; also that the educational expenses applicable to the intra-mural University student body were 29.79%. The total educational expense for University students on the Quadrangles was 68.27% of the expenditures as compared with 31.16% for tuition receipts from the same student body.

At your convenience I should be glad to discuss this matter with you further.

Yours very truly,

President E. D. Burton,
Harper Library.

W. D. Hampton

291082

October 1, 1923.

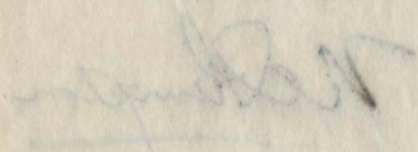
My dear President Burton:

I am inclosing herewith tentative drafts of classified analyses of the University budget receipts and expenditures for the year 1923-24. It is my expectation to print these or some similar statements in the report to the President. I should be glad if you would look them over with reference not only to the relationship of the items in each table, but also with reference to the relationship of the receipts and expenditures.

You will note that the University tuition receipts were 31.1% of the total receipts, and that the salary cost of University instruction on the quadrangle was 38.48%; also that the educational expenses applicable to the intra-mural University student body were 29.7%. The total educational expenses for University students on the quadrangle was 68.2% of the expenditures as compared with 31.1% for tuition receipts from the same student body.

At your convenience I should be glad to discuss this matter with you further.

Yours very truly,



President E. D. Burton,
Harper Library.

TABLE V

UNIVERSITY BUDGET EXPENDITURES - CLASSIFIED ANALYSIS

	<u>Amount</u>	<u>Percentage</u>
I. Salary Cost of University instruction on the Quadrangles		
Arts, Literature and Science	\$ 925,215.30	27.90
Divinity School	41,400.70	1.25
Law School	64,288.80	1.94
School of Education	142,689.89	4.30
School of Commerce and Administration	102,463.12	3.09
	<u>\$1,276,057.81</u>	<u>38.48</u>
II. Educational Expenses applicable to the intra-mural University student body		
Fellowships and Scholarships	\$ 136,165.24	4.11
Tuition Remissions	62,625.70	1.89
Physical and Social Welfare of Students	116,582.34	3.52
Laboratory Equipment and Expense	251,768.84	7.59
Books and Binding	56,911.32	1.72
Library Administration and Expense	170,203.80	5.13
Educational Administration Expense	193,400.73	5.83
	<u>\$ 987,657.97</u>	<u>29.79</u>
Total educational expense for University students on the Quadrangles	\$2,263,715.78	68.27
III. Cost of other Educational Activities		
a) Extra-Mural Activities		
1) University College Instruction	41,434.94	1.25
2) University College Expense	13,654.91	.41
3) Correspondence-Study Instruction	52,040.56	1.57
4) Correspondence-Study Expense	35,165.45	1.06
5) University Extension Expense	18,171.08	.55
b) Laboratory Schools		
Instruction	139,093.58	4.20
Expense	74,740.52	2.25
c) Publications		
Journals and Book Plates	65,247.69	1.97
Total Educational Expenditures	<u>\$2,703,264.51</u>	<u>81.53</u>
IV. General Expenditures		
Retiring Allowances	38,446.33	1.16
Annuities	8,390.00	.25
Business Administration	150,212.84	4.53
Operation and Maintenance of Buildings and Grounds	415,355.85	12.53
Total Budget Expenditures	<u><u>\$3,315,669.53</u></u>	<u><u>100.00</u></u>

TABLE V
UNIVERSITY BUDGET EXPENDITURES - CLASSIFIED ANALYSIS

Amount	Percentage	
I. Salary Cost of University Instruction on the Quadangles		
\$ 327,217.30	37.90	Arts, Literature and Science
41,400.70	1.25	Divinity School
64,283.30	1.94	Law School
142,389.39	4.30	School of Education
102,463.13	3.09	School of Commerce and Administration
<u>\$1,276,077.81</u>	<u>38.48</u>	
II. Educational Expenses applicable to the inter-mural University student body		
\$ 136,167.24	4.11	Fellowships and Scholarships
62,637.70	1.89	Tuition
116,704.34	3.52	Physical and Social Welfare of Students
251,768.84	7.59	Laboratory Equipment and Expense
56,911.32	1.72	Books and Binding
170,203.80	5.13	Library Administration and Expense
193,400.73	5.83	Educational Administration Expense
<u>\$ 987,657.97</u>	<u>29.79</u>	
Total educational expense for University students on the Quadangles		
\$2,263,735.78	68.27	
III. Cost of other Educational Activities		
a) Extra-mural Activities		
41,434.36	1.25	1) University College Instruction
13,654.91	.41	2) University College Expense
52,040.66	1.57	3) Correspondence-Study Instruction
32,165.45	1.04	4) Correspondence-Study Expense
12,191.08	.37	5) University Extension Expense
b) Laboratory Schools		
139,093.73	4.30	Instruction
74,740.72	2.25	Expense
c) Publications		
67,247.69	1.97	Journals and Book Plates
<u>\$2,703,264.21</u>	<u>81.73</u>	Total Educational Expenditures
IV. General Expenditures		
38,446.33	1.16	Retiring Allowances
8,390.00	.25	Annulies
150,212.84	4.53	Business Administration
417,355.82	12.73	Operation and Maintenance of Buildings and Grounds
<u>\$3,312,669.73</u>	<u>100.00</u>	Total Budget Expenditures

