

The New University of Chicago.

T. W. GOODSPEED, SECRETARY.

Chicago, Sept. 13, 1890.

My Dear Mr. Kedham,

Mr. Richelt wishes to make over to the University the old University library. I send him title. Will you make out a deed or bill of sale or whatever will convey the library absolutely to the University. I send it to Mr. Richelt at 340 Wabash Ave to sign or ask him to call & sign it & make the conveyance complete. Mr. R. would be glad to have this done at once.

Yours truly,

T. W. Goodspeed

THE CHICAGO CENTRAL RAILWAY COMPANY,

519 FIRST NATIONAL BANK BUILDING.

PRESIDENT'S OFFICE.

Chicago, Sept. 15 - '90

C. M. Reedham

Dear Sir:

Mr. Reichelt wishes the consideration in the University Library transfer to be placed at \$8000. He is probably in town to day (Monday), but will I suppose leave to morrow, if not this evening. If the papers can be prepared today, he could sign them before leaving the city, which I should like to have done.

Not finding you in, I leave this line, in order that the matter may be attended to, if you come down to your office to day.

Truly yours

T. M. Goodspeed
per E.

Charles W. Needham

Know all Men by These Presents, THAT _____

Galusha Anderson
of the Salem in the County of Essex
and State of Massachusetts part y of the first part, for and in consideration
of the sum of twelve hundred (1200) Dollars,
lawful money of the United States of America, to him in hand paid, at or before the
ensealing and delivery of these presents, by John A Reichelt

of the second part, the receipt whereof is hereby acknowledged, has granted, bargained, sold and
delivered, and, by these Presents, does grant, bargain, sell, and deliver, unto the said part y of the
second part, all the following GOODS, CHATTELS, and PROPERTY, to-wit:

The Library of the University of Chicago, as recorded
in its reception book and contained in the
library room and the large chapel of the
University before the removal of said
Library therefrom, being the same
that was covered by the Chattel Mortgage
from said University to said Anderson

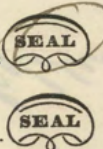
To Have and to Hold the said goods, chattels, and property unto the said part y of the second
part, his heirs, executors, administrators, and assigns, to and for his own proper
use and behoof, forever.

And the said part y of the first part does vouch himself to be the true and
lawful owner of the said goods, chattels, and property, and have in him full power, good
right, and lawful authority, to dispose of the goods, chattels, and property, in manner, as aforesaid:
And I do, for myself & my heirs, executors, and administrators,
covenant and agree to and with the said part y of the second part, to WARRANT AND DEFEND
the said goods, chattels, and property to the said part y of the second part, his executors,
administrators and assigns, against the lawful claims and demands of all and every person and per-
sons whomsoever.

In Witness Whereof I have hereunto set my hand and seal, the
twenty-seventh (27) day of September in the year one thousand eight
hundred and eighty six

Sealed and Delivered in the Presence of }

Galusha Anderson



State of Illinois
Cook County

88.

County

William H. Holden
a Notary Public

in and for said County, DO HEREBY CERTIFY, that this instru-
ment ~~was~~ duly acknowledged before me, by the above named

Galusha Anderson

Dated this nineteenth
day of November A. D. 1886

William H. Holden
Notary Public



Bill of Sale.

Galusha Anderson

-To-

John A. Reichelt

Dated the twenty-seventh day
of September 1886.

BAPTIST UNION
THEOLOGICAL SEMINARY LIBRARY.

Mrs. Z. A. DIXSON, LIBRARIAN.

~~MORGAN PARK, ILL.~~

Granville, O.

My Dear Dr. Harper.

Enclosed you
will find the Memorandum of
Agreement, signed as you requested.
It seemed to me at first a little
insincere in me to promise to be
Assistant Librarian, when in
reality, I never mean to accept
any work under a chief Librarian
but remembering our talk together
& feeling sure you fully under-
stand my position, I sign the
agreement - as you have worded it.

