

XXIA

Geog. Files

The University of Chicago

Department of Geography

August 27, 1923

The President of the University
Faculty Exchange.

My dear Mr. President:

On returning from California I found
your letter of August 6th with reference to Mr. Colby and
Mr. Jones.

Doubtless you know that Mr. Colby de-
cided to remain with us. This gives me very great satis-
faction, for his loss at this time would have been a serious
blow to the Department. Very possibly, with your approval,
we may be able to give him some financial support for his
research in the field in connection with the proposed Rollin
D. Salisbury Memorial Fund for the Promotion of Research in
Geology and Geography. May I add that I appreciate greatly
your very fair and sympathetic consideration of Mr. Colby's
case during my absence?

I am glad to concur in the plan which
will release Mr. Jones from one major of teaching next year
in order that he may continue his important services to the
University as dean in the colleges. I suggest that this re-
duction in his teaching load be made in the Spring Quarter
rather than in the Winter Quarter, as the adjustment involved
can then be made more readily. I find that this will be agree-
able to him, and I have told him that I would write you ac-
cordingly.

Very truly yours,

Harlan H. Barrows

XXIA

The University of Chicago
Department of Geography

May 1923

August 27, 1923

The President of the University
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Very truly yours,

Robert H. Johnson

The University of Chicago

Department of Geography

October 2, 1923

Dean James H. Tufts
Faculty Exchange

My dear Dean Tufts:

In accordance with our conversation of yesterday noon I am writing you with reference to the Weather Bureau station in Rosenwald Hall.

The University provided a student assistant to the government observer from the time of the establishment of the station until July 1st last. For this purpose Professor Salisbury drew upon the graduate scholarship funds which were under his control as Dean of the Ogden Graduate School of Science, and Dean Gale authorized from quarter to quarter a special scholarship for this purpose until the date above indicated. I recommend that, if practicable, some other appropriate provision be made for this cooperative work with the Weather Bureau. Heretofore the student assistant has been paid \$60 a quarter, an amount which seems to me adequate for the future.

You will recall that the University provides the quarters in Rosenwald tower, and that the government installed and maintains the meteorological equipment and, of course, also pays the salary of the regular observer. The station is used as a sort of laboratory in connection with our work in meteorology; the station records are available at all times for the use of advanced students; and the station is kept open throughout the day for the convenience of the University public. It is these last mentioned considerations which would seem to justify the Weather Bureau in asking that the University continue to provide an assistant.

I enclose herewith a communication from Professor Henry J. Cox, in charge of the Chicago Weather Bureau offices, with reference to the matter.

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HHB:GG

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HB:60

UNITED STATES DEPARTMENT OF AGRICULTURE
WEATHER BUREAU
CHICAGO, ILL.

Sept. 27, 1923.

Prof. H. H. Barrows,
University of Chicago,
Chicago, Ill.

Dear Professor Barrows:

As regards the situation at the University, it is my hope that the subject of assistance will now be placed upon a permanent basis, because I have been obliged to prepare a statement two or three times a year ever since the Observatory station was established.

The situation is this: The Weather Bureau furnishes the observer in charge, and because of restricted funds it cannot possibly take part in the payment of additional assistance, except the granting of a nominal sum as has been paid heretofore, \$5.00 a month, in order to make it legal for an assistant provided by the University to perform Government work. As a matter of fact, it is a give and take proposition. Our observer is fully capable of performing alone all the work required by the Weather Bureau; but in order to meet the demands of the University the station is kept open during University hours, and visiting classes and students are attended to by him. The observation hours are both early and late, and if it were not for the University work the observer would be off duty during a considerable portion of the afternoon at least.

The assistance heretofore granted by the University in the shape of a student assistant makes up to the Bureau for this additional time of its observer. This assistant takes the observations, alternates with the observer on Sunday work and permits the latter to be available whenever required.

It is proper to state in this connection that the University Observatory is now about the best equipped institution of its kind in the country. Except at the general headquarters at Washington and at Blue Hill, Mass., no other observatory has equipment that can compare with that now in Rosenwald Hall. As meteorological instruments are being made available, we are installing them there. You, doubtless, will understand this part of the situation. The instrumental equipment

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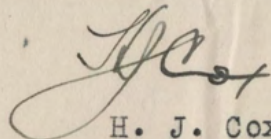
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I might say further that at the time the University Observatory was installed the Weather Bureau planned to give up its observation work at the Federal Building, and make the University station the only one in the city. If this had been done the University station would have been of greater distinct value to the Bureau itself; but as we were not able to give up our observation work in the loop, because of decided opposition from the newspapers and business interests, the two observatories have to be maintained. Of course, in any case, this station would have to be the central headquarters for the work in this district.

