

MEMORANDUM FOR DISCUSSION OF THE ORGANIZATION OF
THE RUSH POSTGRADUATE SCHOOL OF MEDICINE

OBJECTS: To advance medical knowledge and scholarship.
To afford opportunity for advanced training of
physicians.

TYPES OF WORK: The central idea of the school to be to offer opportunity for study and investigation by graduate physicians who are willing to spend from one to three years in preparing themselves either for practice or teaching or to continue investigation, or combinations of these. The grade of work to be equivalent to that in other graduate departments of the University and to lead, in suitable cases, to admission and granting of the Master's degree and the Doctor's degree (Ph.D.). In addition to the above it will be desirable to offer a limited number of shorter courses for physicians who wish to improve their equipment for practice. It is recognized that these shorter courses will be undertaken as soon as opportunity presents, but it is understood that this work will not interfere with the main object of the postgraduate school in the training of men over longer periods.

DEGREES: Further discussion of degrees to be had with the Ogden Graduate School.

DEPARTMENTAL PROGRAMS: Graduate study is already being prosecuted in some of the special departments such as Otolaryngology, Ophthalmology and Dermatology. It is proposed to develop graduate work of the type above outlined in other departments including Medicine, Surgery, and Pediatrics. In view of the special type of training to be offered, opportunity is to be afforded for the more special branches of surgery including genito-urinary surgery, and it is recommended that such special branches of surgery be given representation on the faculty of the postgraduate school, and that opportunity be given for the development of sub-departments with a suitable number of beds in the Presbyterian Hospital so that patients studied in the Dispensary may be followed by instructors through all periods of necessary treatment.

SPACE:

- (a) Adequate laboratory space be set aside in the Rawson Building in connection with the departments concerned. Specifically this would mean desk room for two to four men in each department.
- (b) The development of laboratories in the Laboratory Building south of Harrison Street.

MEMORANDUM FOR DISCUSSION OF THE ORGANIZATION OF

THE NEW POSTGRADUATE SCHOOL OF MEDICINE

It is proposed that the school be organized as a separate entity, distinct from the existing medical school, and that it should be located in a building of its own.

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(a) Adequate laboratory space be set aside in the Lawson Building in connection with the departments concerned. Specifically this would mean desk work for two to four men in each department.

(b) The development of laboratories in the laboratory Building south of Harrison Street.

3

EQUIPMENT: The gradual accumulation of equipment as needed and as funds are available. It seems impractical to outline specific request for equipment, pending the more specific requests of Chairmen of Departments.

FELLOWSHIPS: It is recommended that fellowships be established of from \$600.00 to \$750.00 for the present with the hope ultimately of increasing the size of these fellowships. The number of these fellowships to be determined later as is warranted by the work of the several departments, these fellowships to carry with them remission of other fees.

FEES: For the present to be the same as those in Rush Medical College.

ORGANIZATION: The faculty of the postgraduate school. It is recommended that the officers of the postgraduate school be the President of the University, Dean of the Faculties, Dean of the School, the Chairmen or Acting Chairmen of Departments and Sub-Departments, and other persons substantially half of whose work is in the graduate school.

In addition it is recommended that a full time man trained in preclinical branches such as physiology, physiologic chemistry or chemistry be secured to form a nucleus for the development of research laboratories, in which students or members of any or all of the departments may carry on such of their work as requires this type of facilities.

It is recommended that the organization of the postgraduate school be effected at as early a date as possible.

EQUIPMENT: The gradual accumulation of equipment as needed and as funds are available. It seems impractical to outline specific requests for equipment, pending the more specific requests of Chairmen of Departments.

FELLOWSHIPS: It is recommended that fellowships be established of from \$800.00 to \$1500.00 for the present with the hope ultimately of increasing the size of these fellowships. The number of these fellowships to be distributed later as is warranted by the work of the several departments, these fellowships to carry with them remuneration of other fees.

FEES: For the present to be the same as those in Rush Medical College.

ORGANIZATION: It is recommended that the officers of the postgraduate school be the President of the University, Dean of the Faculty, Dean of the School, the Chairman or Acting Chairman of Departments and Sub-Departments, and other persons appointed in whose work is in the graduate school. In addition it is recommended that a full time man trained in practical branches such as physiology, pathology, chemistry or anatomy be secured to form a nucleus for the development of research laboratories, in which students or members of any or all of the departments may carry on such of their work as requires this type of facilities. It is recommended that the organization of the postgraduate school be effected at as early a date as possible.

TRUSTEES
LEWIS C. WALKER
JOSEPH J. FRASER
FREDERICK L. DOLE

ESTATE OF LAVERNE NOYES

2500 ROOSEVELT ROAD

CHICAGO April 30, 1925

*Scholarship
for
Rush Medical*

Dr. Ernest D. Burton

President, The University of Chicago

Chicago

Dear Doctor Burton:

We hereby renew our offer of fifty LaVerne Noyes scholarships for students of Rush Medical College, for the year 1925-26, under the same terms and conditions as for the year 1924-25.

We shall be pleased to have your acceptance of this offer as promptly as possible.

Yours truly,

ESTATE OF LA VERNE NOYES

BY *Lewis C. Walker*

F

ESTATE OF LAVERNE NOYES

2800 ROOSEVELT ROAD

CHICAGO April 30, 1935

TRUSTEES
LEWIS C. WALKER
JOSEPH L. FRASER
FREDERICK J. DOLL

Dr. Ernest D. Burton

President, The University of Chicago

Chicago

Dear Doctor Burton:

We hereby renew our offer of fifty Laverne Noyes scholar-
ships for students of Rush Medical College, for the year 1933-34, under
the same terms and conditions as for the year 1934-35.
We shall be pleased to have your acceptance of this offer as prompt-

ly as possible.

Yours truly,

ESTATE OF LAVERNE NOYES

BY

Laverne Noyes

May 6, 1925.

Estate of Laverne Noyes,
2500 Roosevelt Road,
Chicago, Ill.

Attention of Mr. Lewis C. Walker.

My dear Mr. Walker:

Your letter of April 30th addressed to President Burton has come to me for answer on account of Dr. Burton's illness.

On his behalf and that of the University I am writing to express appreciation of the offer in your letter to renew fifty LaVerne Noyes scholarships for students of Rush Medical College, for the year 1925-26, under the same terms and conditions as for the year 1924-25.

In this connection I understand that Mr. James Harper, Registrar of Rush Medical College, has already informed you over the telephone of the increase in tuition for students of Rush which has been adopted by the Board of Trustees of the University. This increase, which is at the rate of \$10. per Quarter, or \$30. for the ordinary academic year, makes the tuition for the coming year \$90. per Quarter, or \$270 for the year.

May 6, 1925.

Estate of Laverne Hayes,
2500 Roosevelt Road,
Chicago, Ill.

Attention of Mr. Lewis G. Walker.

My dear Mr. Walker:

Your letter of April 30th addressed to President
Burton has come to me for answer on account of Dr. Burton's
illness.

On his behalf and that of the University I am
writing to express appreciation of the offer in your letter
to renew fifty Laverne Hayes scholarships for students of
Rush Medical College, for the year 1925-26, under the same
terms and conditions as for the year 1924-25.
In this connection I understand that Mr. James
Harper, Registrar of Rush Medical College, has already in-
formed you over the telephone of the increase in tuition
for students of Rush which has been adopted by the Board of
Trustees of the University. This increase, which is at the
rate of \$10. per quarter, or \$30. for the ordinary academic
year, makes the tuition for the coming year \$90. per quarter,
or \$270 for the year.

This increase is made in view of the greater opportunities to be offered to students in the new building now under erection, and of the improvement in instruction made possible by the appropriation of \$25,000 from University funds for this purpose, and for the other additional expenses involved in the operation.

With this understanding I am pleased to accept on behalf of the University your liberal offer for fifty scholarships for the ensuing year.

Very truly yours,

J. H. Tufts.

JHT:CB

This increase is made in view of the greater
opportunities to be offered to students in the new building
now under erection, and of the improvement in instruction
made possible by the appropriation of \$25,000 from University
funds for this purpose, and for the other additional expenses
involved in the operation.
With this understanding I am pleased to accept on
behalf of the University your liberal offer for fifty scholar-
ships for the ensuing year.

Very truly yours,

F. H. Miller

JHT:OB

Extract from the minutes of the Board of Trustees
April 9, 1925

*Rush
Medical*

Vice-President Tufts, for President Burton, reported that it is important to organize the postgraduate work in medicine and to improve the undergraduate work in medicine to make it worthy of University standards. He believes that for this purpose it is necessary and appropriate to use income from medical funds of the University in addition to whatever amount may be received from tuitions.

The Committee on Instruction and Equipment recommends that the Board authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, and that this amount may be counted upon in preparing the budget of the college for the year 1925-26; the specific allocation of the funds to graduate and postgraduate work to be made at a later date.

It was moved and seconded to concur in the recommendation and to authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, as proposed, and, a vote having been taken, the motion was declared adopted.

Extract from the Minutes of the Board of Trustees
April 9, 1933

Vice-President Telford, for President Fulton, reported that it is
important to organize the postgraduate work in medicine and to improve
the undergraduate work in medicine to make it worthy of University
standards. He believes that for this purpose it is necessary and
appropriate to use income from medical funds of the University in
addition to whatever amount may be received from tuition.

The Committee on Instruction and Student Recommendations
that the Board authorize the use of \$25,000 from the
income of the medical funds for the work of Rush Medical
College, and that this amount may be expended upon in
preparing the budget of the college for the year 1933-34;
the specific allocation of the funds to graduate and
postgraduate work to be made at a later date.

It was moved and seconded to concur in the recommendation and to
authorize the use of \$25,000 from the income of the medical funds for
the work of Rush Medical College, as proposed, and a vote having been
taken, the motion was declared adopted.

Extract from the minutes of the Board of Trustees
April 9, 1925

Vice-President Tufts, for President Burton, reported that it is important to organize the postgraduate work in medicine and to improve the undergraduate work in medicine to make it worthy of University standards. He believes that for this purpose it is necessary and appropriate to use income from medical funds of the University in addition to whatever amount may be received from tuitions.

The Committee on Instruction and Equipment recommends that the Board authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, and that this amount may be counted upon in preparing the budget of the college for the year 1925-26; the specific allocation of the funds to graduate and postgraduate work to be made at a later date.

It was moved and seconded to concur in the recommendation and to authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, as proposed, and, a vote having been taken, the motion was declared adopted.

Extract from the minutes of the Board of Trustees
April 9, 1932

Vice-President Tuley, for President Burton, reported that it is important to organize the postgraduate work in medicine and to improve the undergraduate work in medicine to make it worthy of University standards. He believes that for this purpose it is necessary and appropriate to use income from medical funds of the University in addition to whatever amount may be received from donations.

The Committee on Instruction and Equipment recommends that the Board authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, and that this amount may be counted upon in preparing the budget of the college for the year 1932-33; the specific allocation of the funds to graduate and postgraduate work to be made at a later date.

It was moved and seconded to concur in the recommendation and to authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, as proposed, and a vote having been taken, the motion was declared adopted.

Extract from the minutes of the Board of Trustees
April 9, 1925

Vice-President Tufts, for President Burton, reported that it is important to organize the postgraduate work in medicine and to improve the undergraduate work in medicine to make it worthy of University standards. He believes that for this purpose it is necessary and appropriate to use income from medical funds of the University in addition to whatever amount may be received from tuitions.

The Committee on Instruction and Equipment recommends that the Board authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, and that this amount may be counted upon in preparing the budget of the college for the year 1925-26; the specific allocation of the funds to graduate and postgraduate work to be made at a later date.

It was moved and seconded to concur in the recommendation and to authorize the use of \$25,000 from the income of the medical funds for the work of Rush Medical College, as proposed, and, a vote having been taken, the motion was declared adopted.

Extract from the minutes of the Board of Trustees
April 9, 1925

Vice-President Telford, for President Burton, reported that it is
important to organize the postgraduate work in medicine and to improve
the undergraduate work in medicine to make it worthy of University
standards. He believes that for this purpose it is necessary and
appropriate to use income from medical funds of the University in
addition to whatever amount may be received from donations.

The Committee on Instruction and Equipment recommends
that the Board authorize the use of \$25,000 from the
income of the medical funds for the work of Rush Medical
College, and that this amount may be counted upon in
preparing the budget of the college for the year 1925-26;
the specific allocation of the funds to graduate and
postgraduate work to be made at a later date.

It was moved and seconded to concur in the recommendation and to
authorize the use of \$25,000 from the income of the medical funds for
the work of Rush Medical College, as proposed, and a vote having been
taken, the motion was declared adopted.

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MINUTES - FACULTY MEETING - MAY 14TH, 1925.

The regular meeting of the Faculty of Rush Medical College of the University of Chicago was held May 14th, at the City Club, at 7:30 P.M., with Dean Irons in the Chair.

The following seventy-one members were present:

See p 3

Dr. J.E. Allegretti	Dr. K.R. Harrington	Dr. A.H. Parmelee
" T.D. Allen	" D.B. Hayden	" D.B. Phenister
" C.M. Bacon	" N.S. Heaney	" C.O. Rinder
" H.L. Baker	" R.H. Herbst	" M.G. Schroeder
" E.J. Berkheiser	" S.J. Hesser	" K. Schulhof
" W.L. Buhrman	" T.W. Holderman	" L.D. Snorf
" F.W. Burcky	" A. Hoyne	" G.A. Solem
" F.A. Chapman	" H.L. Huber	" K. Speed
" M.O. Cole	" E.B. Irons	" E.J. Stieglitz
" R.A. Colwell	" G.H. Jackson	" F.H. Straus
" C.B. Davis	" F.B. Kelly	" A.F. Stevenson
" E.M. Davis	" E.K. Kerr	" G.F. Sutherland
" G.W. Duvall	" H.L. Kretschmer	" W.A. Thomas
" M.H. Ebert	" E.R. LeCount	" T. Ticken
" G.W. Ellis	" L.M. Loeb	" R.W. Trimmer
" J.D. Ellis	" W.F. Lyon	Dean Tufts
" J.B. Eyerly	" E.L. McEwen	Dr. R.T. VanTuyt
" J. Pavill	" W.D. McNally	" T.G. Walsh
" P.C. Fox	" G.L. McWhorter	" R.W. Webster
" R.C. Gamble	" E.M. Miller	" W.H. Wilder
" Gatewood	" J.H. Mitchell	Mr. Harper, Registrar
" L.C. Gatewood	" A.H. Montgomery	Acting as Secretary.
" C.G. Grulee	" F.B. Moorehead	
" E.W. Hagens	" H.A. Oberhelman	
" G.W. Hall	" O.S. Ormsby	

The minutes of the February meeting of the Faculty held February 5th, the minutes of the meeting of the special meeting of the faculty of professorial rank held at the University Club, Monday, April 6th, and the minutes of the special meeting of the Executive Board and members of the Faculty of professorial rank held May 12th, were read and approved.

