

Band file

Mu 3

December 18, 1928.

Mr. Palmer Clark,  
Faculty Exchange.

Dear Mr. Clark:

I am enclosing herewith a copy of a memorandum to Mr. Dinsmore summing up my understanding of the result of conferences had with him and Mr. Te Paske, the Business Manager of the Band. I should like to raise with you the question of the necessity and advisability of allowing thirty members of the band to keep the overcoats which they have been using instead of placing them in storage along with the others. It is my understanding that the band will not be giving any performances out of doors during the Winter Quarter, and that they will not need the overcoats for protection from the weather for performances until next fall. Under the circumstances, would it not be better to place all the coats in storage at this time. If this were not done what assurance would there be that students involved would not make use of the overcoats for personal purposes during the winter.

Yours very truly,

JOHN F. MOULDS

JFM:ED

C.C. to Mr. Stevens



Handwritten notes at the top of the page, possibly a date or reference number.

December 10, 1900

Mr. J. H. Smith,  
New York City.  
Dear Sir:

I am enclosing herewith a copy of a letter to the  
Board of Directors of the National Bank of Commerce  
and Finance, New York City, dated December 10, 1900.  
This letter contains the substance of the report of the  
Board of Directors of the National Bank of Commerce  
and Finance, New York City, dated December 10, 1900.  
It is recommended that the Board of Directors of the  
National Bank of Commerce and Finance, New York City,  
should take the following action: That the Board of  
Directors of the National Bank of Commerce and Finance,  
New York City, should recommend to the stockholders  
of the National Bank of Commerce and Finance, New York  
City, that they should vote for the election of the  
Board of Directors of the National Bank of Commerce  
and Finance, New York City, for the year ending  
December 31, 1901, in accordance with the  
recommendations of the Board of Directors of the  
National Bank of Commerce and Finance, New York City,  
dated December 10, 1900.

JOHN E. MULLIN

Very truly yours,  
John E. Mullin



December 17, 1928.

Mr. J. C. Dinsmore,  
Faculty Exchange.

Dear Mr. Dinsmore:

After discussing with yourself and Mr. Te Paske, the Business Manager of the Band, of matters with relation to the band, my understanding of the situation is as follows:

1. That you have made satisfactory arrangements for the cleaning and storing of the new overcoats at a cost of \$1.25 per coat, and that seventy of the overcoats have already been collected and will be cleaned and put in storage at once. The question of the necessity of the other thirty overcoats remaining in the possession of the students is still open for discussion and I am writing Mr. Clark with regard to it.

2. Upon the recommendation of the Business Manager of the Band the old overcoats and capes are to be regarded as of no further use for our purposes and as serving no purpose except to take up badly needed space. These are to be offered to the Salvation Army or to the University of Chicago settlement for distribution to worthy persons who might make use of them.

3. Two old badly battered bass horns are regarded as not worth repairing and the recommendation of Mr. Te Paske and yourself is for turning these over to some musical instrument company for a credit



October 11, 1932.

Mr. J. B. Thompson,  
President, American  
Bankers Association.

After discussing with yourself and Mr. J. B. Thompson, the  
Business Manager of the Bank, I believe you have decided to  
understand of the situation is as follows:  
That you have made satisfactory arrangements for the  
clearing and closing of the new enterprise at a cost of \$1.25 per week  
and that enough of the accounts have already been collected and will  
be cleared and put in shape as soon. The transfer of the accounts of  
the other thirty accounts remaining in the possession of the bank  
is still open for discussion and I am writing Mr. J. B. with regard to  
it.  
3. That the reorganization of the Business Manager of the  
Bank the old accounts and notes are to be regarded as of no further use  
for our purposes and as having no purpose except to take up badly needed  
space. There are to be allowed in the collection only as to the delivery  
of checks retained for distribution to worthy persons who might take  
care of them.  
4. The old badly prepared bank books are regarded as not  
worth retaining and the reorganization of Mr. J. B. and yourself in  
the building there are to have no other interest except for a small



Mr. J. C. Dinsmore - #2.  
December 17, 1929.

which may be made use of for the purposes of the Band. <sup>is offered</sup> Mr. Te Paske and Mr. Clark will be expected to render account to the University of the use of any such credits.

4. The purchase of blue trousers with a maroon stripe down the side is not now regarded as necessary. Since there seems to be no funds available for the purchase of Sam Brown belts or puttees I do not see any prospect at the present time of purchasing this equipment.

Yours very truly,

JOHN F. MOULDS

JFM:ED

C.C. to Mr. Stevens ✓  
" " Mr. Te Paske  
" " Mr. Palmer Clark



Dr. J. C. Bennett - 25.  
November 17, 1925.

*Received*

which may be made use of for the purpose of the fund. Dr. J. C. Bennett  
and Dr. J. C. Bennett will be expected to render account to the University of  
the use of any such donation.

4. The purpose of this fund is to provide a means for  
the study of the history of the University of the Pacific and to  
be no funds available for the purpose of any other fund or funds.  
I do not see any purpose of the present time of providing this

document.

Yours very truly,

JOHN F. MULLIS

11/17/25

Dr. J. C. Bennett  
Dr. J. C. Bennett  
Dr. J. C. Bennett



Harold H. Swift  
Union Stock Yards  
Chicago

May 15, 1928

Mr 3

Mr. F. C. Woodward,  
The University of Chicago,  
Chicago, Illinois.

Dear Fritz:

Reference attached: Believe Greenleaf's ideas of improvement for our own Band and Band competition among High Schools, fostered by the University, both have merit. Believe you will hear from Axelson on the subject before long.

In addition, Greenleaf points out that rates of pay for playing in the Band have not gone up with increase in tuition, the indication being that we may not have played quite fairly in the matter. Perhaps you will want to look into this.

Yours cordially,

H.H.S.







Sent 9/15  
May 12, 1928

Mr. C. F. Axelson,  
900 The Rookery,  
209 So. La Salle Street,  
Chicago, Illinois.

Dear Ax:

I have been glad to read Greenleaf's letter reference development of the Band, which is returned herewith.

My suggestion is that you put the matter up squarely to Fritz Woodward and Dave Stevens. I think it will interest them, although the question of promotional expense of Band activities may present a difficulty. If Greenleaf would feel like giving us a few hundred dollars a year, I believe it would almost cinch the matter. Would you feel like asking him whether you could include such an assurance (either indicating the donor or anonymously) as a part of the discussion when you take up the matter with the officers?