Hoping this statement will cover the situation satisfactorily for your use,

Respectfully,



H. J. Cox
Meteorologist

HJC:T

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Respectfully,

H. J. Cox
Meteorologist

HJC:T

October 9, 1923

Professor H. H. Barrows,
Faculty Exchange.

Dear Mr. Barrows:

When I explained to President Burton the nature of the arrangement with the Weather Bureau he stated that in his opinion, unless Dean Gale had reasons to the contrary, it would be quite proper that we should furnish the student assistant under the service scholarship arrangement. Dean Gale states that he had not understood the nature of the arrangement with the government, by which our students receive certain advantages in the way of access to records, etc., and that if the President approves he is entirely glad to authorize the continuance of the arrangement in accordance with which \$60.00 a quarter from the graduate scholarship funds shall be used to provide the service of the assistant in the meteorological station. He said that the member of the department who took it up with him before was not fully informed about the history of the arrangement. He thinks it highly desirable that the student assistant should be a graduate student rather than an under-graduate and will arrange the details with you. I think you may assure Mr. Cox that we shall not be obliged to trouble him again in the immediate future, at any rate, now that the President has definitely authorized the arrangement.

Sincerely yours,

T.S

James H. Tufts

October 8, 1923

Dean Henry G. Gale,
Faculty Exchange.

My dear Dean Gale:

Confirming our conversation over the telephone today I am writing to say that the President approves the appointment of a student assistant to a service scholarship, the service to be rendered on recommendation of the Department of Geography in connection with the government meteorological station in Rosenwald.

The basis for this is, as stated by Mr. H. J. Cox, government meteorologist and by Professor Barrows, that the government keeps the station open during University hours for the use of University students and visiting classes and that the station records are made available for the use of advanced students, so that it becomes to a considerable extent a laboratory for the work of the Department of Geography.

Sincerely yours,

James H. Tufts

T.S

October 8, 1918

Dear Mr. [Name]
[Address]

My dear Mr. [Name]:

I have just received your letter of the 7th inst. and am glad to hear that you are still interested in the [subject]. The [subject] is a very important one and I am sure that you will find the [information] of great value to you. I am sure that you will find the [information] of great value to you.

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Sincerely yours,

[Signature]

The University of Chicago

Department of Geography

January 9, 1924

Dean James H. Tufts
Faculty Exchange

My dear Dean Tufts:

When I asked you last month if it would be possible for this department, as an experiment in publicity work, to issue its circular announcements in a separate pamphlet and to organize those announcements in a new manner, you suggested that we prepare our copy along the lines contemplated and submit it to you for your consideration and for that of the Committee on Publications. I am transmitting the copy herewith. The delay in doing so has been due in part to the fact that Dr. Flexner's little book on "A Modern College" stirred some of us up mightily and led us again to study carefully the sequences, courses, and objectives of the department, and part to the fact that I wished to get Mr. Colby's reaction to certain matters before submitting the copy to you.

We are asking permission to issue a separate circular in the belief that it would prove very much more effective advertising literature when sent to persons interested in the science of geography. We hope to develop a better and larger mailing list of such names, with the help of former students of the department now teaching in other institutions. We think that three or four prospective geographers out of every five to whom our circular might be sent would have no interest in the part of the combined circular devoted to geology, and we wonder whether the cost of the part wasted would not go far toward defraying the expense of putting a separate cover on the pages devoted to geography. Our part of the combined circular is likewise waste paper in the hands of most prospective geologists to whom the circular is sent.

I should like to direct your attention particularly to the following points in connection with the copy:

1. The old type circulars issued by the University have to my mind been unattractive in that the first ten or a dozen pages are devoted to miscellaneous introductory and general information, much of which has nothing to do with the particular department for which a given circular is issued. Thus in our circular there has been information about laboratory and breakage fees in chemistry, materials fees in economics and in sociology, and many other matters

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Department of Geography

January 9, 1934

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We are asking permission to issue a separate circular in the belief that it would prove very much more effective advertising literature when sent to persons interested in the science of Geography. We hope to develop a better and larger mailing list of such names with the help of former students of the department now teaching in other institutions. We think that three or four prospective geographers out of every five to whom our circular might be sent would have no interest in the part of the combined circular devoted to Geology, and we wonder whether the cost of the part wasted would not go far toward defraying the expense of putting a separate cover on the pages devoted to Geography. Our part of the combined circular is likewise waste paper in the hands of most prospective geologists to whom the circular is sent.

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that do not concern a student of geography. The irrelevant material of these introductory pages we propose to drop; part of the pertinent material we have incorporated in our statements concerning various degrees; and the rest we have relegated to a brief statement under the heading "General Information" at the very end of the circular.

2. The statements concerning sequences of work leading to the bachelor's degree and to higher degrees are worked out along new lines, in part suggested by Flexner's book, and I hope they will meet with your approval.

I earnestly hope it will prove practicable for the Committee on Publications to authorize the publication of this experimental circular as planned. I estimate roughly that it would form a circular of some fourteen to sixteen pages.

