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Records of the Executive Committee
of
The Board of Trustees
of the
University of Chicago

June 65 - Oct 71
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pre-65 material
in this volume
was transcribed
by John W. Griggs, Secy.

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H.W.B

Records of the Executive Committee
of
The Board of Trustees
of the
University of Chicago

Chicago, July 30th 1856.

The Executive Committee, appointed by Trustees named in a grant of land, made by Hon: Stephen A. Douglas, for the Establishment of a University at Chicago, - met at the house of Mayor, L. D. Boone and organized by appointment of Hon. Samuel Hoard as Chairman and J. C. Burroughs Secy.

Voted, that Rev James B. Olcott be appointed general agent of the University, at a Salary of one thousand Dollars per annum, with the understanding that after the work of obtaining subscriptions for the University has been completed, Mr Olcott shall be retained as resident agent of the University in charge of its finances and such other business as the Board or Executive Committee may designate.

Voted, that Rev A. J. Joslyn be authorised to obtain subscriptions and make collections for the University, for such portion of the time as he shall be able to devote to the work, and at such reasonable rate of compensation as shall hereafter be agreed on between him and the Committee.

Voted, that Rev. J. C. Burroughs be authorised to act in like capacity and with the same understanding.

Voted, that the terms of the general subscription for the University be, that one tenth shall be payable annually, the part unpaid drawing interest at six per cent per annum. -

Voted to adjourn; to meet at the call of the Secretary.

(Signed) J. C. Burroughs Secy.

The Executive Committee met, Chicago May 21st 1857, at the office of Clark & Thomas & proceeded to prepare a nomination of officers, for the permanent organisation of the Board of Trustees of the University, to be presented to the Board at their meeting to be held this day. The following was the nomination agreed upon.

President of the Board	Hon S. A. Douglass.
Vice President " "	Hon Charles Walker,
and	Hon James H. Woodworth.
Treasurer	H. A. Tucker Esq.
Auditors	Hon L. D. Boone,
and	" J. H. Woodworth.
Recording Secretary	Rev. Robert H. Clarkson.
Corresponding Sec.	Rev J. A. Smith.

Executive Committee:
Hon Samuel Hoard
" L. D. Boone
" H. A. Tucker
" J. H. Woodworth
Rev R. H. Clarkson
" J. C. Burroughs
J. B. Burtis

Adjourned. S. Hoard, President

Chicago, May 21 1857
J. C. Burroughs Sec.

July 4th 1857

The Corner Stone of the University was laid this day under imposing ceremonies, and in presence of a large concourse of Citizens. Addresses were delivered by Hon. I. N. Arnold, Hon. S. A. Douglass, and other gentlemen, and the following statement of the origin and progress of the Enterprise of Establishing this University, was read by Rev. J. C. Burroughs namely—See page 3 (next page)

History of the University

The leading facts in the history of the Enterprise which has brought us together in these beautiful shades, on the festal day of Freedom, to join in laying the foundation of a building dedicated to the sacred cause of learning—are briefly as follows.—

For years, the attention of many persons interested in the cause of Education, has been directed to the City of Chicago, as the natural center of an institution of learning of the highest character, which should be identified with the city, share in its progress, and stand to it, and the great country which surrounds it, in a relation like that of the old seats of learning in the East, to the cities in which they are located.

In the spirit of these views, the Hon. S. A. Douglass had publicly indicated his willingness to donate Ten acres of his grounds adjacent to the Southern limits of this city as a site for a University, as soon as a responsible organisation should be formed to accept of it for the purpose.

In the month of December 1855, proposals were made to Mr Douglas, by the Rev J. C. Burroughs, on behalf of several gentlemen of Chicago, for the acceptance of his liberal offer, and the carrying out of the long cherished design,—and on the second day of April 1856, an arrangement with Mr Douglas was completed.

On the third of July following, the persons named as Trustees of the grant, met at the office of Mason Brayman Esq. in the city of Chicago, and organised by the appointment of — Hon. Charles Walker, Chairman, and J. C. Brayman Esq. Secretary.

After due deliberation, the following vote was unanimously passed.

Resolved, That on accepting the grant of Hon. Stephen A. Douglas, the Trustees record their high appreciation of his munificence, and their cordial interest in carrying out the noble object which it contemplated.

An Executive Committee was also appointed with full powers to make all necessary arrangements for the immediate prosecution of the enterprise. The Executive Committee met on the 30th of July and organised by the appointment of Hon. Samuel Hoard as Chairman, and Rev. J C Burroughs as Secretary. The Rev. J B Olcott was appointed general Financial Agent, and the Rev A J Joslyn and J C Burroughs authorised to cooperate with him in soliciting subscriptions and otherwise forwarding the work.

On the 31st of July the books were opened for subscriptions, and within the next two weeks such progress had been made that one Hundred Thousand Dollars had been subscribed, mostly by members of the First Baptist Church in Chicago. The amounts since obtained from persons in Chicago, and from persons in different parts of the State, make up an aggregate, at the present time, of full one Hundred and Seventy five Thousand Dollars.

On the 30 day of January 1857, the Legislature of this State passed an act of incorporation, by which legal existence was given to the Institution, under the name and style of The University of Chicago, of which the following gentlemen were made Trustees, viz. Stephen A Douglas. W. B. Ogden, Hiram A Tucker, John Kinzie, Charles Walker, E. D. Taylor, Samuel Hoard, James H. Woodworth, Levi D Boone, Walter S Gurnee, Mason Brayman, Robert H. Clarkson, John C. Burroughs, James Dunlap, Elijah Gove, Noyes W. Miner, Henry G. Weston, Charles Hill Roe, Ichabod Clark.

The Trustees met on the 21st of May last, and organised according to the provisions of the Charter, by the choice of Hon. S. A. Douglas as President, Charles Walker and James H. Woodworth Vice Presidents, the Rev. R. H Clarkson Recording Secretary, the Rev J. A. Smith Corresponding Secretary H. A. Tucker Treasurer. and Mason Brayman and L D Boone Auditors. The following persons were elected additional Trustees William Jones, Thomas Hoyne, Rev Justin Bulkley, D. Valentine Rev. W. G. Collins, J. H. Pollard, J. H. Burtis, R. S. Thomas

The Board of Regents was partially filled by the following elections Hon. Joel A. Matteson, Hon John Moore, Rev W. G Howard D.D. Hon John Young Scammon, Hon W. Bryan, Hon. I. N. Arnold, Hon N P Judd, Cyrus Beatty, Wm Price, Nicholas P. Iglehart, A. B. Stone, W. B. Keene and Rev H J. Eddy. ———

At the same meeting the Executive Committee presented to the Board, several sets of designs and plans for the University Buildings, prepared by architects of the City, and after careful examination, made choice of those prepared by Messrs Boyington and Wheelock, and instructed the Executive Committee to take immediate steps towards the erection of a building on the basis of this plan. The Corner Stone of the Building was ordered to be laid on the ensuing 4th of July.

In pursuance of that order we are here to day.

An adjourned meeting of the Board of Trustees was held on the second of July, when a Committee was appointed to have under consideration a Board of Instruction. The Committee subsequently reported, recommending the establishment of several Chairs, the immediate election of a President and one Professor, with a view to the organisation of Classes early in the coming Autumn. The report of the Committee is now before the Board, to be taken up at an adjourned meeting, to be held Monday next July 6th

Such a meagre record is all the history of which the University of Chicago can to day boast. When, in any coming time, those who are to-day active in this work, shall have been gathered to their fathers, other hands shall disentomb this insignificant memorial from its rocky sepulchre, — may it be found to have expanded into a history equal to the highest expectations of the thousands in all parts of this land who are to day earnestly desiring the success of this Enterprise, equal in greatness, and equal in beneficent results achieved and promised in the cause of learning, humanity and religion.

The following is a schedule of the articles deposited in the Corner Stone.

1st Copy of the University Charter.
2 Wau-Bun or History of Chicago, by Mrs J. H. Kinzie with Autographs of Mr & Mrs Kinzie
a reference to Deuteronomy VIII. 19.20.
3 Fords History of Illinois, published by S. C. Griggs & Co.
4 Illinois as it is. Published by Keen and Lee.

Schedule continued of articles in Corner Stone

5th Mr Scripps lecture on the undeveloped northern portion of the American Continent.
6 Annual Review of the Commerce, Manufactures &c of Chicago for 1855-1856.
7 Annual Report of the Superintendent of Public Schools in Chicago for 1856
8 Minutes of the Illinois Baptist Anniversaries in 1855, 1856
" " " Wisconsin " " " "
" " " Iowa " " " "
9 History of the Illinois River Baptist association and Catalogues of Shurtleff College & Burlington University 1856
10 First number of the Chicago Magazine.
11 City Dailies as follows. Tribune, Press. Journal, Times, Democrat, Ledger, National Democrat. Staats Zeitung, Abend Zeitung
12 City weeklies as follows Christian Times, Christian Advocate and Journal, Congregational Herald, Chicago Record and New Covenant.
13 Seals of Rail Road Companies as follows Chicago St Paul and Fon du Lac. Illinois Central, Galena and Chicago, Chicago Burlington and Quincy, Chicago and Milwaukee.
16 Photographs by Hesler as follows
Chicago River from Wells Street Eastward
Entrance to Chicago River from I. C. Grain Elevator.
Cottage Grove at Dearborn Encampment in 1856.
Lake Street from Lasalle Street Eastward
Fort Dearborn in 1856
The Dean Richmond, first vessel from Chicago to Europe.
Westward view of Chicago, from I.C. Grain Elevator.
Engraving of the University of Chicago.
17 Maps of Illinois and Chicago by Rufus Blanchard.

Chicago July 12th 1857

The Executive Committee appointed by the Board of Trustees at their first meeting under the charter, met at the office of Boyington and Wheelock, and organised by the appointment of Hon Samuel Hoard Chairman and J. C. Burroughs Secy.

The Chairman stated that the object of the meeting was to open and consider proposals for the erection of the University Buildings in accordance with the plans of Boyington & Wheelock which had been adopted by the Board.

The estimates accompanying said plans were as follows –

The proposals were severally examined, whereupon, the lowest proposal being found largely in excess of the estimate of the architect and the expectations of the Board; it was

Voted That the architect be instructed to modify the character of the cut stone work of the building so as to reduce the cost if possible to the original limit fixed viz $100.000.

Adjourned to the call of the Chair,

J. C. Burroughs Secy. Samuel Hoard Chairman

Chicago July 28th 1857.

The Executive Committee met at the office of Boyington & Wheelock, the Chairman presiding.

Voted to open the proposals for the work on the buildings of the University according to the design as modified by the architect, by the order of the Committee at its last meeting. The bids were found to be as follows

Cut Stone

Illinois Stone Dressing Co.	$60.000.
Shelly & Moss including Masonry	94.000.
Great Western Stone Co.	68.557
Wm Soper	59.700.
Wm Sollett	59.300.
Bowen & Bryce	41.500.
Boggs & Smith	41.265.
Boyington & McMillin	38.700.

Masonry

Lawrence & Hinckliff	$85.000
Morse & Chambers	79.000
Mortimer & Loeber	87.000
Thomas Leighton	58.000

Entire Building

Bowmer & Boyington $155.000

Carpentering

Lombard $46.936.

Voted That without deciding upon the proposals, the Committee report progress to the Board at its meeting tomorrow.

Chicago September 26th 1857

The Executive Committee met at the call of the Chairman. Present S. Heard, C Walker. J H Woodworth L D Boone, Wm Jones. J C. Burroughs. The minutes of the Executive Committee thus far were read and approved.

