

MEMORANDUM

Of agreement between University of Chicago & C.A. Piddock.

- 1- This agreement is in the nature of a partnership for the purpose of conducting the printing business to be known as the Chicago University Press, and is to continue for ten years, from July 1, 1892 unless dissolved by mutual agreement before that time.
- 2- C.A. Piddock agrees to take full charge of the printing of all books, magazines, bulletins and other matter authorized by the University, and such other printing as may be agreed upon, it being understood that University printing shall have the preference.
- 3- No work bearing the imprint of the Chicago University press shall be issued without the approval of the Press Committee, of which Mr. Piddock shall be a member.
- 4- C.A. Piddock also agrees to open an office in Chicago July 1, 1892 and as soon afterwards as he shall ^{it} find practicable shall connect with his office a printing plant to carry out the object of this agreement, until he can establish said plant, he shall be allowed to do such part of the work as he may think best, by contract.
- 5- He also agrees to make a monthly report of business done and to include a specimen of every job, with a statement of money received and expended, also to make a yearly report which shall be subject to examination by the auditors of the University.
- 6- He also agrees to assume the financial responsibility necessary to carry out this agreement.

MEMORANDUM

TO: THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CHICAGO

1- This document is for the purpose of a preliminary report on the progress of conducting the printing process to be known as the Chicago University Press, and is to continue for two years, from July 1, 1932 to June 30, 1934.

2- C.A. Johnson agrees to take full charge of the printing of all books, pamphlets, bulletins and other matter authorized by the University, and shall report to the Board of Trustees at the end of each year, and at the end of the two-year period.

3- He will receive the salary of the Chicago University Press, and shall be paid without regard to the salary of the University, and shall be paid without regard to the salary of the University.

4- C.A. Johnson also agrees to serve as editor of the Chicago University Press, and shall be paid without regard to the salary of the University, and shall be paid without regard to the salary of the University.

5- He also agrees to make a monthly report of business done and to make a statement of assets and liabilities, and to make a statement of assets and liabilities, and to make a statement of assets and liabilities.

6- He also agrees to make a statement of assets and liabilities, and to make a statement of assets and liabilities, and to make a statement of assets and liabilities.

7- The University of Chicago agrees to give to Mr. Piddock the charge of all its printing, including books, journals, circulars, pamphlets, bulletins and to allow him a fair and reasonable price for the same. In case of any disagreement in regard to price or any other points connected with this agreement the question shall be left to arbitration. They shall allow him two thousand five hundred dollars a year for his services, and thirty per cent of net profits of the business less than five thousand dollars and twenty per cent of net profits from five thousand dollars to ten thousand dollars and ten per cent of profits beyond ten thousand dollars, it being understood that the said Piddock assumes all financial responsibility for conduct of the business including the payment of his salary. The phrase NET PROFITS meaning profits after his salary is paid.

8- All orders of University printing must receive either the signature of the President or of the Recorder to be valid, and the University agrees to pay for work done during any month on the tenth of the following month.

9- The University at any time, after reasonable notice, may purchase *The* plant of the said Piddock at the cost of the same, but this purchase shall not affect any part of this agreement.

10- It is understood and agreed that all work shall be done in the name of the Chicago University Press, C.A. Piddock printer.

11- This contract shall go into effect July 1, 1892.

I

W.R.H. Piddock

MEMORANDUM of AGREEMENT

between Dr.W.R.Harper and C.A.Piddock for the Managment of the Student Publishing Company.

1. The Student Publishing Company shall have its headquarters in Chicago after July 1, 1892.
2. The OLD & NEW TESTAMENT STUDENT shall on that date become a Weekly in form similar to the NEW YORK NATION, with the name "The BIBLICAL WORLD."
3. Dr.Harper shall assume entire responsibility of the Editorship of the BIBLICAL WORLD and have twenty per cent of the gross receipts from the subscription list of the same for a period of ten years.

He also agrees to place all publication work, so far as it is in his power, in the hands of C.A.Piddock and to aid him in establish-
ing a University Book Store in one of the University buildings on or before Oct. 1, 1892. W.R.Harper shall have no financial interest or responsibility in the Student Publishing Company, except as is her^eafter mentioned.
4. C.A.Piddock shall assume the entire business direction and responsibility of the BIBLICAL WORLD and other publications that meet the joint approval of the Editor and himself, for the period of ten years, No bills shall be contracted for the said Company except by him.