The Dean announced the appropriation of \$25,000.00 to the Rush budget by the University and the contemplated raising of the tuition fee to \$90.00 a quarter effective with

Additional
\$25,000.00
Budget - Raise
in tuition fees

The regular meeting of the Faculty of Rush Medical College at the University of Chicago was held May 18th, at the City Club, at 7:30 P.M., with Dean Lyons in the Chair.

The following seventy-one members were present:

- | | | |
|----------------------|----------------------|--------------------|
| Dr. A. H. Fowler | Dr. R. H. Harrison | Dr. J. S. Albee |
| Dr. D. B. Fowler | Dr. D. B. Hayden | Dr. J. D. Allen |
| Dr. O. G. Fisher | Dr. H. S. Hensley | Dr. C. E. Benson |
| Dr. E. G. Finkbeiner | Dr. R. H. Herdick | Dr. H. L. Baker |
| Dr. K. Schmidt | Dr. J. H. Hesse | Dr. E. B. Baskin |
| Dr. G. A. Gales | Dr. T. F. Johnson | Dr. J. L. Berman |
| Dr. K. Speed | Dr. A. Hynes | Dr. W. E. Bunting |
| Dr. E. J. Scriver | Dr. E. L. Huber | Dr. F. A. Chapman |
| Dr. F. H. Brown | Dr. E. E. Irons | Dr. W. O. Gais |
| Dr. A. F. Stevenson | Dr. G. H. Jackson | Dr. H. A. Goldwell |
| Dr. G. T. Sutherland | Dr. F. S. Kelly | Dr. C. B. Davis |
| Dr. F. A. Thomas | Dr. E. K. Kerr | Dr. E. M. Davis |
| Dr. T. Wilson | Dr. R. L. Knechtel | Dr. D. J. DeWitt |
| Dr. W. W. Wilson | Dr. R. R. LeCombs | Dr. H. H. DeWitt |
| Dean Lyons | Dr. J. H. Loebe | Dr. G. W. Ellis |
| Dr. H. T. Young | Dr. E. P. Lyon | Dr. J. D. Ellis |
| Dr. T. G. Walsh | Dr. E. L. Macken | Dr. J. S. Gentry |
| Dr. E. W. Webster | Dr. W. D. McCall | Dr. J. P. Gill |
| Dr. H. W. White | Dr. G. L. McFarland | Dr. F. C. Fox |
| Dr. H. W. White | Dr. E. M. Miller | Dr. W. C. Gamble |
| Dr. H. W. White | Dr. J. B. Mitchell | Dr. G. E. Galloway |
| Dr. H. W. White | Dr. A. B. Montgomery | Dr. L. O. Galloway |
| Dr. H. W. White | Dr. F. R. Nichols | Dr. G. B. Gault |
| Dr. H. W. White | Dr. H. A. Oberhelman | Dr. W. H. Gault |
| Dr. H. W. White | Dr. O. S. Orvis | Dr. G. W. Hall |

The minutes of the regular meeting of the Faculty of the University of Chicago, held May 18th, were read and approved.

The Dean announced the appropriation of \$25,000.00 for the purchase of the University and the contemplated rate of the tuition fee to \$20.00 a quarter effective with the beginning of the year 1938-39.

#2 - Faculty Meeting - R.M.C.
May 14th, 1925.

the Autumn Quarter, 1925.

Dr. Ormsby read the memorandum for discussion of the organization of the Postgraduate School of Medicine.

Dean Tufts stated that this memorandum was presented to the Trustees at their April meeting. It was by them referred to the Committee on Instruction, Equipment and Budget, which committee has not acted upon this report but Dean Tufts believed that it would be approved.

Organization of
Rush Post-
graduate School.

(Memorandum attached)

Dr. Phenister read the memorandum of the meeting of the Committee on Curriculum held April 17th, giving modifications in required courses and changes in curriculum.

Curriculum
Report.

(Memorandum attached)

Dean Tufts stated that the University voted to appropriate \$6,000.00 for interior decorating of the new Rawson Library.

\$6,000.00
Appropriation
for Rawson
Library.

Dr. Grulce presented the following report of the Committee on Student Health.

Report of
Committee on
Student Health.

(Report attached)

Dr. Herbst read the following report of the Committee on Fifth Year held April 15th - recommendations approved.

Report of
Committee on
Fifth Year.

(Report attached)

the student center, 1958.

Dr. Gandy read the memorandum for discussion of the organization of the Postgraduate School of Medicine.

Dr. Gandy stated that this memorandum was presented to the trustees at their April meeting. It was by then referred to the Committee on Instruction, Equipment and Budget, which committee has not acted upon this report but

Dr. Gandy believed that it would be approved.

(Memorandum attached)

Dr. Gandy read the memorandum of the meeting of the Committee on Curriculum held April 15th, giving modifications in required courses and changes in curriculum.

(Memorandum attached)

Dr. Gandy stated that the University voted to appropriate \$6,000.00 for interior decorating of the new Lawson Library.

Dr. Gandy presented the following report of the Committee on Student Health.

(Report attached)

Dr. Gandy read the following report of the Committee on Fifth Year held April 15th - recommendations approved.

(Report attached)

Organization of
Postgraduate
School of Medicine

Curriculum
Report

\$6,000.00
Appropriation
for Lawson
Library

Report of
Committee on
Student Health

Report of
Committee on
Fifth Year

2

#3 - Faculty Meeting (R.M.C.)
May 14th, 1925.

The Dean called attention to the custom of holding annually an Alumni and Faculty dinner, stating that this practice would be continued.

Faculty and Alumni Dinner.

The Dean pointed out the advisability of postponing the dedication of Rawson Laboratory Building until the autumn.

Dedication of Rawson Laboratory Building.

Dr. Wilder called attention to an oversight in the recommending for appointment of Herman Porter Davidson, as Assistant Attending Ophthalmologist in the Presbyterian Hospital. On motion this appointment was recommended to the Board of Managers of the Hospital.

Herman Porter Davidson.

The Dean reported that a noticeable reduction had been made in the number of students receiving three O's in the Winter Quarter.

Reduction in Number of Students receiving Three O's.

The Dean read a letter from Mr. Payne, Recorder-Examiner of the University, enclosing a copy of a new system of grading, stating the desirability of having a uniform grading system. This system has been approved by the Committee on Grading System at the University. It was moved and seconded that the faculty of Rush adopt this system - carried.

New Grading System.

(Copy of Letter and System attached)

The Dean distributed copies of the preliminary budget for 1925-26 to the Chairmen of Departments calling attention to the fact that this covers four quarters and asked them to submit to him the names of the members of

Budget for 1925-26.

The Dean called attention to the custom of holding annually
an Annual and Faculty dinner, stating that this practice would
be continued.

Faculty and
Annual
Dinner

The Dean pointed out the advisability of postponing the
dedication of Lawson Laboratory Building until the autumn.

Postponement of
Lawson Labor-
atory Building
Dedication

Dr. Winter called attention to an oversight in the re-
commending for appointment of Herman Porter Davidson, as
Assistant Laboratory Chemist in the Presbyterian
Hospital. On motion this appointment was recommended to
the board of managers of the Hospital.

Herman Porter
Davidson

The Dean reported that a noticeable reduction had been
made in the number of students receiving three C's in the
Winter quarter.

Reduction in
number of
students re-
ceiving three
C's

The Dean read a letter from Mr. Payne, Recorder-Ex-
officio of the University, enclosing a copy of a new system
of grading, stating the desirability of having a uniform
grading system. This system has been approved by the
Council on Grading System of the University. It was
moved and seconded that the faculty of each college take
system - carried.

New Grading
System

(Copy of letter and system attached)

The Dean distributed copies of the preliminary budget
for 1955-56 to the Chairman of Department calling
attention to the fact that this covers four quarters and
asked them to submit to him the names of the members of

Budget for
1955-56

their departments to receive salaries, in order that recommendation may be made to the University at once.

The Dean stated that in the plan for Postgraduate instruction work in the sub-departments will be arranged, i.e., surgery to have a Genito-Urinary section. It will be necessary to arrange for suitable courses in each of the departments. Postgraduate Work.

Dr. Wilder suggested that discussion be deferred until all programs have been handed in and to make sure Rush would be able to obtain the necessary fundamental courses at the University. Dean Tufts suggested that a group concerned with Anatomy (Harvey), Physiology (Bensley), etc., be asked to meetings to cooperate in group meetings of those interested. Dr. E. W. Hagens stated that the department of Oto-laryngology has had postgraduate students working at the University for some time. The courses in Anatomy, particularly the anatomical dissection have been found most satisfactory. It has been frequently impossible to arrange for the class hours in the other departments at a time when Rush students could attend. The departments at the University have willingly cooperated in this work but it is not possible to change undergraduate courses for the benefit of two to four postgraduate students. If there were a sufficient number of graduate students perhaps courses in Anatomy, Neurology and Physiology could be arranged. A few years ago there was a neurological course given in the special senses which was well

their departments to receive salaries, in order that no
communication may be made to the University at once.

The Dean stated that in the plan for Postgraduate
instruction work in the sub-departments will be arranged,
i.e., surgery to have a Genito-Urinary section. It will
be necessary to arrange for suitable courses in each of
the departments.

Postgraduate
work

Dr. Wilber suggested that discussion be deferred
until all progress have been handed in and to make sure
Rush would be able to obtain the necessary fundamental
courses at the University. Dean Tutts suggested that
a group concerned with Anatomy (Harvey), Physiology (Bansley),
etc., be asked to meetings to cooperate in great meet-
ings of those interested. Dr. E. W. Kelson stated that
the department of Oto-laryngology has had postgraduate
students working at the University for some time. The
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dissection have been found most satisfactory. It has
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#5 - Faculty Meeting (R.M.C.)
May 14th, 1925.

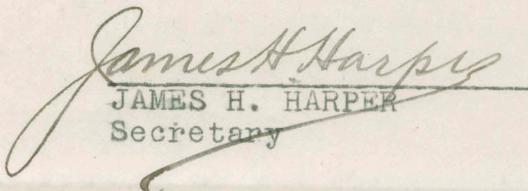
liked by our students, but it has been discontinued due to the resignation of the instructor.

The Dean suggested that further discussion be referred to the Committee, Chairmen of Departments and additional men from the University meeting to deal with the question during the coming weeks and throughout the summer, and that this committee be given power to act and report at the faculty meeting in October. Dr. Wilder moved that the Committee be continued with power to act. Seconded.

The Dean introduced Dr. George W. Duvall, Superintendent of the Central Free Dispensary.

The Dean again called attention to the examination for attending staff at the Cook County Hospital.

On motion the meeting adjourned.


JAMES H. HARPER
Secretary

fixed by our students, but it has been discontinued due to
the resignation of the instructor.

The Dean suggested that further discussion be referred

to the Committee, Chairman of Departments and additional
men from the University meeting to deal with the question
during the coming weeks and throughout the summer, and that
this committee be given power to act and report at the
faculty meeting in October. Dr. Ritter moved that the
Committee be continued with power to act. Seconded.

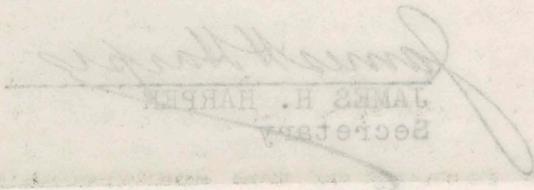
The Dean introduced Dr. George E. Livali, Esquire, Representative

of the Central Free Dispensary.

The Dean again called attention to the examination for

ascending hall at the Cook County Hospital.

On motion the meeting adjourned.


JAMES H. HARPER
Secretary

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MEMORANDUM FOR DISCUSSION OF THE ORGANIZATION OF
THE RUSH POSTGRADUATE SCHOOL OF MEDICINE

OBJECTS: To advance medical knowledge and scholarship.
To afford opportunity for advanced training of
physicians.

TYPES OF WORK: The central idea of the school to be to offer opportunity for study and investigation by graduate physicians who are willing to spend from one to three years in preparing themselves either for practice or teaching or to continue investigation, or combinations of these. The grade of work to be equivalent to that in other graduate departments of the University and to lead, in suitable cases, to admission and granting of the Master's degree and the Doctor's degree (Ph.D.). In addition to the above it will be desirable to offer a limited number of shorter courses for physicians who wish to improve their equipment for practice. It is recognized that these shorter courses will be undertaken as soon as opportunity presents but it is understood that this work will not interfere with the main object of the Postgraduate School in the training of men over longer periods.

DEGREES: Further discussion of degrees to be had with the Ogden Graduate School.

DEPARTMENTAL PROGRAMS: Graduate study is already being prosecuted in some of the special departments such as Otolaryngology, Ophthalmology and Dermatology. It is proposed to develop graduate work of the type above outlined in other departments including Medicine, Surgery, and Pediatrics. In view of the special type of training to be offered, opportunity is to be afforded for the more special branches of surgery including genito-urinary surgery, and it is recommended that such special branches of surgery be given representation on the faculty of the Postgraduate School, and that opportunity be given for the development of sub-departments with a suitable number of beds in the Presbyterian Hospital so that patients studied in the Dispensary may be followed by instructors through all periods of necessary treatment.

SPACE:

- (a) Adequate laboratory space be set aside in the Rawson Building in connection with the departments concerned. Specifically this would mean desk room for two to four men in each department.
- (b) The development of laboratories in the Laboratory Building south of Harrison Street.

5

EQUIPMENT: The gradual accumulation of equipment as needed and as funds are available. It seems impractical to outline specific request for equipment, pending the more specific requests of Chairmen of Departments.

FELLOWSHIPS: It is recommended that fellowships be established of from \$600.00 to \$700.00 for the present with the hope ultimately of increasing the size of these fellowships. The number of these fellowships to be determined later as is warranted by the work of the several departments, these fellowships to carry with them remission of other fees.

FEES: For the present to be the same as those in Rush Medical College.

ORGANIZATION: The faculty of the Postgraduate School. It is recommended that the officers of the Postgraduate School be the President of the University, Dean of the Faculties, Dean of the School, the Chairmen or Acting Chairmen of Departments and Sub-departments, and other persons substantially half of whose work is in the Graduate School.

In addition it is recommended that a full time man trained in preclinical branches such as physiology, physiologic chemistry or chemistry be secured to form a nucleus for the development of research laboratories, in which students or members of any or all of the departments may carry on such of their work as requires this type of facilities.

It is recommended that the organization of the Postgraduate School be effected at as early a date as possible.

MEMORANDUM OF MEETING OF THE COMMITTEE ON CURRICULUM,

Friday, April 17th, 1925.