We have a new Band-master whom Lloyd Steere dug up. I believe it would be generally stimulating if we could give the Band some such encouragement as Greenleaf suggests.

Yours cordially,

HAROLD H. SWIFT

HHS GB

cc F.C.Woodward



May 12, 1929

Mr. C. F. Anderson,  
900 The Rookery,  
209 So. La Salle Street,  
Chicago, Illinois.

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Yours cordially,

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cc F.O. Woodward



(COPY)

May 10, 1928

H.H.S. --

Please read and return to me with any comments you  
may care to make.

C.F.Ax--



(COPY)

MAY 10, 1938

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Please read and return to me with any comments you

may care to make.

C.F.Ax--



(COPY)

C. G. CONN, LTD. (Mfrs. of Highest Grade  
Elkhart, Indiana. Musical Instruments)

May 7, 1928

Mr. Charles F. Axelson,  
c/o The Rookery,  
Chicago, Illinois.

Dear Ax:

Mr. Lussenhop and Mr. Clark, the new director of the University Band, called on me a week or so ago, to see if I could make any suggestions which would result in an increase in interest in the band. They state that there is some perceptible increase in interest on the part of the university in general in the band, but as yet there has been nothing tangible which makes it possible for them to have a band which is really worthy of the name. As you probably know from your own observation, the University of Chicago band has never been anything more than a second- or third-rate organization, as compared to the bands of other universities.

The gentlemen who called upon me asked me if there were any conditions upon which my gift of the instruments to the university were based. I told them that the conditions were that the university was to provide some incentive for members in the band, so that there would be some inducement for the students to join the band, and that according to my recollection the university had created a system of certain classes of musicians which received different rates of pay for playing in the band. The matter of giving gym credit was also discussed, but I do not remember whether or not the university agreed that gym credit should be given. I find that the correspondence which was exchanged on this subject has been destroyed; therefore, I have nothing but my memory to rely upon.

As a trustee of the university, I do not know whether or not you are interested in the university having a creditable band. If you are not and if the other trustees are now, of course I have nothing further to say, as I do not wish in any way to volunteer any suggestions or advice on this subject and I would prefer that my name be not used in connection with any correspondence on the subject or any suggestions or inquiries which you may see fit to make to the other trustees, or otherwise.

I think, however, it may be proper for me to point out to you personally some of the opportunities which I think are open to the university, not only in the promotion of its own band, but in interesting itself in the rapidly growing high school band movement. About five years ago we held the first preliminary so-called National School Band Contest in Chicago and there were present at that contest about a dozen bands from the immediate vicinity of Chicago. This year there are about five hundred and fifty bands



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taking part in the various preliminary contests leading up to the National contest which is to be held in Joliet the last of this month. These contests are being held in over thirty states and one or two bands from nearly all of these states will probably be present at Joliet. While, originally, it was difficult to find a city which was willing to undertake the expense of holding these contests, now it is a matter of strong competition for the privilege of entertaining them and there are a number of applications every year, only one of which, of course, can be accepted for the national contest. The contest last year was held at Council Bluffs and one of the strong bidders for this year's contest was Columbus, Ohio, and it was their plan to hold the contest in connection with the Ohio State University in their stadium. Owing to the fact, however, that the Joliet band won the contest last year and the city of Joliet wished to entertain them this year, it was given to Joliet.

The university, as I understand it, is active in cultivating relations with all of the high schools and to that end acts as host to the various track and other athletic contests. If it is the desire of the University to promote relations of this kind, I do not know of one which would be productive of better results or one which would attract to the University more attention than an invitation to entertain either the Illinois State context or, if possible, the national contest. You can easily see how an event of this kind can be made very spectacular through the fact that it draws attention to the university and would interest a great many of the high school students in the university. Incidentally, it is a fact that statistics show that the students who are studying music stand higher scholastically than those who do not. Therefore, in interesting members of the band, the university would be creating interest in a class of students which it is most desirable to attract. Mr. Lussenhop stated that comparatively recently the university had been asked if it cared to entertain one of these band contests and no reply was ever made. Whether or not the university desires this sort of thing, it is obvious that a request of this kind deserves the courtesy of a reply. It is my judgment that if the university is interested in the sort of thing which I have suggested above, it is overlooking a great opportunity.

With respect to its own band as compared to other universities, it is obvious from the quality of the bands which other universities maintain that there is a substantial interest in them and that they serve a useful purpose. I realize, of course, that the military schools can support an organization of this kind better than others and it would not be possible for the University of Chicago to have such an organization as has the University of Illinois for instance. The University of Chicago can, however, have a band which compares favorably with the parade band of the University of Illinois, even though it does not have the four or five hundred musicians which the other school has. The gentlemen who called upon me informed me that the tuition rate had been increased several times since the payment to the band members had been fixed. The result is that the band members now receive a much smaller proportion of their tuition than they did before. They are also of the opinion, as I was when the original arrangement was made, that one of the strongest inducements which could be offered for students to join the band would be the granting of gym credits for band organization.



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It seems that the President at one time authorized this credit, but through some objection from the athletic department, this action was rescinded. It is obvious that this is merely a case of internal politics and probably a jealousy on the part of the athletic department. It is perfectly easy to find ample medical opinion as to the beneficial physical effect of blowing wind instruments and those of us who are familiar with the various pretexts on which certain people are excused from gym, know that there is no real basic reason why gym credits should not be allowed to the band members. In my judgment, and in that of the gentlemen who called upon me, this one thing will go a long way toward enlarging the membership of the band.

Another feature which would be necessary also is to provide some activity aside from the football games. Naturally, a band cannot be maintained for a period of two months only. There is no reason why, with proper direction and encouragement, a concert band cannot be used all the year around. I understand that the band is now giving some concerts for the first time in its history and if the band is supported so that these concerts can be raised to the proper musical standard, they could be a valuable feature of university life. If you doubt the possibility of this, you should go to Joliet on the 24th to the 26th of May and hear some of the high school bands render some of the most difficult symphonic music. I might suggest that regardless of this fact, if you will run down to Joliet on Saturday, the 26th, you will hear and see something which will open your eyes. I expect to be there myself.