MEMORANDUM OF AGREEMENT

Between Dr. W. E. B. DuBois and C. A. Johnson for the purpose of
the Student Publishing Company.

1. The Student Publishing Company shall have the headquarters in
Chicago after July 1, 1933.

2. The Old & New Testament Student shall on this date become a
weekly to four copies to the NEW YORK NATIONAL, with the name "THE
AFRICAN WORKER."

3. Dr. DuBois shall assume full responsibility of the Editorship
of the NEW YORK NATIONAL and shall continue to do so for a period of
one year.

4. Dr. DuBois shall also assume full responsibility of the Editorship
of the NEW YORK NATIONAL and shall continue to do so for a period of
one year. Dr. DuBois shall have the right to remove or to add to the
staff of the NEW YORK NATIONAL at any time. Dr. DuBois shall have the
right to remove or to add to the staff of the NEW YORK NATIONAL at any
time. Dr. DuBois shall have the right to remove or to add to the
staff of the NEW YORK NATIONAL at any time.

5. C. A. Johnson shall assume the full responsibility of the Editorship
of the NEW YORK NATIONAL and shall continue to do so for a period of
one year. Dr. DuBois shall have the right to remove or to add to the
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time. Dr. DuBois shall have the right to remove or to add to the
staff of the NEW YORK NATIONAL at any time.

5. At the end of the ten years from July 1, 1892 Dr Harpers interest in the said Company shall be computed as follows.

Three fourths of the gross receipts for the year 1891-92 from the subscription list of the OLD & NEW TESTAMENT STUDENT added to one half the gross receipts for the subscription list of the BIBLICAL WORLD during the tenth year of this contract, it being agreed and understood that he has no responsibility for any other part of the business of the said Company.

6. C.A. Piddock shall have an interest in the BIBLICAL WORLD which shall be computed as follows.

One fourth of the gross receipts of the subscription list of the OLD & NEW TESTAMENT STUDENT for the year 1891-92 added to an undivided half interest in the gross receipts of the subscription list of the BIBLICAL WOELD and other periodicals of the said Company during the tenth year.

7. This agreement shall take the place of the agreement made between the parties in Nov. 1899 which now becomes null and void.

HEBRAICA,

QUARTERLY: \$3.00 a year in Advance.

THE OLD AND NEW TESTAMENT STUDENT,

MONTHLY: \$1.50 a year in Advance.

INDUCTIVE LESSONS,

On St. Luke's Gospel, in Three Grades.
MONTHLY: 40 cts. per year each Grade.

On St. John's Gospel, for Teachers and
Bible Students, 40 cts. per year.

—* OFFICE OF *—

THE
Student Publishing Co.,

336 ASYLUM STREET

EPISTLE TO THE GALATIANS,

A Commentary,
By Prof. G. B. STEVENS, Yale University.
Price, \$1.25.

GENESIS AND SCIENCE,

By Prof. J. D. DANA, Yale University.
Price, 60 cts.

GENESIS OF GENESIS,

By Rev. BENJAMIN WISNER BACON.
Price, \$2.50.

MODERN CHURCH HISTORY,

By Rev. J. A. SMITH, D. D.
Price, \$1.25.

Hartford, Conn., July 7, 1892.

Dear Dr. Harper:—

Your letters are received. I do not think
it is likely that there will be anything for
me at Chicago in connection with the
Student. I could not afford to pull
up here for anything they could afford
to pay me, and I do not wish to
involve anyone. So I think it will
be best to drop all thoughts of my
going to Chicago. I would have taken
charge of the printing, the University
Press, and while I am not at all offended,
I do think your Committee should have
given me a chance, and were not quite
square in this treatment of my proposition.
You will recall the circumstances
and the letters on that subject. I say

this without the slightest feeling, and I tell you frankly that I would not go into Company with D. C. Heath, if such an opportunity were offered.

The Grosse matter is not likely to materialize, and therefore the whole subject may be regarded as finished.