Very sincerely yours,

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EXCERPTS FROM LETTERS ON THE CIRCULAR
OF THE DEPARTMENT OF GEOGRAPHY FOR 1924-25

"May I have another copy of the announcement of the Department of Geography? The copy you sent me I left with Dr. Brooks, who served as secretary of a committee at Clark University which was engaged in drawing up a brief announcement of the courses in geography to be given next year. I expect the announcement from you will also serve as a basis for a revision of the statement concerning the school of geography in the Clark University catalogue."

O. E. Baker;
Agricultural Economist,
United States Department of Agriculture.

"The pamphlet is excellent. I have no improvements to suggest. On the contrary, I have derived some good ideas from the perusal of it. It serves to confirm my already well settled opinion that Chicago has the best Department of Geography in the country."

Eliot Blackwelder,
Stanford University.

"Your geography booklet has come and I congratulate you on the splendid outline which it contains. I am going to take it home with me where I can read it at my leisure and then I may write you again. If you keep on developing your department we shall have to hang out a large sign somewhere around this building 'Anyone needing geographical instruction can get it in the only well organized department of geography in the United States -- Chicago.'"

Isaiah Bowman
American Geographical Society

"I was greatly taken with your pamphlet on the Announcements of the Department of Geography and I believe that you are to be congratulated upon it."

Robert M. Brown
Rhode Island College of Education

"We have all examined the new plan carefully and are well pleased with the plan. We believe that it is a great improvement over the former circular. The statements as to the requirements for the different degrees are excellent."

E. J. Cable
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"I am delighted with the new departmental report for geography. If you can spare me a dozen or more copies I would like to give a copy to a number of students who have a leaning towards geography."

R. D. Calkins
Central Michigan Normal School

"I have just received your letter and accompanying circular, and approve most heartily the several changes that you have made in the plan of your work. I think that you have been very wise in summarizing each sequence of work so that any student will know what is accomplished in terms of degree requirements when he has finished the sequence indicated."

Richard E. Dodge
Connecticut Agricultural College

"Your letter and the departmental announcement were duly received. I have given the announcement hasty, and, therefore, not particularly careful, reading but find in it many points that excite my admiration. Your statement of the purpose to be served by geographical training is, to my mind, likely to be of great service to the prospective student. I note also with special appreciation your admirable sequence of work."

V. C. Finch
University of Wisconsin

"Please accept my congratulations upon the excellent work done in preparing the new circular of announcements. It seems to me quite the best thing of the kind that I have seen.

"With the undergraduate work carefully outlined as it is, the graduate student who has had his preparation at Chicago should come to his graduate work prepared to go forward at a rapid rate and accomplish something well worth while. The suggestion of supporting courses seems to me of great value. It makes me feel like starting at the beginning myself."

Alice Foster
Mount Holyoke College

"I have read with much interest the copy of your Department Announcements for 1924-25 which you kindly sent me recently. We have long looked upon your department as the standard in geography in the United States, and it is gratifying to note in your new bulletin what I consider even more advanced positions. One of these, it seems to me, is evidenced by the issuing of the department circular independent of that of geology; for I must admit a feeling in the past that possibly

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C. C. Huntington
Ohio State University

"Thank you for the copy of the circular of the Department of Geography (1924-25). I like it very much. It seems to me to be a distinct improvement on the plan of our circulars in general."

G. J. Laing
University of Chicago

"Thank you very much for letting me see the new announcement of the Department of Geography. I have read it all through with a good deal of interest and I feel sure that you have achieved your general purpose and that it is a distinct advance in the form of our announcements. One gets out of the first ten pages an intelligible idea of what Geography is in the University, what it is for, and what you do to become a geographer. I wish that the plan might quite generally be copied by the other departments."

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"I have just seen the new circular of the Department of Geography. It is one of the best statements I have ever read. This praise I enthusiastically give because I have had to examine a great many college catalogues during the last three months.

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The Association of American Universities

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W. H. Spencer
University of Chicago

"The new announcements are certainly an improvement over the old ones. I have scanned them several times and read them carefully once. It is quite evident that the staff has considered them very carefully. I think that the arrangement of courses into sequences will help the students to follow a logical line of development. That is fine."

Lewis F. Thomas
Washington University

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Indiana University

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University of Chicago

The University of Chicago

Department of Geography

December 29, 1924

Professor James H. Tufts,
Faculty Exchange.

My dear Mr. Tufts:

I am very happy to know that we are authorized to prepare a special circular for the summer quarter, and I shall hope to submit copy for your approval very shortly after the beginning of the winter quarter.

Very truly yours,

Harlan H. Barrows

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The University of Chicago

Department of Geography

December 29, 1924

Professor James H. Taylor,
Faculty Exchange.