Voted That the minutes of the Committee previously to the organisation under the Charter be approved, and the proceedings of that meeting be ratified and adopted as the proceedings of the Committee as now organised.

Voted That a Committee consisting of Mess Woodworth & Jones be appointed to see Mess. Boone & Boyington with reference to their proposal to contract for the University buildings.

Voted, That the Secretary be instructed to call on those who have subscribed to the University and ascertain what proportion of their subscriptions can be relied on the present year.

The Chairman was appointed a Committee to see Judge Douglas and ascertain his views with reference to going forward with the buildings this Fall, and to invite him to the meeting of the Committee on Monday

adjourned to meet on Monday 28th at 4 P.M.

J. C. Burroughs Sec.

Saml Heard Chairman

Sept 28th 1857.

The Committee met as per adjournment at the office of Hon J. H. Woodworth, when a quorum not being present the Committee adjourned to meet at the same place tomorrow the 29th inst.

J. C. Burroughs Sec.

Saml Heard. Prest.

September 29th 1857

Committee met at the office of Hon J. H. Woodworth.

Hon S. A. Douglas was present by invitation and stated that in view of the financial embarrasments of the Country and the difficulty of realising upon subscriptions, he would extend the time of commencing the building, the time of completion remaining unchanged.

The Secretary reported that having called upon several of the subscribers he found it would be difficult to collect subscriptions this fall.

Carried up

Hon J. H. Woodworth and William Jones were appointed a Committee to obtain the most favorable proposals for the erection of the buildings, and to perfect a contract for the same, the work to go forward at the order of the Executive Committee

Voted That the Secretary cause the University Grounds to be enclosed with a suitable fence.

Adjourned to the call of the Chair.

S. Heard, Chairman.

J. C. Burroughs Sec.

Chicago June 24th 1858

Committee met at the call of the Chair.

Present Mess S. Heard. L D Boone J. H. Burtis and J C Burroughs.

Voted That in accordance with a recommendation of a meeting of the Subscribers and friends of the University held yesterday, a call be made on the subscribers resident in this City, for 20 pr cent of their subscriptions, payable in 4 payments on the first day of August, September October and November next, and that notes be given for the several payments, also for the remainder of the subscriptions

Voted That subscribers out of the City be immediately called upon for the payment of notes and interest already due, and hereafter for the payment of their notes at Maturity.

The Chairman and Secretary were instructed to advertise in the daily papers for proposals for the erection of the S Wing and Center of the University Buildings, reserving the right to the Committee to accept or reject any or all bids, the proposals to be sent in by the 12th day of July at 12 o Clock M.

Voted To call a meeting of the Board on the 13th of July at the First Baptist Church.

A Committee consisting of Mess. Boone Tucker & Burroughs was appointed to consider a proposition of S Heard for the payment of his subscription by a deed of land in the County of Kankakee.

Adjourned to the 12th of July at 4 o'clock, or to the call of the Chair

S. Heard Chairman

J. C. Burroughs Sec

Chicago July 12th 1858

Committee met as per adjournment at the office of W. W. Boyington and proceeded to open the proposals for the erection of the South Wing and Corridor of the University Buildings, which were as follows

Cut Stone and Masonry

Charles & James McMullen	18709 —	Francis Schwalm	18365 —
Lawrence & Hinchliff	17539.50	J. G. Gindele	14900 —
Simon Neesbem	22500 —	Moss & Brother	14800 —
		M. L. Murray	16800 —

Cut Stone Work alone

Thomas McDermott	8500 —	Wm Lelle	9700
L. W. Park	11315 —	Ill. Stone Co by measure viz	
B. Fanning	11589 —	Dimension Stone for Corners 16¢ per Sq ft	
		Rubble or block Stone on the dock 6¢ per Cu	
		& trimmings 20¢ per cubic ft. del	

Carpentry

A Cadmore & Co	7398 —	Boggs & Smith	11.500 —
O'Neil & Fitzpatric	7794 —	Hunter & Owens	7680 —
Boggs & Son	8493 —	S. H. Soper & Co	8056 —
		John Sallitt	8758 —

Carpentry, painting & glazing

Hovey & Campbell	8545 —	
C. E. Cook	7500 —	
Jos Allen	9480	Including Cast Iron Work

Painting & Glazing

Jane E Read	1750

After full discussion on the merits of the several proposals without definite action, the Committee adjourned to the call of the Chair

J. Hoard Chairman

J. C. Burroughs Sec.

Chicago July 16th 1858

Committee met at the call of the Chair, at the First Baptist Church. S. Hoard in the Chair.

Proceeded to examine a form of Contract prepared by the architect for the Cut Stone and Mason Work of the South Wing of the University Building. On motion of Wm Jones Esq

Voted That the proposal of J. G. Gindele for the Cut Stone and Mason Work of the Building be accepted and a contract therefor perfected with him. J. C. Burroughs was appointed a Committee to see the parties referred to by A. Cadmore Esq., for the character of his work as a Carpenter and joiner

Adjourned till 4 o'clock P.M.

At 4 o'clock P.M. Committee met, when Mr A Cadmore appeared and formally declined to enter into a contract with the Committee for the Carpentry of the building.

Voted, That the Contracting for the Carpentry be postponed and Dr. Boone be a Committee to see Mess Hunter & Owens who made the next lowest proposals, and to ascertain the responsibility of the parties.

Ordered That all drafts upon the Treasurer of the University shall be signed by the Chairman and Secretary of the Executive Committee, and no drafts without these signatures shall be paid.

The Chairman of the Committee, Hon S. Hoard resigned his office, on account of the necessity of being, for the Coming year, much out of the City,— and nominated Wm Jones Esq. to take his place.

The resignation was accordingly accepted and William Jones Esq was Unanimously Elected Chairman of the Committee.

Adjourned till Monday the 19th inst at 4 o'clock P.M.

S. Hoard Chairman

J. C. Burroughs Sec.

Chicago July 19th 1858.

Committee met at 4 o'clock P.M. at the First Baptist Church. Chairman in the Chair.

Dr. Boone reported that on Examination he found no such firm of Carpenters as Hunter & Owens and recommended that the bid put in in the name of that firm be passed as not valid, which was done. On motion it was

ordered, That the Contracting of the Carpentry be referred to a Special Committee, viz The Chairman & Secretary & Dr Boone, with powers, and that they be instructed to enquire into the propriety of doing this work by the day instead of by Contract.

The Secretary presented a request by the Illinois Stone dressing Co. that instead of the arrangement proposed at the last meeting, the Committee would Contract for the Stone directly with them, Gindele consenting to the deduction of the Amount from his Contract; The Committee declined to Comply, and instead it was

ordered, that in making up his monthly estimates for Stone and mason work, the architect shall furnish the Estimate for the Stone Separately, and the order of J. G. Gindele on the Committee in favor of the Ill. Stone Company to the Amount of such estimate, shall be accepted & paid by the Committee, and shall be a lein against the property by the University, of the same nature as a contract directly with the said Stone Company.

The Chairman and Secretary were instructed to perfect the Contract with J. G. Gindele without delay; and to agree with the architect upon the rates to be allowed him for Superintendence.

Adjourned to the call of the Chair.

Wm. Jones Chairman

J. C. Burroughs Sec.

July 26th 1858

Committee met at the call of the Chair, The Contract of the Ill. Stone Co. with J. G. Gindele for the Stone for the University was presented, with the request that they would guarantee the Same, which was agreed to, and the guarantee Signed by the Committee. J. G. Gindele also appeared with his Sureties and Executed the contract for the Mason Work.

Adjourned to the call of the Chair

Wm. Jones Chairman

J. C. Burroughs Sec.

Chicago Oct 13 1860

The Executive Committee met at the office of Dr. Boone. Present Mess. Jones, Hoard, Boone, Walker & Burroughs. also Prof. McChesney.

Prof. McChesney introduced the subject of the location of the Experimental farm to be connected with the agricultural Department, and stated that propositions for the donations of lands had been made by parties in different sections, and that different Rail Way companies had tendered free passes to the Professors and Students, to and from the University to the farm if it should be located on their roads.

After full discussion of the merits of the several propositions it was, on motion Voted

That the Experimental farm of the agricultural department, shall be located at Cottage Hill, in accordance with the proposition of T.B. Bryan Esq.

The Communications of Professors Sawyer and Johnson asking that their salaries be advanced to fifteen hundred dollars per annum, was taken up on reference from the Board of Trustees, and in the hope that by conference among themselves, Professors Mixer Sawyer and Johnson would agree on some equal amount of salary less than that now asked, and satisfactory to all parties under the embarrassed condition of the finances of the Country, the Communication was referred to them for reconsideration.

Without further business the Committee adjourned.

J. C. Burroughs,
Secy

Chicago Dec 31st 1860

The Committee met at the office of J. H. Woodworth Esq. Present Mess. Jones, Woodworth, Hoard, Boone, Walker and Burroughs. also by invitation, the financial agent and the Steward Jos Noble.

Mr Olcott made statements of the progress of his work in collecting subscriptions.

Mr Noble, who had recently entered upon his duties as Steward represented to the Committee deficiencies which he found in the furniture of the house, specially the range and cisterns. He also claimed that the compensation for which he had undertaken to do the work and furnish all the help, viz 1000 $ per year, was wholly inadequate; the amount of help being much greater than he had been led by the sub committee who employed him, would be needed, and he asked relief, at least to the amount of the wages of the hired man.

Voted That the Committee on auditing accounts be authorized to settle the account of Mr Jones in such manner as they shall deem best.

Voted That the time for the meeting of this Committee shall be hereafter the third Thursday of every month.

In Relation to the Communication of Mr Noble, it was

Voted on motion of Dr. Boone, that after having listened to the statement of the Steward the Executive Committee concede & regret the deficiencies of which he complains, but in the present state of our finances cannot undertake to supply all wants, the only course for the present being for each one concerned to bear a share of the sacrifices until our finances are improved. The Board are of the opinion that the compensation agreed upon is all which under the circumstances can be afforded and will expect of Mr Noble the fulfillment of his contract

The Chairman and Secretary were appointed to examine the deficiences in furniture alluded to by the Steward, and to supply what could not be avoided.

Adjourned

J. C. Burroughs,
Sec

Chicago January 28th 1861

The Executive Committee met at the office of Hon J. H. Woodworth at the call of the chair.

Present, Woodworth, Jones, Boone, Tucker, Heard & Burroughs of the Committee, also Prof. McChesney.

The special object of the meeting was stated to be, the consideration of the expediency of an attempt to secure certain lands for the use of the Agricultural department, and the election of Directors. On motion of Prof. McChesney it was

<u>Voted</u> That the agricultural department be styled "The Agricultural Seminary of the University of Chicago."

Hon. Samuel Heard moved the following resolutions

Whereas the University of Chicago under the name of the Agricultural Seminary of the University of Chicago, with the special object of providing education for the sons of farmers and those engaged in the Agricultural interests of the country and whereas there are lands in Cook County as Seminary lands which were appropriated by Congress to aid in advancing the interests of higher Education of the character to be obtained in such department, therefore—

Resolved, That a Committee be appointed to take such measures as may be thought best to secure the said lands for the Endowment of the said agricultural Seminary.

The resolution was adopted and Prof McChesney & J C Burroughs were appointed the Committee

The following gentlemen were appointed as Directors of the Agricultural Department.