It is the work of assistant Librarian & not the name against which I enter my protest, & so long as I have the charge of the Library & Libraries of the U. of C. & am at liberty to work out my plan for their interest & well being, you may call my position by whatever term, will best suit your own convenience. When you really appoint a head Librarian other^{than} myself, I shall promptly hand you my resignation & pass through the door you have opened, out from the Faculty of the Univ.

In the meantime I shall take up the work of Librarian & as rapidly as possible get the Library

^{in shape}
to be a credit to us both.

I shall bring to the work next fall a thoroughly rested & refreshed body & mind & hope to meet the problems of my work with an enthusiasm that ~~must~~ conquer difficulties; a patience, that nothing can tire out. I give you fair warning, Dr. Harper that I propose to administer the affairs of the library, with so much skill & energy, - to give to the students a library service of such a high grade, - in short to make myself absolutely so indispensable to the library & to you in that connection, that you will quietly decide to postpone, indefinitely, the advent of the Chief Librarian.

Sincerely, Della A. Dixon.

Dyson.

Sept. 5. 1893.

Granville, O.

Dear Pres. Harper.

Your letter enclosing one from Mr. Kilboin to you, is at hand. This is one of those questions which has decidedly two sides. You have heard the matter discussed from the standpoint of the University Press, may I respectfully call your attention to a few facts which may not have occurred to you in looking at the other side of the question.

You will remember that last fall when I first took charge of the Univ. Library I called your notice to the methods in use by the Press

& explained that where books were handled in that way just the confusion with which the Univ. Press has been struggling for six months would be the natural result. You sent my letter to Mr. Heath, but beyond making him angry with me nothing was accomplished. Every thing went on as before. Books continued to be ordered by the Faculty directly through the Press. & when rec'd were delivered to the professor without any attempt to give the library an opportunity to claim & identify the books as property of the University. Finding it impossible to change methods in the Press room I then turned all my energies to preparing to meet the confusion when it would burst upon us. As many of the library staff as could be spared from the running work

were set to work making copies of all
lists of books supposed to be ordered. I say
"supposed" because in many cases the
original list had been sent abroad
& neither Mr. Heath nor the professor
having kept any list. This was not
much but it was at least a foot hold.
Next the books began to come & great
difficulty arose in deciding whose book
they were. I had had three accession
ledgers started & was pushing the work
of claiming & identifying the books, when
a new trouble arose. Some of the faculty
began to refuse to accept the editions
ordered. Their lists had been very im-
perfectly made, the bibliographical
memoranda being conspicuous prin-
cipally by their absence. Mr. Kilborn was
very kind about it & returned all the
imperfect copies & those which the
professor refused to accept. In one case

where Prof. Chandler refused to accept
any^{part} of a consignment sent on his
order left while abroad. Mr. Kilbourn
even sent to Germany for the original
order. When it came it was in Prof.
Chandler's own familiar handwriting.
There - for knowing him so well & how
unreliable his impressions of people &
things always are - I receipted for them
all & passed them into the department over
his protest because I thought I had
proof of its being a straight order.
Early in the year the bills began to
pour in. In the meanwhile you had
decided that the librarian must
audit all book bills before they could
be paid. Think then, what a difficult
task was mine - to receipt for 30,000
vols. none of which I had ordered &
the larger part of which had never
been delivered to me but to others.

In the absence of any previous connection with these books I could only cling to one or two principles which seemed to me right. One was to be very conscientious about my signature, not to receipt for any item which I did not know had been received. First I had to take the bills to the professor to get from him books he had taken directly from his order in the Press-room. After I had hunted down & captured all I could find Mr Kilborn would try. Sometimes he would find the missing books on the sale shelves in the book-room. In some cases the book which had been in the home of some instructor would be quietly returned, not to the general library where it should have been sent but to the Dept. Lib.