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(mon noon)

The University of Chicago

Department of Geography

February 14, 1924

Dean James H. Tufts
Faculty Exchange

My dear Mr. Tufts:

I am greatly disturbed to learn that a proposal has been made by Mr. Flook to use Room 41 on the fourth floor of Rosenwald Hall for the University telephone exchange. The loss of this room would be very serious to both of the departments which are housed in Rosenwald Hall, for the following reasons:

1. The room now is being used as a work room by members of the two staffs -- a work room where they can escape from the frequent interruptions to which they are subject in their regular offices, and where they can have large tables on which to spread maps, graphs, and other materials connected with manuscripts which they are preparing. A number of the men feel that this use of the room is materially promoting their current research and writing.

2. If the room were not needed most for the foregoing purpose, small tables might well be put there in order to afford quarters for those graduate students of the two departments for whom appropriate provision cannot now be made. I presume there are at least twenty such students who now have no place of their own to study, write, and store their books.

3. If both of the foregoing needs were sacrificed, and the exchange were installed, serious trouble of another sort presently would confront us. Every office and room in the building is now utilized, and it will be necessary within two or three years to divide Room 41 into three or four offices for new members of the staffs. Indeed, in the Spring Quarter we may have to put Miss Semple and a visiting instructor in geology in that room, even though doing so will interfere with the research work which other members of the faculty are carrying on there. Obviously, if the exchange were put there now, it later would be very difficult to shift it.

Mr. Bastin and I feel that acquiescence on our part to the request of Mr. Flook would amount to a betrayal of the vital interests of the departments, and I accordingly wish to join him in an earnest protest against the plan. We both hope we may have your support in the matter. Why, for example, could the telephone exchange not

The University of Chicago

Department of Geography

February 14, 1924

Dean James B. Tufts
Faculty Exchange

My dear Mr. Tufts:

I am greatly distressed to learn that a proposal has been made by Mr. Flook to use Room 41 on the fourth floor of Rosenwald Hall for the University telephone exchange. The loss of this room would be very serious to both of the departments which are housed in Rosenwald Hall, for the following reasons:

1. The room now is being used as a work room by members of the two staffs -- a work room where they can escape from the frequent interruptions to which they are subject in their regular offices, and where they can have large tables on which to spread maps, graphs, and other materials connected with manuscripts which they are preparing. A number of the men feel that this use of the room is materially promoting their current research and writing.

2. If the room were not needed most for the foregoing purpose, small tables might well be put there in order to afford quarters for those graduate students of the two departments for whom appropriate provision cannot now be made. I presume there are at least twenty such students who now have no place of their own to study, write, and store their books.

3. If both of the foregoing needs were sacrificed, and the exchange were installed, serious trouble of another sort presently would confront us. Every office and room in the building is now utilized, and it will be necessary within two or three years to divide Room 41 into three or four offices for new members of the staffs. Indeed, in the Spring Quarter we may have to put Miss Sample and a visiting instructor in geology in that room, even though doing so will interfere with the research work which other members of the faculty are carrying on there. Obviously, if the exchange were put there now, it later would be very difficult to shift it.

Mr. Bantlin and I feel that acquiescence on our part to the request of Mr. Flook would amount to a betrayal of the vital interests of the departments, and I accordingly wish to join him in an earnest protest against the plan. We both hope we may have your support in the matter. Why, for example, could the telephone exchange not

be put in one of the flats owned by the University, on Drexel Avenue just to the west of the quadrangles? It is true that the University would lose the rent of a flat, but this seems insignificant when compared with the consequences of Mr. Flook's plan.

Very sincerely yours,

Harlan H. Barrows

HHB:GG

-S-

be put in one of the flats owned by the University, on Draxel Avenue just to the west of the quadrangles? It is true that the University would lose the rent of a flat, but this seems insignificant when compared with the consequences of Mr. Flook's plan.

Very sincerely yours,

Arthur W. Johnson

HBB:GG

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT

GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT

417 S. LA SALLE ST., CHICAGO, ILL.
WABASH 4321, LOCAL 238

1923 JUL 8 PM 10 21

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BERKELEY CALIF 8
X2404

PREST ERNEST D BURTON

UNIVERSITY OF CHICAGO CHICAGO ILL

COLBY WIRES QUOTE PRESENTED RESEARCH PROGRAM TO PRESIDENT HE WAS SYMPATHETIC BUT REFERRED IT TO COMMITTEE COMPOSED OF GALE BASTIN AND STIEGLETZ WHO REPORTED FAVORABLY HOWEVER NO ACTION YET ASKED FOR SUPPORT IN CARRYING PROGRAM FORWARD MICHIGAN ENTHUSIASTIC ABOUT BACKING PROGRAM THEREFORE DECISION RESTS UPON ATTITUDE OF OUR ADMINISTRATION TOWARD IT UNQUOTE DO NOT KNOW SUPPORT REQUESTED BUT URGE IT BE GIVEN IF REASONABLE HIS PLACE COULD NOT BE FILLED

CLASS OF SERVICE	SYMBOL
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Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

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Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT

1923 JUL 8 PM 10 21

FB286 SHEET 2/30

SATISFACTORILY FOR YEARS COLBY NOT INFLUENCED BY MICHIGAN RANK AND SALARY SEEKS IMPROVED CONDITIONS FOR RESEARCH IF HE LEAVES BECAUSE THEY ARE BETTER THERE EFFECT ON MORALE OTHER MEN UNFORTUNATE HARLAN H BARROWS.

