

File
March

The University of Chicago

CHICAGO, ILLINOIS

Office of the President

March 12, 1923.

An informal conference on the Extra Mural activities of the University was held, at the call of Acting President Burton, at the Quadrangle Club, at noon, Monday, March 12th. There were present the following; Messrs. Burton, Butler, Coleman, Gale, Goodspeed, Judd, Mallory, Payne, Robertson, Small, Stieglitz, and Tufts. Mr. Mallory presented the work of the Correspondence-Study Department, and Mr. Butler the work of University College, of the Annual Educational Conference, and of the University Lecture Association. An informal discussion followed. The general feeling was, that the Extra Mural work of the University should be maintained. Certain modifications in the matters of remuneration and of possible recognition of Extra Mural work as residence work on the part of instructors, were suggested. The Conference voted to request the Acting President to recommend to the Board of Trustees the appointment of a Commission on the Extra Mural work of the University and other related matters.

The Conference also recommended to the Acting President the appointment of a Committee to consider the problem of the continuation of the University Lecture Association for another year, on a plane more in harmony with University standards.

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4/12/33

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The Conference also recommended to the Acting President the appointment of a Committee to consider the problem of the continuation of the University Lecture Association for another year, or a plan more in harmony with University standards.

The President

James Weber Linn

T. G. Soares

E. J. Goodspeed

J. Paul Goode

J. S. Dickerson

F. H. Moulton

D. A. Robertson

J. H. Breasted

Shailer Mathews

H. H. Barrows

J. M. Coulter

W. E. Dodd

W. S. Gray

C. H. Judd

M. W. Jernehan

W. D. MacClintock

George H. Mead

J. H. Tufts

H. C. Morrison

H. H. Newman

Frederick Starr

I. M. Price

Walter Sargent

E. T. Filbey

Carl Huth

B. Terry

D. H. Stevens

F. Schevill

Paul Shorey

A. W. Small

Mrs. Flint

J. M. P. Smith

J. Stieglitz

H. L. Willett

E. S. Ames

P. H. Boynton

H. Carr

H. B. Lemon

B. G. Nelson

C. E. Merriam

E. T. Fiffey
 Carl Ruth
 B. Terry
 D. H. Stevens
 F. Schavill
 Paul Sherry
 A. W. Small
 Mrs. King
 J. H. P. Smith
 J. Stickley
 H. L. Willett
 E. S. Ames
 P. H. Boynton
 H. Gery
 H. B. Lamon
 B. G. Nelson
 C. E. Merrill

The President
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 W. D. MacGinitie
 George H. Mead
 J. H. Tuttle
 H. C. Morrison
 H. H. Newman
 Frederick Starr
 I. M. Price
 Walter Sargent

The University of Chicago

Office of the Recorder and Examiner

March 16, 1923

109

President Ernest D. Burton
Faculty Exchange

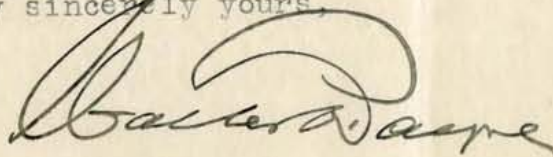
My dear Mr. President:-

Accept my thanks for your invitation that I "act as a member of the Committee to consider the question of the continuation of the University Lecture Association for another year on a plan more in harmony with University standards".

While desiring to render every possible service to the University, and especially to co-operate with you in this beginning of your administration in every way in my power, I find my time and energy so heavily taxed with duties and problems so much more intimately related to my own immediate work that I shall greatly appreciate it if you will excuse me from assuming this obligation at the present time.

I am very much interested in the work of the University Lecture Association, and shall be glad to render informally any service that I can; but I dislike to accept membership in a Committee without confident expectation of being able to fulfill the duties which such membership involves.

Very sincerely yours,



Recorder-Examiner

M

The University of Chicago

Office of the Registrar and Examiners

March 16, 1935

109

President Ernest B. Ewing
University of Chicago

My dear Mr. President:

Accept my thanks for your invitation that I
"and as a member of the Committee to consider
the question of the continuation of the
University Lecture Association for another
year on a plan more in harmony with University
standards".