My family is coming home. They start from Dublin about ~~August 1st~~ ^{July 25th} and will come to Cologne and the Rhine. Then to London. I have engaged passage today by the Aller (North German Lloyd) sailing July 19th and will join them in London. After a week there we will probably go to Scotland and get home the last of August.

Yours Truly
A. F. Ark

I would not go but Mrs P. feels that she cannot while seasick look after Oliver and Ethel, and that they would be overboard. John will go to Vt Academy next year. I have engaged a room for him. He will then have a good fit for College.

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MODERN CHURCH HISTORY,

By Rev. J. A. SMITH, D. D.
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Dear Dr. Harper. Hartford, Conn., Sept 27th 1892.

Yours of the 24th received. You refer to my disappointment at not going to Chicago. I have repressed my feelings to no one but yourself. My disappointment was not a matter of dollars and cents, but was in the fact that for 2 years I have been led to believe that I was to go. This impression was made upon my own mind and upon the minds of others. For instance Mr. Blackledge informed me in our last talk that you expected me to go to Chicago and emphasized this to him and this had much to do with our consenting to give his course up.

In February I supposed things were all settled and so informed my family. I had arranged all my affairs and had even secured a man who was willing to buy my paper here. But

It is not worth while for us to dwell
on these matters. In regard to making
a proposition to Mr Heath he informed
me that he had several applications for
the place and would like ^{mine} ~~my~~ for
consideration. I informed you at once
and stated that I did not know what
was wanted and so could not make
a proposition but would entertain
one. In view of the reference I
have had in the matter I think a
little more consideration was due me
than I have received. I wrote you
you finding your one of Mr Heath's
letters, because in our last talk
before I went to Europe in February you
asked me to put my case in your
hands and you would see that I
came out all right. I have not
been in the attitude of someone who
has been sticking a position. It is
quite likely that I was not competent
to be manager and director of the
publishing department. But there
are many others who are competent
and I do not like the way Mr Heath

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2

Hartford, Conn., 1892.

obtained the position. So much in regard to this.

I hope to mature plans for the completion of courses of lessons in the Old and New Testaments, in order to have the whole bible covered by the inductive method, and certainly desire to work in harmony with you in this.

We received the last proof for Sept student I believe on the 13th and about the same time some copy for Oct. number, but no lessons. I directed the printer to set up copy sent, and of my copy for lessons was received by the 18th I would print a double number. This is all printed and will be out of the binding in a day or two. We have received no copy for the lessons for Oct number yet, and it is now the 28th. The

Course, which in many respects, is an excellent one, has been a failure just because we could not promise it on time. If we had had the copy at the beginning we could have sold five times as many. But the matter will soon be ended and I shall be very glad of it. The last half of the John Course is the only one that has been prompt.

In regard to financial statement. A statement was sent regularly every quarter up to July of last year I believe. I am sorry I shall furnish you with a statement for the entire time, that is, the three years. It has been generally understood that you have had little to do with the editorial work of the Student since leaving Yale, and this has had a bad effect on our receipts but I have kept things going and paid deficits out of my pocket as well as put my own time into the work. The removal of Hibernia and

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Hartford, Conn., 1892.

The Student or Biblical World will leave
a gap that must be filled in some
way. I do not wish in any way to
come into rivalry with the good
work you have the heart to do,
and my love for you personally
is in no wise affected by these
altered relations. I have written you
very plainly what I would not say
to anyone else, but I feel down
deep my kinship that I have not
been treated right in this matter
I came into the publication ^{of the Shedding} with
out any backing on my part
and your charge from New Haven
to Chicago blasted any hope of
ultimate gain to me.
You may be sure I will
notify you when I complete my

plans for other publications.

Yours Truly,
L. V. Piddock

D. C. HEATH.
C. H. AMES.
W. E. PULSIFER.

*and is
received here
for the
order*
D. C. Heath & Co.,

Publishers and Importers of Text-Books

for Schools and Colleges,

NEW YORK: 3 East 14th Street.

5 Somerset Street and 19 Pemberton Square,

CHICAGO: 86 Wabash Avenue.

Boston, Mass.

Mar. 13, 1893.