TABLE IV

UNIVERSITY BUDGET RECEIPTS - CLASSIFIED ANALYSIS

	<u>Amount</u>	<u>Percentage</u>
I. University Tuition Receipts		
a) For University instruction given on the Quadrangles		
1) Graduate	\$ 187,141.94	5.64
2) College	466,293.62	14.05
3) Divinity School	30,075.84	.91
4) Law School	74,835.75	2.26
5) School of Education	140,496.37	4.23
6) School of Commerce and Administration	135,040.95	4.07
	<u>\$1,033,884.47</u>	<u>31.16</u>
b) For Extra-Mural University instruction		
1) University College	\$ 75,591.60	2.28
2) Correspondence-Study Tuition	87,205.01	2.63
	<u>\$ 162,796.61</u>	<u>4.91</u>
Total University Tuition Fees	\$1,196,681.08	36.07
II. Other University Student Fees	121,494.50	3.66
III. Laboratory Schools Tuition	<u>247,163.26</u>	<u>7.45</u>
Total Student Fees	\$1,565,338.84	47.18
IV. Endowment Income	1,470,954.87	44.34
V. Income from Other Sources		
1) Room Rents and Commons (net)	14,391.75	.43
2) Baptist Theological Union	16,697.03	.50
3) Interest on temporary investment and bank balances	83,962.77	2.53
4) Business Offices Commissions	37,027.76	1.12
5) University Press	59,447.69	1.79
6) Miscellaneous	69,941.90	2.11
Total Budget Receipts	<u><u>\$3,317,762.61</u></u>	<u><u>100.00</u></u>

TABLE IV

UNIVERSITY BUDGET RECEIPTS - CLASSIFIED ANALYSIS

Amount	Percentage	
I. University Tuition Receipts		
a) For University Instruction given on the quadrangles		
1) Graduate	187,141.94	5.64
2) College	466,293.62	14.07
3) Divinity School	30,075.84	.91
4) Law School	74,832.72	2.28
5) School of Education	140,496.37	4.23
6) School of Commerce and Administration	132,040.92	4.07
	<u>\$1,033,981.41</u>	<u>31.16</u>
b) For Extra-Mural University Instruction		
1) University College	72,291.60	2.23
2) Correspondence-Study Tuition	87,202.01	2.63
	<u>\$162,796.61</u>	<u>4.91</u>
Total University Tuition Fees	\$1,196,681.08	36.07
II. Other University Student Fees		
	121,494.50	3.66
III. Laboratory Schools Tuition		
	247,163.26	7.42
Total Student Fees	\$1,565,338.84	47.18
IV. Endowment Income		
	1,470,924.87	44.34
V. Income from Other Sources		
1) Room Rents and Commons (net)	14,391.72	.43
2) Baptist Theological Union	16,697.03	.50
3) Interest on temporary investment and bank balances	83,962.77	2.53
4) Business Office Commissions	37,027.76	1.13
5) University Press	29,447.69	.89
6) Miscellaneous	69,941.90	2.11
Total Budget Receipts	<u>\$3,317,762.61</u>	<u>100.00</u>

F20

The University of Chicago

Office of the Auditor

November 8, 1923.

1205 Bd.
The Board of Trustees,
The University of Chicago.

Gentlemen:

In accordance with the usual custom, I beg to present herewith revised estimates of income and expenditures under the University budget for the year ending June 30, 1924. It should be stated that the purpose of this study is to determine the trend under the University budget rather than to present at this time an estimate indicating the final outcome.