While desiring to render every possible service
to the University, and especially to co-operate
with you in this beginning of your administration
in every way in my power, I find my time and
energy so heavily taxed with other work
which I must have necessarily regard to
my own immediate work that I shall greatly
appreciate it if you will excuse me from
assuming this obligation at the present time.

I am very much interested in the work of
the University Lecture Association, and shall
be glad to render information and service that
I can; but I believe no longer necessary
in a Committee without sufficient explanation
of being able to fulfill the duties which
such responsibility involves.

Very sincerely yours

Robert Lynd

The University of Chicago

Department of Chemistry

March 16, 1923.

103

*Call Com. to meet
on Wednesday
or Thursday
afternoon*

President Ernest D. Burton,

Faculty Exchange.

Dear Mr. Burton:-

I shall be glad to act as chairman of the committee to consider the question of the continuation of the University Lecture Association on a plane more in harmony with University standards. May I be informed as to the other members of the committee? I shall then try to arrange for a meeting of the committee at your own convenience.

Yours sincerely,

Julius Strept

JS:ER

Memo of Conference at Mr. Swift's

Saturday, March 24.

On extra-mural employment of professors.

Present - Messrs. Swift, Rosenwald, Post, Burton.

After extended discussion it was agreed

a) That it was difficult and dangerous to attempt exact legislation or to make specific prohibitions in the field of the Humanities.

b) That it would be inexpedient now, whatever may be true a few years hence, to suggest any relaxing of the understanding and contract to the effect that professors in the Clinical departments should not practice, except in exceptional cases and for humanitarian reasons and that in such case the fee should be paid to the University.

c) That all professors in the pre-clinical group - Anatomy - physiology - etc., must be on the same basis, *we cannot make distinctions within this group.*

d) That it is not expedient at present to put them on the basis of the clinical departments (b above) while the salary scale is lower; if the question is raised by these men, it should be said that professors in any department who are on full time are expected to undertake only such outside work as will not diminish the value of their service to the University. *In other words, the preclinical group must be on the same basis as the Humanities.*

Minutes of Conference at Mr. Swift's

Saturday, March 24.

On extra-mural employment of professors.

Present - Messrs. Swift, Rosenwald, Ford, Burton.

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basis of the clinical departments (b above) while the salary scale is

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professors in any department who are on full time are expected to

undertake only such outside work as will not diminish the value of their

service to the University. *In the words of the pre-clinical group, what is in the same basis as the Humanities.*

157415

The University of Chicago

Department of Chemistry

March 27,

1923.

(ack)
Commission on
Edna Munsell
Director

President Ernest D. Burton,

Faculty Exchange.

Dear President Burton:-

I understand that the directors of the Crerar Library are considering plans to add four additional stories to their present building, and to erect a second building to the north of the present one. I think that ^{they} ~~it~~ would be favorable to the idea of including in their plans an auditorium for scientific and educational meetings. While these plans are still in the making it seems that interest expressed by such an institution like our own would do much to encourage the directors in such an undertaking.

I am writing you this because I have thought that in connection with the plan for public lectures discussed recently with you, it might appear more feasible to you if we have such an auditorium in ^a ~~the~~ downtown building available, that was not under any denominational control.

I am,

Yours sincerely,

Julius Stieglitz

JS:ER

March 29, 1923.

My dear Dr. Stieglitz:-

President Burton has requested me to acknowledge with his thanks your letter of March 27th regarding the additional plans of the Crerar Library. It will have the consideration of the Commission on Extra Mural Education.

Very truly yours,

Dr. J. Stieglitz,
The University of Chicago.

March 29, 1933.