J B Turner, John A Kennicott, Cyrus H McCormack, Soloman Sturges, David A Gage, Henry Smith, J. B. Bryan, H Capron, Cyrus Edwards, George E Walker, W. H. VanEpps, J. P. Reynolds, M. L. Dunlap, J. Young, H. C. Johns, Wm Ruddick, J. McWhirter, Wm Gooding, J McChesney, C. H. Rosenthal, E. H. Bebee & P. Brown

Adjourned

J. C. Burroughs. Secy

Chicago March 16th 1861. At the time for the meeting of the Executive Committee, only Mess Jones & Burroughs being present no business was done.

adjourned

J. C. Burroughs, Secy

Chicago October 9th 1861

A meeting of the Executive Committee was held at the office of Dr Boone by the call of the Chairman.

Present, Mess. Jones, Walker, Heard, Woodworth, Boone, Bartis & Burroughs also Prof. McChesney and Mr Olcott.

Prof. McChesney reported in full the progress of the agricultural department from its inception to the present time, advising the Committee of the fact, that he had made contingent arrangement for the purchase of land at Cottage Hill.

<u>Voted</u>, That the Committee approve the measures taken by Prof. McChesney towards the purchase of an Experimental farm, and the Endowment of an agricultural department and earnestly encourage him to prosecute the same to completion.

<u>Voted</u>, That the form of the Circular for the Agricultural department, be approved and ordered printed.

Prof. McChesney was authorised to add to the Board of Directors of the agricultural College any gentleman whom he thinks important in aid of the Enterprise.

<u>Voted</u>, That the annual course of lectures on agriculture contemplated in this department, shall be free to all subscribers of <u>Twenty five Dollars or more</u>.

Mr Olcott stated that he had had correspondence with Hon. R. S. Molony M.D. of Belvidere with reference to rendering service in soliciting for Douglas Hall, and had reason to think that he would accept an appointment. Dr. Molony having been invited to the meeting, explained his views as to mode of proceeding & it was

<u>Voted</u>, That Dr. R. S. Molony be appointed as the Special agent of the Committee, at a rate of Compensation, not to exceed 10 per cent of the amount of his collections.

Adjourned

J. C. Burroughs
Sec.

Chicago Nov 16th 1861

The Executive Committee met at the office of Dr Boone Present, Messrs, Jones Walker Hoard Boone Wadsworth and Burroughs, The President stated that the Faculty had recently taken action favorable to a reduction of the exercises of the University, to a single daily session and asked instructions of the Committee in reference to the subject. After a very full discussion of the merits of the question it was unanimously

Voted That no change be made in the daily sessions of this University. adjourned,

J. C. Burroughs. Sec.

Chicago Dec 19 1861

The Executive Committee met at the office of Prof McChesney, Present, Messrs. Jones Wadsworth & Burroughs of the Committee also Prof McChesney and J. B. Olcott.

Mr Olcott made a statement of the progress he was making in collections for the building of "Douglas Hall".

Prof. McChesney asked the advice of the Committee as to the expediency of his suspending efforts for the endowment of the Agricultural Department, in view of the unfavorable condition of the Country and accepting a consulate tendered him by the National Government. As a quorum was not present no action was taken. At the suggestion of Mr Olcott it was agreed that he might settle with Dr Jacob Wadsworth, with the abatement of the interest on his notes.

Mr Olcott was instructed to place in the hands of Mr J. C. Wadsworth, sufficient of the best notes of the University, to cancel a note for 1200$ held by the Western Marine & Fire Insurance Co. against Mr Jones for the use of the University,

adjourned

J. C. Burroughs.
Sec.

Chicago February 19th 1862

The Committee met at the house of Mr Jones. Hon. Samuel Hoard having arranged to be absent from the City most of the next year tendered his resignation as Auditor of accounts, which was accepted. J. K. Botsford Esq. was appointed to fill the vacancy. Leave of absence was granted to Prof. McChesney, to reside in Europe until recalled by the Trustees.

adjourned

J. C. Burroughs. Sec.

Chicago March 20 1862

The Executive Committee, met at the house of Mr Jones Esq. Present Mess. Jones, Boone, Wadsworth, Botsford & Burroughs. also the Financial agent, Rev. J. B. Olcott.

Mr Olcott stated to the Committee that owing to the preoccupation of the public mind, by the war for the suppression of the rebellion and the extreme prostration of the business of the country, he found it impossible to attain such a measure of success in his labors, as would, in his judgement, justify his continuance in the service of the University.

He therefore offered his resignation. After a lengthy discussion in which more encouraging views were urged upon Mr Olcott but without the effect to induce him to withdraw his resignation — it was Voted

That the resignation of Mr Olcott be accepted; and that Mess. Wadsworth and Botsford be a committee to conclude a settlement with him. On motion of Dr Boone it was

Voted

That in view of the extreme exigencies of the times, the Faculty be requested to make some abatement on their salaries for the current year, and that the Chairman and Secretary of the Executive Committee, be a Committee to bring the subject to their attention.

adjourned

J. C. Burroughs.
Sec.

Chicago April 3 1862

The monthly meeting of the Executive Committee was held at the house of Wm Jones Esq.
The Committee on Settlement with Mr Olcott reported that they found due Mr Olcott Four thousand one hundred & twenty one dolls and fifty one cents ($4121 41/100) for which Mr Olcott proposed to take an equal amount of the Bills receivable of the University Selected by himself without recourse

Voted That the report be adopted and the Committee be continued, and instructed to close a settlement with Mr Olcott on the basis of their report, having regard to the best interests of the University in the arrangement of details.

Voted That notice be served on all persons who are delinquent in the payment of their Subscriptions, that the Same must be paid.

Chicago July 24th 1862

A meeting of the Executive Committee, according to adjournment was held at the house of Wm Jones.
Present, Mess. Jones, Smith, Boone, Burtis and Burroughs.

Voted

That Prof. Wm Mathews be employed as Professor of Rhetoric and History in the University for the next Collegiate year, at a Salary of Fifteen hundred dollars (1500$) and that he be recommended for permanent Election, to the next Annual meeting of the Trustees.

Voted That the office of Principal of the Preparatory Department be filled, and that with this view, Prof. A. J. Howe of Rochester N.Y. be invited to visit the University.

Chicago Nov 13 1862

A Special meeting of the Executive Committee, was held at the house of Wm Jones Esq. at the call of the Chair.

Present, Mess. Jones, Wordsworth, Burtis, Burroughs & Pratt.

The President of the University stated that additional assistance had been found necessary in teaching, and also that the office of accountant had been left vacant by Mr Moore having entered the Army. He had temporarily secured the services of Mr Geo. W. Thomas, a graduate of the University, to hear certain recitations, and to have charge of the collection of bills and the keeping of the books, and now recommended his appointment to this work for the current Collegiate year.

Voted That the Executive Committee appoint Mr. G. W. Thomas as tutor in the University for the present year, with the understanding that he shall also act as accountant, and that the arrangement of details and terms of Salary, be left to the President.

After general consultation, but without further action the Committee adjourned.

J. C. Burroughs, Sec.

Chicago Nov 21 1862

The Executive Committee met at the house of Wm Jones Esq at the call of the chair. A quorum was not present.

The ...

adopted

Resolved That the lamented death of the Hon Wm F. Coolbaugh since the annual meeting calls on this Board to express its sense of the great loss which the University in common with the community have sustained in the death of our associate & to record its ~~[illegible]~~ ~~[illegible]~~ ~~[illegible]~~ ~~its~~ high estimate of the ~~[illegible]~~ character of Mr. Coolbaugh & its regard for his memory

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Chicago Nov 13 1862

A Special meeting of the Executive Committee, was held at the house of Wm Jones Esq. at the call of the chair.

Present, Mess. Jones, Wordsworth, Burtis, Burroughs & Pratt.

... stated that additional

Chicago Nov 21 1862

The Executive Committee met at the house of Wm Jones Esq at the call of the chair. A quorum was not present.

The Secretary stated that the special object of the meeting was to listen to a plan for the establishment of an astronomical observatory in connexion with the University.

The Secretary also presented the proceedings of a meeting of gentlemen, of which the Rev Dr. Clover was Chairman and Professor Wm Mathews was Secretary, commending to the favorable consideration of the Trustees of the University a plan which had been submitted to them by Prof. M. R. Forey for the purchase of a telescope.

Prof. Forey was present, and by invitation addressed the meeting, explaining his plan for purchasing a telescope by a series of popular lectures on chemistry with experimental illustrations, to be given in this City, and in other towns in the State. He also stated that an instrument with an object glass of   inches in diameter could be purchased for the low price of   Dollars of the maker Mr.   of New York.

After full consultation of the subject on motion it was

Voted

That this meeting approve the proposition of Prof. Forey to engage in an effort for the establishment of an astronomical observatory in connexion with the University, and that the arrangements, after being perfected by him, shall be laid before the Executive Committee at a special meeting.

Adjourned

J. C. Burroughs, Sec.

Chicago April 29 1863

The Executive Committee met at the residence of Wm. Jones Esq.
A Communication having been received from the Executor of the will of the late Warren P. Hill, of Amboy Lee Co. Ill.,- stating that the payment in cash of One Thousand Dollars (1000$) provided to be paid to the University, by the said will on file in the County Court at Dixon,- would seriously embarrass the estate, and distress the widow of Mr Hill it was, on motion of Dr Boone
Voted, That the payment of the bequest of One Thousand Dollars (1000$) in cash be remitted by this Board, provided the widow of the late W. P. Hill shall accept and abide by the other provisions of the will.
After consultation in relation to sundry interests of the University, no other business seeming to require immediate action the Committee
Adjourned. J. C. Burroughs. Secy

Chicago June 5 1863

The Executive Committee met at the house of Wm. Jones Esq.
Present, Messrs. Jones, Burtis, Burroughs, Smith and Walker.
Voted That in view of the premature & lamented death of Prof. Johnson of the Chair of Latin, the contingent subscription made by him to the University be abated, and the amount paid to his widow. On motion of J. C. Burroughs,-
Voted That a Committee, consisting of Messrs. Dickerson Pollard and Burtis, be appointed to prepare a report of the transactions of the Executive Committee for the year, and the financial condition of the University, including resources liabilities collections and disbursements &c to the present date.
Voted That Hon. Thomas Hoyne be requested to attend the special session of the State Legislature, now in progress at Springfield, for the purpose of securing if possible the appropriation of the grant of lands made by Congress, for the promotion of agricultural education,- to the agricultural department of this University, and that Messrs. Walker & Burroughs be a committee to consult with Mr Hoyne upon the subject.
Adjourned. J. C. Burroughs. Secy

Chicago July 1 1863

An informal meeting of the members of the Executive Committee was held immediately before the annual meeting of the Board of Trustees, in the lecture room of the First Baptist Church.
The Special Committee appointed at the meeting of June 5th, to prepare a report for the annual meeting of the Trustees,- not having their report in readiness- The recording Secretary presented a report embodying the principal business of the year, which was approved by the members present & was as follows

not to be found

Chicago July 14th 1863

The Executive Committee met at the house of Hon Charles Walker. Present, Mess. Thomas, Pollard, Dickerson & Burtis of the Committee, and Mess Walker Evarts & Hoyne of the Trustees.

The officers of the former year were reappointed, and Hon R.S. Thomas was chosen temporary Chairman, until the return of Mr Jones. Mr Burtis was chosen Secretary until the arrival of Mr Burroughs.

On motion of J.K. Pollard, the bal. due Prof. Sawyer, as shown by his account was allowed.