when this discovery was made. I arranged to have an assistant look over once a month every book in Cobb Hall. All unclaimed & unaccessioned volumes have been brought at once to the Gen. Library, identified & claimed. Let me tell you one little incident. It will stand for many like it. We were hunting for a valuable mathematical work. Mr. Kilbom was sure it had come. But we could see by the library records that it had never been delivered to us. It was not in any of the libraries. Prof. Moore had not seen it. I hunted for it for over a month. One evening I happened to speak of it to a caller. He was a special student in mathematics & I thought would be interested. To my surprise he said he had the book up in his room. One of the instructors had been in the

Press room when the book was still there & Mr. Kilborn had let him take it. He had lent it to this young man who was a student of his - & as yet it had not "gotten round" to us. But the bill had & I had been trying for weeks to receipt for it. Whenever a book has been found I have promptly passed the bill. In some cases Mr. Kilborn has thought he has found the book unaccessioned & in the department. When I have investigated the matter it has been found to be a private copy loaned until such time as the library copy should be there.

You ask me why I withhold my signature from bills of books known to have been read. I have not done so. All bills I could by any effort finish. I have passed

forward. Where all have been read but one or two, I have signed "read with exceptions noted". I can not think how I could have done more than I have done to help Mr. Hilborn untangle the snarl. In the cases to which he refers - when the books were never delivered to the library - when neither myself nor any other member of the library staff has been able to say we had ever seen them - when no one connected with ^{the} dept. has ever seen them. - I can not think you would want ^{me} to sign the receipt simply to get a troublesome problem settled.

Yet I think it should be settled. Nothing more than has been done can be done. Could the University not agree to share the loss with the Press-room. & learn by experience.

If in future all books were
ordered only through the General
library. Further, if all books were
required to be delivered only to the
General library & not to department
libraries until after they had first
gone to the Gen. Lib. for record,
still further if no books could
be delivered without the bill for
them. We could never again
have the experience of this first
year repeated.

If it occurs to you that I have
decided rather dogmatically
points which should have been
referred to you I trust you will
realize that it was ~~done~~, not in
any spirit of usurping more
authority than you wish me
to have, but with the desire to

avoid bringing to your busy
office any burden or anxiety I
could carry for you.

Respectfully,
Jella A. Dixon.

Pres. Pap
89-25
21.5

THE LIBRARY

General Library
ZELLA ALLEN DIXON

Catalogue Department
JEAN ELIZABETH COLVILLE
CLARENCE ALMON TORREY

Loan Department
MINNIE JONES

Accession Department
CORA BELLE PERRINE.

THE UNIVERSITY OF CHICAGO

Founded by JOHN D. ROCKEFELLER

WILLIAM R. HARPER, President

CHICAGO

April 27, 94.

Gen. Library.

Dear Pres. Harper;

As you are probably aware there has been great disappointment among the members of the library staff at the action of the Board in re-appointing them at their old salaries. I thank you personally for interceding in behalf of Miss Jones. I had supposed the Board would delay any such action until the subcommittee from the Library Board had made their report on "The needs of the General Library for the coming year" a subject they were especially appointed to consider. As a member of that com. I may perhaps state that at the meetings already held we had decided to report to the Board that one of the first things needed was to pay the present staff what they could earn for similar work else where & to add at least three new librarians to the present force. The inquiry revealed the astonishing fact that the Univ. is paying per hour, more for the services of its undergraduate untrained & inexperienced student help than for its graduate

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professional work, or in plainer language - it has cost the Univ. more money to plate, stamp, gum, label & cut the leaves of its library books - purely mechanical work, than for the careful, & accurate work of the technical depts. You will remember that in all the time I have worked for the Univ. I have never said one word to you about raising my salary or promoting me to the full librarianship. Although repeatedly during that time & also recently within a month I have been offered a higher salary than that which I am earning here & also the chief librarianship, if I would leave my work here in favor of some other Institution. I have not taken these to you because if you ever make these changes for me I want it to be because you desire to express an appreciation ^{now} of having done well what you have intrusted to my care & not because you are forced to do it in order to keep me. I do not write to plead my cause - but to ask you to help me hold the high standard the library has kept for the past two years. We are forced to occupy one of two positions; either we must be content with less efficient help & poorer work or we must be willing to pay better salaries. For college bred men & women will not

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remain in an underpaid position.