My dear Dr. Steglitz:-

President Burton has requested

me to acknowledge with his thanks your

letter of March 27th regarding the addi-

tional plans of the Great Library. It

will have the consideration of the Commission

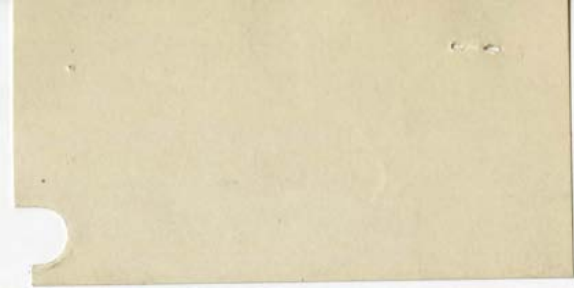
on Extra Moral Education.

Very truly yours,

Dr. J. Steglitz,
The University of Chicago.

This notice was sent to every
member of our Advisory Councils -
Chairmen and Secretaries
received personal letters

March 31 - 1923. C.V.B.



UNIVERSITY LECTURE ASSOCIATION

March 30, 1923

To the Members of the Advisory Councils:

Attendant upon the change of administration of the University of Chicago a thorough canvass has been made of all the departments of University activity and especially of the extra-mural activities including the Correspondence Study Department, University College, and the University Lecture Association. After very careful consideration it has been thought best in view of conditions which are quite different now from what they were a few years ago, to abandon the particular form of University Extension which has been represented by the University Lecture Association. This does not mean that the University has undergone any diminution of interest in rendering in every practicable way such service as it can to the community, but it is believed that in view of the changed conditions to which I have already referred, the time has come when the University should consider a radically different type of service to the community outside of its own premises.

May I add an expression of my personal appreciation of the help which you have been good enough to render to the University in past seasons.

Very truly yours,

Nathaniel Runtler

NB/H

Harold H. Swift
Union Stock Yards
Chicago

439.

Carbons of memo on extra - mural
employment of professors
attached.

March 28, 1923

Mr. E. D. Burton,
The University of Chicago,
Chicago, Illinois.

Dear Mr. Burton:

Answering yours of March 27 in reference to my understanding of the conference Saturday, March 24, in its reference to Extra Mural Employment of Professors:

Yes, I agree that your memorandum covers the situation. I was a little confused by your "must be on the same basis" in paragraph (c). Reading hastily, I wasn't clear whether you meant on the same basis as those mentioned in the paragraph above or on the same basis as every one else in the same group; but I am clear now that you mean the latter interpretation. Your longhand note substantiates this.

Lest some one else, reading hastily, fall into the same uncertainty, you might want to clarify paragraph (c). This is my only suggestion.

Yours cordially,

Harold H. Swift

*Extra mural Employment
of Profs.*

Memo of Conference at Mr. Swift's

Saturday, March 24.

On extra-mural employment of professors.

Present - Messrs. Swift, Rosenwald, Post, Burton.

After extended discussion it was agreed

a) That it was difficult and dangerous to attempt exact legislation or to make specific prohibitions in the field of the Humanities.

b) That it would be inexpedient now, whatever may be true a few years hence, to suggest any relaxing of the understanding and contract to the effect that professors in the Clinical departments should not practice, except in exceptional cases and for humanitarian reasons and that in such case the fee should be paid to the University.

c) That no distinction can be made among the professors in the pre-clinical group - Anatomy - physiology; all of them must be on the same basis.

d) That it is not expedient at present to put them on the basis of the clinical departments (b above) while the salary scale is lower; if the question is raised by these men, it should be said that professors in any department who are on full time are expected to undertake only such outside work as will not diminish the value of their service to the University. In other words, the pre-clinical group must be on the same basis as the Humanities.

House of Commons at Mr. Smith's

Statement, March 24.

On extra-mural employment of professors.

Transmit - Messrs. Smith, Messrs. Smith, Messrs. Smith.

After extended discussion it was agreed

a) That it was difficult and dangerous to attempt exact

legislation or to make specific prohibitions in the field of the

university.

b) That it would be inexpedient now, whatever may be the

a few years hence, to attempt any restraint of the understanding and

control in the effect that professors in the clinical departments

should not practice, except in exceptional cases and for humanitarian

reasons and that in such cases the law should be laid to the University.

c) That no distinction can be made among the professors in

the pre-clinical group - anatomy - physiology; all of them must be

on the same basis.

d) That it is not expedient at present to put them on the

basis of the clinical departments (b above) while the salary scale

is lower; if the question is raised by them now, it should be said

that professors in any department who are on full time are expected

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group must be on the same basis as the humanitarian.