WESTERN UNION

TELEGRAM

REGISTERED TELEGRAM SERVICE

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REMARKS	REMARKS

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WESTERN UNION

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The University of Chicago

Department of Geography

July 28, 1924

Board
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148

Dean James H. Tufts
Faculty Exchange

My dear Mr. Tufts:

In accordance with our conversation at the Quadrangle Club this noon, I am writing to recommend that the University contribute \$400 toward the expenses of the field work which Professor Colby will be doing during the remainder of the summer and in the autumn. Such a contribution would be in keeping with the tenor of the letter written by the President to Mr. Colby on July 7, 1923. It would pay only a small fraction of the cost of this field work, but Mr. Colby feels that he can take care of the rest himself. It is proposed that the \$400 be allotted to him from the unattached item of \$700 contained in the budget of this department for the year 1924-25 as adopted by the Board of Trustees.

Very truly yours,

Harlan H. Barrows

Recommend
transfer from
Trusty. to Equip
of lab.

The University of Chicago

Department of Geography

July 28, 1931

Dear James H. Tuttle
Faculty Exchange

My dear Mr. Tuttle:

In accordance with our conversation at the Quadrangle Club this noon, I am writing to recommend that the University contribute \$100 toward the expenses of the field work which Professor Colby will be doing during the remainder of the summer and in the autumn. Such a contribution would be in keeping with the tenor of the letter written by the President to Mr. Colby on July 7, 1931. It would pay only a small fraction of the cost of this field work, but Mr. Colby feels that he can take care of the rest himself. It is proposed that the \$100 be allotted to him from the unrestricted fund of \$700 contained in the budget of this department for the year 1931-32 as adopted by the Board of Trustees.

Very truly yours,

Harold W. Henshaw

Preservation
Henshaw
S. Henshaw
S. Henshaw

December 13, 1924

Professor H. H. Barrows,
Faculty Exchange

Dear Professor Barrows:

The Documents Committee referred to Mr. Mather and myself with power the question of special Summer Circulars in one or more departments. I have not yet had a chance to look over the programs of other departments in order to see which might offer the best opportunity for an experiment, but I should think that the coming of Professor Jones would, as you say, be a good thing to play up.

Mr. Mather and I hereby authorize you to go ahead and get up a special circular which need not be large and which would aim I should think to make an attractive preliminary statement before giving a formal set of courses. Professor Bonner of the Greek Department has just made a suggestion which I think might be considered also: namely, that it would be an advantage for the graduate students if they could know what to count upon not merely for next summer but for a cycle of two or three summers. This of course might not be completely possible, but it might be possible for you to suggest that they could get Course A next summer, Course B the following summer, and Course C in 1927 unless unforeseen circumstances prevent.

Sincerely yours,

James H. Tufts

JHT:H

The University of Chicago

Department of Geography

February 9, 1925

lsuf

Dean James H. Tufts,
Faculty Exchange.

My dear Mr. Tufts:

As you perhaps know, Professor Goode announced his intention a year or so ago to give one thousand dollars to the University to establish a special loan fund for graduate students in Geography. He said that he would give this money in instalments as opportunities arose to make loans to worthy and needy students. He has just given me a check for one hundred dollars, which I have transmitted to Mr. Plimpton to be added to the fund. The occasion for this payment is Mr. Goode's desire to assist Henry F. Becker, a graduate student in the Department, who wishes to borrow fifty dollars. Mr. Becker is a capable and thoroughly honest man, and so it is a pleasure for me to recommend to you that the loan be approved. Perhaps I should add that when this fund and another similar one were established in the Department, it was understood that loans would be made on recommendation of the Department through the President's Office. Hence, of course, this letter to you. I hope that you will deem it wise to signify to Mr. Plimpton your approval of our recommendation. Upon hearing from you to that effect, I will tell Mr. Becker to go to Mr. Plimpton's office to make out the appropriate note, etc.

Most sincerely yours,

Harlan H. Barrows
Harlan H. Barrows

HHB-WWW

*Mr. Barrows will take
up with Dean Tufts*

+

The University of Chicago

Department of Geography

February 2, 1925

Dean James M. Tate,
Faculty Exchange.