On motion, Prof. Mixer was requested to remain in the city during vacation, and proceed at once to procure Subscriptions towards the University Buildings, and Messrs Dickerson and Pollard were appointed to notify Prof Mixer of this request. It was also

Voted, That the other Professors act with Prof. Mixer, in accordance with the resolution passed by the Trustees, and that the same gentlemen be requested to confer with them on the subject.

Mess Burroughs Evarts and Dickerson were made a Committee to confer with Rev. M.G. Clark, with reference to his entering the service of the University as Financial Secretary.

Mess. Hoyne and Thomas, were made a Committee to draw a form of Subscription for the building fund, the amount to be fixed at 100000 dollars, and to be binding when 50000 of were subscribed.

Adjourned, to Thursday Evening next at quarter before 8 o'clock, at Mr Walkers.

J.C. Burroughs
Sec.

Chicago July 16, 1863

The Executive Committee met at the House of Hon. Charles Walker. Present Mess. Thomas, Pollard, Smith, Burtis and Burroughs of the Committee, also Mess Evarts, Walker and Hoyne of the Trustees.

Voted That Prof Sawyer be employed to make out Prof. Mixer's account from the books of the University, and that whatever ballance is found due him be settled, by an order on the Treasurer for such amount as is subject to draft for this purpose; the remainder to be put into a note signed by the officers of the Executive Committee, and bearing six per cent interest

Voted That the salary of Prof. Howe for the year be 1300 $.

a motion of J.C. Burroughs, that sufficient of the proceeds of tuition in the accedemic department, be appropriated to pay the salary of the Principal of that department, was lost.

The Committee on the form of the subscription to the building fund reported through the Chairman, Hon R S Thomas, and the report was accepted.

The Committee on the Employment of a financial secretary reported that they had an interview with Rev. M. G. Clark on the subject, and that he entertained the proposition to engage in the work, favorably. The Committee were instructed to conclude the arrangement with him if possible, subject to the approval of the Executive Committee.

Adjourned, to Saturday Even.g next at 8 o'clock

J. C. Burroughs
Sec.

Chicago July 18 1863

at the adjourned meeting, at the House of Mr Walker no quorum was present.

Adjourned to Monday Evening next.

J. C. Burroughs
Sec.

Chicago July 20 1863.

The Executive Committee met at the house of Hon. Charles Walker. Hon. R. S. Thomas in the Chair.

Present Mess. Walker, Thomas, Burtis, Burroughs, Dickerson, Pollard. Also Rev W. W. Evarts & Rev. M. G. Clark.

Dr. Evarts, from the Committee on the Employment of a Financial Secretary, stated the terms on which Mr Clark was willing to engage in the service of the University.

Voted That the report of the Committee be accepted.

On motion of Rev. J. A. Smith it was

Voted That Rev M. G. Clark be appointed Financial Secretary of the University. Hon. R. A. Thomas was appointed to reduce to written form, the terms of the arrangement with Mr Clark, the same, when executed, to be a part of the records of this meeting.

A request was received from Rev. J. B. Olcott, formerly agent of the University, for an Exchange of certain notes given him in settlement for others, was referred to Mess Clark Burroughs and Pollard.

The Bill of Mess Church Goodman & Cushing for printing tickets for Prof Fory's lectures, was allowed and ordered paid.

Mr Clark, having been informed of his Election as Fin.l Sec.y, addressed the Committee at length, accepting the position, and giving his views of the importance of the work to be done.

A Committee of Consultation with the Financial Secretary, was appointed, consisting of Mess. Pollard, Burtis & Smith.

Voted That the note to be given Prof Mixer in settlement, be at 90 days time.

Adjourned to Monday July 27

J. C. Burroughs.
Sec.

Chicago July 27 1863

The Executive Committee met at the house of Charles Walker Esq.
Present, Mess. Thomas, Pollard, Dickerson, Burtis, Burroughs
Smith, also Mess C Walker & Rev Mr J. Clark.
Hon R S Thomas in the Chair.
The minutes of the last meeting were read and approved.
The Committee appointed at a former meeting to confer with
Prof. Mixer respecting his Engaging in the agency of the University
reported favorably to the prospect of securing his services.
Voted That Prof Mixer be appointed as special agent of the
University in obtaining subscriptions during the coming winter
and for as much longer time as may be deemed desirable
and that Mess. Pollard Dickerson and McCagg be a
Committee with power to arrange terms with him.
Voted That Prof. Sawyer be also appointed for the same
work, subject to the arrangement of the same Committee.
Adjourned to Monday Aug 3
J. C. Burroughs
Sec

Chicago Aug 3 1863

The Executive Committee met at the house of Thos. S. Dickerson Esq.
Hon R. S. Thomas in the Chair. Present Mess Thomas, Burtis,
Dickerson and Burroughs, also the Financial Secretary.
Voted That Lyman Allen be chosen Steward of the University
for the present year, provided that the Financial Secretary
is able to make satisfactory terms with him in regard to salary.
Voted That Mrs Ellis be chosen Matron on the same
conditions. Adjourned for two weeks
J. C. Burroughs
Sec.

Chicago Aug 17 1863

The Committee met according to adjournment at the house
of Thomas S Dickerson Esq.
A Quorum was not present.
Adjourned till Aug 26
J. C. Burroughs
Sec.

Chicago Aug 26 1863

The Executive Committee met at the house of Wm Jones.
Present, Mess. Jones, Dickerson, Smith, Burtis & Burroughs.
Voted. That the minutes of the meeting of Aug 5 1863, also of July 27 1863, be approved, and that the business done at the meeting of Aug 5, without a quorum, be ratified.
The Salary of Tutor Thomas for the next year, was fixed at 500$, it being understood that he will board in the University.
J. C. Burroughs resigned as auditor, and M. G. Clark was appointed in his place.
Voted That the Financial Secretary be authorised to pay all bills, untill the return of the Treasurer.
The Financial Sec. was instructed to visit Amboy, Ill, and ascertain the condition of the property left to the University by the late Dea. Hill
Voted that the architect be instructed to advertise for bids for laying the foundation of the Main University Building, also to confer with the builder of the South Wing, J.G. Gindele Esq. with reference to carrying the tower to the height called for by his contract, and to report the results to a future meeting.
Adjourned to the call of the Chair

J. C. Burroughs
Sec

Chicago Oct 16 1863

A meeting of the Executive Committee was held at the house of Wm Jones, by the call of the Chair.
Present, Mess. Jones, Dickerson, Pollard and Burroughs, members of the Committee, and the Fin. Sec, Architect, and Prof. Mixer.
The minutes of the last meeting were read and approved.
No Quorum appearing, the Committee adjourned for one week.

J. C. Burroughs
Sec.

Chicago Oct 23 1863

The Committee met at the house of Wm Jones, according to adjournment.
On motion of J C Burroughs it was —
Voted, That the contract with Mess Mortimer & Loberg, for laying the foundation of the Main Building be ratified.
The contract was for $2480 —
Voted That the Financial Sec. be instructed to take counsel with regard to the legacy of Dea. Hill of Amboy Lee Co. Ill. and to take all necessary measures to protect the interests of the University in relation to that property.
On motion of J. K. Pollard it was
Voted That all efforts to provide for the liquidation of the debts of the University for 25.000$, secured by coupon bonds be suspended for three months.
Voted That Mess. Pollard and Woodworth be a committee to consult with Prof. Mixer, in regard to merging former subscriptions with new ones for the building.
Voted That all persons holding notes or papers of any kind belonging to the University, be instructed to deposite them at once with the Financial Secretary.
Voted That the first Saturday in every month be fixed for the payment of the dividends of the tuition fees of Students to the faculty.
Voted That the Fin. Sec. be instructed to pay all bills out-standing against the University at this date, from any money in his hands not already appropriated.
The bill of Prof. A. Jones for balance due him on repairs of the chapel furniture, was referr to Mr Clark with power.
The Subject of a proper record of a declaration of religious faith, to be made by a Majority of the Corporators of the University, according to the terms of the Charter, was referred to Mess Clark, Burroughs and Thomas, with power.
Adjourned to Nov 2 1863

J. C. Burroughs
Sec.

Chicago Nov 2 1863

The Executive Committee met at the house of Wm. Jones.
Present, Mess. Jones, Dickerson, Wordsworth, Thomas & Burroughs.
The minutes of the last meeting were read and approved.
Voted That the architect be instructed to make out Estimates of timber and stone necessary to lay the foundation of the main Building & report the same at a future meeting.
Voted That the financial Secretary be authorised to move the front fence of the University premises, whenever it becomes necessary, to lay the side walk.
An order was granted to J.C. Burroughs for 200 $, on account of amount due him previously to the current year.
Voted That the Committee meet for the year, on the first monday of every month at 7 o'clock P.M., at the house of Wm. Jones.
Hon. R.S. Thomas was appointed a Committee to ascertain the liability of the University with reference to building a side walk on Cottage Grove avenue, in front of the University.

Adjourned

J. C. Burroughs.
Sec.

Chicago Nov 30 1863

The Executive Committee of the University of Chicago, met at the house of Wm. Jones Esq.
Present, Mess. Jones, Wordsworth, Burtis, Smith, Thomas, Burroughs; also Rev. H. J. Eddy D.D. by invitation.
The Committee appointed at the previous meeting to prepare a plan for raising an Endowment for the Education of Soldiers' orphans, reported as follows.—
Whereas, in the war in which our Government is Engaged to maintain itself against rebellion, many brave men are laying down their lives, leaving their children unprovided with the means of Education, and whereas we believe it to be the duty of the American people to regard these orphan Children as a sacred trust Committed to their protection and faithful Care,— therefore, for the purpose of providing free Education for the sons of the Soldiers of the Union Army, either of the Volunteer or regular service, who have fallen in the service of their Country,— We the Subscribers, severally agree to pay the sums set opposite our respective names, to the University of Chicago, on the Conditions and in the manner following, to which the said University by the signatures of the President and Secretary of its Executive Committee and its Corporate Seal hereon be attached by special order passed at regular meeting Dec 7 1863 likewise agrees — viz
1st The several subscriptions shall become due and payable when the sum of $50.000 shall have been subscribed, when they shall be paid in current funds at the call of the Treasurer of said University.
2d The Amount Contributed shall constitute a foundation in the University of Chicago for the benefit of the aforesaid class of students, no part of the principal of which shall ever be expended: one half of the sum contributed, shall be appropriated to the tuition of the aforesaid class of students in the said University, and shall be invested by the Trustees thereof in stocks of the United States or other good securities in such manner that the Annual interest shall be at least six percent, and the said Trustees shall annually receive

for instruction in the University, a number of Students whose aggregate tuition at the current rates, shall be equal to Six per cent on the principal sum. The remainder of the principal shall be invested in like manner, and the proceeds thereof shall be used for the payment of the board of such students during their course of Study, in whole or in part, at the discretion of the board of guardians herein after named

3 For carrying out the objects of this foundation, there shall be appointed by the Trustees of the said University a board to be known as The Guardians of the Soldiers orphans Fund, to whom all appointments of beneficiaries on the fund shall be recommended.

4. If at any time the number of applicants shall exceed the income of the fund, the number to be received shall be selected by the Guardians from the several States from which subscriptions have been made, pro rata to their subscriptions, and in case a less number of the Sons of deceased Soldiers, shall at any time apply than the fund is adequate to support, the same may be applied to the Education of other orphans, or indigent and deserving Young men.