Members present were:

Dr. Bevan
" Herrick
" Phemister
" Grulise
" Irons
" Heaney
" Bassoe

The following modifications in the required courses and other changes in the curriculum were agreed to by Chairmen of Departments concerned.

INTERNAL MEDICINE - The following courses to be required: 0, 0A, 2, 5, 6, 50, 61. Course 53 changed the title to read "Therapeutics." Course 53A changed title to read "Toxicology and Materia Medica." It was agreed that the time devoted to the laboratory should be shortened and an increase allowed in the lecture and conference hour.

NERVOUS DISEASES - The following courses to be required: 22, 22A and either 3D or 21.

PEDIATRICS - The following courses to be required: 1, 4, 4A or 4B, 7 or 50.

SURGERY - The following courses to be required: 1, 2, 3, 5, 50. 16, previously required, made elective. Courses 14, 17, 30 made elective and to be placed on the same basis as other courses in General Surgery.

OBSTETRICS AND GYNECOLOGY - Condense courses 1, 2, and 3 into courses 1 and 2, reducing the required credit in these courses from 1.8 majors to 1.2 major. It was agreed also that work of obstetrics and gynecology now confined to Wednesday and Saturday be given two days more per week in which to offer courses. This was agreed to by the Department of Surgery.

REPORT OF THE SUB-COMMITTEE ON EXERCISE AND RECREATION OF
THE MAIN COMMITTEE ON STUDENT HEALTH

The following statistics are compiled from approximately two hundred (200) replies from Rush Medical students on the enclosed questionnaire. It is altogether likely that these replies were given very honestly, as the boys seemed to be greatly interested in the survey that is being made, we, therefore, have every confidence in presenting these, as they represent very closely the proper answers to the questions asked.

These replies will be given in the form of averages and we will follow the outline presented.

1.- Hours per week available for recreation:

(a) Before 6:00 P.M. 3.8 hours

(b) After 6:00 P.M. 6.1 hours

2.- Types of recreation most enjoyed (answered in order of preference)

Tennis, theatres, walking, swimming, basket-ball, music, golf, baseball, skating, dancing, calisthenics, cards, billiards.

3.- Time per week spent in recreation other than exercise 6.55 hrs.

(11% spend no time in recreation)

4.- Time per week spent for exercise 3.4 hours (31% spend no time in exercise)

5.- Types of exercise most practiced 25% do nothing, others arranged in order of preference - walking, calisthenics, swimming, basket-ball, handball, skating, running, golf, boxing, dancing, indian clubs, bowling, wrestling.

- 6.- Types of exercise most desired 9% desire no exercise - order of preference for the others is as follows: swimming, tennis, basket-ball, gymnasium work, walking, golf, baseball, skating, boxing, foot-ball, wrestling, handball.
- 7.- Do you in your opinion get enough exercise? No - 91%, Yes - 9%.
- 8.- Do you favor intramural contests, athletic or otherwise? Yes - 83%, No - 13%, No answer - 4%.
If so, what? Basket-ball, baseball, tennis.
- 9.- Would you take time, if officially allotted, for exercise? Yes - 87%, No - 13%.
- 10.- What suggestions can you offer regarding a physical training program at Rush Medical College? The following suggestions have been divided into groups. 1 - Great necessity for gymnasium facilities, swimming pool, recreation rooms, gymnasium classes, etc.
2 - Intramural competition.
3 - Regular periods of athletics.
4 - An even division on the question of compulsory or non-compulsory physical exercise.
5 - Need for tennis courts.
6 - The question of whether there is too much work for them to take gymnasium work.
7 - Periodical physical examinations.
8 - An athletic board of faculty members and students.

In respect to these suggestions we may say that the first is on the road to completion with the building of the new Y.M.C.A. Building, corner Wood and Congress Streets; the second is already

6 - Type of exercise most desired. See desire for an answer - answer
of waterman for the others is as follows: basketball, tennis,
baseball, swimming work, walking, golf, baseball, tennis,
hockey, foot-ball, wrestling, baseball.

7 - Do you in your opinion get enough exercise? Yes - 212, Yes - 12.

8 - Do you favor intramural contests, athletic or otherwise? Yes -
122, No - 122, No answer - 42.

9 - Do you want basketball, baseball, tennis?

10 - Would you have time, if officially elected, for extracurricular
activities? Yes - 122, No - 122.

11 - What suggestions can you offer regarding a physical training

program at each medical college? The following suggestions have
been divided into groups. 1 - Greatly desirable for institution.

1 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

2 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

3 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

4 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

5 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

6 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

7 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

8 - Physical education, swimming pool, track, tennis courts,
gymnasium, etc.

In respect to these suggestions we may say that the first
is on the road to completion with the building of the new Y.M.C.A.
Building, corner Wood and Congress Streets; the second is already

in the process of formation and an effort is being made to provide a cup for intramural competition and the students are making an effort to organize for this competition. The third seems hardly possible of accomplishment under present conditions though a more exhaustive investigation of schedules may make this possible. The fourth the committee hardly feels it desirable to advise compulsory physical exercise at the present time. Fifth, Provision is, at the present time, being made for the organization of a Tennis Club, with the development of tennis courts behind the present Clinical Building. These courts have been used previously by the nurses of the Presbyterian Hospital but since they now have courts of their own have not used these recently. There will be no difficulty in obtaining them for the students. Sixth - the Committee at present does not feel itself capable of determining whether or not there is too much school work for the students to take regular gymnasium work. It would seem from their answer to question that it might be possible for them to put in an hour a day, however, it is not clear from the answers received that the hour for exercise does not also include time spent at meals. Seventh - is at present being arranged for and should be under way in the near future. Eighth - the constitution of such an athletic board as is suggested would seem to the Committee to be advisable if it is thought wise to go forward with the program herein contained and respectfully submitted.

(Signed) Clifford G. Grulee
Donald P. Abbott
H. A. Oberhelman
G. L. McWhorter

Meeting of the Fifth Year Committee Held April 15th

Case of Hsi C. Chang to be allowed to take year of research in Department of Physiology in lieu of year of internship.

Hospitals Approved

California Lutheran Hospital, Los Angeles, Calif.
Edwards Sanatorium, Naperville, Ill. - 3 months
Massachusetts General Hospital - Children's Medical
Service - 6 months credit.

Meeting of Fifth Year Committee held May 12th

Recommendation of Students serving hospital internships for the degree at the June Convocation.

Hospital Approved

Johnston-Willis Hospital, Richmond, Va.

Meeting of the Fifth Year Committee Held April 1938

Case of Hsi C. Chang to be allowed to take year of re-
search in Department of Physiology in lieu of year of
internship.

Hospital Approved

California Eastern Hospital, Los Angeles, Calif.
Edward S. Sauer, M.D., Supervisor, 111 - 3 months
Kaiser Permanente General Hospital + California Medical
Service - 8 months credit.

Meeting of Fifth Year Committee Held May 1938

Recommendation of students serving hospital intern-
ships for the degree at the June Convocation.

Hospital Approved

Johnson-Killa Hospital, Richmond, Va.

C O P Y

May 1, 1925.

The Deans of

The Graduate Schools of Arts, Literature & Science
The School of Social Service Administration
The Divinity School
Rush Medical College.

I enclose herewith copy of a marking system which has been approved for the undergraduate divisions of the University. Inasmuch as uniformity is of the highest degree of importance in matters of this kind, I shall be under obligations if you will submit this to your faculty at its next meeting. Meanwhile, if more detailed information concerning the change is desired, I shall be glad to submit it upon your request.

Yours very truly,

(signed) Walter A. Payne

WAP:D.

Recorder-Examiner

May 1, 1958.

The terms of

The Graduate Schools of Arts, Literature & Science
The School of Social Service Administration
The Divinity School
Rush Medical College

I enclose herewith copy of a letter-
the system which has been approved for the undergraduate
and divisions of the University. Inasmuch as with respect
to the highest degree of importance in matters of
this kind, I shall be under obligations if you will send
me also to your faculty at its next meeting. Meanwhile,
if more detailed information concerning the change is
desired, I shall be glad to submit it upon your request.

Yours very truly,

Walter A. Rorer (signed)

President

WASD.

April 1, 1925

REPORT OF THE PRESIDENT'S COMMITTEE ON THE GRADING SYSTEM TO THE FACULTIES OF THE COLLEGES OF ARTS, LITERATURE, AND SCIENCE, THE COLLEGE OF EDUCATION, AND THE SCHOOL OF COMMERCE AND ADMINISTRATION.

The Committee on the Grading System, appointed by President Burton recommends that the "Proposed System" described below be substituted for the one now operating, the change to take effect July 1, 1925, and that the Recorder be instructed to make the necessary editorial changes in published announcements of regulations.

<u>Present System</u>	<u>Proposed System</u>
A	A Excellent
6 grade points	6 points
<hr/>	
A-	
5 grade points	
<hr/>	
B	B Good
4 grade points	4 points
<hr/>	
B-	
3 grade points	
<hr/>	
C	C Fair
2 grade points	2 points (Av.req.for grad.)
<hr/>	
C-	
1 grade point	
<hr/>	
D	D Poor; gives half or full cr.at discretion of instn.
0 grade points	0 points
<hr/>	
E	
-1 grade point	F Failure
<hr/>	
F	-2 points
-2 grade points	
<hr/>	

The Committee believes that the "Proposed System" is superior to the "Present System" in that, while it has a sufficient number of gradations to show real distinctions in accomplishment, it is not so detailed as to call for the determinations of distinctions which are not significant. The Committee believed that the "Present System" does this last thing, and that it therefore puts undue emphasis on grades by promoting discussion and thought over distinctions which are not significant.

Signed:

For the Colleges of Arts,
Literature, and Science:

Wellington D. Jones (Chmn.)
Ernest H. Wilkins

For the College of Education:

Guy T. Buswell
Frank N. Freeman

For the School of Commerce
and Administration:

Lloyd W. Mints
William H. Spencer

Walter A. Payne, University
Recorder and Examiner.

April 1, 1925

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Signed:

For the College of Arts, Literature, and Science:

Wellington D. Jones (Chairman)
Ernest H. Wilkins

For the College of Education:

Guy T. Bussell
Frank W. Brown

For the School of Commerce and Administration:

Lloyd W. Miner
William H. Cooper

Walter A. Payne, University Registrar and Examiner.

Present System Proposed System

6	Grade points	A	Excellent
5	Grade points	A-	
4	Grade points	B	Good
3	Grade points	B-	
2	Grade points	C	Fair
1	Grade point	C-	
0	Grade points	D	Poor; gives half or full credit
-1	Grade point	F	Failure
-2	Grade points	F	Failure

The University of Chicago

CHICAGO, ILLINOIS

Office of the President

May 25, 1925.

My dear Dr. McLean:

The Committee of the Trustees on Instruction and Equipment approved in principle the enclosed outline for Organization of the Rush Post-Graduate School of Medicine. It was suggested, however, that before the public announcement of any plan it would be well for you to show the outline to representatives of the New York Boards who have been interested in our development.

In doing this I think it would be well to emphasize what I should regard as the essential feature, namely, that the main emphasis will be upon the opportunities for serious advanced study by those who are willing to spend from one to three years.

As an example of what Dean Irons has in mind, he said that he would like to give Doctors Dick space in the Laboratory, and beds in the Hospital, for investigations similar to those which they have so successfully conducted in Scarlet Fever. A limited number of fellows and graduate students would be assigned to work under their direction. Other men who have the interest and capacity for directing advanced work would be given similar opportunities.

The University of Chicago

CHICAGO, ILLINOIS

Office of the President

May 25, 1933

My dear Dr. Nelson:

The Committee of the Trustees on Instruction and

Equipment approved in principle the enclosed tentative

proposal of the Board of Trustees dated May 15, 1933.

It was suggested, however, that before the final decision

is made on any plan it would be well for you to show the

line to representatives of the New York Board who have been

interested in our development.

In doing this I think it would be well to emphasize

what I should regard as the essential features, namely, that

the main emphasis will be upon the opportunities for research

advanced study by those who are willing to spend time and

money there.

As an example of what I mean I have in mind the

idea that we would like to give students a choice of

courses, and also in the field of investigation, and

for those which they have so successfully conducted in

other years. A limited number of fellows and research

students would be assigned to work under their direction.

Others who have the interest and capacity for a

advanced work would be given similar opportunities.

The University of Chicago

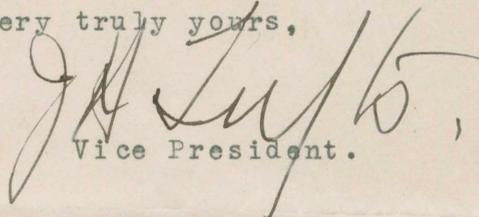
CHICAGO, ILLINOIS

Office of the President

As regards the full time man trained in preclinical branches, who was mentioned in the next to the last paragraph, the idea is that the student who has received his M.D. and has had his clinical work is now in a position to profit from certain aspects of preclinical work, of which he could not really apprehend the significance when he was first beginning his medical course. Hence it is desirable to have such a man to work in connection with the advanced clinical work in the back and forth study of problems.

It is, I think, desirable to be able to announce our general plan as soon as possible. So I should be glad if you could take an early opportunity to confer with the proper authorities.

Very truly yours,



Vice President.

Dr. Franklin C. McLean,
Rockefeller Institute Hospital,
66th St. and Ave. A,
New York City.

JHT:CB

You have probably seen the newspaper report as to President Burton's condition. I think Dr. Phemister is not hopeful.

J.H.T.

The University of Chicago
CHICAGO, ILLINOIS
Office of the President

As regards the Fall term we wished to provide a
branch, who was mentioned in the next to the last paragraph.
The idea is that the student who has received his M. D. and
has had his clinical work is now in a position to assist in
certain aspects of practical work, of which he could not
take a regular course. Hence it is desirable to have some who
to work in connection with the advanced clinical work in the
field of certain study of problems.
It is, I think, desirable to be able to announce
our general plan as soon as possible. To I should be glad if
you could take an early opportunity to confer with the proper
authorities.

Very truly yours,
J. H. P.
The President

Department of Pathology
Columbia University Hospital
605 West 117th St.
New York City

You have probably seen the newspaper
report as to President Taylor's condition.
I think Dr. Chamberlain is not correct.

J. H. P.

The University of Chicago

Department of Medicine

12 East 86th Street,
New York City,
June 10, 1925

Dear Mr. Tufts:

I saw Mr. Flexner today and discussed the Rush Post-Graduate School memorandum with him. It developed that he had no objection to it, with the exception that he objected to the reference in the second paragraph to the Master's and Doctor's degree.

I do not believe that he fully understood it, but he feared that that statement might involve the University in providing at once the kind of staff in each department capable of supervising the Ph.D. degree.