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Home of Conference at Mr. Swift's

Saturday, March 24.

On extra-employment of professors.

Present - Messrs. Swift, Rosenwald, Ford, Burton.

After extended discussion it was agreed

a) That it was difficult and dangerous to attempt exact

definition or to make specific provisions in the field of the

Humanities.

b) That it would be inexpedient now, whatever may be true

a few years hence, to suggest any retraining of the understanding and

contrast to the effect that professors in the clinical departments

should not practice, except in exceptional cases and for humanitarian

reasons and that in such cases the fee should be paid to the University.

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the pre-clinical group - anatomy - physiology; all of them must be

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is lower; if the question is raised by these men, it should be said

that professors in any department who are on full time are expected

to undertake only such outside work as will not diminish the value

of their service to the University. In other words, the pre-clinical

group must be on the same basis as the Humanities.

*Folder for
"Outside Employment
of Professors"*

The University of Chicago

Office of the Auditor

March 6, 1923.

My dear Doctor Burton:

I beg to give you below quotation from the minutes of the Board of Trustees under date of December 14, 1920:

"Upon recommendation of the President of the University,

It was moved and seconded that Mr. Jacob Viner, of the Department of Political Economy, be permitted to serve a firm of industrial engineers for a period not to exceed one year, it being understood: (1) That neither the name of Mr. Viner nor the name of the University be used by said firm for any form of publicity. (2) That the work be closely connected with Mr. Viner's work as Instructor. (3) That the entire time spent shall not exceed approximately twenty-five hours per month, and, a vote having been taken, the motion was declared adopted."

Yours very truly,

President E. D. Burton,
Harper Library.

McClintock

The University of Chicago
Office of the President

Handwritten notes in the top right corner, including "The University of Chicago" and "Office of the President".

March 6, 1923

My dear Doctor Butler:

I beg to give you below quotation from the minutes of the Board of Trustees under date of December 14, 1920: "Upon recommendation of the President of the University... it was moved and seconded that Mr. Jacob Vinet, of the Department of Political Economy, be

for a period not to exceed one year, it being understood: (1) That neither the name of Mr. Vinet nor the name of the University be used by said firm for any form of advertising; (2) That the work be strictly connected with Mr. Vinet's work as Instructor; (3) That the entire time spent shall not exceed approximately twenty-five hours per month, and a vote has been taken, the motion was carried accordingly.

Yours very truly,
President E. B. Rieu
Harper Library

The University of Chicago
The Ogden Graduate School of Science

OFFICE OF THE DEAN

April 20, 1923.

Dear President Burton:

I feel that it is of very great importance for the University of Chicago to be in close touch with various interests in the city of Chicago.

We have, I believe, a contact of ever increasing influence with the educational interests of the city through Dr. Judd and the school of education, with the religious interests of the city through the Divinity School and the men of the Divinity Faculty, with the political interests largely through Mr. Merriam, and I have great hopes that we shall have an intimate relationship of very great value with the philanthropic and social organizations of the city through the new relations which are being formed by our social science group. We have contacts with business men largely through the trustees, and through the work of our college of Commerce and Administration. The one thing which it seems to me we lack, and which I regard as of very considerable importance, is a sufficiently intimate social contact with influential people of the city. This, I think, could only be attained by the combined interest of a considerable number of men on our faculty, and we do not appear to have many who are especially fitted in this direction.

I do not believe that any of the above objects, all of which appear to me important, would be gained by associating ourselves with the Association of Urban Universities. It seems to me that our ideals are essentially different from those of "urban" universities, and it seems not improbable that we will place a smaller and smaller amount of emphasis on college work, which might perhaps be the chief point of common interest with other members of the association.