When the budget for the current year was adopted, it was found that expenditures deemed necessary aggregated	\$3,567,287.
Since the adoption of the budget the Board has authorized additions to the budget amounting to	<u>46,360.</u>
resulting in a total estimate of expense of	\$3,613,647.
The estimate of income was	<u>3,533,909.</u>
resulting in an estimated excess of expenditures over income of	<u>\$ 79,738.</u>

By action of the Board this amount was underwritten from the Special Contingent Reserve of \$200,000. By reference to the statement on page 3 it will be observed that the revised estimate of income amounts to

\$3,595,135.

after excluding the underwriting from Special Contingent Reserve mentioned above. It will also be noted from the statement on page 3 that the estimate of expenditure now amounts to

3,579,698.

resulting
over the

The University of Chicago
Office of the Auditor

November 8, 1923.

The Board of Trustees,
The University of Chicago

Gentlemen:

In accordance with the usual custom, I beg to present here-
with revised estimates of income and expenditures under the Uni-
versity budget for the year ending June 30, 1924. It should be
stated that the purpose of this study is to determine the trend
under the University budget rather than to present at this time
an estimate indicating the final outcome.

When the budget for the current year was adopted, it was
found that expenditures deemed necessary aggregated \$3,567,287.

Since the adoption of the budget the Board has
authorized additions to the budget amounting to
resulting in a total estimate of expense of \$3,613,647.
The estimate of income was \$3,233,909.

resulting in an estimated excess of
expenditures over income of \$397,738.

By action of the Board this amount was withdrawn from the
Special Contingent Reserve of \$200,000. By reference to the
statement on page 3 it will be observed that the revised estimate
of income amounts to \$3,592,135.

after excluding the underwriting from Special
Contingent Reserve mentioned above. It will also
be noted from the statement on page 3 that the

estimate of expenditures now amounts to \$3,529,608.

resulting in an excess of estimated income
over the estimated expenditures of

\$15,437.

The estimates of income are made conservatively and the probabilities are that by the end of the year the total income will exceed somewhat the estimate indicated at this time.

Liberal allowance has been made in the estimate of expenditures, but attention is directed to the fact that the portion of the year requiring the heavier operating expenses lies in the future, and it is possible that conditions may arise which will require a greater expenditure than estimated. A favorable circumstance in connection with the present estimate of expenditures is due to the fact that for the current year there were several additions to the faculty appointed as of October 1, consequently during the year the budget expenditures will show but three-fourths of the annual salary of such appointees. The original budget also provided for certain new appointments for which instructors have not been secured for the current year. Such vacancies further reduced the total estimated expenditure for the year.

I beg to request that authority be given to the Committee on Expenditures to allow expenditures in excess of the appropriations as may be necessary up to the variations shown in the accompanying report and that authority be given to the Auditor to audit them.

Respectfully submitted,

W. D. Hampton

resulting in an excess of estimated income

815.437

over the estimated expenditures of

The estimates of income are made conservatively and the

probabilities are that by the end of the year the total income will

exceed somewhat the estimate indicated at this time.

Liberal allowance has been made in the estimate of expendi-

tures, but attention is directed to the fact that the portion of

the year regarding the heavier operating expenses lies in the

future, and it is possible that conditions may arise which will

require a greater expenditure than estimated. A favorable cir-

cumstance in connection with the present estimate of expenditures

is due to the fact that for the current year there were several

additions to the faculty appointed as of October 1, consequently

during the year the budget expenditures will show but three-fourths

of the annual salary of such appointees. The original budget also

provided for certain new appointments for which instructors have

not been secured for the current year. Such vacancies further

reduced the total estimated expenditure for the year.

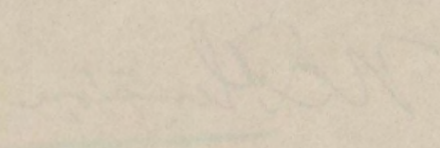
I beg to request that authority be given to the Committee on

Expenditures to allow expenditures in excess of the appropriations

as may be necessary up to the variations shown in the accompanying

report and that authority be given to the Auditor to audit them.

Respectfully submitted,



THE UNIVERSITY OF CHICAGOBUDGET 1923-24

Variations to June 30, 1924, based on actual results for the first four months to October 31, 1923, and estimates for the remaining eight months of the fiscal year.

SUMMARYINCOME

Original Estimate	\$3,567,287.	
Net Increase (see page 4)	<u>61,226.</u>	
	\$3,628,513.	
Deduct Amount Underwritten originally from Contingent Reserve	<u>33,378.</u>	
Total Income as now estimated		\$3,595,135.