In my judgment, it is entirely feasible to organize a college band movement on the same plan as the high school band movement. It's not only feasible, but in my judgment it is bound to come and there is an opportunity for the University of Chicago to take the lead in this movement. It could, for instance, be carried out with the same Big Ten organizations which you have in football. You can imagine what a spectacle it would be for our stadium to have the contest of the various bands in the Big Ten Conference.

In making these suggestions, as stated in the first part of this letter, I am making them to you personally and if you do not think they are worth following up, then you can throw this letter in the waste-basket and forget it. It will be all right with me. As previously stated, I could not consider in any way making any suggestions of this sort myself. In case the university feels interested in going ahead with anything along this line, I am of course perfectly willing to make what suggestions I can, if I am asked to do so, but I would not volunteer any suggestions on my own initiative. Naturally, if I were to do so, the first thought would be that I had some ax to grind, but regardless of whose ax is being ground, in my judgment the university is at the present time overlooking something.

With best regards, I remain

Yours very truly,

(Sgd.) C. D. GREENLEAF

President



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With best regards, I remain

Yours very truly,

(Sgd.) C. D. GREENLEAF

President



March 27, 1928.

My dear Mr. Clark:

Regarding your hope that credit for physical culture could be granted to men in the band, I have no encouraging information. I find that the Department of Physical Culture made this concession at one time, and later withdrew it. I am therefore certain in my own mind that you men had better go ahead with the plan to ask volunteer service from the first and second year students for the Autumn Quarter only. This will make possible the budget submitted in your letter in so far as it relates to the scale of pay to be given to the senior college men.

I know that you will be disappointed to hear that we cannot give physical culture credit to junior college men during the Spring Quarter, but I hope that you will find it possible to appeal to them on other grounds. You have shown the men in the band now that they will get real training, and you ought to be able to get cooperation from other men interested in such training as well as in the fun of it. I am convinced that we have overdone the giving of rewards, either of money or of trophies, for activities that ought to interest any normal student, and I should like to have the other incentives to participation stressed.

Very truly yours,

David H. Stevens.

Assistant to the President.

Mr. Palmer Clark,  
Director of the University Band,  
6301 South Park Blvd.,  
Chicago, Illinois.



March 27, 1928.

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Very truly yours,

David H. Stevens.

Assistant to the President.

Mr. Palmer Clark,  
Director of the University Band,  
6301 South Park Blvd.,  
Chicago, Illinois.



March 6, 1928.

My dear Mr. Stagg:

In connection with the budget plan for 1928-29 I have a recommendation from the Director of the University Band that affects the requirements for physical culture. Mr. Clark makes a plea that students in the first two years be given physical culture credit for regular and continuous service in the University Band. His argument is that particularly in the Autumn Quarter, there is a great deal of healthful exercise in the outdoor drill; also, that if students in the first two years are kept in the group during the winter and spring, they will get a discipline, a sense of cooperation, and considerable exercise by reason of the long practice periods of every week.

President Mason has given his informal approval to the proposal, agreeing with the reasons offered by Mr. Clark but asking that I put the whole matter up to you. Stated in terms of money, we can maintain a large band for one-third less than under any other plan, if we have this arrangement; also, we can induce boys of the first two years to begin learning their instruments well even though many of them are compelled to earn money by outside work, for they would save the time now required by physical culture classes and thereby could give the band a little time. From these boys would be chosen those to get a small monthly payment during their last two years in college. It is that small payment now that makes it possible for us to keep in the group several fellows who are earning their way through college.

I hope that you can favor this proposal and at least give me a reply sometime soon.

Very truly yours,

David H. Stevens.  
Assistant to the President.

Mr. A. A. Stagg, Director,  
Physical Culture and Athletics,  
Faculty Exchange.



March 8, 1928.

My dear Mr. Steag:

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I know that you will be disappointed to hear that we cannot give physical culture credit to junior college men during the Spring Quarter, but I hope that you will find it possible to appeal to them on other grounds. You have shown the men in the band now that they will get real training, and you ought to be able to get cooperation from other men interested in such training as well as in the fun of it. I am convinced that we have overcome the giving of rewards, either of money or of trophies, for activities that ought to interest any normal student, and I should like to have the other incentives to participation stressed.

Very truly yours,

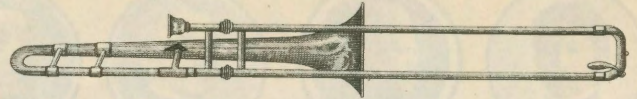
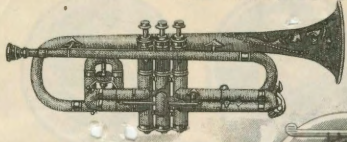
David H. Stevens.

Assistant to the President.

Mr. Palmer Clark,  
Director of the University Band,  
8301 South Park Blvd.,  
Chicago, Illinois.



INSTRUMENTS MADE BY C.G.CONN LTD. ARE USED AND ENDORSED BY ALL THE GREAT SOLOISTS AND BANDMASTERS IN THE WORLD.  
AND AWARDED GOLD MEDALS HIGHEST HONORS AND THE GREATEST HONORS AT ALL AMERICAN EXPOSITIONS.

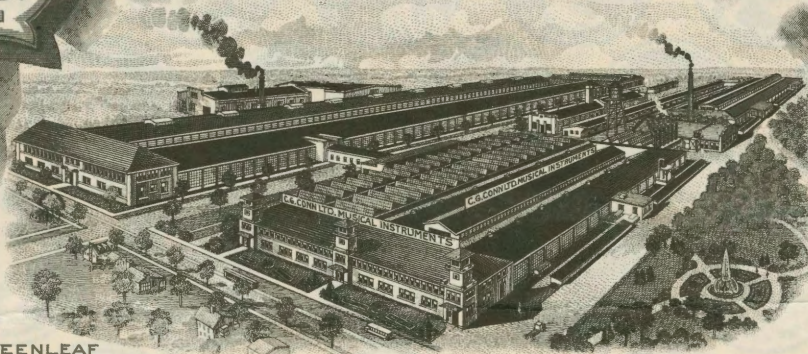


# C.G. CONN Ltd.

MANUFACTURERS  
OF

HIGHEST GRADE  
**MUSICAL**  
INSTRUMENTS

C.G. CONN, LTD.  
ORIGINATORS OF ALL IMPORTANT  
IMPROVEMENTS IN BAND AND  
ORCHESTRA INSTRUMENTS IN AMERICA  
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EQUIPPED FACTORIES IN THE WORLD  
FOR THE MANUFACTURE OF HIGH GRADE  
MUSICAL INSTRUMENTS.