On the other hand, I can see no possible objection to making inquiries as Dean Robertson suggests concerning the present membership and conditions of membership. It is possible that we might learn things of value from the experience of others in the association.

Very truly yours,

Henry G. Sale

THE UNIVERSITY OF CHICAGO
THE DIVISION OF PHYSICS

April 20, 1933

Dear President Burton:

I feel that it is of very great importance for the University of Chicago to be in close touch with various interests in the city of Chicago. We have, I believe, a number of very important influences with the educational interests of the city through Dr. Johnson and the school of education, with the religious interests of the city through the Divinity School and the men of the Divinity faculty, with the political interests largely through Mr. Harrison, and I have great hopes that we shall have an intimate relationship of very great value with the philanthropic and social organizations of the city through the new relations which are being formed by our social science group. We have contacts with business men largely through the trustees, and the work of our office of research and administration. The one which seems to me as lacking, and which I regard as of very considerable importance, is a sufficiently intimate contact with influential people of the city. This, I think, could only be obtained by the continued interest of a considerable number of men on our faculty, and we do not appear to have many who are especially fitted in this direction.

I do not believe that any of the above objects, all of which appear to me important, would be gained by associating ourselves with the Association of Urban Universities. It seems to me that our goals are essentially different from those of "urban" universities, and it seems that important that we will place a smaller and smaller amount of emphasis on college work, which might perhaps be the chief point of common interest with other members of the association.

On the other hand, I can see no possible objection to making inquiries as Dean Roberts suggests concerning the present membership and activities of the association. It is possible that we shall learn things of value from the experience of others in the association.

Very truly yours,

James H. Muller

JOINT COMMISSION ON EXTRA-MURAL WORK
OF THE UNIVERSITY.

Preliminary Study by Faculty Members of the
Commission.

The extra-mural work has thus far conducted falls
into three classes.

- I. The Correspondence division.
- ✓ II. ~~The~~ University College conducted principally
on Michigan Avenue, but including certain classes
given on the Quadrangles.
- III. Public lectures given in cooperation with local
centres.

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- I. The Correspondence division.
- II. The University College conducted principally
on Michigan Avenue, but including certain classes
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- III. Public lectures given in cooperation with local
centres.

I. Correspondence Work

The Committee believes that the correspondence work is fundamentally sound and needs no radical changes. It finances itself. It performs a service to the community by enabling many persons who have begun work in the University to continue this work; by interesting other to begin work who may not be able immediately to come to the University, but who can this way find out their capacities and thus be enabled later to take up work at the University if it seems wise; by giving a certain amount of instruction to persons who are unable to attend any institution. This last group are probably less important from the University's standpoint and not so clearly a part of the University's legitimate constituency.

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II. University College

More difficult problems concern University College. In order to obtain a basis for intelligent consideration of these questions, the Committee sent out a questionnaire to all members of the University faculties who have given instruction in University College and received replies from a very large proportion of those who had done any considerable amount of this work. Many of the instructors gave careful thought to the questions and wrote replies which are informing discriminating and suggestive. Certain of the opinions may be summarized. Others do not lend themselves to exact tabulation.

Results of the Questionnaire

The large majority of the replies agreed upon the following points, although there are vigorous minority opinions upon some of them.

1. The work at University College is worth while from the point of view of

- a. The University
- b. The instructor
- c. The students
- C. The city.

2. (a) The location (geographically considered) is satisfactory but (b) the equipment is inadequate and poor. The following particulars are specified:

The rooms are noisy.
There is no chance for quiet reading.
Library facilities are inadequate.
Provision for maps is inadequate.
There are no laboratory facilities.

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There is no chance for quiet reading.
Library facilities are inadequate.
Provision for maps is inadequate.
There are no laboratory facilities.