I have accordingly telegraphed you today suggesting that since the matter is already amply covered in Statute 13, Article VI, Part II, Section 2, it might well be left out of this memorandum. In any case the memorandum, in the third paragraph, leaves the question of degrees open for further discussion with the Ogden Graduate School.

Sincerely,

Franklin C. McLean

The University of Chicago

Department of Medicine

12 East 86th Street,
New York City,
June 10, 1952

Dear Mr. Tuttle:

I saw Mr. Flexner today and discussed the Rush Post-Graduate School memorandum with him. It developed that he had no objection to it, with the exception that he objected to the reference in the second paragraph to the Master's and Doctor's degrees.

I do not believe that he fully understood it, but he feared that that statement might involve the University in providing at once the kind of staff in each department capable of supervising the Ph.D. degree.

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Sincerely,

Franklin C. Miller

MEMORANDUM FOR DISCUSSION OF THE ORGANIZATION OF
THE RUSH POSTGRADUATE SCHOOL OF MEDICINE

OBJECTS: To advance medical knowledge and scholarship.
To afford opportunity for advanced training of physicians.

TYPES OF WORK: The central idea of the school to be to offer opportunity for study and investigation by graduate physicians who are willing to spend from one to three years in preparing themselves either for practice or teaching or to continue investigation, or combinations of these. The grade of work to be equivalent to that in other graduate departments of the University and to lead, in suitable cases, to admission and granting of the Master's degree and the Doctor's degree (Ph.D.). In addition to the above it will be desirable to offer a limited number of shorter courses for physicians who wish to improve their equipment for practice. These shorter courses will be undertaken as soon as opportunity presents, but it is understood that this work will not interfere with the main object of the postgraduate school in the training of men over longer periods.

DEGREES: Further discussion of degrees to be had with the Ogden Graduate School.

DEPARTMENTAL PROGRAMS: Graduate study is already being prosecuted in some of the special departments such as Otolaryngology, Ophthalmology and Dermatology. It is proposed to develop graduate work of the type above outlined in other departments including Medicine, Surgery, and Pediatrics. In view of the special type of training to be offered, opportunity is to be afforded for the more special branches of surgery including genito-urinary surgery, and it is recommended that such special branches of surgery be given representation on the faculty of the postgraduate school, and that opportunity be given for the development of sub-departments with a suitable number of beds in the Presbyterian Hospital so that patients studied in the Dispensary may be followed by instructors through all periods of necessary treatment.

SPACE: (a) Adequate laboratory space be set aside in the Rawson Building in connection with the departments concerned. Specifically this would mean desk room for two to four men in each department.
(b) The development of laboratories in the Laboratory Building south of Harrison Street.

MEMORANDUM FOR DISCUSSION OF THE ORGANIZATION OF

THE RUSH POSTGRADUATE SCHOOL OF MEDICINE

OBJECTS: To advance medical knowledge and scholarship.
To afford opportunity for advanced training of
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TYPE OF WORK: The central idea of the school to be to offer
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physicians who are willing to spend from one to three
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In addition to the above it will be desirable to offer
a limited number of shorter courses for physicians who
wish to improve their equipment for practice. These
shorter courses will be undertaken as soon as oppor-
tunity presents, but it is understood that this work
will not interfere with the main object of the post-
graduate school in the training of men over longer
periods.

DEGREE: Further discussion of degrees to be had with the Organ
Graduate School.

DEPARTMENTAL PROGRAMS: Graduate study is already being prosecuted
in some of the special departments such as Otolaryngology,
Ophthalmology and Dermatology. It is proposed to develop
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recommended that such special branches of surgery be
given representation on the faculty of the postgraduate
school, and that opportunity be given for the develop-
ment of sub-departments with a suitable number of beds in
the Presbyterian Hospital so that patients studied in the
Dispensary may be followed by instructors through all
periods of necessary treatment.

SPACE:
(a) Adequate laboratory space be set aside in the Rawson
Building in connection with the departments concerned.
Specifically this would mean desk room for two to four
men in each department.
(b) The development of laboratories in the laboratory
Building south of Harrison Street.

EQUIPMENT: The gradual accumulation of equipment as needed and as funds are available. It seems impractical to outline specific request for equipment, pending the more specific requests of Chairmen of Departments.

FELLOWSHIPS: It is recommended that fellowships be established of from \$600.00 to \$750.00 for the present with the hope ultimately of increasing the size of these fellowships. The number of these fellowships to be determined later as is warranted by the work of the several departments, these fellowships to carry with them remission of tuition fees.

FEES: For the present to be the same as those in Rush Medical College.

ORGANIZATION: The faculty of the postgraduate school. It is recommended that the officers of the postgraduate school be the President of the University, Dean of the Faculties, Dean of the School, and the Chairmen or acting Chairmen of Departments and Sub-departments, and other persons substantially half of whose work is in the graduate school.

In addition it is recommended that a full time man trained in preclinical branches such as physiology, physiologic chemistry or chemistry be secured to form a nucleus for the development of research laboratories, in which students or members of any or all of the departments may carry on such of their work as requires this type of facilities.

It is recommended that the organization of the postgraduate school be effected at as early a date as possible.

EQUIPMENT: The gradual accumulation of equipment as needed and as funds are available. It seems impractical to outline specific request for equipment, pending the more specific requests of Chairmen of Departments.

FELLOWSHIPS: It is recommended that fellowships be established of from \$200.00 to \$250.00 for the present with the hope ultimately of increasing the size of these fellowships. The number of these fellowships to be determined later as is warranted by the work of the several departments, these fellowships to carry with them reduction of tuition fees.

FEES: For the present to be the same as those in Rush Medical College.

ORGANIZATION: The faculty of the postgraduate school commended that the officers of the postgraduate school be the President of the University, Dean of the Faculties, Dean of the School, and the Chairman or acting Chairman of Departments and Sub-departments, and other persons substantially half of whose work is in the Graduate school.

In addition it is recommended that a full time man trained in preclinical branches such as physiology, physiologic chemistry or chemistry be secured to form nucleus for the development of research laboratories, in which students or members of any or all of the departments may carry on such of their work as requires this type of facilities.

It is recommended that the organization of the postgraduate school be effected at as early a date as possible.

1925

MEMORANDUM OF THE SECOND MEETING FOR DISCUSSION OF
THE POST GRADUATE SCHOOL

This meeting was held in the Presbyterian Hospital, July 8th, 1925. Those present were:

- Dr. Post
- " Dick
- " David
- " Abbott
- " Herbst
- " Phemister
- " Irons

Discussion Concerning the Inter-Relations of the School, Hospital, and Dispensary. It was pointed out that obviously a close relation must exist between the several organizations. The need of organized clinics was emphasised.

The following Committee was appointed to study the Billings and Phemister reports submitted a year ago, and to consider methods of utilizing facilities already available and of obtaining other necessary facilities. The Committee was asked to submit a plan of organization.

- Dr. V.C. David - Chairman
- " G.F.Dick
- " D.B.Phemister
- " R.T.Woodyatt.

The Personnel of the Faculty. It was emphasised that while it would probably be advisable to keep the number of the faculty small at the outset, that there is no intent to restrict membership in the faculty. The essential requirement is the

MEMORANDUM OF THE SECOND MEETING FOR DISCUSSION OF
THE POST GRADUATE SCHOOL

This meeting was held in the Presbyterian Hospital, July 28th,
1935. Those present were:

- Dr. Post
- " Dick
- " David
- " Fisher
- " Harter
- " Promister
- " Irons

Discussion Concerning the Inter-Relations of the School,
Hospital, and University. It was pointed out that obviously
a close relation must exist between the several organizations.
The need of organized clinics was emphasized.

The following Committee was appointed to study the various
and Promister reports submitted a year ago, and to consider
methods of utilizing facilities already available and of ob-
taining other necessary facilities. The Committee was asked
to submit a plan of organization.

- Dr. V.C. Davis - Chairman
- " G. Fisher
- " D. Promister
- " W.T. Woodgett

The Personnel of the Faculty. It was emphasized that while it
would probably be advisable to keep the number of the faculty
small at the outset, that there is no intent to restrict
membership in the faculty. The essential requirement is the

ability to direct and aid the work of the School, and devote the necessary time to this work.

The desirability of including Roentgenology as one of the subjects in the Post Graduate School was emphasised, such a department probably to be a sub-department of one of the other departments for the present.

The next meeting to be held Wednesday, July 15th, at 10:30 A.M. in Mr. Law's Office in the Presbyterian Hospital.

Special Matter for Discussion. Preliminary report from Dr. David's Committee.

to direct and aid the work of the School, and devote
the necessary time to this work.

The desirability of including neurophysiology as one of the top-
jects in the Post Graduate School was emphasized, such a depart-
ment probably to be a sub-department of one of the other depart-
ments for the present.

The next meeting to be held Wednesday, July 1st, at 10:30 A.M.
in Dr. Law's Office in the Presbyterian Hospital.

Special Matter for Discussion. Preliminary report from Dr.
David's Committee.

1925

MEMORANDUM OF DISCUSSION OF THE POST GRADUATE SCHOOL

In proceeding with the organization of the Rush Post Graduate School, which has been authorized by the Trustees of the University of Chicago, it has been felt that a series of informal meetings to which all members of the faculty are invited would be of value in determining the first steps of organization and the formulation of the plan and policy. Inasmuch as many of the members will find it inconvenient or impossible to be present at all meetings, it is proposed to record the discussions at each of these meetings so that they will make as continuous a series as possible.

The preliminary meeting was held on July 2nd, at 10:30 A.M., in the Presbyterian Hospital. Those present were:

Dr. Grulee
" David
" Dick
" Phemister
" Herbst
" Irons

1 - General Discussion of Relations of the Three Medical Schools (1) Rush Medical College of the University, (2) Medical School on the Quadrangles of the University organized in the Ogden Graduate School, (3) Rush Post Graduate Medical School.

2 - Type of Work. The central idea to be graduate work of the grade of that done in the other graduate departments of the University leading to degrees of M.S. and Ph.D. It is

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The preliminary meeting was held on July 2nd, at 10:30 A.M., in the Presbyterian Hospital. Those present were:

- Dr. Griggs
- " David
- " Dick
- " Hemister
- " Horst
- " Jones

1 - General Discussion of Relations of the Three Medical Schools

(1) Rush Medical College of the University, (2) Medical School on the Quadrangle of the University organized in the Organ Graduate School, (3) Rush Post Graduate Medical School.

2 - Type of Work. The central idea to be graduate work

of the grade of that done in the other graduate departments of the University leading to degrees of M.S. and Ph.D. is to

recognized that perhaps but a small number of those doing graduate work will desire or be able to qualify for admission as candidates for the higher degrees, but the grade of work in the several departments of the Rush Post Graduate School should be equivalent to that leading to a degree. The emphasis is on the quality of work.

3 .. Organization of the Faculty. The faculty provided for in the statutes of the University is as follows: President of the University, Dean of the Faculties, Dean of the School, Chairmen of Departments, and such other instructors substantially half of whose work is in the Graduate School in order that the work of the School may progress particularly along investigative lines. It is desirable that those in the Faculty should devote sufficient time to the work of their departments so that the work of students may be properly supervised and standards maintained.

The next meeting will occur on Wednesday, July 8th, at 10:30 A.M., in the Presbyterian Hospital.

recognized that perhaps but a small number of those doing the
the work will desire or be able to qualify for admission as
candidates for the higher degrees, but the grade of work in the
several departments of the First Post Graduate School should be
equivalent to that leading to a degree. The emphasis is on the
quality of work.

3 - Organization of the Faculty. The faculty pro-

posed to be organized as follows:
President of the University, Dean of the Faculty, Dean of the
School, Chairman of Department, and such other instructors sub-
stantially all of whose work is in the Graduate School in order
that the work of the School may progress satisfactorily along in-
vestigative lines. It is desirable that those in the faculty
should devote sufficient time to the work of their departments
so that the work of students may be properly supervised and
standards maintained.

The next meeting will occur on Wednesday, July 25th,
at 10:30 A.M., in the Presbyterian Hospital.

MEMORANDUM OF THE FOURTH MEETING FOR DISCUSSION OF
THE POST GRADUATE SCHOOL

The fourth meeting was held in Mr. Shaw's office in the Presbyterian Hospital, July 24th, 1925, at 10:30 A.M.

Those present were:

Dr. Hektoen	Dr. David
" LeCount	" Phemister
" R.C.Brown	" Apfelbach
" H.K.Nicoll	" Irons
" Dick	Mr. Bacon
" Grulee	" Hensel
" Woodyatt	

Two matters came up before the Committee:

1 - Report of the Committee on the Organization of the Post Graduate School. This report was presented by Dr. David, and concurred in by each of the members of the Committee, all of whom were present. On motion the report was approved and the Dean was requested to submit the recommendations of the Committee to the University.

2 - At the request of the Dean the Committee on Laboratories of the staff of the Presbyterian Hospital, consisting of Drs. Hektoen, LeCount, Dick, Woodyatt, and Apfelbach, submitted their proposed plans for the reorganization of the Presbyterian Laboratories to the group considering the Post Graduate School in order that no plan may be put in operation which would conflict with the larger plans of the Post Graduate School. After considering this report it was agreed that the recommendations for changes in the plan of the Presbyterian

Hospital contain nothing that would not fit in with the plans of the School, so far as physical properties are concerned.

The proposal of the Hospital to extend its staff of technicians with an adequate budget was approved. It was recommended, however, that the higher paid persons, such as bio-chemist, and bacteriologist, would properly become members of the staff of the Hospital, and, therefore, should be members of the faculty of the School. This was agreed to.

The next meeting of the Committee will be on Friday, July 31st, 1925, at 10:30 A.M., in Mr. Shaw's Office in the Presbyterian Hospital.

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The next meeting of the Committee will be on ...
...at 10:30 A.M. in the ...
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1925

MEMORANDUM OF THE THIRD MEETING FOR DISCUSSION OF
THE POST GRADUATE SCHOOL

The third meeting was held in Mr. Shaw's Office in the Presbyterian Hospital, July 15th, 1925, at 10:30 A.M.

Those present were:

- Dr. David
- " Dick
- " Phemister
- " Apfelbach
- " Kretschmer
- " Brown
- " Post
- " Irons

Relations of the University with the College and the Dispensary were discussed by Dr. Post. It was pointed out that the University of Chicago in its statement of affiliation with respect to the medical schools was committed to the development of the Medical Schools on the Quadrangles of the University and of a Post Graduate School on the West Side.

After discussion of the report of progress by Dr. David, Chairman of the Committee to formulate a plan of organization, it was the opinion of the group that the Committee might properly include in their plan a definition of the staff of the School, a statement of what a "service" should include, and should also include in the plan provision for co-operation between the several organizations - i.e. Hospital, Dispensary, College and Post Graduate School.