Mr. Torrey & Miss Perrine as well as Miss Colville should all be paid better salaries & it is certain unless we can in some way meet this they will drift into other Univ. libraries. I have tried so hard to build up the library, along the highest lines; to train every member of the staff to feel that it was not enough to be as good as the average, but the aim should be to be better than most - with one thing, at least which ^{each} could do distinctly better than any other one on the force, but this is of no use unless we can keep them here, year after year.

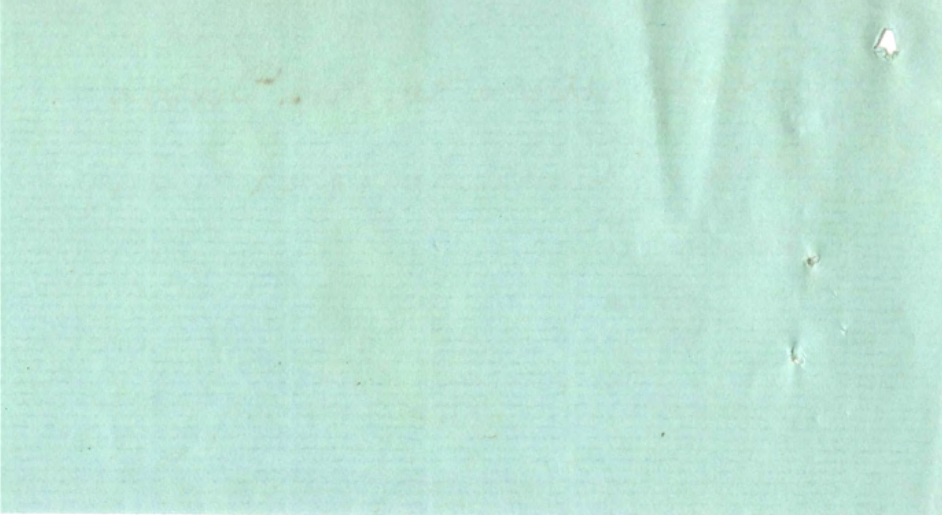
We may tide it over for a year but sooner or later we must settle it right or we will never make any headway with the work of the Library. Permit me to thank you for the many kindnesses of the last week.

Respectfully.

Zella A. Dixon.

On Your Disposition

Please return to Mrs. Dixon
after you have finished using
this.



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Salaries at the Chicago Public Library.

Head Librarian.....	\$3,600.00	
Reference Librarian.....	3,000.00	
Asst. Librarian.....	2,250.00	
Library Superintend.....	1,700.00	
Asst. ".....	1,200.00	
Loan Desk. Asst.....	1,240.00	
2 Cataloguers.....	1,200.00	each.
1 Classifier.....	1,296.00	
2 Assist Cataloguers.....	1,000.00	each
2 Clerks.....	1,125.00	"
68 other assists. with salaries ranging from \$250. ⁰⁰ to \$996. ⁰⁰		

Branch Reading rooms.

13 Attendants at salaries ranging from \$200.00 to \$700.00

Delivery Stations.

31 Attendants at salaries from \$150.00 to \$600.00.

None of the entire library staff are college graduates & all are paid for extra time over 7 1/2 hours a day, at a percentage of regular salary.