C. D. GREENLEAF  
PRES. & TREAS.  
J. F. BOYER  
SECRETARY

**ELKHART, IND.**

May 7, 1928

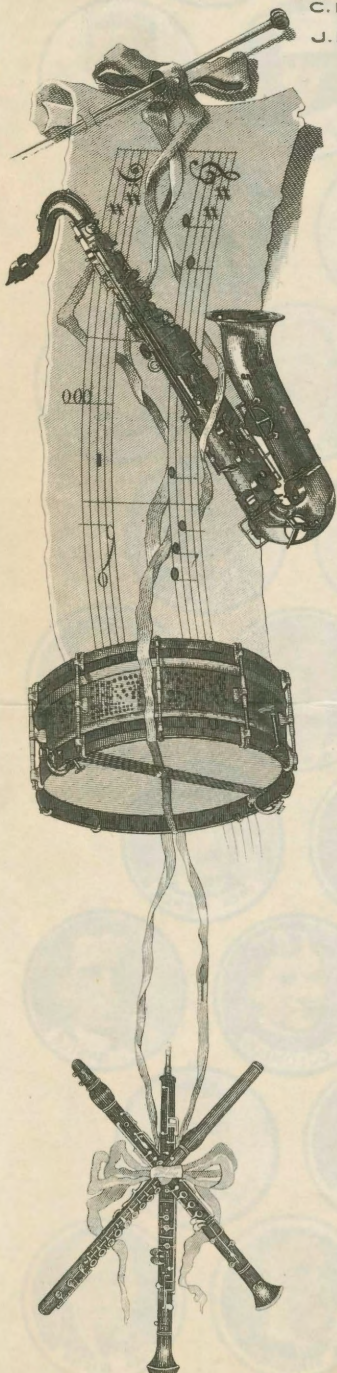
Mr. Raymond Lussenhop,  
c/o University of Chicago,  
Chicago, Illinois.

Dear Mr. Lussenhop:

On investigation I regret to advise you that the correspondence relating to the donation of band instruments to the University has been destroyed. It seems that this was in 1922 and we do not keep our correspondence so long.

I find, however, that my correspondence on this subject was conducted with Dean David A. Robertson and it may be that the files of the University will contain this correspondence.

As near as I remember the facts in connection with this matter, they were that I first informally suggested to Professor Salisbury that I might consider presenting the University with a set of instruments, provided the University was sufficiently interested to offer such inducements to students as would make it possible to maintain a successful band. I think it was after Professor Salisbury's death that Dean Robertson wrote me, stating that the matter had been called to his attention and asking if the offer was still open. I replied that it was and as a result of subsequent correspondence and of personal conferences, one of which was held in the President's office with Dean Robertson, certain members of the Student Council, and others whom I do not remember, present,







THE SUPREME EXCELLENCE  
OF THE  
**BAND AND ORCHESTRA**  
INSTRUMENTS

MADE BY  
**C.G. CONN LTD.**  
ELKHART, INDIANA,

IS RECOGNIZED BY THE  
WORLD'S GREATEST BANDMASTERS  
THEY ARE USED EXCLUSIVELY BY ALL  
FAMOUS VIRTUOSOS AND SOLOISTS  
THEIR SUPERIOR QUALITIES ARE KNOWN  
IN ALL PARTS OF THE WORLD  
WHERE GOOD MUSIC ABOUNDS

G. CREATORE

B. KRYL

PAT. CONWAY

F.N. INNES

J. CIMERA

E. SANTELMANN

JNO. C. WEBER

G. L. COUARD

MERLE EVANS

F. SUTHERLAND

D.C. ROSEBROOK

AL. MASSEY

W.S. MYGRANTS

A.F. THAVIU

KARL L. KING

ERNEST PECHIN

JNO. DOLAN

E. WILLIAMS

H. SCHUELER

TURNER NEARING

R. STROSS

EWALD DIETZEL

D. CATENO

JNO. LEICK

HARRY GLANTZ

ALBERTUS MYRES

VINCENT BUONON

MABEL LEICK

V. DRUCKER

M. FALCONE

RALPH COREY

CHAS. RANDALL

GARDIE SIMONS

J.P. SOUSA

H. BENNE HENTON

BERT. SMITH

J. PROCTOR

JOHN KUHN

A. HELLEBERG

A.E. STORCH

CORAY CORSON

ALLIE CLARK

C. MARTIN

JNO. PERFETTO

S. MANTIA

P. CAPODIFERRO

G. FACHEGO

JOS. DELUCA

FRED GEIB

S. FLORIO

L. ZIMMERMAN

DESS GILBERT

A.J. GARING

J. K. WALLACE

ISHAM JONES

AL. KNECHT

FRED TAIT

JOHN HUGHES

NOBLE HOWARD

AL. SWEET

L. DEL NEGRO

JACK PIERCE

E. TODHUNTER

H.E. BEITEL

L. DUFRESNE

J.J. RICHARDS

BILLY MARKWITH

F. SORDILLO

G.C. COLONEUS

JOE. BASILE

B. GILLILAND

B. A. ROLFE

W.M.M. EBY

ROY SMITH

JAY FAY

R. GLANVILLE

CHAS. CUSUMANO

R.E. CLARK

FRANK LOTT

L. CANFIELD

LEROY HAINES

GEO. C. FREYER

G.W. McMULLIN

B. VEREECKEN

PAUL BIESE



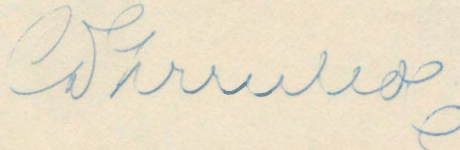
Mr. Raymond Lussenhop,  
May 7, 1928.  
#2.

the final arrangements were decided upon. One of the things which the University agreed to do was to establish different classes of musicians with a different rate of pay for each. The matter of giving gym credit to the members of the band was also discussed, but I do not know that the University committed itself in this respect. This is about all that I can tell you in regard to the matter.

I am writing a letter to the gentleman whom I mentioned to you, bringing the subject to his attention, but stating that I do not, personally, wish to be active in making any suggestions, although I am perfectly willing to give such assistance and suggestions as may seem appropriate, if I should be called upon to do so. For obvious reasons I do not care to volunteer any suggestions.