EXPENDITURES

Original Estimate	\$3,567,287.	
Net Increase (see page 4)	<u>12,411.</u>	
Total Expenditures as now estimated		<u>3,579,698.</u>
Estimated Excess of Income over Expenditures		<u>\$ 15,437.</u>

THE UNIVERSITY OF CHICAGO

BUDGET 1923-24

Variations to June 30, 1924, based on actual results for the first four months to October 31, 1923, and estimates for the remaining eight months of the fiscal year.

SUMMARY

INCOME

Original Estimate	\$3,267,287.
Net Increase (see page 4)	61,226.
Deduct Amount Underwritten originally from Contingent Reserve	\$3,628,513.
Total Income as now estimated	\$3,378,287.
	\$3,297,132.

EXPENDITURES

Original Estimate	\$3,267,287.
Net Increase (see page 4)	12,417.
Total Expenditures as now estimated	3,279,698.
Estimated Excess of Income over Expenditures	\$ 15,437.

SUMMARY OF SECTIONS

	In Excess of Estimate	Less than Estimate
<u>INCOME</u>		
Sec. I. University General	77,591.	710.
II. Departments of Arts, Literature, and Science	1,305.	7,993.
III. Divinity School		4,733.
IV. Law School	1,000.	
V. School of Education	34,513.	
VI. School of Commerce and Administration		29,000.
VIII. University Extension		8,500.
IX. Libraries, Laboratories and Museums	1,000.	850.
X. Operation and Maintenance of Buildings and Grounds	1,050.	3,447.
	116,459.	55,233.
	55,233.	
Net Excess (see page 3)	61,226.	
<u>EXPENDITURES</u>		
Sec. I. Administration and General Expense	19,670.	1,187.
II. Departments of Arts, Literature, and Science	29,625.	39,147.
V. School of Education	1,000.	6,000.
VI. School of Commerce and Administration	5,000.	
VIII. University Extension		10,000.
IX. Libraries, Laboratories and Museums	3,100.	
X. Operation and Maintenance of Buildings and Grounds	10,350.	
	68,745.	56,334.
	56,334.	
Net Excess (see page 3)	12,411.	

SUMMARY OF SECTIONS

<u>INCOME</u>		
Sec. I. University General	77,591	710
II. Departments of Arts, Literature, and Science	1,305	7,993
III. Divinity School	1,000	4,733
IV. Law School	34,513	29,000
V. School of Education	1,000	8,500
VI. School of Commerce and Administration	1,000	850
VII. University Extension	1,000	3,447
IX. Libraries, Laboratories and Museums	1,000	55,233
X. Operation and Maintenance of Buildings and Grounds	116,459	55,233
Net Excess (see page 3)	61,226	
<u>EXPENDITURES</u>		
Sec. I. Administration and General Expense	19,670	1,187
II. Departments of Arts, Literature, and Science	29,625	39,147
V. School of Education	1,000	6,000
VI. School of Commerce and Administration	5,000	19,000
VII. University Extension	3,100	
IX. Libraries, Laboratories and Museums	10,350	
X. Operation and Maintenance of Buildings and Grounds	63,745	56,334
Net Excess (see page 3)	12,411	

Less than Estimate

In Excess of Estimate

BUDGET INCOME

Section	In Excess of Estimate	Less than Estimate
I. University General		
Matriculation Fees	3,000.	
Lectures and Concerts	309.	
Rockefeller Investment Income	8,782.	
Rockefeller Final Gift Income	7,100.	
McMillan Income		23.
Retiring Allowance Income	7,400.	
Ricketts Prize Income		109.
Permella Brown Aid Income		578.
Interest	51,000.	
	77,591.	710.
II. Departments of Arts, Literature, and Science		
Graduate Tuition		1,600.
Helen Culver Income	1,305.	
Ogden Income		376.
Barrows Lecture Income		437.
Fellowship Funds Income		50.
Jos. Reynolds Scholarship Fund Income		270.
F. A. Smith Scholarship Fund Income		54.
Scholarship Fund Income		256.
Noyes Income		3,450.
Locker Rentals		1,500.
	1,305.	7,993.
III. Divinity School		
Divinity Tuition		4,000.
Divinity Room Rents (net)		600.
Rockefeller Theological Fund Income		133.
		4,733.
IV. Law School		
Law Tuition	1,000.	
V. School of Education		
Education Tuition	8,000.	
School of Education Investment Income - Lees Building	11,513.	
High School Tuition	12,000.	
Elementary School Tuition	3,000.	
	34,513.	