Summary of Replies on Work at University College

	No reply	Yes	No	Condi- tioned ans.	Could n not tabu
1. Is the work at Univ. Coll. worth while?	45	26	4	4	1 late
a. From point of view of University	11	51	6	9	3
b. " " " " " Instructor	7	41	10	22	
c. " " " " " Students	7	56	5	10	2
d. " " " " " City	10	53	7	8	2
Totals	80	227	32	53	8

2.					
a. Location	Satisfactory	28	b. Equipment.	Inadequate, poor,	34
	Conditioned	15		Lack of space	1
	No comment			Noisy	7
	to make	3		Not clean	1
	Could not tab-			Library needed	3
	ulate ans.	3		Laboratory "	1
	No reply	31		Conditioned replies	4
				Could not tabulate	6
				answer	
				No comment	3
				Satisfactory	1
				No reply	19
c. Organization			d. Students.	Satisfactory	11
	Satisfactory	14		Mediocre, poor,	
	Suggest			lack of homo-	
	changes	18		geniety	6
	No reply	44		Need higher	
	No comment	4		standards	4
				Cannot tabulate	
				answer	19
				No comment to	
				make	3
				No reply	37
e. Instructors.					
	Salary too low	38			
	Poor arrange-	6			
	ment				
	Could not ta-	7			
	bulate ans.				
	Satisfactory	2			
	Varies	1			
	No reply	26			

Comparison with work on campus	Less	Same	Better	Varies	No reply	Cannot tabulate
On part of instructor	25	32	4	4	12	3

On part of instructor 38 38 4 12 3
 Comparison with work on campus leave Same Better Varied No reply Cannot
 Graduate

2. Instructor.
 No reply 38
 Varied 1
 Satisfactory 3
 Value and 7
 Could not see 7
 Poor arrange- 6
 ment 1
 Reply too low 38

3. Organization
 No comment 4
 No reply 44
 Satisfactory 14
 Deficient 18

4. Location
 No reply 31
 Value and 8
 Could not see 8
 No comment 3
 Satisfactory 38
 1. Location

4. Students.
 No reply 37
 No comment to 3
 make 3
 Cannot locate 12
 standards 4
 Head right 8
 Society 8
 Lack of home- 8
 Western, poor 11
 Satisfactory 11
 No reply 12
 Satisfactory 12
 No comment 3
 answer 3
 Could not locate 6
 Condensed replies 4
 Laboratory 1
 Library needed 3
 Not clean 1
 Noisy 7
 Lack of space 1
 54
 1. Equipment. Inadequate, poor.

5. Total 38 38 38 38 38
 4. 10 38 38 38 38
 3. 7 38 38 38 38
 2. 11 38 38 38 38
 1. 1 38 38 38 38
 1. Is the work at Univ. Coll. worth while? 38 38 38 38 38
 2. From point of view of University 11 38 38 38 38
 3. 7 38 38 38 38
 4. 10 38 38 38 38
 5. 1 38 38 38 38

Summary of Replies on Work at University College
 No. Yes No Doubt-
 1. 1 38 38 38 38
 2. 1 38 38 38 38
 3. 1 38 38 38 38
 4. 1 38 38 38 38
 5. 1 38 38 38 38

3. The salary arrangements for instructors are very unsatisfactory in three respects.

- a. The general scale is too low to compensate for the additional time and nervous strain of giving courses under present conditions.
- b. The administrative provision for a minimum of fifteen students as a flat rule applying both to graduate and undergraduate courses sets up a standard of enrollment which the University does not consider proper on the campus, and tends to discourage really advanced work.
- c. The uncertainty as to the salary basis and as to the giving of a course as announced is very undesirable.

4. The most serious difficulty is that it is likely to take time that should be given to research.

As to the work of the students, replies are not so fully in agreement. Many have found the earnestness of the students greater than that of the ordinary students in the Quadrangles, and believe that this has made up for the unsatisfactory conditions under which the work is carried on. Several say that the students come to their work tired from the day's teaching, and cannot give their best attention to the class. Some say that many teachers take courses chiefly for promotional credit.