With best regards, I remain

Yours very truly,



CDG:GD

President



Mr. Raymond Linschop,  
May 7, 1938.  
42.

The final arrangements were decided upon. One of the things which the University agreed to do was to establish different classes of musicians with a different rate of pay for each. The matter of giving you credit to the members of the band was also discussed, but I do not know that the University committed itself in this regard. This is about all that I can tell you in regard to the matter.

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With best regards, I remain

Yours very truly,

*Wm. Linschop*

President

CC:GD



Band  
X

m 3

At a special business meeting of the University of Chicago Band on May 3, 1927, the following major items of policy were agreed upon by those present:

1. Military drill by May 17, 1927, and entirely without any affiliation with any other military organization.

My dear Mr. Lussenhop:

2. A minimum membership of one hundred pieces during the Autumn quarter.

I hope that you will be pleased to hear that Mr. Palmer Clark will act as director of the University Band during the next college year. He will be at the dinner at Hutchinson Cafe on Wednesday, May 25. I should like then to have him meet the men whom you and Mr. Wilson think competent to act as section leaders. He wished to go into the organization of the work since with the men whom he can count on to help him with the details.

Yours sincerely,

David H. Stevens

Assistant to the President  
acting secretary.

Mr. Raymond Lussenhop, President,  
7051 Kimbark Avenue,  
Chicago, Illinois

Raymond Lussenhop  
president.



At a special business meeting of the University of Chicago held on May 3, 1937, the following major items of policy were agreed upon by those present:

1. Military drill by the cadets, and entire-ly without any affiliation with any other military organization.

2. A minimum membership of one hundred persons during the Autumn quarter.

3. Plans for a definite program and public assistance without the school year.

4. No limitation imposed in proportion to the progress in tuition and interest since the scale of compensation was established.

*John Lawrence*  
Secretary

*John Lawrence*  
Treasurer



At a special business meeting of the University of Chicago Band on May 3, 1927, the following major items of policy were agreed upon by those present:

1. Military drill by the bandmaster, and entirely without any affiliation with any other military organization.
2. A minimum membership of one hundred pieces during the Autumn quarter.
3. Plans for a definite program and public appearances thruout the school year.
4. Remuneration increased in proportion to the increase in tuition put into effect since the scale of compensation was established.

Ira Freeman  
acting secretary.

Raymond Lussenhop  
president.



At a special business meeting of the University of Chicago Band on May 3, 1927, the following major items of policy were agreed upon by those present:

1. Military drill by the bandmaster, and entirely without any affiliation with any other military organization.
2. A minimum membership of one hundred pieces during the Autumn quarter.
3. Plans for a definite program and public appearances throughout the school year.
4. Compensation increased in proportion to the increase in tuition put into effect since the scale of compensation was established.

\_\_\_\_\_  
John Thompson  
Selling Secretary

\_\_\_\_\_  
Raymond Thompson  
President



MILITARY TRAINING DEPARTMENT

LINDBLOM HIGH SCHOOL

W. H. and S. Lincoln St.

CHICAGO

Chicago, Illinois, May 17, 1927.

My dear Mr. Fagan:

Mr. Claude D. Bowman, Bandmaster,  
Lindblom High School,  
Chicago, Illinois.

Dear Mr. Bowman:

I am able to report that the selection of the  
director of the University Band for the next college year  
has been made. Mr. Palmer Clark, whom I think you know, is  
to take up the work.

Mr. Evans and I were both much pleased to have  
your application and we both feel confident that you would  
have been entirely successful in undertaking the work. I  
hope that you will be pleased to have us keep your applica-  
tion in our files and to have us write to you again in case  
there is a vacancy.

Sincerely yours,

David H. Stevens

Assistant to the President.

Mr. J. H. Fagan, Bandmaster,  
Hyde Park High School,  
Chicago, Illinois

SM

The rehearsal period  
is from 10:00 to 11:00 a.m.  
in the Assembly Hall.

Very truly yours,  
Charles D. Bowman



Chicago, Illinois,  
May 17, 1927.

Mr. Claude D. Bowman, Handmaster,  
Landon High School,  
Chicago, Illinois.

Dear Mr. Bowman:

I am able to report that the selection of the  
director of the University Band for the next college year  
has been made. Mr. Palmer Clark, whom I think you know, is  
to take up the work.

Mr. Evans and I were both much pleased to have  
your application and we both feel confident that you would  
have been entirely successful in undertaking the work. I  
hope that you will be pleased to have us keep your applica-  
tion in our files and to have us write to you again in case  
there is a vacancy.

Sincerely yours,

David E. Stevens

Assistant to the President.



CAPTAIN C. D. BOWMAN  
BAND MASTER

SGT. EDWARD J. DEPKA  
MILITARY INSTRUCTOR

# MILITARY TRAINING DEPARTMENT

## LINDBLOM HIGH SCHOOL

West 61st and S. Lincoln Sts.

CHICAGO

*Baum*

*J. H. Fagan*

May 17, 1927. May 5th, 1927

My dear Mr. Fagan:

I am able to report that the selection of the director of the University Band for the next college year has been made. Mr. Palmer Clark, whom I think you know, is to take up the work.

My dear Mr. Stevens:

Mr. Evans and I were both much pleased to have your application and we both feel confident that you would have been entirely successful in undertaking the work. I hope that you will be pleased to have us keep your application in our files and to have us write to you again in case there is a vacancy.

devoting most of its time to foot drill.

Sincerely yours,

However on Monday and Tuesday of next week,  
David H. Stevens.

May Ninth and Tenth, I expect rehearse some new marches  
Assistant to the President.

in preparation for a coming field day engagement.

SM

Mr. J. H. Fagan, Bandmaster,  
Hyde Park High School,  
Chicago, Illinois

days I shall be pleased to have you come.

We have either rehearsal or drill every day at eleven o'clock, but except for the two days named I am not sure of our program of activity. However if you do not find it convenient to come on the dates named I shall be glad to have you come at your own convenience.

Anticipating your visit with pleasure, I am

Very truly yours,

*Claude Bowman*

*The rehearsal period  
is from 11:00 to 11:40 A.M.  
in the Assembly Hall.*



May 17, 1927.  
Chicago, Illinois.  
May 17, 1927.