Dr. Wm. R. Harper,

Chicago, Ill.

Dear Dr. Harper:--

W. E. Pulsifer

Mr. Donnelley writes me that there are many bills for books for the libraries, apparatus, etc., that people are exceedingly anxious to get their pay for. I supposed the greater part of these bills had been passed by your Board and paid, but probably they have been delayed through the differentiation of bills which you asked Mr. Kilborn to make. I write to express the hope that, as soon as Mr. Kilborn presents the bills for them, if they have not already been presented, your Board will act on them that we may meet them. We, D. C. Heath & Co. have already paid about \$5,000 for books and stationery out of our own funds, and naturally feel that we ought not to do more, and yet we are exceedingly anxious that our own credit and the credit of the University and of the University Press shall not be impaired by this delay in meeting bills. I know I can count on you to forward the bills as fast as possible when they reach you in proper form

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5 Somerset Street and 19 Faneuil Square

Boston, Mass.

Mar. 13, 1893.

New York: 1 East 14th Street

Chicago: 86 Walnut Avenue

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5 Somerset Street and 19 Pemberton Square,

Boston, Mass.

Dr. Harper -2-

and I shall write Mr. Donnelley and Mr. Kilborn to get them to
you in proper form as soon as possible.

Very truly yours,

(I.M.B.)

D. C. HEATH.

D. C. Heath & Co.,

Publishers and Importers of Text-Books

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2 Somerset Street and 19 Pemberton Square

Boston, Mass.

NEW YORK: 2 East 14th Street.

CHICAGO: 88 Webster Avenue.

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Very truly yours,

D. C. HEATH.

(I.M.B.)

Recd. 7/11
Published

The University Press of Chicago

PUBLISHERS AND BOOKSELLERS
TO THE UNIVERSITY OF CHICAGO

PUBLICATION
AND SALES DEPARTMENT.

COBB LECTURE HALL,
128th Street and Ellis Ave.,

CHICAGO, March 25th, 1893

Dr. Wm. R. Harper,

University of Chicago.

Dear Dr. Harper:

As you have discovered from some of the vouchers which you have signed for us, a good many of the people from whom we have bought goods want their pay, and it is only right and proper that they should have it. We have in the hands of Dr. Goodspeed now, I should say, between twelve and fifteen thousand dollars worth of bills approved, and we have further in the hands of the professors and heads of departments for approval nearly as much more. Yesterday Dr. Goodspeed gave me \$3,000. on account, but this is only a drop in the bucket. Can you give me any idea when we can expect some further and larger payments? I appreciate the fact that even a University which has the reputation of being rich is some times pushed for cash for immediate necessities, but you yourself will see that this is a case which threatens the credit of the University, ^{and} the Press, as well as Mr. Heath. I hope you will be able to give us an encouraging word about it, and something that I can use as a basis for replying to the many letters which I am receiving about accounts.

Yours truly,

Chas. H. Kieboorn

The University Press of Chicago

PUBLISHERS AND BOOKSELLERS
TO THE UNIVERSITY OF CHICAGO

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520 North Dearborn Street, Chicago, Ill.

PUBLICATION
AND SALES DEPARTMENT

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*Publishers and Importers of Text-Books
for Schools and Colleges,*

NEW YORK: 3 East 14th Street.

5 Somerset Street, and 19 Pemberton Square,

CHICAGO: 86 Wabash Avenue.

July 12, 1893. Boston, Mass.

Mr. Martin A. Ryerson,
Chamber of Commerce,
Chicago, Ill.

My dear Mr. Ryerson:--

We have had no end of trouble in getting money from the University. I suppose the trouble comes solely because of the fact that the University with all its wealth hasn't had money for its running expenses. We have been led to believe that by the first of July the University Press would have full payment for work done and for books and apparatus bought for the libraries. Mr. Donnelly writes me there is still about eighteen thousand due on bills that have run from one to eight months. D. C. HEATH & CO. have paid quite a number of these bills, and we are called upon this morning for another, and we have promised to pay it rather than have our own credit impaired because of our actual or implied connection with the University Press. It is a time of year when we need all our money in our own business, and I therefore write to place this matter before you, and to ask you if you will do us the favor to see that all outstanding bills are paid, if that be possible, at an early day. Mr. Kilborn and Miss Goss feel that there is a settled policy among the Faculty

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(M.A.R. No. 2)

Boston, Mass.

to fight the Press and keep back bills without auditing. I feel sure they must be wrong about this. Still, at all events, I hope that in the future we shall have things so systematic that all bills must be passed upon within twenty days after rendering, or information given as to why they cannot be passed. We will see to it on our part that the bills are promptly rendered.