3. The salary arrangements for instructors are very

unsatisfactory in these respects.

a. The general rule is too low to compensate for

the additional time and nervous strain of

giving courses under present conditions.

b. The administrative provision for a minimum of

fifteen students as a limit rule applying both

to graduate and undergraduate courses sets up

a standard of enrollment which the University

does not consider proper on the campus, and tends

to discourage really advanced work.

c. The university as to the salary scale and as to

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d. The most serious difficulty is that it is likely to

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ditions under which the work is carried on. Several say that

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that many research take courses chiefly for promotional credit.

As to this, it may be said that probably students in the Quadrangles no less than students in University College expect to profit from their studies, not only in the gaining of knowledge but also in fitting themselves for an advantageous position. It may be doubted whether the pecuniary motive is any stronger in University College than elsewhere. The important question is whether the work is well done.

A comparison of the grades of students who have taken part of their work at University College and part on the campus shows that these grades are for the most part very similar. The record of students taking their degrees at the last June Convocation shows that the average grade point per student for that part of the work done on the Quadrangles was 3.5, for that part of the work done at University College 3.8. In other words, good students do good work at either place and poor students do poor work.

As regards certain of the points at which conditions were most unsatisfactory, it is to be said that the salary scale for the coming year has been raised to a basis which will give approximately \$100.00 a major more for the instructors of higher rank.

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Questions Raised By the Faculty Members of the
Commission for Consideration By the Full Commission.

As a result of considering the material submitted and also of consultation with administrative offices, and of their own deliberations, the Faculty members of the Commission propose three questions for consideration by the full Commission.

1. Is it possible to provide dignified quarters worthy of the University for the work of University College? The only basis on which it has been possible thus far to finance the work has been by using quarters employed by some business college during the day. This is economical financially, but highly expensive in the strain upon the attention of instructors and students, and unworthy of the standards of the University in cleanliness and sanitary conditions. The present quarters are a great improvement over those which have at times been occupied, but they are not satisfactory. would it be feasible for the University to control a building in which the rents for other purposes might cover the major part of the cost of those parts devoted to educational purposes?

2. Is it possible to arrange instruction on a basis which shall minimize interference with research?

Possible methods for this purpose might be:

- a. placing work in University College on the basis of fourth quarter instruction, or

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2. Is it possible to arrange instruction on a basis which
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Possible methods for this purpose might be:
a. placing work in University College on the basis of
fourth quarter instruction, or

b. of regular instruction. This would mean that an instructor giving a course at University College would give it as a part of his regular University work and not as an extra. This would of course imply endowment or other source of income for such instruction.

✓ c. If the above is impractical⁶⁰~~y~~, should there be a limitation of the number of courses given by any instructor, with reference to that particular instructor's research ability and his responsibility to other work of the University?

The Committee believes that from the point of view of the instructors and of the general policy of the University, the most serious objection to the work of University College is that certain men who have capacity and desire for research work undertake work in University College in order to help out their salaries and thus fail to make the best use of their time and strength. If, however, this means of additional income were not available, some of the younger men would find it difficult or impossible to make ends meet. A young man with a family, if he has the salary of an instructor, finds it almost impossible to balance his budget, and in many cases the assistant professor finds the same embarrassment. Evidently, a complete answer to question 2 above cannot be made without reference to the general budget and salary scales.

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3. Could we wisely plan and maintain a curriculum that should be

- a. Better for the teachers who now make up a large part of our constituency. This would involve a better organized system of courses with greater attention to providing full sequences and advanced work in those departments in which there is or could be developed a demand for such courses.
- b. For other groups, clerical, professional and industrial. One experiment of this sort is to be conducted during the coming year, in the Institute of Meat Packing.

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III - Extra Mural Public Lectures

-9-

Question Proposed to the Joint Commission by the
Faculty Members of the Commission.

Would an annual series of public lectures by members of the University Faculty, given under dignified conditions in some central place, be a useful way of maintaining relationships with the public, and would such a series be of service to the community?

With reference to this, the Committee calls attention to two types of lectures which have in the past been given.

1. The lectures given under the auspices of the so-called University Lecture Association. These were given in several out-lying centers, with the co-operation of a local committee. It had gradually come about that most of the lectures thus given were not given by members of the University Faculty, but by lecturers whose addresses were popular in character. These seemed scarcely representative of the educational standards of the University, and this plan was terminated at the close of the winter of 1913. Regret was expressed by the local committees that the University was withdrawing from this field.