My dear Mr. Pagan:

I am able to report that the selection of the director of the University Band for the next college year has been made. Mr. Palmer Clark, whom I think you know, is to take up the work.

Mr. Evans and I were both much pleased to have your application and we both feel confident that you would have been entirely successful in undertaking the work. I hope that you will be pleased to have us keep your application in our files and to have us write to you again in case there is a vacancy.

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Assistant to the President.

Sincerely yours,

Mr. J. H. Pagan, Bandmaster,  
Hyde Park High School,  
Chicago, Illinois.  
Assistant to the President.



CAPTAIN C. D. BOWMAN  
BAND MASTER

SGT. EDWARD J. DEPKE  
MILITARY INSTRUCTOR

MILITARY TRAINING DEPARTMENT  
LINDBLOM HIGH SCHOOL  
West 61st and S. Lincoln Sts.  
CHICAGO

Bands

J. H. Fagan

May 5th, 1927

Mr. David H. Stevens,

Assistant to the President  
The University of Chicago,  
Chicago, Ill.

My dear Mr. Stevens:

Our Orchestra is preparing for a contest just now, and as a result the Band has been giving them the right of way in the matter of rehearsals and has been devoting most of its time to foot drill.

However on Monday and Tuesday of next week, May Ninth and Tenth, I expect <sup>to</sup> rehearse some new marches in preparation for a coming field day engagement.

If you or Mr. Evans, or better yet, both of you can be present at eleven o'clock on either of those days I shall be pleased to have you come.

We have either rehearsal or drill every day at eleven o'clock, but except for the two days named I am not sure of our program of activity. However if you do not find it convenient to come on the dates named I shall be glad to have you come at your own convenience.

Anticipating your visit with pleasure, I am

Very truly yours,

Claude D. Bowman

The rehearsal period  
is from 11:00 to 11:40 A.M.  
in the Assembly Hall.



MILITARY TRAINING DEPARTMENT

LINDBLOM HIGH SCHOOL

W. 4th and 2. Lincoln St.

CHICAGO

7

May 12, 1937

My dear Mr. Stevens:

I am very glad to hear from you and that you are still in Chicago. I am sure you are having a very successful time.

Our organization is preparing for a contest just now, and as a result the work has been giving them the best of way in the matter of research and has been devoted most of the time to that drill.

However on Monday and Tuesday of next week, May 17th and 18th, I expect to have some new members in organization for a coming field day engagement.

If you or Mr. Evans, or better yet, both of you, could be present at eleven o'clock on either of those days I shall be glad to have you.

We have either rehearsal or drill every day at eleven o'clock, but except for the two days named I am not sure of our program of activity. However if you do not find it convenient to come on the days named I shall be glad to have you come at your own convenience.

Respectfully yours with pleasure, I am

Very truly yours,

*Franklin D. Roosevelt*

*The enclosed find  
in your 1000 11-25-37  
for the Roosevelt Club*



The University of Chicago  
Office of the Vice-President and Business Manager

M12

October 16, 1925.

My dear Mr. Fairweather:

Mr. Morris E. Wilson, Director of the Band, has mentioned a matter that I think might well be given consideration by the University. He tells me that for the last three years the University has paid a premium of \$328. per year for insurance upon the band instruments. The policy, however, does not cover breakage on the big drum, petty losses (which are most frequent) or theft by students. When the policy was first taken out, the instruments were not as safely stored as they are now; i.e. they were in a room in Mitchell Tower, whereas now they are in the Band room in the Stadium in lockers. Each instrument at the present time is charged out to the student player who uses it for nine months in the year. During the other three months, a check is made once a month. The only collection made on the policy during this three years time was for three clarinets, -- \$268. Mr. Wilson feels that the University would in the long run save money by assuming this risk itself, rather than to pay an exorbitant premium for inadequate protection.

Very truly yours,

William E. Scott (signed)

Mr. George O. Fairweather.

WES:S



October 16, 1935.

My dear Mr. Fairweather:

Mr. Morris E. Wilson, Director of the Band, has mentioned a matter that I think might well be given consideration by the University. He tells me that for the last three years the University has paid a premium of \$326. per year for insurance upon the band instruments. The policy, however, does not cover breakage on the big drum, petty losses (which are most frequent) or theft by students. When the policy was first taken out, the instruments were not as safely stored as they are now; i.e. they were in a room in Mitchell Tower, whereas now they are in the Band room in the Stadium in lockers. Each instrument at the present time is charged out to the student player who uses it for nine months in the year. During the other three months, a check is made once a month. The only collection made on the policy during this three years time was for three clarinets, --\$326. Mr. Wilson feels that the University would in the long run save money by assuming this risk itself, rather than to pay an exorbitant premium for inadequate protection.

Very truly yours,

William E. Scott (signed)

Mr. George O. Fairweather.



# The University of Chicago

Office of the Vice-President and Business Manager

1840, 230 S. CLARK ST.  
TELEPHONE DEARBORN 9312

October 16, 1934

M. 12

October Twenty

1 9 2 5

Mr. William E. Scott  
The University of Chicago

Dear Mr. Scott:

Replying to your letter of the 16th, addressed to Mr. Fairweather in connection with the insurance on the band, we have reviewed this matter again and find that the insurance covers loss from lightning, burglary, theft, fire and risks of transportation. As you say there is an exemption because of breakage to the big drum, losses of \$25.00 or under, and theft by members of the band.

Considering that the value of the insured is \$12,193, that the band is likely to take trips, and that the instruments were a gift, we have concluded that it would be desirable to continue the insurance for the present at least.

Yours very truly,

BUSINESS MANAGER

By William H. Lyman  
William H. Lyman

WHL:GEB

Very truly yours,

William E. Scott (signed)

Mr. George B. Fairweather

WHL:G



The University of Chicago

Office of the Vice-President and Business Manager

Room 120, 520 S. Clark St.  
Telephone BRADDOCK 3412

October 12, 1933

Dear Mr. [Name]

October Twenty

1933

Dear Mr. [Name]

The University of Chicago

Dear Mr. [Name]

Referring to your letter of the 10th, and  
addressed to Mr. [Name] in connection with  
the insurance on the bond, we have reviewed  
this matter again and find that the insurance  
covers loss from lightning, fire, theft,  
and risk of transportation. As you say  
there is an exemption because of Chicago to  
the fire, loss of \$25.00 or under, and  
this by members of the bond.