My dear Mr. Tate:

As you perhaps know, Professor Gooden
announced his intention a year or so ago to give one
thousand dollars to the University to establish a special
loan fund for graduate students in Geography. He said
that he would give this money in installments as opportunities
arose to make loans to worthy and needy students. He has
just given me a check for one hundred dollars, which I have
transmitted to Mr. Livingston to be added to the fund. The
occasion for this payment is Mr. Gooden's desire to assist
Henry F. Becker, a graduate student in the Department, who
wishes to borrow fifty dollars. Mr. Becker is a capable
and thoroughly honest man, and so it is a pleasure for me
to recommend to you that the loan be approved. Perhaps
I should add that when this fund and another similar one
were established in the Department, it was understood that
loans would be made on recommendation of the Department
through the President's Office. Hence, of course, this
letter to you. I hope that you will deem it wise to
signify to Mr. Livingston your approval of our recommendation.
Upon hearing from you to that effect, I will tell Mr. Becker
to go to Mr. Livingston's office to make out the application
note, etc.

Most sincerely yours,

Barth H. Barrow

Bar-H-25

The University of Chicago
Department of Geography

May 25, 1925

My dear Mr. Tufts:

May I thank you for your part in
the appointment of Mr. Colby and myself to
our professorships. We'll do our best to prove
worthy of the place.

Sincerely yours,

Wellington D. Jones

The University of Chicago
Department of Geography

May 1, 1911

My dear Mr. [unclear]

Mr. [unclear] has been
in the office of the
Department of Geography
and has been in
charge of the [unclear]

Very respectfully

Wm. B. [unclear]

June 25, 1925.

My dear Mr. Jones:

I appreciate your note of May 25th. Among all the various problems which confronted the administration this Spring in making its recommendations for promotions I found that no case was more appreciated than that of yours and Mr. Colby's. We all felt that we wanted to do the best that we could for both of you.

Sincerely yours,

Mr. Wellington D. Jones,
The University of Chicago.

JHT:CB

June 25, 1935.

My dear Mr. Jones:

I appreciate your note of May 28th. Among all the various problems which confronted the administration this Spring in making its recommendations for promotions I found that no case was more appreciated than that of yours and Mr. Golby's. We all felt that we wanted to do the best that we could for both of you.

Sincerely yours,

Mr. Wellington D. Jones,
The University of Chicago.

JHT:CB

The University of Chicago
Office of the Vice-President and Dean
of Faculties

June 26, 1925

appts.

Memorandum to the
Auditor and
Secretary.

On recommendation of Professor Barrows,
Chairman of the Department of Geography, I wish
to appoint Professor W. H. Haas of Northwestern
University to give a course in the Autumn Quarter
on the Geography of South America at an honorarium
of \$700 to be charged to the budget allowance within
the Department of \$1900 for Assistants and Supple-
mentary Instruction.

I should not assume that this needed
Board Action, but I will follow your advice in the
matter.

Sincerely yours,

J. H. Tufts
James H. Tufts

J. H. Tufts
JHT:H

*Have you a distribution
of the appn for assistants for
Geography for 1925-26*
NCP



The University of Chicago

Office of the Vice-President and Dean
of Faculties

June 26, 1925

Memorandum to the
Auditor and
Secretary.

On recommendation of Professor Barrows,
Chairman of the Department of Geography, I wish
to appoint Professor W. H. Hays of Northwestern
University to give a course in the Autumn Quarter
on the Geography of South America at an honorarium
of \$700 to be charged to the budget allowance within
the Department of \$1900 for Assistants and Supple-
mentary Instruction.

I should not assume that this needed
Board action, but I will follow your advice in the
matter.

Sincerely yours,

James H. Tufts



JHT:H

*Have you a distribution
of the office for assistants for
1925-26
WCB*

Copy to Mr Barrows

The University of Chicago

Office of the Auditor

June 22, 1925.

My dear Mr. Tufts:

I am returning herewith Mr. Barrows' letter of June 16 with regard to the absence of Mr. Senstius. There is no necessity for carrying this matter to the Board of Trustees, since his absence is compensated for by extra vacation credit, which of course was accumulated under the statutes adopted by the Board.

Yours very truly,

N. D. Hampton

Mr. J. H. Tufts,
Faculty Exchange.

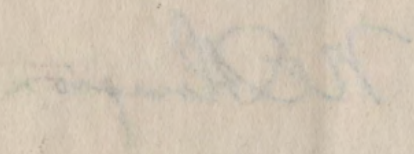
The University of Chicago
Office of the Registrar

June 22, 1955

My dear Mr. Butler:

I am returning herewith Mr. Butler's letter of June 14 with regard to the absence of Mr. Butler. There is no necessity for carrying this matter to the Board of Trustees, since his absence is compensated for by extra vacation credit, which of course was accumulated under the plan adopted by the Board.