It was agreed that the next meeting will be on Friday,
July 24th, 1925, at 10:30 A.M., in Mr. Shaw's Office in the
Presbyterian Hospital.

100-100

It was agreed that the next meeting will be on Monday
July 28th, 1935, at 10:30 A.M., in Mr. Shaw's office in the
Metropolitan Hospital.

1925

DR. DAVID'S REPORT

Your committee which was appointed to formulate a plan for the establishment of post graduate instruction in Rush Medical College have conscientiously reviewed the factors which they believe are essential to the successful establishment of a Post Graduate School.

The transition from an undergraduate school to one which is divided between undergraduate and post graduate instruction and which eventually is given over entirely to post graduate instruction, involves many questions of procedure which require careful thought. What can be done in post graduate instruction at present will of necessity be little in comparison with the work given in a fully developed curriculum. However, the steps which are taken now, should be fundamentally sound and fit into an ideal plan to be realized in the future. Your committee feels that no move should be made in the establishment of physical facilities or policy of administration which do not lend themselves to the solution of an accepted plan for the future Post Graduate School.

Several principles which we feel are fundamental have been agreed upon by your committee. We believe that the central idea in post graduate instruction is embraced in the care of the sick patient as he is seen in the dispensary or hospital, coupled with the investigation of the medical problems that are involved in his care. To best organize such work, we believe

MR. REYLI'S REPORT

Your committee which was organized to formulate a plan for the establishment of post graduate instruction in this school. College have consequently reviewed the factors which they believe are essential to the successful establishment of a post graduate school.

The transition from an undergraduate school to one which is divided between undergraduate and post graduate instruction and which is to be a part of the same institution involves many questions of procedure which require careful thought. Much can be done in post graduate instruction at present with little or no necessity for a comparison with the work given in a fully developed curriculum. However, the work which has been done, should be fundamentally sound and the fact that it is not so realized in the future. Your committee feels that no more should be made in the establishment of graduate facilities or policy of administration which do not lead to a higher level of education of an accepted plan for the future of the school.

Further progress which we feel is fundamental to the school should be made by your committee. We believe that the work done in post graduate instruction is expressed in the case of the school as well as in the dispensary or hospital. Coupled with the investigation of the medical problems that are involved in the case, the post graduate work we believe

that there should be established in each clinical department independent units directed by men who have proven ability in the care of the sick, in teaching and in research. The director of such a unit should have entire responsibility in selection of his staff, in the assignment of work in his unit and in the direction of research. Each unit should have hospital facilities in the way of free endowed beds and private beds to enable the staff to confine all of their professional activities to the College and Presbyterian Hospital. In the staff of each such unit should be included post graduates working on two or three year fellowships who are assigned clinical duties and problems in research. In conjunction with such units, special courses of short duration could be given for post graduates who are able to spend only a few weeks at the College. It would be desirable to have more than one such teaching unit in each clinical department. Such teaching units would allow individual effort and aspiration to have full sway, a real esprit de corps could be developed, and every man in each unit so conducted would have a definite assignment and could make plans for the future development of his work.

Such an ideal scheme for the future, presupposes

- 1 - An endowment fund to support more free beds.
- 2 - A new hospital building to house them.
- 3 - Increased nursing facilities.
- 4 - An endowment fund sufficient to support graduate fellowships paying about a thousand dollars (\$1,000.00 a year.

The first of these is the fact that the
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These requirements, of necessity, demand the active and cordial co-operation of the Board of Trustees of the University and Presbyterian Hospital.

In order to properly utilize their physical equipment there should be a unification of the policies governing the administration of the College, Dispensary and Presbyterian Hospital as affecting the X-ray, Laboratory and Clinical Departments. We believe the staff of the Dispensary should eventually be the staff of the Presbyterian Hospital.

In order to realize these or other policies governing post graduate instruction, it is necessary to have a nucleus of a post graduate faculty appointed who will be empowered by the University to recommend to them a more complete faculty, to recommend plans and policies for future organization of a Post Graduate School, to submit a curriculum of work for post graduate teaching in the near future, and to co-operate with the Board of Trustees of the University and Presbyterian Hospital in the evolution of the whole project.

Your committee believes it voices the sentiments of the faculty of Rush Medical College and the staff of the Presbyterian Hospital in expressing its entire confidence in our Dean - Dr. Ernest E. Irons. The impartial but constructive attitude he has shown in the administration of Rush Medical College is universally acknowledged. We recommend, therefore, that the University of Chicago empower Dr. Irons to appoint a Committee of five from the West Side group to act with him as a nucleus of

These regulations, of course, should be effective and
should be approved by the Board of Trustees of the University
of Pennsylvania.

In order to properly utilize their existing facilities
there should be a unification of the policies governing the
administration of the College, University and Hospital.
Hospital as affecting the X-ray, Laboratory and Clinical De-
partments. We believe the staff of the University should
cooperate with the staff of the Pennsylvania Hospital.

In order to realize these or other policies governing
post graduate instruction, it is necessary to have a nucleus
of a post graduate faculty assigned who will be engaged by
the University to research in their respective fields,
to research plans and policies by future organization of a
post graduate school, to submit a curriculum of work for post
graduate teaching in the near future, and to cooperate with
the Board of Trustees of the University and Pennsylvania Hospi-
tal in the execution of the whole project.

It is suggested that the following be a nucleus of the
faculty of Penn Medical College and the staff of the Pennsylvania
Hospital in executing the entire certificate in our field.
Ernest E. Brown, The University of Pennsylvania, is invited to
serve in the administration of Penn Medical College in unison
with the University. It is recommended, therefore, that the Uni-
versity of Pennsylvania should appoint a Committee of
five from the Penn 31st group to act with him as a nucleus of

the new Post Graduate Faculty, with the power to recommend to the University plans and policies of organization and additional members of the Post Graduate Faculty.

Dr. Woodyatt
" Dick
" Phemister
" David - Chairman

H. A. Woodyatt
over
Shanghai
J. M. Phemister
Dr. Woodyatt

Letter to
Dr. Woodyatt

Additional address of the East Asiatic Society.
The University Press and Institute of Linguistics and
The East Asiatic Society.

The Secretary
East Asiatic
Institute
111 - 113 - 115

August 1, 1925

Dr. E. E. Irons,
Rush Medical College,
Chicago

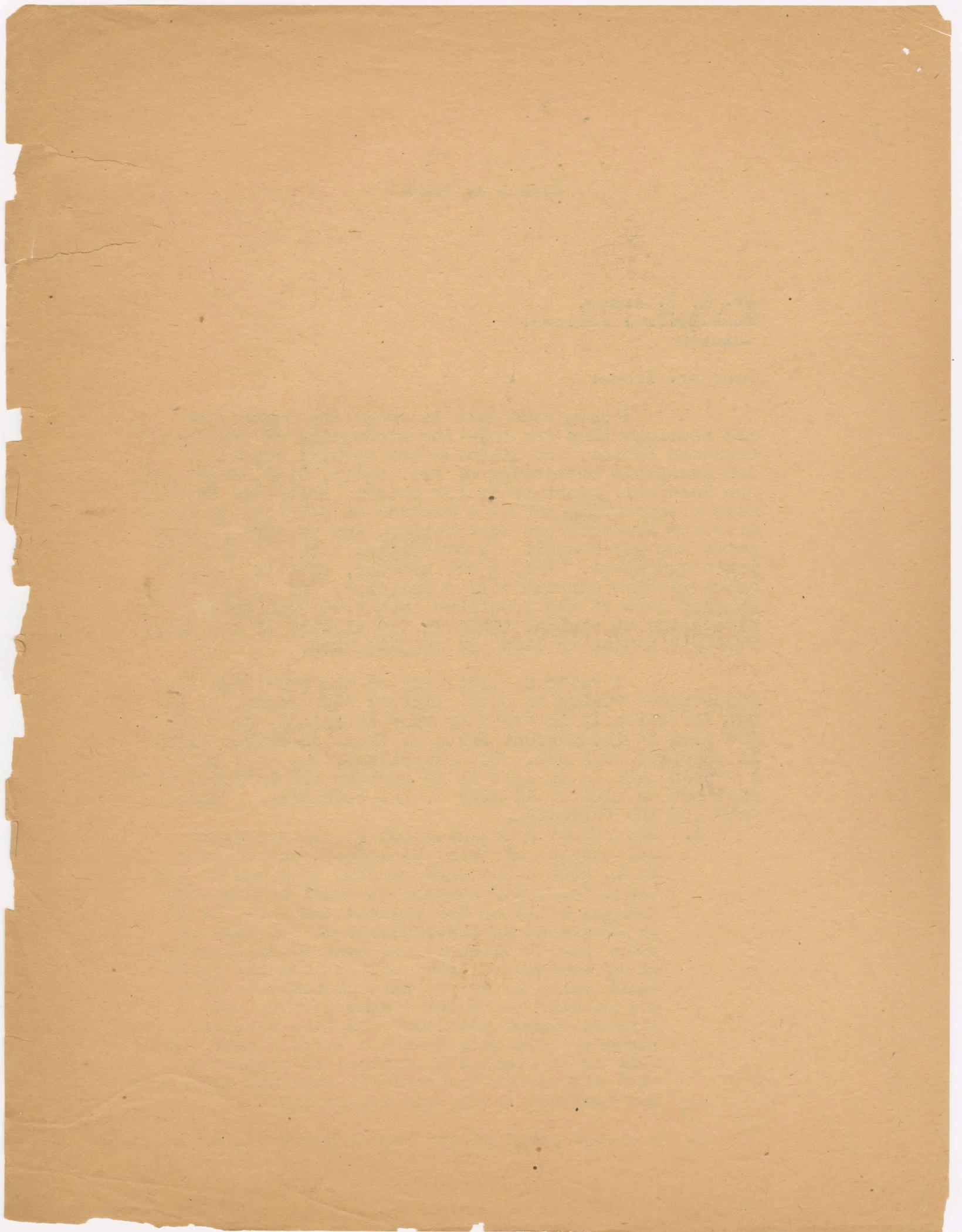
Dear Dr. Irons:

I have read with interest the reports of the meetings thus far held for discussion of the Post Graduate School, and likewise the special report of the Committee consisting of Drs. David, Dick, Phemister, and Woodyatt. Certain of the matters contained in this report concerned the best methods of carrying on Post-Graduate Research and Instruction, and as such presupposed for any comment a professional rather than a lay man's equipment. They have, however, certain aspects which involve administrative policies, and as such they suggest some of the questions that have been under discussion at various times in the history of the University's administration and organization.

I refer particularly to the provision for independent units in each clinical department. I am not sufficiently informed to know definitely just how the plan of independent units as there described would in practice work out. Our experience, however, here has been such as to lead us to certain convictions, which were not so clearly in mind at the beginning. Among them are the following:

1. Departmental organization (a department in our schools of Arts, Literature and Science is in most cases much smaller than one of the two largest departments at Rush) has certain values, if it is not pressed too far. If it is conducted in independence of the work of other departments, it may lead to duplication or to inadequate study of the subject. Its chief value is that a unit of moderate size may readily get about a lunch table, and discuss common problems, and thus develop stronger team work than too large a unit. The evil to be avoided is failure to cooperate with others for the study of problems which are not confined to any one department.

2. A second point in our experience has led to



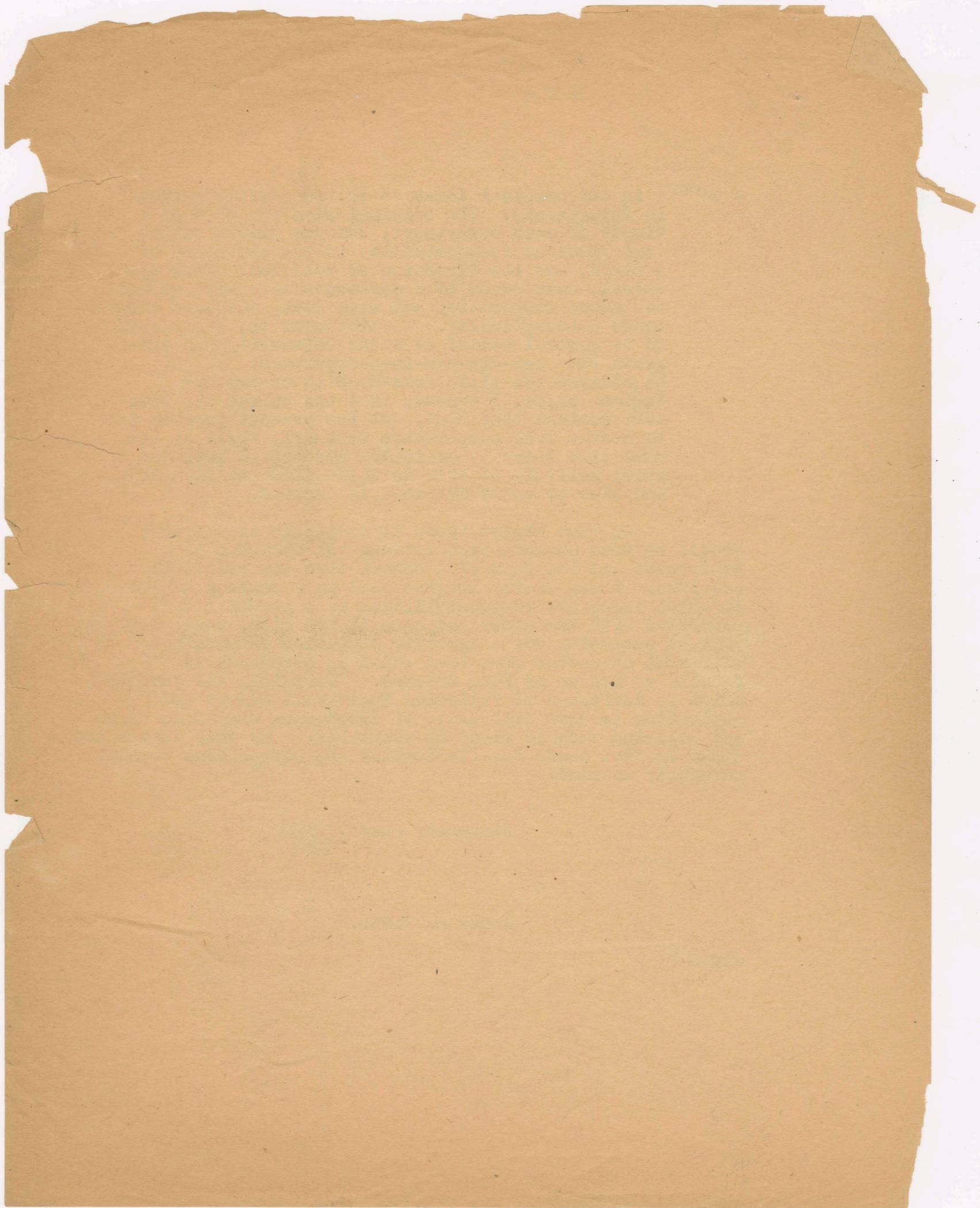
a change in our original ideas as to the administration in departments. The original plan was that of a "head" of each department, who had almost entire and absolute responsibility in the selection of a staff, and the direction of research. From the outset, some heads of departments were wise enough to secure cooperation and team work, whereas others acted autocratically. As time went on, there came to be general belief that the University had outgrown the one-big-man-in-a-department stage. We changed the title from "head" to "Chairman." In some cases, I presume that the change has been more nominal than real, but the present purpose is to secure full cooperation from all, while at the same time there is nominally someone to keep the group actively at work in discussion and planning, and also to carry out what is decided.