I hope you are going to like Mr. Chase, the new manager of the Press; but if you do not, we will try again. Since seeing you, I have advertised widely, have met a good many men, but no one of all whom I have seen has seemed to be so well fitted for our work as Mr. Chase. Mr. Chase was not the ideal man, but I shall still hope that he will prove to be even better than I anticipated.

I send with this a copy of our last catalogue, also a copy of our modern language catalogue. You will see that we have among our announcements included the University Press publications, and have sent out twenty-five thousand catalogues containing the advertisement. We hope it will advertise the Press somewhat.

Very truly yours,

D.C. HEATH.

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but I shall still hope that he will prove to be even better than

I anticipated.

I send with this a copy of our last catalogue, also a

copy of our modern language catalogue. You will see that we

have among our announcements included the University Press publi-
cations, and have sent out twenty-five thousand catalogues con-
taining the advertisement. We hope it will advertise the Press

Very truly yours,

somewhat.

D. C. HEATH.

Per L. E. Luther

D. C. Heath & Co.,

*Chicago - Univ. of
University Press.*

D. C. HEATH.
CHAS. H. AMES.
W. E. PULSIFER.

Publishers and Importers of Text-Books

for Schools and Colleges,

NEW YORK: 3 East 14th Street.

5 Somerset Street, and 19 Pemberton Square,

CHICAGO: 86 Wabash Avenue.

July 12, 1893.

Boston, Mass.

Dr. T. W. Goodspeed,

Chicago, Ill.

My dear Dr. Goodspeed:--

Mr. Donnelly writes me that there is still eighteen thousand dollars due the University Press from the University, which I am sorry to hear, as I hoped by the first of July all outstanding bills would be paid. We have paid about five thousand out of our own funds, and we need just now all the money we can get for our own business. I write, therefore, to ask if you will do me the very great favor to do what you can to secure an immediate payment of all outstanding bills. You have had enough to do with business to know how desirable it is all around that these things be cleared off the deck. I therefore hope, for the credit of the University and the University Press, you will help us out. The delays are effecting our own good reputation too, I fear, as we are known to be closely connected with the University Press, if not entirely responsible for its bills.

Yours very truly,

D. C. HEATH.

D. C. Heath & Co.,

Publishers and Importers of Text-Books
for Schools and Colleges

5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

July 12, 1893.

NEW YORK: 3 East 14th Street

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NEW YORK: 3 East 14th Street.

CHICAGO: 86 Wabash Avenue.

5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

May 23rd, 1893

Dr. WM. R. Harper,

Pres. Univ. of Chicago, Chicago, Ill.

My dear Dr. Harper,

I was very sorry not to see you on Saturday night. I had telephoned three or four days before Saturday trying to hit you at the University, but you did not happen to be there at the hours at which I telephoned. Mr. Donnelley told me that you had made an appointment for us for Saturday night, otherwise I should have made a strong effort to have seen you Saturday before I left Sunday morning. And yet there was nothing of importance, as far as I was concerned, to talk with you about except the payment of the bills. This is of the utmost importance, as the delay in settlement is injuring us, the University Press, and the University. Many of the bills are of nearly a year's standing. Others are for a long time overdue, and of course should be paid or some reasonable explanation of the delay should be given.

I know the situation in which you are, and how hard you have worked to get money for the running expenses, and can find no fault, but make the above statement simply to refresh your mind

Publishers and Importers of Text Books

for Schools and Colleges

2 Somerset Street, and 47 Pomfret Square

New York: 125 Nassau Street

Chicago: 26 North La Salle

Boston, Mass.

May 23rd, 1893

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Pres. Univ. of Chicago, Chicago, Ill.