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CHICAGO

Colony of the Chicago Public Library

\$300.00

\$00.00

\$250.00

\$100.00

\$150.00

\$125.00

cash

\$125.00

\$100.00 cash

\$125.00

88 other associates with colonies ranging from \$25.00 to \$50.00

through leading nations

18 attempts at colonies ranging from \$25.00 to \$50.00

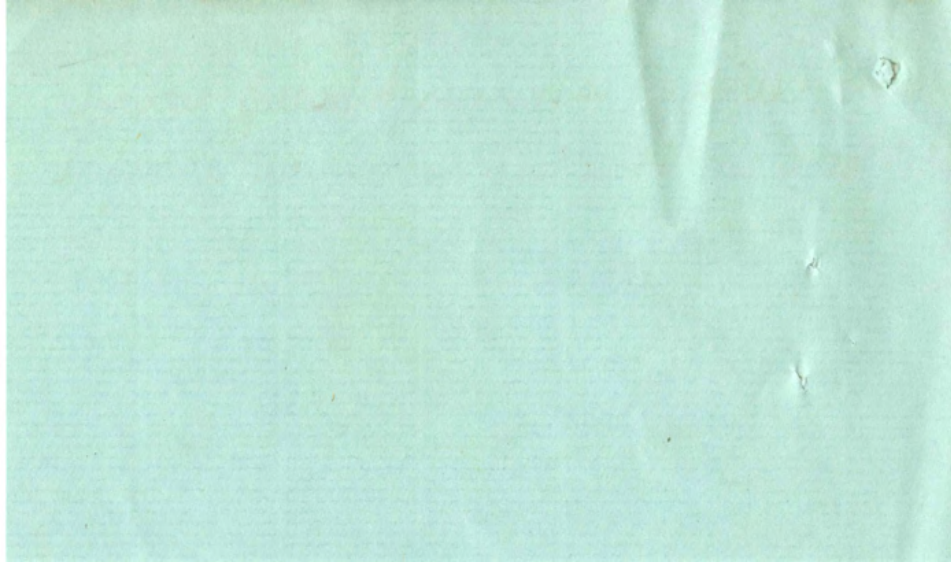
belong to others

31 attempts at colonies from \$150.00 to \$200.00

Have of the entire library staff are college graduates & are paid for work time over 15 hours a day at a salary of regular salary

Will Pres. Harper kindly return
this when he has finished using it.

G. A. Dixson.



THE LIBRARY

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CHICAGO

Salaries at the Newberry.

1 Head Librarian.....	\$5,000.00
1 Assist ".....	3,000.00
1 Head Cataloguer.....	2,500.00
These three are always college graduates & have been trained in work.	
10 Cataloguers with salaries from.	\$960.00 to 2,000.
not required to be trained nor College-bred.	
1 Accession Dept Asst.	\$1,500.00
5 Reference Librarians.....	1,800.00 each.
3 Asst. Receivers. Accession Dept.	\$1,200.00 "
2 medical Librarians.....	1,500.00 "
2 Type writers & sten.....	600.00 "
2 Office boys.....	250. "
not required to be trained nor College graduates except the 2 Med. Librarians.	

The entire staff are paid for all work over 7 hrs. a day & are not required to make up their absences.

THE LIBRARY
 MARIA KILPATRICK
 CLARENCE ALMON JONES
 JOHN ELLIOTT GAYLOR
 CAMPBELL CAMPBELL
 ALAN DEAN
 ALAN DEAN
 ALAN DEAN
 ALAN DEAN

THE UNIVERSITY OF CHICAGO
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 WILLIAM H. HARPER, President

CHICAGO

Colleges at the University

1	Head Librarian	\$2000.00
1	Assistant	3000.00
1	Head Cataloguer	2500.00
10	Cataloguers with salaries from \$200.00 to \$500.00	
	not required to be trained in college work	
1	Assistant Book Dept.	\$1500.00
2	Reference Librarians	1800.00 each
3	Book Binding Librarians	\$1200.00
2	Medical Librarians	1500.00
2	Typists & stenographers	500.00
2	Office boys	250

not required to be trained in college production work
 the 2 Med. Librarians
 The entire staff are paid for all work over 5 hrs a
 day & are not required to make up their absence

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THE UNIVERSITY OF CHICAGO

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WILLIAM R. HARPER, President

CHICAGO

May 14th. '94.