We have always found it desirable that there should be more consultation between the Chairman of a Department and the Dean of a School than was originally provided. I can easily imagine that in a medical school in which there are responsibilities of a peculiar sort connected with the study and care of the sick, there may well be necessity for a specific direction of somewhat different character from that which is necessary in a faculty of Law or of Pure Science. Certainly the purpose which is indicated of "allowing individual effort and aspiration to have full sway, of developing esprit de corps and allowing each to plan" is admirable. My only suggestion would be that needs for flexibility and cooperation be kept carefully in mind.

Sincerely yours,

James H. Tufts.

JHT:H



August 1, 1925

Dean E. E. Irons,
Faculty Exchange

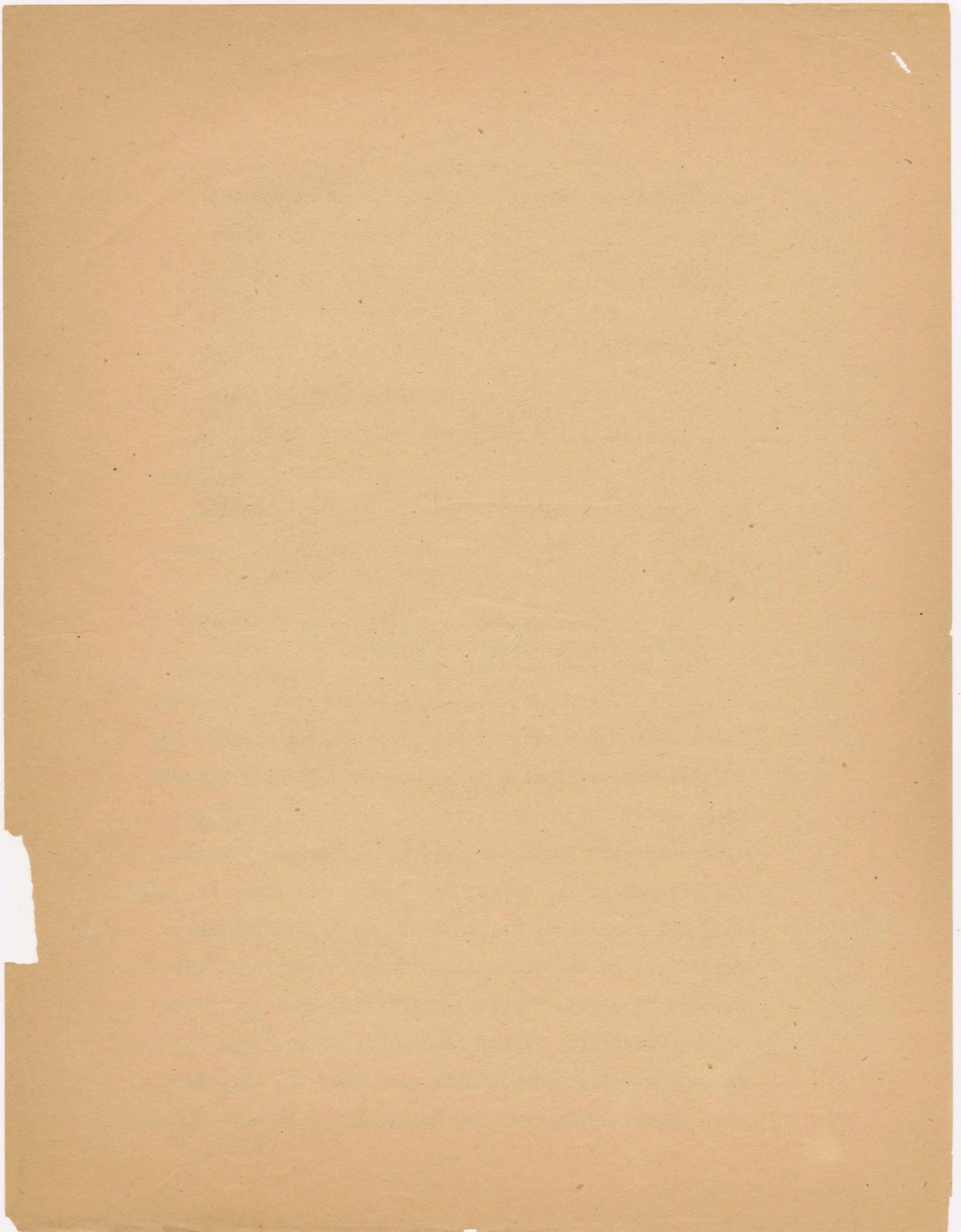
Dear Dr. Irons:

Confirming our telephone conversation

I am appointing the following committee as a President's Committee to recommend plans and policies of organization for the Rush Post-Graduate School, including plans for cooperation with the Presbyterian Hospital.

Dr. E. E. Irons, Chairman. Drs. David, Dick, Grulee, Hektoen, Kretschmer, Ormsby, Phemister, Shambaugh, Woodyatt.

My suggestion would be that this Committee proceed with its work of planning and organizing, and that at any point when plans are sufficiently matured to be ready for presentation to the Board, they be discussed with the Dean of Faculties or the President. The general policy of the University Trustees, in so far as I understand it, is to leave to all faculties great freedom and discretion on all educational questions. Section 13 of the Statutes on Organization and Powers of the University Ruling Bodies describes these powers in some detail, but you will note that the intention is that the Faculties and the President shall between them

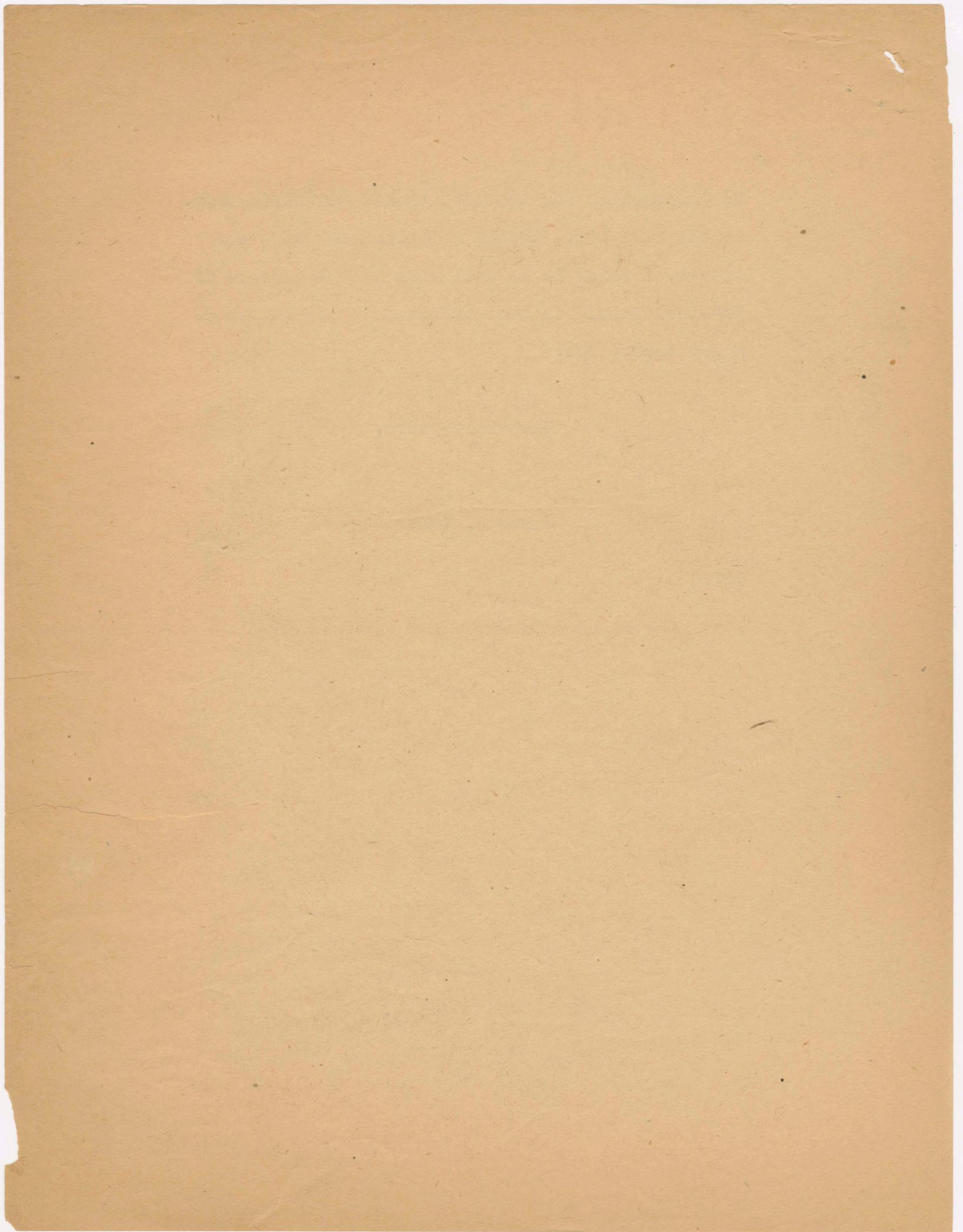


be responsible for the educational administration.
At the same time, in the establishment of a new
school, I think it is desirable that the Board of
Trustees should be kept informed as to matters of
major importance.

Sincerely yours,

James H. Tufts

JHT:H



At the request of the President of the University an informal committee, consisting of Dr. Oliver S. Ormsby, Dr. George E. Shambaugh, and Dr. Ernest E. Irons, has considered the "Formulation of a Plan for the Development of the Rush Postgraduate School of Medicine."

In conformity with the letter of the President, the following points are considered:

- a) the type of school which we could expect eventually to develop,
- b) the steps, if any, that can be taken in that direction immediately,
- c) the process by which we may pass from b) to a).

At the request of the President of the
University an informal committee, consisting of Dr.
Oliver S. Grady, Dr. George S. Cheevers, and Dr.
Ernest S. Brown, has considered the formation of a
plan for the development of the high school

at Madison.
The following points are considered:

- a) the type of school which we could expect eventually to develop
- b) the steps to be taken in that direction immediately
- c) the process by which we may pass from a to b

The first of these points is the type of school which we could expect eventually to develop. It is suggested that we should aim at a high school which would be of the type of the high schools of the East.

The second point is the steps to be taken in that direction immediately. It is suggested that we should first of all secure a building which would be suitable for the purpose. It is also suggested that we should secure a faculty which would be of the highest quality. It is further suggested that we should secure a curriculum which would be of the highest quality. It is finally suggested that we should secure a system of administration which would be of the highest quality.

The following is a statement of the tentative plans and aims of the school and organization.

A. Type of school and object.

1. Object: to promote the advancement of medical knowledge and scholarship.

The school should promote investigation and higher scholarship in medicine, both experimental and clinical and cooperate in affording facilities for the prosecution of work in the several departments of the University, such as Physiology, which may be able to profit by clinical cooperation. The school would provide conditions favorable to the production and contributions to our knowledge for methods of prevention and cure of diseases.

Specific objectives.

- a. Clinical work of the postgraduate school of medicine should center in work by graduates in medicine who are prepared to spend from one to three years in the study of one or more of the divisions of medicine. This study should include
 - a) investigation in the special field
 - b) advanced study in fundamental branches such as anatomy, physiology, chemistry, the particular line of study to be

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b) advanced study in fundamental branches

such as anatomy, physiology, chemistry,

the particular line of study to be

determined by its relation to the clinical.

- c) the study in dispensary and hospital of patients belonging in the groups of the special field of investigation

The major study may often with advantage be supplemented by a minor group, e.g., a special field of internal medicine by neurology:- dermatology by neurology. A student working in some field of internal medicine would avail himself of opportunities to grow in knowledge of other fields of internal medicine. He might profitably take some graduate courses in other departments in the school and thus broaden his viewpoint.

This work should result in

- 1). Promotion of investigation
- 2) Training of teachers
- 3) Training of men in special fields of practice.

In addition to this central idea of training of students who remain in school for one to three years, the postgraduate school should ultimately make provision for

- 4) Opportunity for practitioners to improve their knowledge of one or more branches of medicine by periods of study of perhaps three to six months.
- 5) Combined short courses for practitioners.

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(1) The study is necessary and helpful of

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avail himself of opportunities to grow in knowledge of other

fields of internal medicine. He might profitably take some

graduate courses in other departments in the school and then

proceed to his specialty.

This work should result in

1) Promotion of investigation

2) Training of teachers

3) Training of men in special fields of practice.

4) Expansion of the specialty

5) of students who remain in school for one to

three years, the postgraduate school should give

early wide provision for

4) Opportunity for practitioners to improve their

knowledge of one or more branches of medicine

by periods of study of perhaps three to six

months.

5) Combined short courses for practitioners.

The latter (4 and 5) will be undertaken as a contribution to the welfare of the community and medical profession after the more important features of the school, (1,2, and 3) are established.

Of the first named points (1 to 3) the promotion of investigation is the most important and should be the central idea; numbers 2 and 3 will then surely follow.

To insure good education^{al} growth, some teaching may be done by graduate students.

b. Academic -

To afford facilities for advanced work in physiology, pathology, and in other departments of the University along lines which can be better followed in close relation to hospital and patients. While the University will eventually develop increased hospital facilities on the South Side, the wealth of pathological and other material on the West Side will for many years be a welcome and necessary contribution to both West and South Side schools.

Standards - equivalent to standards in other graduate schools of the University.

Degrees

Master of Science

Doctor of Philosophy

The latter (4 and 5) will be undertaken as a contribution to the welfare of the community and medical profession after the more important features of the school (1, 2, and 3) are established.

Of the first named points (1 to 3) the promotion of investigation is the most important and should be the central ideal; numbers 4 and 5 will then naturally follow.

To insure good education growth, some teaching may be done by graduate students.

D. Academic - The University of the South Side
 to afford facilities for advanced work in physiology, pathology, and in other departments of the University along lines which can be better followed in close relation to hospital and practice. While the University will eventually develop increased hospital facilities on the South Side, the main of pathology and other material on the West Side will for many years be a valuable and necessary contribution to both West and South Side schools.