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NEW YORK: 3 East 14th Street.

CHICAGO: 86 Wabash Avenue.

5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

W. R. H. 2

as to the thing which seems to me now more important than anything else. I hope all the remaining bills and statements up to April 1st will be passed through your committee, so that we may begin the next six months free of all entanglements. We shall do our best to keep everything up to date in the future.

I am very glad a new plan has been made for the buying of books, and one which I think will help very much in keeping things straight and in tracing all errors to the proper source. I hope you will print these instructions on book buying, and see that a copy gets into the hands of every professor.

Among other things that I wanted to talk with you about was your brother's second volume of Assyrian letters. This is the kind of book for the Press to publish, and I hope we may be allowed to publish it. Your brother told me that he would guarantee to make good to us at the end of two years any loss on the book. He may not feel like making the same offer to the University Press, but if he does please let me know and I will send such a commendation to the publication committee as should come from the director of the Press concerning such a matter, this, of course,

Publishers and Importers of Text-Books

for Schools and Colleges

2 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

New York: 2 East 10th Street

Chicago: 26 Walnut Avenue

W. R. H. S

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CHICAGO: 86 Wabash Avenue.

5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

W. R. H. 3

provided you want it. Are you to write an introduction to the series which your brother and others contemplated making?

Please tell me how soon you must have a man in Mr. Kilborn's place, and how long you think it wise for Mr. Kilborn to stay after the new man is in his place. Mr. Kilborn expects to go whenever we want him to, and yet he tells me that quite a number of orders for books are now coming ^{in,} and it will take considerable time to look them up in the catalogues and find out their cost, and give such information as should be given under the new rules, and he thinks he had better stay till all this is done, as the new man would not know just how to go to work at it.

I did not get an opportunity to tell you that I saw Mr. Wheeler (of Houghton, Mifflin & Co) in Chicago when I was there, I spent a whole evening with him, and went over afresh Univ. Press matters. While he still longs to be with us, and has a high opinion of what we can accomplish with the Press in due time, (though he is sure the Journals can't be made to pay) he still feels that he ought to stay with his old house, as they have made his position somewhat pleasanter than when we talked before. He suggested to me Mr. Bristol of Henry Holt & Co. but I don't believe

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for Schools and Colleges

5 Somerset Street, and 19 Park Street, Boston, Mass.

New York: 5 East 4th Street

Chicago: 85-91 North Dearborn

Boston, Mass.

W. R. H. 3

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*Publishers and Importers of Text-Books
for Schools and Colleges,*

NEW YORK: 3 East 14th Street.

CHICAGO: 86 Wabash Avenue.

5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

W. R. H. 4

he is the man for us. Mr. Pulsifer has suggested Mr. Chapin of Rochester, N. Y. and my personal feeling is that Mr. Chapin is the most promising man that has yet been named. He is editor of the EDUCATIONAL GAZETTE, and has been for some years. He is a college graduate, and has had a business experience such as but few have had who have considered going to Chicago. I have asked him to give me full particulars concerning himself and his experience, and when it comes I will send it to you, and if he goes to the Fair soon I will have him meet you, if you will give him a little time.

You will remember that a Mr. Howe of Baltimore was recommended to us at one time. I asked Mr. Pulsifer to look him up. He wrote him a letter, and enclosed I send the reply. I shall try to make an appointment with him. Of course Mr. Pulsifer is wrong in supposing that we need somebody for editing the Journals. Perhaps he judged that from the Biblical World! (You must let me encroach on the dignity of a college president once in a while, by cracking--or attempting to crack-- a joke, otherwise I should die of ennui. You see it does me a great deal of good, and doesn't

Publishers and Importers of Text-Books

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2 Somerset Street and 10 Parkman Square

Boston, Mass.

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CHICAGO: 86 Wabash Avenue.

5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

W. R. H. 5

do you any harm, so I hope you will be patient with me.)

I hope Mr. Donnelley will get a younger, and, if possible, better foreman and better proof reader. and with this change at the printing office, and with the changes which we propose in our part of the work at the University, I shall hope that our trouble in the future will be reduced to a minimum.