Dear Pres. Harper;

Yours of April 28th. has been received. The appropriation by the Board of Trustees of the sum of \$2000. for increased & extra salaries in the library has covered the report of the Com. appointed to investigate the present needs of the General Library. That Com. have decided to report that one of the most urgent needs is that the present salaries of the present library staff be increased to lessen as far as possible the difference between what the University is at present paying them for their services & what they could receive for the same work else where; also to add extra help to the force as the staff are unable to do the work needed to be done in the library with small no. of assistants now employed.

As it is therefore practical for the Board of Trustees to proceed with this business, without waiting for the report of their Com. which will be delayed by the section on Departmental Libraries until after the time when this other matter must be decided, if we are to retain the services of some of the present staff, I, at your request send you the following outline suggestion of the way the \$2000. could be divided so as to secure, what seems to me, the best & highest service with the least expenditure of money.

The action of the Board with regard to Miss. Minnie Jones would be of course the first item, & would account for \$300. The next change should be in regard to the accession Dept. Miss. Cora B. Perrine, the present assistant in that department, is receiving only \$500. for the work in spite of the fact that other Colleges pay from \$1250. to \$1500. for the same work. She is a graduate of Wellesley

THE LIBRARY
 OF THE UNIVERSITY OF CHICAGO
 540 EAST 57TH STREET
 CHICAGO, ILL. 60637
 TEL. 835-5000
 FAX 835-5000
 WWW.CHICAGO.LIBRARY.EDU

W. B. Jones

THE UNIVERSITY OF CHICAGO

FOUNDED BY JOHN D. ROCKEFELLER

WILLIAM R. HARTER, President

CHICAGO, ILL. MAY 1928

Dear Prof. Hart:

Yours of April 28th, has been received. The appropriation by the Board of Trustees of the sum of \$2000. for increasing the staff in the library has covered the report of the Com. appointed to investigate the needs of the General Library. That Com. have decided to report that one of the most urgent needs is that the present salaries of the present library staff be increased to lessen as far as possible the difference between what the University is at present paying them for their services & what they could receive for the same work elsewhere; also to add extra help to the forces as the staff are unable to do the work needed to be done in the library with staff no. of assistants now employed.

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The action of the Board with regard to Miss Minnie Jones would be of course the first item, a small amount for \$500. The next change should be in regard to the accession Dept. Miss G. B. Perkins, the present assistant in that department, is receiving only \$500. for the work in spite of the fact that other Colleges pay her \$1250. to \$1500. for the same work. She is a Graduate of Wellesley

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College & has had two years training & experience in library work. She is personal known to yourself & to others of the Board, so it is hardly necessary for me to speak in detail of the accurate & scholarly manner in which all her work is done. It is however a personal pleasure for me to thus acknowledge the faithful devotion which has characterized her work in the library throughout her entire connection with it. She became a member of my staff through your own personal arrangement & was a stranger to me, but I have many times thanked you in my heart for giving me one who never hesitates to sacrifice any personal convenience to the good of the library. During the year she has been offered almost twice her present salary by Mr. Moody to leave us & take charge of the Northfield Library. I have kept her by my personal promise that if the Board did not add to her salary when her year was up I would be personally responsible for getting her as good a place as the Northfield offer. I am ready to keep my promise to her, but I am sure it will not be necessary as you will feel equally with me, that the best people we can find are wanted right here. She is willing to remain with us if we can give her an additional \$250. My next change would be in regard to Clarence A. Torrey of the catalogue dept. I would like to put Geo. W. Pascal a graduate student in the classical dept. in Mr. Torrey's place with the same permission to put in an extra hour to earn his tuition as we have had with Mr. Torrey. Then I would like to give Mr. Torrey \$600. to give his whole time to the library & have the charge of the new Public Library station & the traveling libraries of the Univ. Exten. Dept. He has given the highest satisfaction in his work of the last two years & is willing to accept this position, if we will promise promotion which of course we

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WILLIAM R. HARPER, President

CHICAGO

would expect to do as we could hardly believe a bright college graduate would long be contented with such a salary. We need an office boy to replace the books in the loan department. For this year, I think we could get along with a school boy who would give us part of the afternoons & Saturdays. We could hire such an one for \$50. We need help also in the catalogue dept. I offer for that position your own protege Miss. Freeman of the Newperry library. At present she is receiving \$80. per month, the lowest salary paid by that library to any of its cataloguers, but desires to go on with her education & would accept \$300. with us at two thirds time in order to enter the University..