Considering that the value of the insured  
is \$12,100, that the bond is likely to take  
this, and that the insurance is a gift,  
we have concluded that it would be desirable  
to continue the insurance for the present at  
least.

Yours very truly,

FRANK B. [Name]

By [Signature]  
William H. [Name]

Will: [Name]

Enclosed is a copy of the [Name]

Insurance Corporation

(Type name of [Name])

William H. [Name]

Dear Mr. [Name]

Very



1.  
Mi 2

Questions.

1. Insurance of Band Instruments.
2. Policy of Replacing equipment.
3. Remuneration of men.

Should a man's pay be lowered?

4. Size of band.

Using alumni and other men not in university.

How many will make trip?

Can this number be guaranteed in advance?

5. P.C. credit.

During Autumn Quarter only.

Why must it be H.P.C.?

Should it influence pay?

Is a drill officer essential?

Drill officers tickets to games and trip.

6. Duties of Student Officers, viz. President and Manager.

7. Librarian and Property Manager are appointed by director and paid by hour @ 40¢ per hour.

8. Recommendations by band men during the past year.

(a) Men to speak to the band.

(b) Concerts.

(c) Banquet.

(d) Pins or awards for distinguished service.

9. Who shall pay for the band picture in the Cap and Gown?

10. Method of summoning band for an engagement.

Dean Talbot's report.

11. Is it advisable to write for men to come to University?

12. Director's appointment and approval of budget.

13. Advisability of deducting pay for absence, lateness, early leave.

14. May instruments be drawn by men over summer? by men playing



Questions.

1. Insurance of Band Instruments.
2. Policy of replacing equipment.
3. Remuneration of men.
4. Should a man's pay be lowered?
5. Size of band.
6. Using alumni and other men not in university.
7. How many will make trips?  
Can this number be guaranteed in advance?
8. F.C. credits.
9. During Autumn Quarter only.
10. Why must it be N.P.C.?
11. Should it influence pay?
12. Is a drill officer essential?
13. Drill officers eligible to games and trips.
14. Duties of Student Officers, viz. President and Manager.
15. Librarian and Property Manager are appointed by director and paid by hour @ 40¢ per hour.
16. Recommendations by band men during the year.
17. (a) Men to speak to the band.
18. (b) Concerts.
19. (c) Banquets.
20. (d) Pins or awards for distinguished services.
21. Who shall pay for the band picture in the Gap and Court?
22. Method of securing band for an engagement.
23. Dean Tolbot's report.
24. Is it advisable to write for men to come to University?
25. Director's appointment and approval of pay?
26. Advantages of deducting pay for absence, lateness, early leave.
27. May instruments be given by men over money by men playing



other instruments? by members of High School Orchestra?  
by Black Friars? by faculty members?

15. Suggestions for programs between halves.

16. Is it advisable to sell the old basses?

17. Uniforms.



other instruments? by members of High School Orchestra?

by Black Triangles? by faculty members?

15. Suggestions for program between halves.

16. Is it advisable to sell the old banners?

17. Uniforms.



PROPERTY OF THE BAND - July 1, 1925.

Uniforms:

- 109 Blue overcoats - a dozen have no capes.
- 104 blue caps.
- 97 Khaki caps.
- 86 Maroon breast cords.
- 3 O.D. breeches.
- 2 O.D. coats.
- 100 pair white leggings.
- 70 Maroon and blue hat bands.
- Music library of about 400 ~~popular~~ standard and semi-popular numbers in good condition.
- Music library of all the better popular marches of the last ten years.
- 120 music folios - imitation leather with glass front.
- 140 music folios - loose leaf.
- 100 megaphones.
- 31 heavy metal racks.
- 23 black folding metal racks.
- 36 metal lockers for large instruments - the finest obtainable.
- 29 wooden lockers - 23 have padlocks.
- 42 combination metal lockers taken from the Botany building.
- 4 miscellaneous lockers for music and uniforms.
- Instruments listed on following sheets.



Uniforms:

109 Blue overcoats - a dozen have no caps.

104 blue caps.

97 khaki caps.

88 Maroon breast cords.

3 O.D. breeches.

2 O.D. coats.

100 pair white leggings.

70 Maroon and blue hat bands.

Musical library of about 400 standard and semi-popular

numbers in good condition.

Musical library of all the better popular marches of the last

ten years.

120 musical folios - imitation leather with glass front.

140 musical folios - loose leaf.

100 megaphones.

21 heavy metal racks.

23 black folding metal racks.

26 metal lockers for large instruments - the finest obtainable.

29 wooden lockers - 23 have padlocks.

42 combination metal lockers taken from the Botany building.

4 miscellaneous lockers for music and uniforms.

Instruments listed on following sheets.



## INVENTORY OF BAND INSTRUMENTS - July 1, 1925.

2 E-flat Bass horns without cases	insurance valuation	\$250.00	each
nos. 195950-1-2-5.			
3 E-flat Bass horns without cases	" "	225.00	"
nos. 170523-170536-170861.			
16 Trombones	" "	75.00	"
nos. 197747-8-9-50-1-2-3-7.			
19811-2-4-8-9-22-56-57.			
16 cases	" "	12.00	"
4 Baritones (2 with side action)	" "	100.00	"
nos. 198586-90-1-3.			
4 cases (insurance included in \$100.)			
8 Alto horns in E-flat - valve action.	" "	50.00	"
nos. 189009-189019-189500-189506.			
189507-190631-190639-190644.			
8 cases purchased in 1923 and not insured.			
8 Trumpets in B-flat	" "	80.00	"
nos. 197001-3-6-9-10-2-3-4.			
12 Cornets in B-flat	" "	60.00	"
nos. 194051-60-64-194260-2-3-4-9-71-2-3-5.			
20 cases		10.00	"
18 Clarinets in B-flat	" "	80.00	"
nos. 96240-242-252-253-4-5-6-8-262-3-4.			
96272-3-4-8-84-3-6.			
18 cases	" "	8.00	"
2 Clarinets in A	" "	100.00	"
nos. 95822-34.			
2 cases	" "	8.00	"
2 Clarinets in e-flat	" "	80.00	"
nos. 88820-95311.			
2 cases	" "	8.00	"
2 Flutes	" "	100.00	"
nos. 102026-42.			
2 cases	" "	8.00	"
3 Piccolos in D-flat	" "	85.00	"
nos. 83269-291-346.			
3 cases	" "	8.00	"
1 Oboe no. 95422.	" "	75.00	"
1 case	" "	8.00	"
1 Soprano Saxophone in B-flat no. 1119954	" "	120.00	"
1 case	" "	10.00	"







INVENTORY OF BAND INSTRUMENTS - July 1, 1925 - continued.