5 Beneficiaries may be received at the age of 12 years and upward, either for the Entire course of preparatory and Collegiate Studies, or for such special Studies as they and the board of Guardians may select; provided that no Student shall receive the benefit of this fund, for a longer period than seven years.

6 After the Sum of 100.000 $ shall have been subscribed, $ 25.000 thereafter subscribed shall be appropriated as an endowment of a military department, the income to be devoted to the maintenance of instruction in military science and Engineering, to which not only the Class of Students above named, but all others whom the Faculty of the University shall deem qualified shall be admitted to free tuition.

The report was adopted. A Committee, consisting of Mess. Wordworth, Burtis and Eddy, was appointed to make arrangements for a meeting to be held on Friday Eve. Dec 4th to be addressed by Hon. Daniel S. Dickinson of N. York, in behalf of this fund

A Committee of Consultation with the Special agent of this fund, was appointed, consisting of Mess. Thomas, Pollard & Hoyne. The Salary of Dr. Eddy as Special agent of the fund, was fixed at 1500 $ per Ann. and necessary traveling Expenses.

Mess. Clark and Burroughs were appointed a Committee to settle with Wm. Jones.

Prof. Booth of the Law Department was present and made Statements regarding the wants of that department, particularly in furniture for the rooms occupied by the School.

The Subject was referred to the Financial Secretary, with instructions to do anything in his power.

Adjourned

J. C. Burroughs
Sec.

Chicago Dec 7. 1863.

The Executive Committee, met at the house of Wm. Jones Esq. Present, Mess. Jones, Wordworth, Burtis and Burroughs. also the Financial Secretary, Architect, and Prof. Mixer.

Voted That the architect be instructed to contract with the "Peshtigo Company, for the lumber for the main Building and north wing of the University.

Voted That the financial Secretary secure the front Entrance of the University grounds by temporary gates.

Voted That the subject of the necessary arrangements for building be referred to the architect, with instructions to report at the next meeting

The Committee on the Fund for Soldiers orphans, presented a printed copy of their report, adopted at the last meeting, and the President and Secretary of the Executive Committee were ordered to attach their Signatures, and the Corporate Seal to the Same.

Mess Dickerson, Pollard and Burtis were appointed a Committee to conclude a settlement with the President of the University.

Adjourned

J. C. Burroughs
Sec.

Chicago January 9 186

The Executive Committee met at the house of Wm Jones Esq.
Present Mess. Jones, Wordsworth, Dickerson and Burroughs,
also the Financial Secretary.
The President of the University presented the resignation of
Prof. G. C. Clark, which was accepted, and an order granted
for his salary at the rate of $1500 per Annum.
On motion J. W. Stearns of Minnesota was chosen as
classical Tutor in the University with a Salary of $1000 per year

Chicago February 22 1864

The Executive Committee met at the house of Wm Jones Esq.
Present, Mess. Jones, Pollard, Burtis, Thomas and Burroughs
also Mess. Clark and Mixer.
Voted That Mess. Burroughs and Thomas be a Committee
to prepare suitable resolutions, expressive of the respect of
this board for the memory of the late Professor Scammon
of the Chair of Botany in the University
No other business being ready for the action of the Committee,
after consultation of a general character
adjourned for one week.

Chicago February 29 1864

The Committee met according to adjournment at the house of
Wm Jones Esq. Present, Mess. Jones, Pollard, Thomas, Burtis and
Burroughs. also the Financial Secretary.
The architect presented the bids which he had received
for the several portions of the work of the main Building of the University
The bid of Mess Mortimer & Loberg was found to be the
most favorable for the Mason work, being for the sum of $51.000,
The architect was accordingly instructed to close a contract
with Mess. Mortimer & Loberg at that sum, and to present the
necessary papers at the next meeting of the Committee for signature.
Adjourned for one week

J. C. Burroughs
Sec.

Chicago March 12 1864

The Executive Committee met at the house of Wm. Jones Esq. at
the call of the Chairman, the meeting by adjournment to the previous
week having failed to receive a quorum.
Present, Mess. Jones, Thomas, Burtis, Pollard and Boone.
also Mess. Clark Mixer & Boyington & Mortimer & Loberg contractors
The contract for the mason work of the main building was
presented by Mr Boyington.
Voted That the contract shall be so drawn as to provide
that the building shall be ready to receive the roof by Nov 1/64
and that the main hall and the hall leading from the same
to the present building, and the portion of the building between
the first partition wall and the present building, be plastered
and finished by the 1st of December, the remainder to be completed
by the first of July 1865. The contract was then signed by
the President & Secretary of the Executive Committee, and
by Mess. Mortimer & Loberg.
The following gentlemen were chosen, to act with others that
may hereafter be appointed as a Board of Guardians of the
soldiers orphan fund. Viz Richard Yates, J. Y. Scammon,
Wm Jones, Wm Bross, Geo. W. Gage, A Sherwood,
J. W. Sheahan, J. C. Burroughs, Thos. Hoyne, B. W. Raymond,
Mahlon Ogden, J. H. Wordsworth, John B. Turner,
Walter L. Newberry, Thos. B. Bryan,
The Committee presented the following resolutions, relative
to Dr. Scammon, which were unanimously adopted; and
copies were ordered to be sent to the widow of Dr. Scammon, to
the Hon J. Y. Scammon and to the Trustees at their annual meeting.
"In the interval of the sessions of the Board, Professor
Franklin Scammon of the Scammon Professorship of Botany,
has passed away from among us: Though the time of his
association with us was short, it was enough, greatly to have
endeared him to his associates, both in the Faculty and Trustees,
and to have left with us the impression of a man of the highest
uprightness of character, of enthusiasm and extraordinary ability
in his chosen profession, and of kindness and amiability in
every relation of life. The single course of lectures, which was
all that he lived to deliver after his election of Professor in the University

was received with such favor, and awakened such enthusiasm among the students, as gave promise, had his life been prolonged, of a distinguished career as a lecturer on that science to which he had devoted many of his best years. As a citizen, a friend, a co worker in the cause of learning — the University and the City of Chicago will ever have cause to remember with honor the name of

Professor Franklin Scammon."

The Committee then adjourned,

J. C. Burroughs
Sec.

Chicago March 29 1864

The Committee met at the usual place. Present mess. Wm Jones, J K Burtis, Rev. J A Smith, J K. Pollard and J. C. Burroughs. also the Financial Secretary and Prof. Mixer.

Voted That the contract for the cut stone work of the main Building be awarded to Mess J. G. Gindele & J. A. Frank, and that the President and Secretary of the Executive Committee be instructed to execute the same, the contract to be for $18916 —

Voted That the contract for the carpentry of the main building be awarded to Thomas C. Boyington Esq. at $18450 — and that the same be properly executed by the officers of the Exec Committee

The following resolutions were adopted.

Whereas, The subscriptions to the University of Chicago for the erection of the buildings, have reached the sums as necessary to render such subscriptions binding and payable to wit, Fifty Thousand Dollars ($50.000) therefore be it

Resolved, That the Financial Secretary be instructed to proceed to collect such subscriptions in five installments, namely — Twenty per cent of the amount of each subscription monthly beginning with the 15th of April and ending the 15th of October omiting the months of July and August.

Resolved That while proceeding on this plan of collections, the Executive Board reserves the full right to alter or amend it as may be thought best, or the circumstances may require.

Mess. Jones, Clark and Mixer were made a Building Committee, to look after the progress of the building, and the manner of the execution of the several contracts.

Adjourned to the first Monday in May.

J. C. Burroughs
Sec.

Chicago June 11 1864

The Executive Committee met at the usual place.
Present Mess. Jones, Smith, Burtis, Burroughs.
The Financial Secretary was instructed to purchase five lots in the University Sub Division, of the agent of the Douglas Estate.
Mess. Bryington and Clark were appointed a Committee to solicit from the Commanding officer of Camp Douglas, the privilege of connecting the sewer of the University, with the main sewer of the Camp.
Adjourned till Monday next at 5 o'clock.

J. C. Burroughs
Sec.

Chicago June 1864

The Committee met according to adjournment.
Hon J. H. Woodworth was appointed Chairman in the absence of Wm. Jones.
The Financial Secretary stated to the Committee, the terms on which he found it possible to purchase lots in the University Sub division, and it was
Voted That the Secretary proceed to purchase six lots on the terms named, instead of five, as was voted at the last meeting.
Voted That the Financial Secretary be instructed to move the barn on to the lots which he shall purchase.
Voted That the Financial Secretary be instructed to pay 100$ Interest on the note of Prof McChesney to Mr. — endorsed by the Secretary of this Committee.
Adjourned

J. C. Burroughs
Sec.

Chicago July 14 1864

The Executive Committee met at the house of Wm. Jones.
Present. Jones, Boone, Thomas, Hoard, Woodworth, Pollard and Burroughs. also the Financial Secretary.
Voted That the Committee meet for the ensuing year monthly on the first monday of each month at half past seven o'clock in the evening, at the residence of Wm Jones.
The officers of last year were reelected.
Voted, That a quorum not having been present at the last meeting of the Committee June 1864, the business done at that meeting be approved and ratified.
Ordered That the bill of Mr Munger for the use of Metropolitan Hall for Commencement purposes, be paid.
Voted That the thanks of the Trustees be tendered to Hon Thos. B. Bryan for the use of his Hall for Commencement, and to Col. J. H. Tucker for his valuable services as Marshall on Commencement day.
Voted That the Salary of Prof A. J. Howe as principal of the Preparatory Department, be advanced to the same grade of that of the other Professors, namely Fifteen Hundred dollars (1500) per annum.
Voted That Professor Mixer be requested to continue in the agency of the University, during the pleasure of the Executive Committee, at a Salary of Two Thousand dollars ($2000) per annum
Adjourned to meet the first monday in August at 7½ o'clock

J. C. Burroughs
Sec.

Chicago August 1 1864

The Executive Committee met in regular meeting at the house of Wm Jones Esq.
Present, Jones, Boone, Burroughs, Thomas, Hoard, Burtis, Wordworth; also the Financial Secretary.
The minutes of the last meeting were read and approved.
Hon. S. Hoard was appointed a committee for the present year to visit the University at stated period for the purpose of examining the household management and the manner in which the duties of the Steward are performed, and also the order and condition of the University premises.
Voted That the request of Mr Allen, the Steward, for the allowance of additional pay for last year, to the amount of $68.00 which had been paid him in excess of his wages, be, for the present postponed.
Voted That the President of the University be requested to prepare an order for the hours of the daily sessions of the University, and report at the next meeting of the Committee.
Voted That Mess. Hoard and Burtis with the Financial Secretary, be a Committee with power to fix the price of board in the University for the ensuing year, with reference to the general advance in prices
Voted That the salary of Tutor Thomas, for the future, be at the rate of one Thousand Dollars (1000$) per annum.
Voted to adjourn for one week

J. C. Burroughs
Sec.

Chicago Aug 8. 1864.