There now remains \$500. of the \$2000. to assign. I have two suggestions to offer in regard to that. Either we can promote the present Assist. Librarian to the full librarianship or we can add another cataloguer to the Dept. It will be easier for you & the Board to see what is really the best thing for the library, than for me as it necessarily assumes personal accessories to me. Pres. Harper, I do not care to plead my own cause before the Board. I must leave that to you. I am in a position now to have the matter settled purely on the question of what is best for the library, whose interests are so near to both our hearts. I have an open door before me & aside from the fact that I am personally attached to my work in the University, there would be only gain for me, if I changed the field of my labors.

I believe personally, that it would be best for every interest to appoint a head librarian. I am also sure that I can fill that position with satisfaction to the Board & honor to myself. I have really done so, during these first two years of the history of the library, which, being years of organization have been the two most difficult & trying years any librarian will be called upon to pass through.

THE UNIVERSITY OF CHICAGO
 LIBRARY
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The University of Chicago

President of the University

WILLIAM R. HARPER, President

(CHICAGO)

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 in the loan department. For this year, I think we could get along with a school
 boy who would give us part of the afternoon & Saturday. We could hire such an
 one for \$50. We need help also in the catalogue dept. I offer for that position
 your own prototype Miss. Freeman of the Temporary Library. At present she is receiving
 \$50 per month, the lowest salary paid by that library to any of its cataloguers.
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 fore me & a wide view of the fact that I am personally attached to my work in the
 University, there would be only gain for me, if I changed the field of my labors.
 I believe personally that it would be best for every interest to appoint a
 head Librarian. I am also sure that I can fill that position with satisfaction to
 the Board & honor to myself. I have really done so during those first two years of
 the history of the library, which being years of organization have been the two
 most difficult & trying years any Librarian will be called upon to pass through.

THE LIBRARY

General Library
ZELLA ALLEN DIXSON
Catalogue Department
JEAN ELIZABETH COLVILLE
CLARENCE ALMON TORREY
Loan Department
MINNIE JONES
Accession Department
CORA BELLE PERRIN

THE UNIVERSITY OF CHICAGO

Founded by JOHN D. ROCKEFELLER

WILLIAM R. HARPER, President

CHICAGO

Two years ago you naturally had some hesitation in appointing a woman to stand at the head of the University library, but these two years have brought forward many prominent facts relating to her status in the profession which has probably altered your feeling in this regard. During the last two years statistics show that more women than men have been assigned to head librarianships. Not only has the Pratt Institute of Brooklyn, the great public Library of New York City with its thirty-two branch Libraries, the Public Library of Milwaukee, the Univ. of Alabama, the Arizona Territorial Library, the Los Angeles Public Library, San Diego's new library, the new treasury dept. library at Washington, the Univ. of Georgia, Deatur Pu Public Library, North western University, Armour Institute, the Chicago Art Institut with its new building, Galesburg Library, Franklin college Library, Purdue University recently placed ^{an} educated & trained woman in their head librarianship, but it was officially stated last summer at the World's Congresses that the statistics of the Bureau of Education showed that in the U.S. alone 327 women ^{were} holding librarianships where they had a corp of assistants under them, & that an increasing number of Boards of Trustees were willing to pay the same salary to a woman of equal training & education ^{as} to a man because the work was done as well.