I could not quite tell what you wanted to enter on the University Register, but I left statements with you concerning the book-buying and publishing departments, which I thought might be suggestive. It is hard, as you remarked the day you met me in the hall, to formulate plans for the Univ. Press, that is, it is dangerous to put too much on paper. It is rather wiser to feel our way slowly, and do even more than we promise rather than less. I did not make any statement about book-buying for the library, and I therefore add here that statement something like the following could fairly be made:-

In placing orders for books and apparatus for the libraries and lecture rooms, the University Press has secured such low rates as to save the University the full commission paid the Press for this work, viz. 5%. There has been some delay in the placing and filling of orders on account of the haste with which

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2 Somerset Street and 19 Pemberton Square,
Boston, Mass.

New York: 7 East 14th Street
Chicago: 25 North Avenue

W. R. H. S.

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NEW YORK: 3 East 14th Street.

CHICAGO: 86 Wabash Avenue.

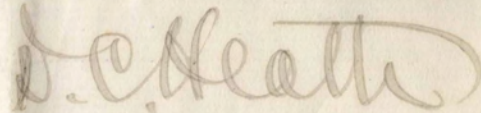
5 Somerset Street, and 19 Pemberton Square,

Boston, Mass.

W. R. H. 6

books had to be ordered, and the best sources from which they could be obtained. There was a lack of full understanding between the librarian and the Press as to the disposition which should be made of books after they were received, and between the Press and the University as to the method by which bills should be rendered. This has caused a great deal of unusual work, and great difficulty in finding whether books ordered by a particular professor had been received or not. All this can and will be avoided in the future, and it is hoped that from this time on all orders placed with the Press will be promptly and in every way satisfactorily attended to, etc.

Yours very truly,



(L.C.V.)

D. C. Heath & Co.

Publishers and Importers of Text-Books

for Schools and Colleges

2 Somerset Street and 19 Pemberton Square

Boston, Mass.

NEW YORK: 3 East 37th Street

CHICAGO: 26 Walnut Street

W. R. H. 6

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Yours very truly,

(D.C.V.)

Pres. File
Publishers

The University Press of Chicago.

Chase

PUBLICATION
AND SALES DEPARTMENT.

COBB LECTURE HALL,
58th Street and Ellis Ave.

CHICAGO, Dec. 12, 189 3.

President W. R. Harper,
University.

Dear Doctor Harper:-

no over

Herewith I beg to hand you Messrs. Chas. Scribners' Sons letter, which you referred to me the other day, and which I should have returned before. The only thing that I can say about the account is that it has been standing, like a good many others, for several months, and we simply have not had the money to pay it. The amount that was received from the University in November, was used to pay seven fairly large accounts, ^{amounting to \$2800.} and which after a long discussion with Mr. Donnelley, I got him to agree to pay. These amounted to \$2800.00, and were the accounts which it was absolutely necessary should be paid, in order that we might go on in business here. The bulk of the balance of the cash received went to pay the Kny notes for \$2500.00, which came due on the 4th inst. Of the notes for \$4,000.00 that were given by the University, \$3,000.00 were taken by Mr. Donnelley for his account, and \$1,000.00 was discounted to help out on the Kny notes. In addition to these payments several of the smaller accounts, which had been standing for a long time were cleared up, which we thought was the best policy under the circumstances, they being of such a nature as to bring the Press into particular odium if not paid.

In reference to Scribners' account, I would only add that it was impossible, under the circumstances, to pay more than the few

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The University Press of Chicago.

PUBLICATION
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CHICAGO,189

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Your request, added to the statement of Tuttle, Morehouse & Taylor, which has just been handed to me, that I should see you at once in reference to it, has been received, and I am going to take it for granted that a delay until late this afternoon, or tomorrow morning, will not make any difference in the matter, as I have an appointment down town this morning at ten o'clock, which it is specially important that I should keep, and which, if developments ^{shall} ~~will~~ be as I anticipate before the end of the week, will demonstrate to you that the time was well spent.

I beg to thank you for your kind comment in reference to the envelopes for the Editors of the Journals.

Trusting this may all meet your approval,

I remain,

Yours very truly,

C. W. Chase

CHICAGO, ILL., 189

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I remain,
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