Meeting of the Executive Committee pursuant to adjournment from Aug 1
No quorum present

Adjourned

J. C. Burroughs
Sec.

Chicago September 5 1864

The Executive Committee met at the usual place: ~~Wm~~ Jones in the Chair.
Present Jones, Hoard, Boone, Thomas, Wordworth, Burroughs Pollard also the Financial Secretary.
Mr Hoard, from the Committee on the University premises, reported verbally that he had visited the University and found evidence of general faithfulness on the part of the steward, but believed that too much work was imposed on him.
On motion of J. C. Burroughs it was unanimously
Voted, That Mr Geo. C. Clark be chosen to fill the vacancy in the Professorship of the Latin Language and Literature, at a Salary of Fifteen Hundred Dollars (1500$) per Annum.
Voted That the Financial Secretary be instructed to sell the property in Amboy, Lee Co. Ill.– bequeathed to the University by the late Dea– Hill, on the best terms which he can secure.
Voted To refer the bills for special teaching for last year, presented by the President, viz. the bill of Prof. C. Morey for $42.00 and sundry small bills of Students who had heard classes, and one of Prof Booth of 8.00 for lessons in Elocution,– to the Committee appointed to audit and settle the President's accts
The President presented a report on the hours of the daily sessions of the University, as follows–
"The hours of the daily exercises of the University, shall be, for the morning session, from 9 o'clock A.M. until 12½ o'clock P.M. and for the afternoon session, from 1½ o'clock P.M. until 4 o'clock P.M., the intermediate time being allowed for recreation, during which recitations shall not occur. The Exercises of each day shall be opened by the reading of the Scriptures and devotional exercises, at which it shall be the duty of the Faculty, as well as the Students to be present. The time for each recitation of the several classes in college shall be one hour, and shall be so arranged as far as possible, that at least one hour shall intervene between the recitations of each class. The time of the recitations of the academic classes shall be the same as that of the collegiate classes, except in cases where a less time will be without detriment to the progress of the Students."
The report was unanimously adopted.

Mess. Woodworth and Clark were appointed a Committee to provide the necessary Fuel for the year
Adjourned to the next regular meeting
J. C. Burroughs
Sec

Chicago Sept 26 1864
The Executive Committee met at the call of the President. Present, William Jones, J C Burroughs, J K Woodworth, Thos. S. Dickerson, R S Thomas, L D Boone, J K Burtis also the Financial Secretary.
The Financial Secretary stated the object of the meeting to be the consideration of the expediency of effecting a temporary loan of $15000 to meet the payments on the building, which were likely to be called for before the subscriptions could be collected.
Voted That the chairman and the Financial Secretary be authorised to procure a temporary loan for $5000 = Five Thousand Dollars, and that the members of the Executive Committee individually, be requested to execute a note for the same.
Adjourned
J. C. Burroughs
Sec

Chicago Oct 3 1864.
Regular monthly meeting of the Committee at the usual place Present Mess. Jones, Boone, Thomas, Hoard, Burroughs and Burtis also the Financial Secretary and Dr Everts.
The minutes of the last meeting were read and approved.
The Financial Secretary reported that he had procured a discount of the note which was signed at the last meeting, and could obtain further accomodations on individual securities, until arrangements could be made for a permanent Loan.
Voted That the President of the Executive Committee, and the Financial Secretary, be authorised to procure an additional loan of 5000$, and that the members of the Committee be requested to make their individual note for the same.
Voted That the action of the Faculty Committee, nominating Prof. Joseph Brick, as instructor in the Modern languages, to be employed half the time of a Professor, and at a proportional salary, be approved
Voted, That Dr. W. W. Everts be requested to visit the East for the purpose of securing Endowments of Professorships, and that he be requested to visit the State quarries of Vermont, and make contracts for Slate for the University Building.
Mess. Burroughs and Clark were instructed to arrange with Mr Allen to vacate the rooms which he occupies in the University, for the use of Students, if found practicable.
Adjourned.
J. C. Burroughs
Sec.

Chicago January 9 1865

The Executive Committee met at the usual place in regular monthly meeting, the meetings for the last two months having failed for want of notice.

There were present Mess. Jones, Wadsworth, Dickerson, Burroughs and Clark.

The resignation of Prof Geo. C. Clark as Professor of Latin was presented by the President and accepted, and on motion an order was granted for the salary due him at the rate of $1500 pr annum.

The President of the University presented the testimonials from Hon J. R. Doolittle and others, favorable to the qualifications of Mr. J. W. Stearns as an instructor, particularly in the classical languages, and it was thereupon

Voted That Mr J. William Stearns be chosen Classical Tutor in the University of Chicago for a salary of one Thousand Dollars ($1000) pr annum.

A proposition was received from Prof. McChesney for the sale to the University of his collections in Geology and the President was requested to procure an estimate of the value of the collections from Dr. Blaney.

Hon. J. H. Wadsworth, chairman of the Executive Board of the Soldier's orphans education Fund, stated that the agent of that fund was receiving but small encouragement and it was Voted

That Dr Eddy be requested to present his report in full from the commencement of his labors.

Adjourned

J. C. Burroughs
Sec

Chicago March 6 1865

The monthly meeting of the Committee occurred at the usual place. Present, Jones, (Dickerson) Thomas, Boone, Burroughs, (Wadsworth).

The minutes of the last meeting were read and approved.

Voted That the Financial Secretary be called upon for a report in detail from the commencement of his term of service, including an account of the amounts collected on subscriptions in this city and country, and also the subscriptions arranged or compromised and the amounts of new subscriptions obtained, cash collected from bills of students for Tuition Room Rent Boarding &c. also the amount paid for teachers and all other salaries, for supplies for the Boarding Department, Repairs &c for Interest, for the account of the building now erecting, and all other expenses, and to present a balance sheet of the books up to March 1. 1865

Voted That Prof. Mixer be called upon to present to this Committee a report in detail of subscriptions obtained by him during his agency, and also of any old subscriptions which he has arranged.

Voted To ratify the action of the Faculty Committee in the appointment of Prof. Hudnut as instructor in Civil Engineering, Botany and Geology for half time during the remainder of the present collegiate year at the rate of Fifteen hundred Dollars ($1500—) pr annum.

Voted

That where three students are placed in one suit of rooms, the rent for each student shall be twelve, instead of fifteen Dollars pr year, and that bills for the present year shall be settled upon these terms

Adjourned for two weeks

J. C. Burroughs
Sec

Chicago April 3 1865

Monthly meeting of the Executive Committee. a quorum not being present the Committee adjourned till Thursday Evening next, April 6

J. C. Burroughs
Sec.

Chicago April 6 1865

The Committee met pursuant to adjournment.
Present, Jones, Boone, Thomas, Pollard, and Burroughs. also the Financial Secretary.
The records of the last monthly meeting were read & approved
Prof. Sawyer, as a special Committee to Examine Prof. Mixer's account and settle with him, presented a written report, showing a ballance due Prof Mixer of $198.81 one hundred ninety Eight & 81/100 dollars which was order paid.
The report ordered of the Financial Secretary at the meeting in March, was called for. The Secretary not deeming it possible to prepare a report in detail at this stage of the business of the year, presented a verbal statement, with general estimate in figures of the Condition of the finances. After a lengthy discussion of the necessity of a report in detail, and an understanding that such a report would be in readiness at the next monthly meeting it was
Voted to adjourn till that time.

J. C. Burroughs
Sec.

Chicago May 5 1865

At the regular time for the monthly meeting, no quorum being present the Committee adjourned.

J. C. Burroughs
Sec.

Chicago May 27 1865

A called meeting of the Executive Committee was held at the house of Wm Jones Esq.
Present, Jones, Burtis, Burroughs, Wordsworth, Dickerson and Pollard. Also the Financial Secretary & Prof. Mixer.
The financial Secretary made a statement of the general condition of the building fund, showing a necessity of $30.000 – to complete the work on the main building, and the prospects of raising the amount by subscriptions.
Prof. Mixer made a general statement of what he had done in New York towards collecting the Endowment for his Chair, and also of his labors in procuring subscriptions on building account.

Voted
That in the forthcoming Catalogue of the University, the Professorship of Latin be left blank, and the style of the Tutorship of Tutor Stearns, be changed to "Tutor in Latin".

Voted That the nomination of the Faculty Committee, of Mr Charles Gardner, as Tutor of Greek, be approved and that he be appointed accordingly, from the time he has been in service, till the close of the year, at the rate of One Thousand Dollars ($1000 –) per annum.

Voted
That the records of the Executive Committee, be kept at the office of the Financial Secretary

Adjourned

J. C. Burroughs
Sec.

Chicago June 27 1865

A special meeting of the Executive Committee, was called to prepare the Annual report of the Executive Committee, to the General Board of Trustees.

Present, Jones, Wordsworth, Pollard, Hoard and Burroughs.

The Financial Secretary stated that he had a report on the state of the finances in course of preparation, but not in readiness for this meeting. It was therefore

Voted

That when the Committee adjourns, it adjourn to Thursday morning 9 o'clock to act upon the report of the Financial Secretary, the meeting to be at his office.

The office of Secretary of the Trustees being vacant by the resignation of Dr Smith, it was

Voted

That Mr Clark issue notices for the annual meeting for Thursday Morning June 29 at 11 o'clock at the Tremont House in this city.

Adjourned

J. C. Burroughs
Secretary

Chicago June 29 1865

The Executive Committee met as per adjournment, at the office of Mr Clark at 9 o'clock in the morning.

Present, Mess. Jones, Wordsworth, Burtis, Hoard, and Burroughs.

The Financial Secretary presented his report.

Mess Burtis and Wordsworth, auditors stated that they had given to the report such an examination as they could since it was prepared and believed it to be correct.

The Committee agreed upon the following as their annual report to the Board of Trustees.

"The Executive Committee report, that since the last annual session of the Board of Trustees nothing has occurred which demands special notice, except what is set forth in the report of the Financial Secretary.

At the monthly meeting of the Executive Committee in March, the Committee requested of the Secretary a report in detail of receipts and Expenditures that they might be in readiness with a carefully prepared report for this meeting. Owing to the pressure of business, and the difficulty of making reports while the expenses of the year are in progress, the Secretary found it impossible to furnish a report until this morning.

The auditing committee have however examined the report and vouch for its accuracy. It is therefore respectfully submitted to the General Board.

The Committee also, at the same meeting, requested of Prof. Mixer, a report of the results of his agency, but to the present time have failed to receive it, and are accordingly unable to inform the Board of the results of that department of labor."

Adjourned

J. C. Burroughs
Sec.

Mem.

The records of the doings of the Executive Committee from the 29th June 1865, to the time of "the Great Fire" in Oct. 1871, were consumed in that great conflagration.
The records from that time to January 1874 were kept by Cyrus Bentley and Rev Jesse B. Thomas D.D. but the notes were lost or mislaid and cannot be found.
The only knowledge that can be obtained of their doings during that time must be gathered from their annual reports to the Board of Trustees, which are on file
The writer was elected Secretary of the Executive Committee in January 1874 and gathered up and recorded the account as contained in the foregoing pages

John W Goggs
Secy of Executive Committee

8 blank pages omitted

January 10th 1874. The Executive Committee met at the office of Dr L D Boone, Chairman. Present L D Boone, Fernando Jones, J.R. Doolittle and J A Smith. A quorum not being present, the Committee adjourned untill the following day.

J. A. Smith
Sec.

Jan 16th 1874. The Committee met at the same place as a former meeting, Dr Boone presiding. Present L D Boone, Fernando Jones, C. A. Rush, J R Doolittle, H M Thompson, E J Goodspeed, J. A. Smith. The following letter was received from the Hon. J.R. Doolittle, accepting with certain reservations the acting Presidency, ad interim, of the University. The Committee acquiesced in the reservations named, welcomed with much satisfaction the assurance that Judge Doolittle will render the University this service.

Enter Letter

It was voted

That Judge Doolittle be requested to visit Springfield as soon as he consistently can, to Confer with members of the Legislature with reference to the bill now before the body Empowering the University, under the Charter, to Elect a Chancellor.