I appreciate that the difficulty of securing money will enter into this question. I would like to offer the following as a possible solution. My time is the same as money to me & I would therefore be willing to accept the increase of salary to the \$2000. I am now receiving, in time instead of money; either the entire increase or such part of the increase as the Board shall think best. This arrangement to be in their power to alter at any time they prefer to pay the increase in money rather than the money's equivalent in time. I think I could arrange my absence from

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CHICAGO, ILL. 60637
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FAX 835-5000
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Library of John D. Rockefeller

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library, the new treasury dept. library at Washington, the Univ. of Georgia, Boston Pub-
lic Library, North Western University, Yonkers Institute, the Chicago Art Institute
with its new building, Colby College Library, Vassar College Library, Ruston University
recently placed elected a trained woman in their head librarianship, but it was
officially stated last summer at the World's Congresses that the statistics of the
Bureau of Education showed that in the U.S. alone 537 women holding librarianships
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CHICAGO

the Library in such a way as to reduce to the minimum the loss of work to the University. In closing this rather long explanation permit me, Pres. Harper, respectfully to remind you that Miss. Perrine's year ends with July 1st. & that both Mr. Torrey & myself will have to decide in regard to our future before that time. I thank you very sincerely for the courtesy which permitted me to state to you personally & in detail the need of the Library as seen from the standpoint of the Librarians.

Respectfully,

Zella Allen Dixon.

Dixson

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WILLIAM R. HARPER, President

CHICAGO

Prove Court.

OUTLINE SUGGESTION OF THE \$2000.

✓ Increase the salary of Miss. Minnie Jones.....\$300 ✓

✓ Increase the salary of Miss. Cora B. Perrine.....250.

✓ Assist. in charge of Trav. Lib. & Public Lib. Station. C. A. Torrey.....500.

✓ Assist. Cataloguer at $\frac{1}{2}$ time Miss. Freeman.....300.

✓ Office boy.-----50.

~~Appoint George W. Pascal to fill vacancy left by Mr. Torrey's promotion.~~ *in cataloguing*

2 Appoint Cataloguer

or

✓ Promote present Assist. Librarian to Librarianship.....500.

\$2000.

6/16/94

Dixon

August 4th '94.
Granville, O.

Dear Pres. Harper.

Your letter of the 3rd is at hand. I write at once to thank you for the good news it brings. If you were as familiar with the characteristics of both Miss Perrine & Mr. Torrey, as am I, you would understand how much it means to the interests of our library to have retained them on the staff.

I regret that the Board did not decide what it would do with my request for a promotion, because I am unable to arrange my personal plans until I know what their decision will be. I am sorry to urge this when I know how busy you are. With best regards to Mrs. Harper, it is nearly three

40' of 4 layers

O. Elliott

negat. ant. noc.

[illegible]

months since we talked the matter over & I can not feel that it is wise to delay the matter either for my sake or for the library.

What are the details ^{concerning} which you need to communicate with me? If you will write to me just where the trouble is

I will be very glad to go over the ground as carefully & as much in detail as you wish. I have talked the whole question over so thoroughly both with you & with Dr. Goodspeed that I am completely at a loss to divine what has been left unsaid. Dr. Goodspeed agreed with me that I was not asking a very hard task of the Board when I was willing to accept the increase in salary, either in part or entirely in time instead of money.

I am exceedingly anxious to have the matter settled. If you can not decide without seeing me in a personal inter-

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 fact or entirely in time instead of
 money.
 I am exceedingly anxious to have the
 matter settled. If you can not decide
 without coming over in a personal interview

-view I will come to the city to keep
any appointment you will be kind
enough to arrange for me. You
will understand, however, how glad
I should be to avoid the expense
of the extra trip from Ohio.

I had hoped very earnestly that
you would get this through the
Board in time to drop the "Assistant"
from my title in the new Calendar &
Register. I am sure if you could once
really understand how hard it
makes it for me to do for the library
just what you wish me to do & how
much it is talked about in library
circles, you would change it at once
Pres. Harper. I wish also, you would
include Miss Robertson & myself on
the Faculty of Literature & Arts. We
need the close contact with workings
of the Univ. in all its departments to
enable us to be most useful & helpful
to the student body as a whole in

its relation to the library.

Respectfully.

Zella A. Dixon.

its relation to the library
respectfully
Yours A. Dixon