Standards - equivalent to standards in other graduate schools of the University.

Degree

Master of Science

Doctor of Philosophy

Number of students.

The number of students taking work for longer periods, one to three years, will for several years be necessarily small, and increased only as the available facilities permit increase without interfering with quality of work or individual opportunity.

B. It appears that the following steps may be taken immediately.

1. Organization of the Rush Postgraduate faculty as provided in the statutes of the University.
2. The development of postgraduate teaching along the lines outlined above for very small numbers of students.

The departments and number of students suggested follow:

Internal medicine)	-	8
Neurology)	-	
Pediatrics	-	4
Ophthalmology	-	4
Laryngology and Otology	-	8
Dermatology	-	4
Obstetrics and Gynecology	-	4
Surgery	-	8
Pathology	-	4

Growth of work in number of students and effectiveness will vary in different departments.

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follow:

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4	-	Neurology
4	-	Pediatrics
4	-	Ophthalmology
8	-	Laryngology and Otolaryngology
4	-	Dermatology
4	-	Gynaecology and Obstetrics
8	-	Surgery
4	-	Pathology

Growth of work in number of students and effectiveness

will vary in different departments.

Work of the character described, approximating more or less closely in quality that outlined above, is now being carried on in the following departments:

Laryngology and Otology - 8

Dermatology - 4

Ophthalmology - 4

Other departments have under consideration plans of varying definiteness.

PRESENT PLANT.

Rawson Building - under construction

Senn Building

Laboratory Building (south of Harrison street)

Hospital and Dispensary affiliations

a) Presbyterian Hospital -

Teaching and investigation can be further developed in this hospital either in conjunction with or independently of undergraduate teaching. Increase in residents and fellows whose work would be wholly or in part with patients in the hospital

b) Central Free Dispensary -

Double Function -

- (1) Contribution to community welfare
- (2) Source of patients for teaching and study. Types and groups of diseases not seen in hospitals can be here studied. Presents great opportunity for graduate study.

c) Durand Hospital and the John McCormick Institute
Hospital training, contagious diseases and investigation.

d) Cook County Hospital (2500 beds)

Establishments of relations of mutual benefit
The advances in character of work in Cook

PRESENT LIST.

Hawson Building - Under construction
Hann Building - Under construction
Laboratory Building (south of Harrison street)
Hospital and Dispensary buildings

a) Presbyterian Hospital -

Teaching and investigation can be further developed in this hospital either in conjunction with or independently of undergraduate teaching. Increase in residents and fellows whose work would be wholly or in part with patients in the hospital

f) Central Free Dispensary -

Double Function -

- (1) Contribution to community welfare
- (2) Source of patients for teaching and study. Types and groups of diseases not seen in hospitals can be here studied. Present great opportunity for graduate study.

e) Burned Hospital and the John McConnel Institute
Hospital training, contagious diseases and investigation.

d) Cook County Hospital (2500 beds)

Establishments of relations of mutual benefit
The advances in character of work in Cook

County Hospital of past ten years can be
greatly exceeded in the future.

e) Other hospitals and institutes.

11. Some revolving fund
 2. Standards.
- Hughes

County Hospital of last ten years can be

Excessively exceeded in the future.

Other hospitals are included.

The University of Chicago

Rush Medical College

OFFICE OF THE DEAN
1748 WEST HARRISON STREET

October 9th, 1925.

The regular October meeting of the faculty of Rush Medical College of The University of Chicago will be held at the City Club, 315 Plymouth Court, Thursday evening, October 15th, at 7:30 P.M.

In addition to the usual matters of business the question of undertaking Clinical Clerkships in hospitals other than the Presbyterian will come up for discussion. Attention is also invited to two enclosures. First, the new grading system adopted at the last meeting of the faculty, and second, a schedule of the examination for attending staff at the Cook County Hospital to be held from November 9th to December 1st.

Dinner will be served to those desiring it at 6:30 P.M., (\$2.00 per cover). Kindly indicate on the enclosed postal card if you desire a cover reserved for the dinner or if you expect to attend the meeting only.

It is hoped that we shall have a large attendance to greet President Mason.

WALTER A. PAYNE
University Recorder

ERNEST E. IRONS
Dean

Encls.

The University of Chicago
Kane Medical Center

EXAMINATIONS CALLED BY THE
COOK COUNTY CIVIL SERVICE COMMISSION.
Room 512 County Building, Chicago, Ills.

The Cook County Civil Service Commission will hold the following original entrance examinations in Room 906 County Court House, Chicago, Illinois.

ATTENDING PHYSICIAN AND SURGEON, COOK COUNTY HOSPITAL STAFF.
Male and female. No Compensation.

Department Medicine,	(1201)	2 P.M. November 9, 1925.
Department Surgery,	(1202)	2 P.M. November 10, 1925.
Department Gynecology,	(1203)	2 P.M. November 12, 1925.
Department Pathology	(1204)	2 P.M. November 13, 1925.
Department Neurology,	(1205)	2 P.M. November 16, 1925.
Department Pediatrics,	(1206)	2 P.M. November 17, 1925.
Department Tuberculosis,	(1207)	2 P.M. November 18, 1925.
Department Skin & Venereal,	(1208)	2 P.M. November 19, 1925.
Department Obstetrics,	(1209)	2 P.M. November 20, 1925.
Department Eye,	(1210)	2 P.M. November 23, 1925.
Department Orthopedics,	(1211)	2 P.M. November 24, 1925.
Department Ear, Nose & Throat,	(1212)	2 P.M. November 25, 1925.
Department Contagious,	(1213)	2 P.M. November 30, 1925.
Department Psychiatry,	(1214)	2 P.M. December 1, 1925.

Scope of examination will be : Special subject, weight 6;
experience, weight 4.

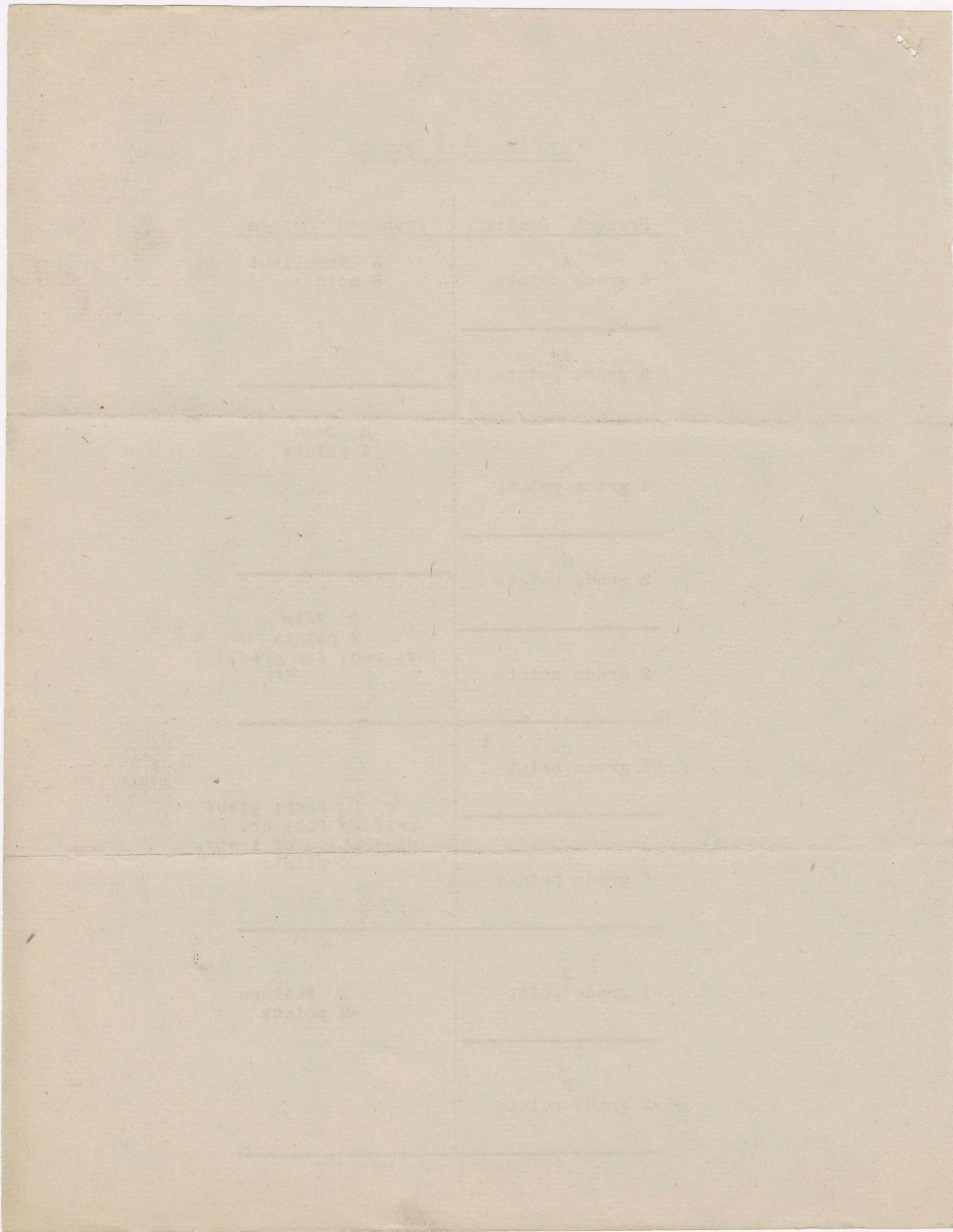
Persons desiring to file applications for admission to any of these examinations must file their application in the office of the commission, Room 512 County Court House, Chicago, by noon of the day next preceding the day of the examination.

PRESTON F. GASS,
Secretary.

(10/1/25)

NEW GRADING SYSTEM

<u>Present System</u>	<u>Proposed System</u>
A. 6 grade points	A Excellent 6 points
A- 5 grade points	
B 4 grade points	B Good 4 points
B- 3 grade points	
C 2 grade points	C Fair 2 points (Av. req. for grad.)
C- 1 grade point	
D 0 grade points	D Poor; gives half or full cr. at discretion of instr. 0 points
E -1 grade point	F Failure -2 points
F -2 grade points	



The University of Chicago

Rush Medical College

OFFICE OF THE DEAN
1748 WEST HARRISON STREET

October 17th, 1925.

The President
The University of Chicago
(Through the Dean of Faculties)
Chicago
Illinois

Dear Sir:

During the last year a system of Clinical Clerkships has been in operation in the Presbyterian Hospital under which students spend three months in the Hospital studying and caring for patients under direction. This is the English system and is in successful operation at the Harvard Medical School at which three hospitals, Massachusetts General, Peter Brent Brigham, and the Boston City, are used for this purpose. Members of the Harvard Medical School faculty have charge of this work in each of these hospitals.

During the past year we have had a number of conversations with the President of the Board of Directors of the Michael Reese Hospital and with members of that hospital's staff, who are also members of the Rush faculty, with regard to the establishment of similar clerkships in the Michael Reese Hospital. The Board of Directors and the staff of the Michael Reese Hospital have declared themselves in favor of such a system. The Northwestern University Medical School has introduced Clinical Clerkships under this arrangement in the Michael Reese Hospital this fall.

This question was considered by the Rush Medical College faculty at its meeting October 15th, 1925, and it was voted

1. To approve the principle of Clinical Clerkships in Hospitals other than the Presbyterian provided this work is carried on under supervision of members of the Rush Medical College faculty in hospitals in which organization facilities are adequate.
2. It was voted to approve the Michael Reese Hospital for the above Clinical Clerkships.

The above is recommended by the faculty of Rush Medical College and does not apparently involve any new principles not already established by the University. It was felt ^{however} that this was a proper matter for submission to the President for his approval.

The approval of the above is recommended by the Dean.

I have had a number of conferences with the Commissioner of Health of Chicago, who is very anxious to obtain ~~a~~ co-operation ^{of} with the Medical Schools of Chicago with the Municipal Contagious

The University of Chicago

West Medical College

October 17th, 1935

OFFICE OF THE DEAN
122 WEST HARRISON STREET

The President
The University of Chicago
(Through the Dean of Faculties)
Chicago
Illinois

Dear Sir:

During the last year a system of Clinical Clerkships has been in operation in the Presbyterian Hospital under which students spend three months in the hospital studying and caring for patients under direction. This is the English system and is in successful operation at the Harvard Medical School at which three hospitals, Massachusetts General, Peter Bent Brigham and the Boston City, are used for this purpose. Members of the Harvard Medical School faculty have charge of this work in each of these hospitals.

During the past year we have had a number of conversations with the President of the Board of Directors of the Michael Reese Hospital and with members of that hospital's staff, who are also members of the Rush faculty. With regard to the establishment of similar clerkships in the Michael Reese Hospital, the Board of Directors and the staff of the Michael Reese Hospital have desired themselves in favor of such a system. The Northwestern University Medical School has introduced Clinical Clerkships under this arrangement in the Michael Reese Hospital this fall.

This question was considered by the Rush Medical College faculty at its meeting October 15th, 1935, and it was voted

1. To approve the principle of Clinical Clerkships in Hospitals other than the Presbyterian provided this work is carried on under supervision of members of the Rush Medical College faculty in hospitals in which organization facilities are adequate.
2. It was voted to approve the Michael Reese Hospital for the above Clinical Clerkships.

The above is recommended by the faculty of Rush Medical College and does not apparently involve any new principle not already established by the University. It was felt that this was a proper matter for submission to the President for his approval.

The approval of the above is recommended by the Dean.

I have had a number of conferences with the Commissioner of Health of Chicago, who is very anxious to obtain co-operation with the Medical Schools of Chicago with the Municipal Corporation

The University of Chicago

Rush Medical College

Page Number Two

OFFICE OF THE DEAN
1748 WEST HARRISON STREET

Disease Hospital. This hospital receives contagious cases such as scarlet fever, diphtheria and in smaller numbers the other contagious diseases. It is situated at 3009 West 31st Street near the Bridewell.

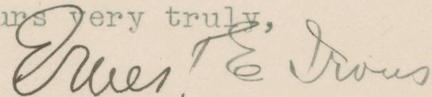
The Deans of the four medical schools have had a series of conferences with the Commissioner and the Commissioner has agreed to open the hospital to the students of the medical schools, and will appoint as the Attending Staff four members of the faculty from each of the medical schools. A satisfactory program for instruction in contagious diseases has been worked out. It has been understood, however, that so far as Rush Medical College is concerned final agreement to this program awaits approval by the President of the University. Steps in the above program have been taken with the full knowledge and after consultation with a number of other members of the faculty of Rush Medical College, including Dr. Billings and Dr. Herrick.