2 Alto Saxophones in E-flat nos. 97777-100074.	insurance valuation	\$130.00 each	
2 cases	" "	12.00	"
2 Tenor Saxophones in B-flat nos. 93831-3.	" "	160.00	"
2 cases	" "	18.00	"
1 Baritone Sax in E-flat no. 11119954	" "	180.00	"
1 Sarrusophone no. ?	" "	200.00	"
2 cases	" "	25.00	"
4 Snare drums - deep street model No numbers or cases.	" "	30.00	"
1 Worlds Largest Bass Drum	" "	over 500.00	"
1 Drum Major baton gold	" "	25.00	

All the instruments and cases listed above are from the Conn factories and are now in almost perfect condition. With the exception of the 8 cases for E-flat Alto horns they were the gift of Mr. Greenleaf in November 1922. In the gift were four clarinets not listed, three of which have been stolen and the fourth not accounted for.

In addition to this set of Conn instruments the Band owns the following various instruments:

1 Bass drum - 30 inch fair condition insured valuation	\$40.00
Ludwig make	
4 Snare street drums - new - Ludwigs. (2 are insured for 15.00	
1 Baritone - Holten in on fair condition	25.00
3 E-flat Bases in quite good condition - helicons	100.00
1 E-flat tuba in poor condition - upright model	80.00
1 French Horn in fair condition	20.00
1 Orchestra Snare drum.	
1 Electric baton.	



INSTRUMENTS OF THE GUN - July 1, 1922 - continued.

2	Also known as H-Flat	Insurance valuation	\$120.00 each
2	cases	"	"
2	cases	"	12.00
2	Also known as H-Flat	"	120.00
2	cases	"	"
2	cases	"	12.00
1	Also known as H-Flat no. 111924	"	120.00
1	Also known as H-Flat no. 1	"	200.00
2	cases	"	22.00
4	Share drive - deep street model	"	30.00
	No number of cases.	"	"
1	World's Largest Gun Drive	"	over 200.00
1	Drive Major Gun	"	22.00

All the instruments and cases listed above are from the Gun factories and are now in almost perfect condition. With the exception of the 2 cases for H-Flat also known as they were the gift of Mr. Greenleaf in November 1922. In the gift were four elements not listed, three of which have been stolen and the fourth not accounted for.

In addition to this set of Gun instruments the fund owns the following various instruments:

1	Gun drive - 20 inch fair condition insured valuation	\$40.00
	Indy drive	
4	Share street drive - new - Indylite. (2" are insured for 12.00	
	Indylite drive	
1	Indylite - H-Flat in on fair condition	22.00
2	Indylite cases in quite good condition - Indylite	100.00
1	H-Flat tube in poor condition - Indylite model	20.00
1	French Horn in fair condition	20.00
1	Orchestra drive drive.	
1	Electric drive.	



An approximate list of the engagements of the band during the year is as follows:

Autumn Quarter.

	Time Required.
27 Rehearsals.	1 hr.
6 Football games at home.	3½ "
1 Football game away.	
2 "Pep" meetings.	2½ "

Winter Quarter

20 Rehearsals.	1 "
4 Basket ball games	2 "
3 Track Meets.	3½ "

Spring Quarter

18 Rehearsals.	1 "
2 Track meets.	3½ "
Convocation	4 "
Convocation Sunday Procession.	½ hr.
President's Reception.	2 hrs.
Alumni Dinner.	2 "
Alumni Afternoon.	3 "
Alumni Fraternity Sing.	1 "
Women's Athletic Association Meet.	2 hrs.
1 Pep Session.	2½ hrs.



An approximate list of the engagements of the band during the year is as follows:

Autumn Quarter.  
 27 Rehearsals.  
 1 hr. Time Required.

3 Football games at home. 3 1/2 "  
 1 Football game away.  
 2 "Pop" meetings. 2 1/2 "

Winter Quarter.

20 Rehearsals.  
 4 Football games  
 3 Track Meets. 3 1/2 "

Spring Quarter.

18 Rehearsals.  
 2 Track Meets. 2 1/2 "  
 4 "

Conventions  
 Conventions Sunday Proseman. 1 hr.

President's Reception. 2 hrs.

Alumni Dinner. 2 "

Alumni Afternoon. 2 "

Alumni Entertainment Night. 1 "

Women's Athletic Association Meet. 2 hrs.

1 Pop Session. 2 1/2 hrs.



Suggestions on Band Uniforms by the director.

1. The uniform should be so designed that it can be worn by different men of approximately the same size without re-tailoring.
2. Whatever trimming is necessary to brighten the uniform should be of such a nature that it can be cleaned easily and so placed that it will not soil too quickly.
3. A uniform should be selected that can be put on quickly, without lacings.

Suggestions by men in the Band.

An all maroon uniform trimmed with white or gold.

An English cut coat with broad lapels, rather than a military tight fitting collar.

(This will make the uniform practical for a summer band).  
(With this uniform men must provide white shirts, and maroon or black four-in-hand ties).

A Broad White leather belt with smooth finish so it can be washed easily. The Sam Brown variety has a shoulder strap.

A soft cadet hat with removable plume.

The coat of arms of the University might be put on the Cap.

White cotton gloves would add color.

Buttons

Hat Ornament



Suggestions on Band Uniform by the Director.

1. The uniform should be so designed that it can be worn by different men of approximately the same size without re-tailoring.
2. Whatever trimming is necessary to brighten the uniform should be of such a nature that it can be cleaned easily and so placed that it will not soil too quickly.
3. A uniform should be selected that can be put on quickly, without lacing.

Suggestions by men in the Band.

An all navy uniform trimmed with white or gold.

An English cut coat with broad lapels, rather than a military tight fitting collar.  
(This will make the uniform practical for a summer band).  
(With this uniform men must provide white shirts, and trousers or black four-in-hand ties).

A broad white leather belt with smooth finish so it can be washed easily. The Sam Brown variety has a shoulder strap.

A soft cadet hat with removable plume.

The coat of arms of the University might be put on the cap.

White cotton gloves would add color.

Butler

Hot Ornament