2. A different type of lectures was presented a few years ago, not under the direction of the University, but under the auspices of the University of Chicago Settlement. A series of several lectures by members of the University Faculty on problems of the modern city was given in Fullerton Hall. Although such distinguished

Question Proposed to the Joint Committee by the
Faculty Members of the Association.

Would an annual meeting of public lectures by members of the University Faculty, given under limited conditions in some central place, be a useful way of maintaining relations with the public, and would such a meeting be of service to the community?

With reference to this, the Committee calls attention to two types of lectures which have in the past been given.

1. The lectures given under the auspices of the so-called University Lecture Association. These were given in several out-going centers, with the co-operation of a local committee. It had gradually come about that most of the lectures thus given were not given by members of the University Faculty, but by lecturers whose addresses were popular in character. These seemed especially representative of the educational standards of the University, and this plan was terminated at the close of the winter of 1913. Hence we expressed by the local committee that the University was withdrawing from this field.

2. A different type of lectures was presented a few years ago, not under the direction of the University, but under the auspices of the University of Chicago Extension. A series of several lectures by members of the University Faculty on problems of the modern city was given in Pullman Hall. Although such distinguished

lecturers as President Vincent and Dean Roscoe Pound contributed their services out of regard for the work of the Settlement, in addition to the lectures given by members of the Faculty, the series did not call out a large attendance. During the early part of the World War, a series of lectures on international problems by members of the Faculty, given in the Blackstone Hotel, proved successful. It is of course uncertain whether the interest manifested in this second series could be counted upon for lectures given in ordinary times.

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For approval June 21.

The University of Chicago

Department of Geography

Extra - Mural
File

01093

J. PAUL GOODE
ECONOMIC GEOGRAPHY
CARTOGRAPHY

Referred to GAB with power \$15,000 approved

CHICAGO,

June 20, 1923

President E. D. Burton
Faculty Exchange

Dear President Burton:

In accordance with your request, those faculty members of the Commission on Extra-Mural Activities who are now in residence, consisting of Professor Goode and myself, have met with Mr. Mallory and canvassed the situation in the Correspondence-Study Department regarding contingencies that may arise in case a considerably extended advertising campaign brings a much larger registration in that department than is usually furnished by the normal annual growth.

The specific question you asked us to consider was whether such an increase would, in our judgment, add sufficiently to the load of work being carried by members of the staff giving instruction in this department to interfere with their normal university activities of teaching and investigation. After some conversation with Mr. Mallory, it became clear that this question could be answered only on the basis of considering each case individually, since the university status and the amount of correspondence work being carried by the various instructors differs so widely. Consequently we went over with him his quarterly pay-roll which, rather than the registration number of students, indicates precisely the number of papers read each quarter by any given instructor. It appears to us as a result of our discussion and examination of the question, that the Correspondence-Study work is so widely distributed that an increase of 8 to 10 per cent per year, instead of the usual 4 or 5 per cent, could be absorbed without inconvenience either by the men now giving instruction or by additions to the instructional staff, which, in the judgment of Mr. Mallory, could be readily *provided* for, subject to the usual precautions in all such cases.

Mr. Mallory pointed out to us that the threefold amount he is asking for for the proposed advertising campaign would not mean a threefold absolute increase in the amount of advertising done, because of the considerably higher cost at present of advertising space. Furthermore, it is quite obvious that the judgment of the committee as stated above does not take into account the general question whether the University wishes to disseminate more widely information about its correspondence courses with a view to accelerating the increase in registrations, or whether, on the other hand, it regards the existing situation of a 3 to 5 per cent increase annually as being on the whole a satisfactory

01003

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Department of Geography

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one. This last question - a highly important one - would necessarily come up for consideration by the Commission as a whole, but in the absence of Dean Tufts, the remaining faculty members do not consider it appropriate to make any recommendation on the subject at the present moment.

Yours very sincerely,

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