This plan involves no financial problem for the University and if carried out gives us a one-fourth share in the results of operation of a plant valued at about six million dollars. It will also make available opportunities for research which can be utilized either by members of Rush Medical College, the Post Graduate School and Departments at the University such as the Department of Hygiene and Bacteriology. It is also the opening wedge for a much larger participation in the medical facilities of the city and opens the way also for a further utilization of the County Hospital by the medical schools. This latter matter is one which perhaps should be held in abeyance without general discussion for the present.

The above arrangement with the Contagious Hospital would admit students as Clinical Clerks in the Contagious Hospital for periods of one week each. This will give our students opportunities for instruction in contagious diseases which they have not hitherto had in an adequate degree.

The above plan was approved by the faculty of Rush Medical College and is earnestly recommended for approval by the University.

Yours very truly,



ERNEST E. IRONS

Dean

The University of Chicago

Rush Medical College
Page Number Two

OFFICE OF THE DEAN
1340 WEST HARRISON STREET

Disease Hospital. This hospital receives contagious cases such as scarlet fever, diphtheria and in smaller numbers the other contagious diseases. It is situated at 3409 West 51st Street near the Bridgeway.

The Deans of the four medical schools have had a series of conferences with the Commissioner and the Commissioner has agreed to open the hospital to the students of the medical schools, and will appoint as the Attending Staff four members of the faculty from each of the medical schools. A satisfactory program for instruction in contagious diseases has been worked out. It has been understood, however, that so far as Rush Medical College is concerned that no consent to this program awaits approval by the President of the University. Steps in the above program have been taken with the full knowledge and after consultation with a number of other members of the faculty of Rush Medical College, including Dr. Billings and Dr. Herrick.

This plan involves no financial problem for the University and if carried out gives us a one-fourth share in the results of operation of a plant valued at about six million dollars. It will also make available opportunities for research which can be utilized either by members of Rush Medical College, the Post Graduate School and Departments at the University such as the Department of Hygiene and Bacteriology. It is also the opening wedge for a much larger participation in the medical facilities of the city and opens the way also for a further utilization of the County Hospital by the medical schools. This latter matter is one which perhaps should be held in abeyance without general discussion for the present.

The above arrangement with the Contagious Hospital would admit students as Clinical Clerks in the Contagious Hospital for periods of one week each. This will also give students opportunities for instruction in contagious diseases which they have not hitherto had in an adequate degree.

The above plan was approved by the faculty of Rush Medical College and is earnestly recommended for approval by the University.

Ernest A. Ross
Dean
Ernest A. Ross

The University of Chicago

Rush Medical College

OFFICE OF THE DEAN
1748 WEST HARRISON STREET

October 28th, 1925.

Dean James H. Tufts
The University of Chicago
Chicago
Illinois

Dear Mr. Tufts:

I have your letter of October 26th indicating the approval of the President and Vice Presidents of the University of the plans for Clinical Clerkships in Rush Medical College.

With reference to your note with regard to revision or termination of such plans, I can state that in all negotiations, both with the President of the Board of the Michael Reese Hospital and with the Commissioner of Health of the City of Chicago, I have made it clear that any plans that we may make are subject to revision or cancellation at any time by the University; in fact, that was the only basis under which I agreed to discuss these questions at all.

Very truly yours,

Ernest E. Irons

ERNEST E. IRONS
Dean

The University of Chicago

Krush Medical College

OFFICE OF THE DEAN
725 WEST HARRISON STREET

October 28th, 1933

Dear James H. Tuttle
The University of Chicago
Chicago
Illinois

Dear Mr. Tuttle:

I have your letter of October 25th
indicating the approval of the President and
Vice Presidents of the University of the
plans for Clinical Clerkships in Rush Medical
College.

With reference to your note with
regard to revision or termination of
plans, I can state that in all negotiations
both with the President of the Board of the
Michael Reese Hospital and with the Commissioner
of Health of the City of Chicago, I have made
it clear that any plans that we may have are
subject to revision or cancellation at any
time by the University; in fact, that the
only basis under which I agreed to discuss
these questions at all.

Very truly yours,
Robert S. Lyman
Dean

October 26, 1925

Dean E. E. Irons
Rush Medical College
1748 W. Harrison St.
Chicago, Ill.

Dear Dr. Irons:

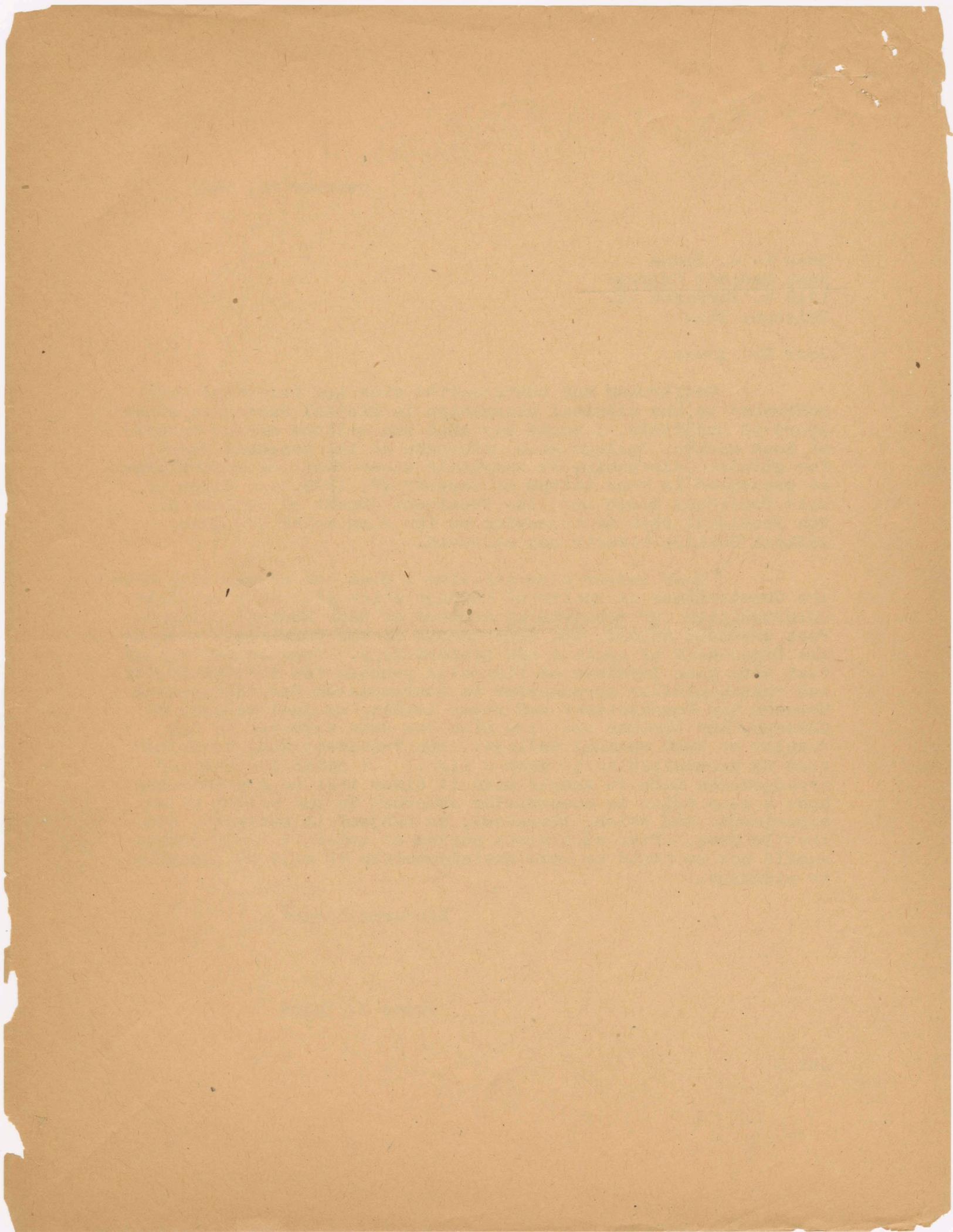
Confirming our conversation over the telephone with reference to the clinical clerkships in Michael Reese and other approved hospitals, I would say that the actions of the faculty of Rush Medical College with reference to the proposed plans for clinical clerkships in hospitals other than the Presbyterian, as presented in your letter of October 17, 1925, was taken up with President Mason and Vice President Arnett on October 21. The President sees no objection to the plan which the Rush Medical College Faculty has approved.

Your letter also explains a plan for cooperation with the Commissioner of Health of Chicago which will make possible opportunities for research by members of Rush Medical College, Post Graduate School, and departments at the University such as the Department of Hygiene and Bacteriology. Your letter states that this plan involves no financial problem for the University and that a similar arrangement is contemplated for cooperation between the Commissioner and other leading medical schools of Chicago, and further that the plan has been approved by the Faculty of Rush Medical College. The President sees no objection to participation in such a plan. I think that in any arrangements made we should make it clear that we are entering upon a plan which is necessarily somewhat in the nature of an experiment, and which, therefore, is subject to revision, and that in case, after sufficient period of trial, the experiment should not be found to work satisfactorily it will be possible to withdraw.

Sincerely yours,

James H. Tufts

JHT:L



July 28, 1925

appls.

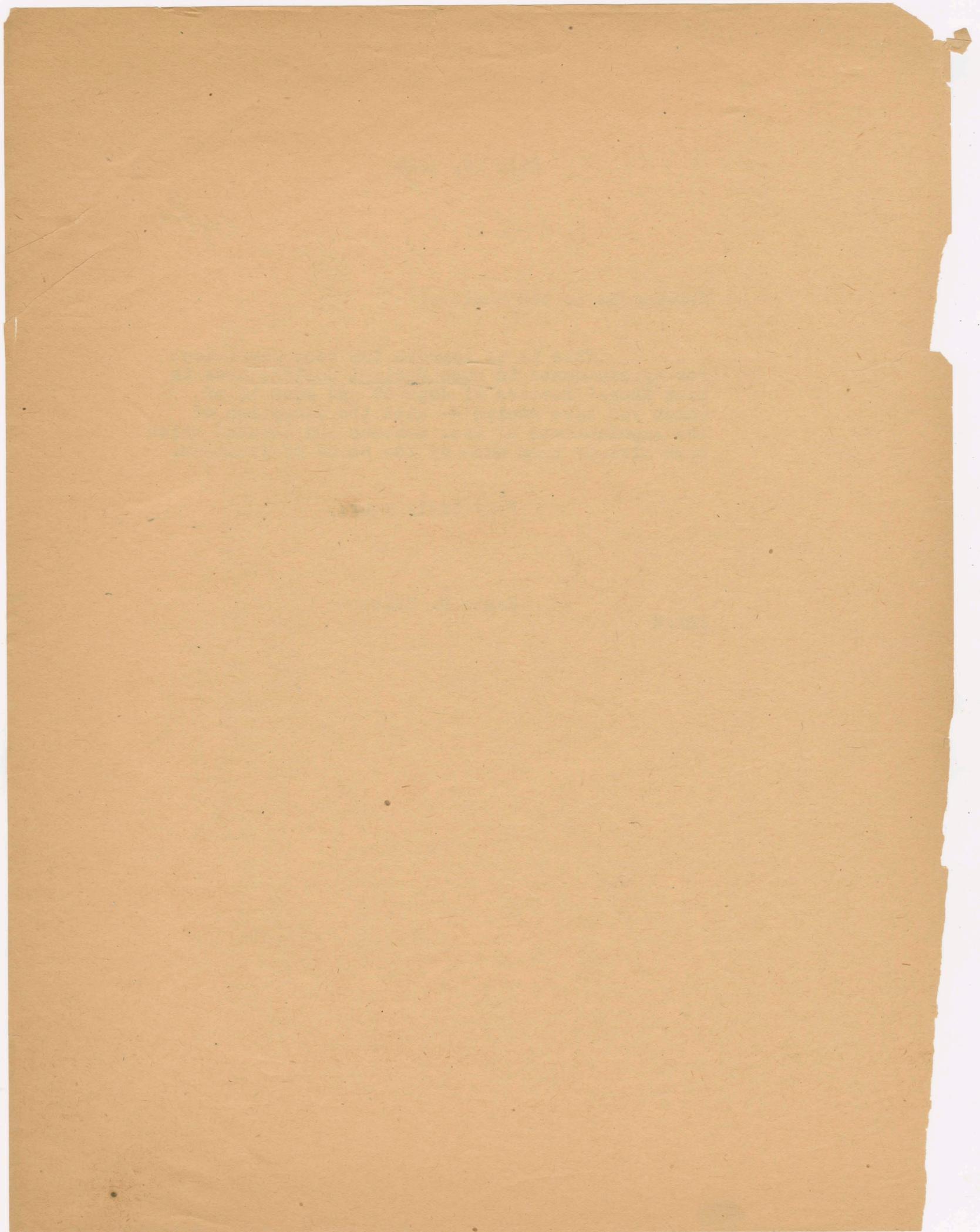
Memorandum to the Auditor:

This is to approve the recommendations for appointments in Rush Medical College made in Dean Irons' letters of June 30 and June 10 of which you have copies -- with the exception of the appointments of Drs. Hektoen and LeCount which have already been made by the Board of Trustees.

Very truly yours,

James H. Tufts

JHT:H



June 5, 1924.

To the Dean of Faculties of the University of Chicago:

The following appointments are recommended

1 yr. ✓ Dr. John Milton Dodson: Professor Emeritus, Department of Medicine.

✓ Dr. Will Ferson Lyon: Clinical Instructor, Department of Medicine. (Had previously been appointed, Dec., 1923, by Rush Trustees)

Dr. Benjamin P. Graber: Clinical Assistant, Department of Medicine.

Dr. Joseph Allegretti: Clinical Assistant, Department of Medicine

Dr. Edward Buckman: Clinical Assistant, Department of Surgery (Genito-Urinary).

Dane Billings Fellow in Medicine: Appointment of Dr. William G. Hibbs should not have been recommended as his work has been completed. Request privilege of submitting another recommendation of Chairman of the Department of Medicine later.

ERNEST E. IRONS

E. E. I

*July 1st, 24
Salary
Call Dr. Irons
re all assts.*

June 6, 1934.

To the Dean of Faculties of the University of Chicago:
The following appointments are recommended:

Dr. John Wilson Johnson: Professor, Department of Medicine.

Dr. Will Person Lyon: Clinical Instructor, Department of Medicine. (Had previously been appointed, Dec., 1933, by Dean Johnson.)

Dr. Joseph Albrecht: Clinical Assistant, Department of Medicine.

Dr. Edward Bushman: Clinical Assistant, Department of Surgery (Genito-Urinary).

Irma Hillings Fellow in Medicine: Appointment of Dr. William G. Hibbs should not have been recommended as his work has been completed. Request privilege of substituting another recommendation of Chairman of the Department of Medicine later.

THURSTON A. IRONS

6.3.34

Call Dr. Person
at 1000

1000