Dr Ransom Dexter was Elected "Professor of Zoology, Comparitive and Human Annatomy, and Physiology," in the University. It was also

Voted

That the degree of "Master of arts" be conferred upon Dr Ransom Dexter, in accordance with the recommendation of the Faculty.

A Communication was received from Mr F. M. Avers, offering, if the necessary mason work shall be done, to do the Carpenter work required in fitting up for a museum the room selected for that purpose; and it was

Voted

To accept the proposition of Mr Avers, with thanks for his generous offer. Dr Burroughs was Empowered to have the necessary work done.

A Certificate of Scholarship, in consideration of the payment of one Thousand Dollars to the University, was voted to Mr Calvin Sampson of North Adams Mass also a transferable Scholarship for the same Consideration to Mrs Catherine Avery, of Bristol, Ill.

The following resolution was adopted

Resolved, That Mr John W. Griggs be Continued as Treasurer of the University, for the year dating from Oct 11th 1873, at a Salary of $1000, to be increased by Commissions of ten per cent on all collections of outstanding notes and Subscriptions, and fifteen pr cent on all Subscriptions and notes secured and collected by him without expense to the University, untill his compensation reaches two Thousand Dollars per annum. Also the following

See over

Resolved That appreciating highly the valuable services rendered by Prof. Howe in the business at the University, — the arrangement with him be now terminated, and he be requested to pass all matters in his hands connected therewith to the Treasurer Mr John W Griggs

Dr. Burroughs and Mr Griggs were made a Committee to prepare rules for the business of the University connected with finance.

The name of Mr J. W. Larrimore, having been presented to the Committee in connexion with the Professorship of Natural Philosophy, subject to certain terms and conditions, the subject was laid over untill the next meeting, and the Secretary was instructed to invite Mr Larrimore to be present, that the Committee might learn more fully his views and plans with reference to the endowment of his chair.

The following were made a Committee to prepare a statement for publication, setting forth facts, which shall reply to the injurious allegations made in papers of this city and elsewhere touching the administration of the University L. D. Boone, Samuel Hoard + J. A. Smith.

The Secretary was instructed to address to the Deacons of the First Baptist Church, a communication, notifying them, that they find it necessary to vindicate the Board of Trustees and the late President of the University, under aspersions cast upon them in recent publications, and for which the pastor of that church was held responsible

The Committee then adjourned

J. A. Smith, Secretary

January 24th 1874

The Committee met at the same place as on former occasions, the Chairman presiding. The following were present, L. D. Boone, H. M. Thompson, Fernando Jones, H. A. Rust E. J. Goodspeed, J. A. Smith.

The Secretary reported that the following letter had been addressed to the First Baptist Church.

Chicago Jan 17th 1874

To Charles Duffield, James E Tyler, R S Perkins, Edward Goodman and others, Deacons of the First Baptist Church.

Gentlemen,

It is made my duty to inform you officially that the Executive Committee, under appointment by the Board of Trustees of the University of Chicago, find it necessary to take measures to vindicate the Board of Trustees and the late president of the University, under the aspersions cast upon them in recent publications, more especially those charging defalcation in the use of University funds, and other malfeasance in office: for which allegations, the Pastor of the First Baptist Church is held personally responsible

Very Respectfully

In behalf of the Executive Committee

J. A. Smith

Secretary

The following was made a Committee to audit the accounts of Prof. Howe (A. J.), preparatory to their being passed to the Treasurer, in accordance with instructions at the last meeting of the Committee. H. A. Rust and J. W. Griggs,

To the same Committee, was referred the accounts of Rev. Charles Button, late financial agent.

It appearing that a vacancy had occurred, both in the Board of Trustees and in the Executive Committee by the election of Hon J R Doolittle to the acting Presidency, ad interim, he becoming thereby member of each of these bodies, ex officio, it was voted to proceed to an election to fill this vacancy, both in the Board and in the Committee. The ballot being cast, Dr J. C. Burroughs was duly elected.

a question touching the Professorships of Rhetoric, and the person to whom the duties of that Professorships shall be committed for the present term; having been presented, President Doolittle and J. A. Smith were made a Committee with power to examine and adjust the matter.

Voted That the Treasurer be requested to make an effort to procure as a donation to the University, a suitable Safe, for the deposite of books and papers connected with his own office and that of the Secretary, and that he be instructed to deposite the more important of such papers in vaults connected with the office of the Chairman, Dr. Boone.

Dr Burroughs and J Y Scammon, were made a Committee to examine into the practicability and expense of constructing a suitable vault for this purpose, in connexion with the observatory and report to the Board.

Rev. J. A. Smith having resigned the office of Recording Secretary of the Executive Committee, Wm J. W. Suggs was elected in his place. Rev J A Smith was then elected Corresponding Secretary of the University.

The Recording Secretary was instructed to furnish to the Daily papers, in the discretion of the Chairman of this Committee, a minute of proceedings at each meeting, for publication. He was also instructed to institute a search for all missing records and papers belonging to the Board.

The following Resolution, offered by Dr Burroughs was adopted.

Resolved, That while the Executive Committee would be very glad to relieve the Faculty from some part of the labors which have thus far been required, they are compelled by the state of our finances to expect the same number of hours teaching from each member of the Faculty whose chair is not endowed, as was fixed by this Committee some years ago; viz. Four hours each day except Saturday; one class in chemistry and Physics to be counted as two, and the charge of the compositions of the

College classes being reckoned as one. The Committee also suggest to the Faculty the importance that students in accedemic classes be instructed in composition, and authorise a proportionate allowance of the requisite teaching for the same

The Committee then adjourned untill Wednesday 28th inst. at three o'clock, at same place.

J. A. Smith
Secretary

Chicago January 28th 1874

The Executive Committee met at the office of Dr Boone, the Chairman presiding Present. Dr Boone, President Doolittle, Expresident Burroughs, Fernando Jones, H M Thompson Samuel Hoard, J A Smith DD, Thomas Hoyne, and by invitation, H O Stone Esq a member of the Board.

On motion of President Doolittle it was

Voted, That in issuing ~~that in issuing~~ the next Catalogue the title of Prof. Mathews be restored to accord with the record and read

William Mathews LLD. Professor of Rhetoric and English Literature

On motion of Dr Burroughs it was

Voted That the relation of Prof. Sheppard to the Faculty, be referred to a Committee consisting of Pres. Doolittle & Dr Smith.

The Committee previously appointed in regard to charges publicly made, and published in different newspapers here and elsewhere, against the Trustees and the late President, reported by Dr. Smith. Remarks were made by Hon. Thomas Hoyne, Hon H M Thompson and all the members present. The report was referred back to the same committee, for amendment and publication, as the views of the Committee.

On motion of President Doolittle it was

Voted, That the arrangement with Mrs. Alice B. Wood as to her compensation for teaching, be, for the present term the same as for the past term and I Easton

Mr J. W. Lanimore, a graduate of New York City University, was invited and appeared before the Committee to suggest a plan for raising an endowment for a chair of Natural Philosophy in the University.
Voted That the proposed tendering of a chair in the University to Mr Lanimore, as soon as arrangements can be made on terms and conditions satisfactory, — be referred to a Committee consisting of President Doolittle and Dr. J. A. Smith.

Voted to adjourn

John W. Griggs
Recording Secy

Thursday P.M. February 12 1874
The Executive Committee met at the office of the chairman
Present, Dr Boone, President Doolittle, Ex. Prest. Burroughs Samuel Heard Fernando Jones and H. A. Rust.
The records of the last meeting were read and approved.
The Committee to whom was referred the subject of tendering to Mr Lanimore, a Professorship in the University — reported by Dr. Smith. — recommending that a Professorship in the University, be tendered to Mr Lanimore, with the understanding that he will enter upon the duties of such Professorship when his chair is endowed.
The committee further recommend that Mr Lanimore be informed in connexion with the communication to him of this action, that the committee prefer to hold open for further consideration, the particular method to be followed in raising the endowment, suggesting for the chief method of reaching the public, lectures, delivered widely as possible, accompanied by such presentation of University claims as may be practicable: Mr Lanimore's special method for prosecuting the work, may, in the view of this committee, be addopted in certain cases, but we should not recommend it for general use.

Signed, J. R. Doolittle }
J. A. Smith } Committee

The report of the committee was addopted and the following resolution passed.
Resolved, That a Professorship in the University be tendered to Mr. J. W. Lanimore, the particular terms and conditions of his appointment, to be arranged in consultation with him by a committee consisting of Mess. J. R. Doolittle and J. C. Burroughs, with instructions to report to this Committee for final action.
The Committee on the connexion of Prof. Sheppard with the Faculty of the University, reported, that Prof. Sheppard was not disposed to accept a position as assistant Professor of Rhetoric &c but was willing to lecture to the Students on public Speaking, and the committee might vote him such compensation as they thought proper.
After remarks upon the desirableness of more extended and thorough instruction in Composition, especially to Students in the Preparatory Department, it was
Voted, "That the Faculty be instructed to arrange for instruction in Elocution, to be given to students in the Preparatory Department once a week under Tutor Ingham, and in English Composition to the two upper classes in that Department, to the extent of at least two compositions each term."
A communication was received from Prof. Boise in reference to the payment of his salary, now somewhat behind hand.
Upon motion of Dr Burroughs it was
Voted, That the Treasurer be instructed to apply to the payment of Prof. Boise's salary now past due, the first money that comes into his hands not otherwise appropriated.
Upon Dr. Smith's motion it was
Voted, That a committee, consisting of Fernando Jones and J. Y. Scammon, be instructed to look up the matter of the Greek Endowment Fund, especially in relation to the amount claimed to be due from the Theological Union for the proceeds of an acre of land contributed to that endowment by a friend of the University.
A private letter from J. S. Lawrence, who was employed a few years since by the Board, as an Expert to examine the books & accounts of the University; being referred to — It was On

Voted, That the Corresponding Secretary be requested to communicate with Mr Lawrence, who examined and wrote up the books of the University, and compared the vouchers with the books and accounts; - and request him to communicate such facts as he may be able to.

Extended discussion was had on plans for strengthening the financial condition of the University, and it was

Voted, To call a meeting of the Full Board of Trustees on the 17th of March next, at Judge Doolittle's office #77 Clark Street at 2 o'clock P.M. and the Committee

Voted to adjourn

John W. Griggs
Secretary.

March 14th 1874

The Committee met on call of the Chair, at Dr Boone's office, at 4½ o'clock P.M. and

Voted

That the meeting of the Board of Trustees, called to convene on the 17th inst. be postponed until further notice

adjourned

Signed J. A. Smith
Secy pro. tem.

At a subsequent meeting, held March 30th at Dr Boone's office, it was

Voted

That the meeting of the Board of Trustees named above be called to meet on Tuesday April 7th 1874 at 2 o'clock, at the lecture room of the College of Law.

John W. Griggs
Secretary

Chicago Monday P.M. April 6/74

The Committee met at the office of the Chairman Dr Boone, in accordance with notice duly given.

Present L. D. Boone, J. R. Doolittle, J. C. Burroughs & J. A. Smith.

The meetings (record of) of the Committee, on Feby 12th and on March 30th were read and approved. On motion of Dr Burroughs it was voted

That the action of the Committee on Feby 12th and March 30th calling a meeting of the Board of Trustees, on the 7th April, at the Lecture Room of the Union College of Law, be approved by this Committee.