BUDGET INCOME

Section		In Excess of Estimate	Less than Estimate
I. University General			
Interest		\$1,000.	
Bernice Brown Aid Income			\$278.
Ricketts Prize Income			\$100.
Refining Allowance Income		\$7,400.	
McMillan Income			
Rockefeller Final Gift Income		\$7,100.	
Rockefeller Investment Income		\$8,700.	
Lectures and Concerts		\$300.	
Matriculation Fees		\$3,000.	
II. Departments of Arts, Literature, and Science			
Graduate Tuition		\$1,300.	
Heien Oliver Income			\$1,600.
Ogden Income			\$370.
Barrows Lecture Income			\$437.
Fellowship Funds Income			\$50.
Jos. Reynolds Scholarship Fund Income			\$270.
F. A. Smith Scholarship Fund Income			\$44.
Scholarship Fund Income			\$256.
Noyes Income			\$3,400.
Locker Rentals			\$1,700.
III. Divinity School			
Divinity Tuition		\$1,300.	
Divinity Room Rentals (net)			\$7,900.
Rockefeller Theological Fund Income			
IV. Law School			
Law Tuition		\$1,000.	
V. School of Education			
Elementary School Tuition		\$3,000.	
High School Tuition		\$12,000.	
Income - Leas Building		\$11,513.	
School of Education Investment		\$8,000.	
Education Tuition			
Total			
		\$4,513.	

BUDGET INCOME (Cont.)

	In Excess of Estimate	Less than Estimate
Section		
VI. School of Commerce and Administration		
School of Commerce and Administration Fees		29,000.
VIII. University Extension		
Lecture Association Fees		8,500.
IX. Libraries, Laboratories and Museums		
Bacteriology Fees		600.
Geography Fees	500.	
Sociology Fees	500.	
Gallup Memorial Income		250.
	1,000.	850.
X. Operation and Maintenance of		
Buildings and Grounds		
Dormitories and Commons - Net Income		3,210.
Harper Memorial Library Investment		
Income		237.
Press Rent	1,050.	
	1,050.	3,447.
Totals	116,459.	55,233.

BUDGET INCOME (Cont.)

In Excess of Estimate	Less than Estimate	
		Section
		VI. School of Commerce and Administration
		School of Commerce and
		Administration Fees
		29,000.
		VII. University Extension
		Lecture Association Fees
		8,500.
		IX. Libraries, Laboratories and Museums
		Bacteriology Fees
		Geography Fees
		Sociology Fees
		Gallup Memorial Income
		250.
		850.
		1,000.
		X. Operation and Maintenance of
		Buildings and Grounds
		Dormitories and Commons - Net Income
		Harper Memorial Library Investment
		Income
		Press Rept
		1,050.
		1,050.
		3,447.
		237.
		3,210.
		Totals
		116,450.
		55,233.

BUDGET EXPENDITURES

Section	In Excess of Estimate	Less than Estimate
I. Administration and General Expense		
President's Office Salaries	2,770.	
Retiring Allowances	7,400.	
Business Manager's Office Sal. - City	1,000.	
Business Manager's Office Sal. - Campus	1,000.	
Auditor's Office Salaries	500.	
Purchasing Agent's Office Salaries	700.	
Custody of Securities	600.	
Surety Bond Premium	200.	
Housing Bureau Salaries	200.	
Board of Recommendation Salaries		500.
Board of Recommendation Expense	700.	
Music	900.	
Public Lectures and Concerts Expense	1,700.	
Ida Noyes Hall Administration Salaries	1,000.	
Permelia Brown Aid		578.
Prizes		109.
Telephones	1,000.	
	19,670.	1,187.
II. Departments of Arts, Literature, and Science		
Graduate Dean's Office Salaries		500.
College Dean's Office Salaries	6,000.	
Medical Dean's Office Salaries	1,400.	
Philosophy Instruction		1,100.
Psychology Instruction		1,080.
Political Economy Instruction		5,400.
Political Science Instruction		2,500.
History Instruction		2,940.
History of Art Instruction		875.
Sociology Instruction		2,380.
Comparative Religion Instruction		437.
Oriental Languages Instruction		200.
New Testament Instruction	1,000.	
Greek Instruction		275.
Latin Instruction		650.
Romance Instruction		1,500.
Germanic Instruction	1,725.	
Mathematics Instruction		550.
Physics Instruction		7,000.
Geology Instruction		1,500.
Zoology Instruction		1,500.
Physiology Instruction		2,000.
Physiological Chemistry Instruction		500.
Hygiene and Bacteriology Instruction		2,000.
Gymnasium Locker Room Expense		1,500.
Military Science	1,500.	
Carried forward	11,625.	36,387.