Yours very truly,



W. H. Rouse

Special Registrar

The University of Chicago

Department of Geography

June 16, 1925

Dean James H. Tufts,
Faculty Exchange.

My dear Dean Tufts:

In accordance with our recent conversation, I am writing to recommend that leave of absence be granted to Mr. Senstius for the Summer, Autumn, and Winter Quarters of this year, in order that he may carry out projected field studies in the Philippines and the Dutch East Indies. It already had been planned in connection with our budget recommendations that Mr. Senstius should be absent for the Summer and Autumn Quarters on accumulated vacation credit. This credit indeed will cover one month beyond the close of the Autumn Quarter, 1925. It is planned that Mr. Senstius will teach again in the Spring and Summer Quarters of 1926, at the end of which time his account will again be balanced with the University. In other words, the proposed extension of his leave of absence would involve giving him two months of vacation before he had earned it.

Very sincerely yours,

Harlan H. Barrows
Harlan H. Barrows

HHB-WWW

Should this go to
the Board?
J. H. Tufts

The University of Chicago
Department of Geography

June 16, 1925



Dear James H. ...
Faculty Exchange.
My dear Dean Telford:

In accordance with our recent conversation, I am writing to recommend that leave of absence be granted to Mr. ... for the summer, autumn, and winter quarters of this year, in order that he may carry out projected field studies in the Philippines and the Dutch East Indies. It is already had been planned in connection with our budget recommendations that Mr. ... should be absent for the summer and autumn quarters on accumulated vacation credit. This credit indeed will cover one month beyond the close of the autumn quarter, 1925. It is planned that Mr. ... will return early in the spring and summer quarters of 1926, at the end of which time his account will again be balanced with the University. In other words, the proposed extension of his leave of absence would involve giving him two months of vacation before he had earned it.

Very sincerely yours,

Harlan H. Barrows
Harlan H. Barrows

HRB-WWW

Special of these 20 to

The University of Chicago

Department of Geography

September 5, 1925

Vice-President Tufts,

Faculty Exchange.

My dear Mr. Tufts:

The American Association of Port
Authorities meets in New York City September 28th to
30th, and I am writing to ask if you would be willing
to send Mr. Colby a brief note designating him a
representative of the University at the Convention.
Various letters addressed to the University and re-
ferred to me in recent weeks would seem to indicate
that the Association would welcome
~~the desirability of~~ such representation, and it would
help Mr. Colby to derive maximum benefit from the
Convention.

Very truly yours,

Harlan H. Barrows
Harlan H. Barrows

HHB-WWW

The University of Chicago
Department of Geography

September 7, 1935

Vice-President, Tarz,

Faculty Exchange.

My dear Mr. Tarz:

The American Association of Geographers

authorized me to New York City September 25th to

JOHN, and I am writing to ask if you would be willing

to send Mr. Colby a brief note designating him a

representative of the University at the Convention.

Various letters addressed to the University and re-

ferred to me in recent weeks would seem to indicate

that the Association would be glad to have

help Mr. Colby to derive maximum benefit from the

Convention.

Very truly yours,

William B. Barrows

Barrows

XVI:9

XXIA

March 31, 1921

Dear Mr. Plimpton:

Enclosed please find check for \$300 from Mr. L. M. Smith as a gift for a loan fund in the Department of Geography. The fund should be designated "The Lewis N. Smith Loan Fund for students in Geography". Recommendations will come from the head of the Department to my office and be certified to you by my Secretary, Mr. Goodspeed.

Very truly yours,

Mr. N. C. Plimpton,
Faculty Exchange.

HPJ:JN

cc: Miss Davis
4-17-46

men
ca. office

XXV

XIX

March 21, 1921

Dear Mr. Plimpton:

Enclosed please find check for \$300 from Mr. L. M. Smith as a gift for a loan fund in the Department of Geography. The fund should be designated "The Lewis M. Smith Loan Fund for students in Geography". Recommendations will come from the head of the Department to my office and be certified to you by my Secretary, Mr. Goodspeed.

Very truly yours,

Mr. H. O. Plimpton,
Faculty Exchange.

HB:JH

cc: Mrs. Plimpton
4-17-21
New
Co. office

The University of Chicago

Office of the Auditor

April 1, 1921.

My dear President Judson:

I beg to acknowledge receipt of
your favor of March 31 enclosing check of
Mr. L. M. Smith for \$300.00 for the estab-
lishment of a loan fund in the Department
of Geography. We are designating the fund
on our books of account as the "Lewis M.
Smith Loan Fund for students in Geography."

Yours very truly,

President H. P. Judson,
Faculty Exchange.

W. D. Hampton

The University of Chicago
Office of the President

April 1, 1921.

My dear President Judson:

I beg to acknowledge receipt of
your favor of March 31 enclosing check of
Mr. I. M. Smith for \$300.00 for the equip-
ment of a loan fund in the Department
of Geography. We are dedicating the fund
as our thanks of account as the Lewis &
Smith Loan Fund for students in Geography.

Yours very truly,

President H. P. Judson,
Faculty Exchange.

July 7, 1925.

My dear Mr. Barrows:

I wrote to the Auditor concerning the appointment of Professor Hass for the Autumn Quarter at an honorarium of \$700 to be charged to the budget allowance within the Department of \$1900 for Assistants and Supplementary Instruction. The Auditor inquires whether any plan for the distribution of the \$1900 has been as yet made by the Department. I may explain that this year all the Departments which have lump sums provided for Laboratory Supplies and Equipment have been asked to present a tentative plan of distribution for the same. This was because certain Departments which had to provide for both technicians and supplies were sometimes liable to over draw in one part of the account without making provision for the others to which they were really obligated. It would not be necessary for you at this time to give the personnel. But if you could state what portion of the amount of \$1900 you had in mind to be used for the different types of items involved it would be a convenience.

Very truly yours,

Mr. H. H. Barrows,
The University of Chicago.

JHT:CB

July 7, 1925.

My dear Mr. Barrows:

I wrote to the Auditor concerning the appointment of Professor Hess for the Autumn Quarter at an honorarium of \$700 to be charged to the budget allowance within the Department of \$1900 for Assistants and Supplementary Instruction. The Auditor inquires whether any plan for the distribution of the \$1900 has been as yet made by the Department. I may explain that this year all the Departments which have lamp sums provided for Laboratory Supplies and Equipment have been asked to present a tentative plan of distribution for the same. This was because certain Departments which had to provide for both technicians and supplies were sometimes liable to over draw in one part of the account without making provision for the others to which they were really obligated. It would not be necessary for you at this time to give the personnel. But if you could state what portion of the amount of \$1900 you had in mind to be used for the different types of items involved it would be a convenience.

Very truly yours,

Mr. H. H. Barrows,
The University of Chicago.

JHT:CB

~~XLI~~ A

~~XLI~~ A

~~XLI~~ A

Budget Recommendations for the Year 1923-24, Department of Geography

NAME OF INSTRUCTOR	SALARY RECOMMENDED		REMARKS
	Important	Desirable	
Barrows, H. H.		1883.33	No change
Good, J. P.		(2/3 of 8000)	
Colby, C. C.			No change
Jones, W. D.			No change
Platt, R. S.			No change
Whitlsey, D. S.			No change
Goulet, J. W.	2000		Promotion to Assistant Professor
Sanctus, M. W.	2700		
Equipment and Supplies			800

Budget Recommendations for the Year 1923-24, Department of Geography

Brief

①

The promotion of Mr. Sensius to an Assistant Professorship is recommended both because of his capable classroom work and his research. His preparation for fundamental geographic investigations on soils is unique in this country, and his progress in this field since joining the local staff is gratifying. It may be remembered that he resigned an Assistant Professorship in Syracuse University to accept an Instructorship here in 1921, and that the impracticability of giving him the rank of Assistant Professor at the outset was regretted.

①

The promotion of Mr. Gannett to an Assistant Professorship is recommended both because of his rapid classroom work and his research. His preparation for fundamental geographic investigations on soils in Michigan in this country, and his progress in this field since joining the local staff is gratifying. It may be remembered that he resigned an Assistant Professorship in Syracuse University to accept an Instructorship here in 1921, and that the impracticability of giving him the rank of Assistant Professor at the outset was regretted.

XVI A

Budget Recommendations for the Year 1923-24, Department of Geography

Distribution of Staff by Quarters

NAMES OF INSTRUCTORS	SUMMER		AUTUMN	WINTER	SPRING	REMARKS
	First Term	Second Term				
Barrows, H. H.			✓	✓	✓	
			✓	✓	✓	
Goode, J. P.	✓	✓		✓		Is on 2/3 basis
	✓	✓		✓		
Colby, C. C.	✓	✓		✓	✓	
	✓	✓		✓	✓	
	✓	✓				
Jones, W. D.	✓	✓		✓	✓	
	✓	✓		✓	✓	
				✓		
Platt, R. S.	Field Course outside Chicago	✓	✓		✓	
		✓	✓		✓	
Whittlesey, D. S.	✓	✓	✓	✓		
	✓	✓	✓	✓		
Coulter, J. W.			✓	✓	✓	
			✓	✓	✓	
Senstius, M. W.			✓	✓	✓	
			✓	✓	✓	

Budgetary Requirements for the Year 1933-34 Department of Economics

Submitted to the Board of Trustees

Submitted by: [Name] [Title] [Department]

January 1, 1933

January 1, 1934

January 1, 1935

January 1, 1936

January 1, 1937
January 1, 1938
January 1, 1939
January 1, 1940

January 1, 1941

January 1, 1942

January 1, 1943