BUDGET EXPENDITURES

Section	In Excess of Estimate	Less than Estimate
I. Administration and General Expense		
President's Office Salaries	2,770	
Retiring Allowances	7,400	
Business Manager's Office Sal. - City	1,000	
Business Manager's Office Sal. - Campus	1,000	
Auditor's Office Salaries	500	
Purchasing Agent's Office Salaries	700	
Custody of Securities	600	
Surety Bond Premium	200	
Housing Bureau Salaries	200	
Board of Recommendation Salaries	700	500
Board of Recommendation Expense	200	
Miscellaneous	1,700	
Public Lectures and Concerts Expense	1,000	
Ida Noyes Hall Administration Salaries		278
Parkestein Brown Aid		109
Prizes		
Telephones	1,000	
	19,670	1,187
II. Departments of Arts, Literature, and Science		
Graduate Dean's Office Salaries	6,000	500
College Dean's Office Salaries	1,400	
Medical Dean's Office Salaries		1,100
Philosophy Instruction		1,080
Psychology Instruction		7,400
Political Economy Instruction		2,700
Political Science Instruction		2,940
History Instruction		875
History of Art Instruction		2,380
Sociology Instruction		437
Comparative Religion Instruction		200
Oriental Languages Instruction	1,000	
New Testament Instruction		275
Greek Instruction		250
Latin Instruction		1,500
Romanes Instruction		250
Germanic Instruction	1,725	
Mathematics Instruction		7,000
Physics Instruction		1,500
Geology Instruction		1,500
Zoology Instruction		2,000
Physiology Instruction		200
Physiological Chemistry Instruction		2,000
Hygiene and Bacteriology Instruction		2,000
Gymnasium Locker Room Expense		1,500
Military Science	1,500	
Carried forward	11,625	36,387

BUDGET EXPENDITURES (Cont.)

	In Excess of Estimate	Less than Estimate
Brought forward	11,625.	36,387.
Fourth Quarter Instruction	18,000.	2,760.
Noyes Scholarships		
	29,625.	39,147.
V. School of Education		
Department of Education Instruction		6,000.
Laboratory Schools Tuition Remissions	1,000.	
	1,000.	6,000.
VI. School of Commerce and Administration		
Research Assistants	5,000.	
VIII. University Extension		
University Lecture Association		10,000.
IX. Libraries, Laboratories, and Museums		
Sociology Equipment and Expense	500.	
Geography Equipment and Expense	500.	
Botany Equipment and Expense	2,100.	
	3,100.	
X. Operation and Maintenance of		
Buildings and Grounds		
Repairs to Power Plant	3,200.	
Power Plant Credits	-8,000.	
Janitors	2,000.	
Building Repairs	8,000.	
Harper Memorial Library Janitors	500.	
Harper Memorial Library Repairs	1,000.	
Yerkes Building Expense	2,000.	
Yerkes Power Plant Expense	350.	
Yerkes Care of Grounds	300.	
Insurance	1,000.	
	10,350.	
Totals	68,745.	56,334.

BUDGET EXPENDITURES (Cont.)

In Excess of Estimate	Less than Estimate	
11,625.	36,387.	Brought forward
18,600.	2,760.	Fourth Quarter Instruction Newer Scholarships
29,625.	39,147.	
1,000.	6,000.	V. School of Education Department of Education Instruction Laboratory Schools Tuition Remissions
1,000.	6,000.	
5,000.		VI. School of Commerce and Administration Research Assistant
	10,000.	VIII. University Extension University Lecture Association
500. 500. 2,100.		IX. Libraries, Laboratories, and Museums Geology Equipment and Expense Geography Equipment and Expense Botany Equipment and Expense
3,100.		
3,200. 8,000. 2,000. 8,000. 500. 1,000. 2,000. 350. 300. 1,000.		X. Operation and Maintenance of Buildings and Grounds Repairs to Power Plant Power Plant Credits Janitors Building Repairs Harper Memorial Library Janitors Harper Memorial Library Repairs Yerkes Building Expense Yerkes Power Plant Expense Yerkes Care of Grounds Insurance
10,350.		
68,745.	56,334.	Totals