A report of the doings of the Executive Committee since the last meeting of the Full Board of Trustees; was presented by the Secretary Dr Smith and approved, and ordered to be presented to the Board at the meeting called to convene tomorrow afternoon.

A communication was received from Dr Burroughs in which he stated, that as he had not spent much of his time in the service of the University since his resignation of the Presidency, though requested to act provisionally as Chancellor till the necessary legislation should be secured to justify electing an incumbent to that office - he should not accept any compensation for what he had done, beyond his travelling expenses.

A communication, purporting to come from the Faculty in regard to the sewerage &c at the University, - but without signature, was ordered to be placed on file.

A letter from Dr R. E. Pattison, in regard to a ballance which he claims to be due on his salary for 1871-2, - was referred to a Committee consisting of H. A. Rust & Treasurer.

The Auditing Committee to whom was referred the accounts of Prof A. J. Howe, while receiving and paying out the "internal funds" of the University, - Reported

That they had examined the accounts, found them correct and properly vouched, and that he had paid over the balance in his hands to the Treasurer.

The report was accepted and approved & the Committee discharged

Voted to adjourn

John W. Griggs Secretary

Thursday April 30th 1874

A meeting of the Executive Committee was called to meet at Dr. Borne's office this P.M., but as a quorum was not present, it was voted to adjourn to meet in the same place on Tuesday P.M. May 5th at 3 o'clock.

John W Griggs
Secretary

Tuesday P.M. May 5th 1874

The Executive Committee met agreeable to adjournment at the office of Dr Borne.
Present Mess. Borne, Doolittle, Smith and Goodspeed.
Prof Mathews was present and called the attention of the Committee to the fact that some of the prises offered at the last Commencement Exercises had not been presented, and mentioned that those to whom they were awarded were dissatisfied. Also requested that action might be taken in reference to his salary for the time he was absent in Europe in the latter part of the last academic year and the Commencement of this.
And farther in regard to the resolution passed some months since by the Committee in reference to additional instruction in Composition.
The following resolution was offered by Dr Smith & adopted.
Hereafter it shall be a rule of this Committee and of the Board that in case of leave of absence of any Professor of the University during term time, there shall be no deduction of salary, provided the work in his department is performed either by himself or others provided by him, so as to be satisfactory to the Faculty and the Committee.
Resolved. That in the case of Prof. Mathews, now before this Committee, the Treasurer be instructed to present at the next meeting of this Committee a statement of the true condition of his account during his absence in Europe in the spring and summer of last year, including the time of his absence ~~[illegible]~~ Commencement of the present academic year.

In regard to the prises offered by certain individuals and advertised; it was
Voted That President Doolittle be requested to confer with these gentlemen who have heretofore offered prises to some of the classes, with the view of ascertaining whether these prises are to be continued.
A Communication was received from the Faculty, in reference to entering upon the annual Catalogue, the names of all instructors employed during the year in the U.
On motion of Dr. J.A. Smith it was
Voted, That in the preparation of the next Catalogue the Committee be instructed to add a paragraph in the more detailed statement regarding the Faculty and the Course of instruction, making suitable mention of the services of Mrs. W.E. Doggett, in giving instruction in Botany and of Mrs Alice Boise Wood in Greek. also that proper mention be made of the services of Prof. Nathan Sheppard in the department of public speaking. It was also
Resolved, That the Treasurer, by and with the advice of Dr J. C Burroughs, be instructed to assign, - of the available notes and assets belonging to the University, - not including any thing specially designated for the payment of the funded debt, - an amount of good assets equal to the indebtedness to the Greek Fund; - to the Committee having charge of that Fund and also to use such farther amount as is necessary to pay Prof. J.R. Boise the balance due him on his salary: and still farther to arrange in the same way for the payment of the amount agreed to be paid to the Union Law School for the salary of its Professors &c. - and to use such other sums as may be needed to meet other pressing demands, including the cost of constructing a proper sewer to meet the street sewer proposed to be laid from Douglass Place to University Place on Cottage Grove Avenue.
On motion of President Doolittle it was ——
Resolved That after the close of the present collegiate year Gas shall be furnished free, to the two Literary Societies, - "The Tri Kappa" and "the Athenaeum", one evening each week provided the members of these societies, turn off the Gas in their rooms on

while the Societies are in Session.

Resolved, That Dr. Burroughs be requested to attend all the regular meetings of this Committee for advice and information, until after the regular meeting of the Board, on or after the first day of July next, when his relations to the University will be legally defined and settled.

Resolved, That the question of the relation of the Minetha Institute with the University be referred to a special meeting of the Executive Committee, to be called by the Chairman at such time as Mess. Hoyne, Carter and Dr. Burroughs can be present.

Resolved, That Prof. Freeman be requested to assist in getting out the Catalogue, particularly in the matter of obtaining advertisements, in order to reduce the expense of the Catalogues.

The following resolutions were passed for the regulation of the Museum, in the new appartments now being prepared for it.

Resolved 1st. That the Curator of the Museum, Prof. Ransom Dexter, be requested to have all specimens in the museum, labelled with the appropriate name, and numbered. And to have entered in a catalogue those now on hand, and all additions that may be received.

2d, That the Curator be requested to enter into correspondence with other museums and Scientific associations, and individuals, with a view of procuring exchanges of Specimens. But that deposites of Specimens for temporary keeping, except from the officers of the University, be hereafter declined.

3, That it shall be required that persons collecting specimens for this University, shall be furnished with authority by the Curator.

4th The Curator shall be authorized to give all directions in regard to the arrangement and safe keeping of the property in the Museum.

Voted to adjourn.

John W. Griggs
Secretary

Monday P.M. June 8th 1874

The Executive Committee met at the office of the Chairman Dr. L. D. Boone.

Present Dr. Boone, President Doolittle, H. M. Thompson, J. A. Smith D.D. E. J. Goodspeed D.D. H. A. Rust and Robert Harris; also by invitation E. B. McCagg Esq of the Committee on the Chancellorship and Dr J. C. Burroughs. Hon. J. Y. Scammon of said Committee was also invited, but did not appear.

Voted "That the members of the Committee on the Chancellorship present, be invited to take part in the business of the meeting". Mr McCagg accepted the invitation and took part in the discussion of the duties of the Chancellor, and the future of the University in that connexion mainly.

President Doolittle announced that upon the death of Dr. Haven, who was giving instruction to the Senior and Junior classes in Mental and Moral Philosophy, up to about the time of his death, — he had invited Judge Worden and Dr. Northrop to instruct these classes for the remainder of that term. Whereupon it was

Voted That Judge Worden and Dr Northrop be paid for such services, the same as was paid Dr Haven.

President Doolittle farther stated that he had accepted temporarily the office of President, feeling that Dr. Haven was performing much of the President's duty in the matter of instruction to the higher classes, and assisting in discipline by his presence: But that the death of Dr. Haven, had led him to feel more than ever the necessity of a regular and permanent President, who could devote all his time to the interests of the University, and that with this feeling he had requested Rev Mr Frost, to confer with Rev Lemuel Moss D.D. of Crozier Theological Seminary Philadelphia; also learn the views of other eminent men in regard to his fitness for the Presidency of this University:—

That Mr Frost had attended to that duty, and was now present and would give the Committee such information as he had obtained in that direction.

Mr Frost communicated at considerable length the results of his inquiries, and also the encouragement he received from Dr. Moss that he would consider a call to the Presidency of the University of Chicago if received.

On motion of Dr. Smith it was

Voted. That Dr ~~Luther~~ Lemuel Moss be invited to visit Chicago to confer with the Trustees of this University on the question of accepting the office of President.

Voted That Dr. J. A. Smith be a committee to communicate to Dr. Moss, the foregoing vote.

Dr. J. C. Burroughs laid before the Committee a communication in reference to the future of the University, the urgent necessity of providing immediately for its financial wants, and also in regard to a larger field or scope for the University, when these wants are met, and the call for a chancellor to attend to these calls, and closing by suggesting that Judge Doolittle be elected chancellor.

The plan of Dr. Burroughs was considered and discussed by E. B. McCagg, Dr Smith, Judge Doolittle and others and referred to the Committee on the chancellorship on Dr Smith's motion.

Some general remarks were made by Dr. Boise, upon the interests and prospects of the University.

Dr. Burroughs, from the Committee on University Grounds — reported that said Committee were making efforts to put the grounds in better condition, but that it was found there were those who were regardless of the wishes of the Committee. It was

Voted That all violations of the regulations in regard to the grounds be referred to that Committee.

Voted, That the next Commencement exercises be holden in the Michigan Avenue Baptist church, with the approval of the Trustees of said church.

Voted That Judge Doolittle, H. A. Rust and Robert Harris be a Committee to confer with the Faculty and arrange where the exercises that usually accompany those of the annual Commencement, shall take place this year.

Voted, That all ball playing by students or others in and about the University buildings and grounds, other than upon the play ground at the North West corner of the University enclosure, be and hereby is, strictly forbidden.

Resolved, That it is highly injurious to the University Building, that a Gymnasium or any gymnastic exercise should be allowed therein, and that all such is hereafter prohibited, and that the Gymnasium Committee be requested to repair the damages that have resulted to the windows from such use of the upper Chapel, without further delay.

Resolved, That the Treasurer be authorised to rent temporarily to members of the Law School or others not regular students in the University, at his discretion, such rooms as are not wanted by regular students, provided the rent be paid invariably in advance.

A question with regard to the Treasurer's salary was referred to President Doolittle.

Voted That Maj. H. A. Rust with the Treasurer be a Committee to examine and report upon the salary of Professor Mathews during his absence in Europe at the latter part of the Collegiate year 1872–3 and the commencement of the year 1873–4.

Voted to adjourn

John W. Griggs
Secretary

June 30th 1874

The Executive Committee held a session during the meeting of the Board of Trustees, the Committee retiring for the purpose of acting upon the nomination by the Faculty of Candidates for degrees, — and approved the nominations reported to them and reported the same to the full Board. The doings of the Board are entered upon their records, and the names of the candidates may be found therein. They immediately adjourned

John W. Griggs
Secretary

Monday P.M. Aug. 24th 1874

A meeting of the Executive Committee was duly called to meet at Dr Bome's office:–

The call was responded to by Dr. Bome, Judge Doolittle, Dr Burroughs and H. M. Thompson.

The interests of the University were talked over, and the plan of moving the University Library, and so providing a recitation room and office for Dr Moss, and of putting the Library in the upper large chapel, and removing the Hengstenberg Library to the same place was talked over, but as there was not a quorum present no action was taken.

At the invitation of Hon H. M. Thompson, a member, and proprietor of the Brevoort House,– it was voted to adjourn to meet at that place on Tuesday Aug 25/74 at one o'Clock for lunch and business.

John W. Griggs
Secretary

Accordingly on Tuesday August 25 1874

The Executive Committee met at that place agreeable to adjournment. Present Dr Bome, J. R. Doolittle – H. M. Thompson, Dr Burroughs, Dr Smith, Fernando Jones and A. A. Loveland. Also present by invitation J. A. Larramore.

After an excellent lunch proceeded to business, and Voted That Dr Burroughs and the Treasurer be a Committee to attend to moving the University Library and the Hengstenberg Library from their present rooms to the upper Chapel of the University for better accomodations, and to allow the present Library room to be used for Dr Moss, the new President for a recitation room and office.

A Committee consisting of Fernando Jones, Judge Doolittle and H. M. Thompson, to which the Chairman Dr Bome was added was appointed to make all necessary arrangements for the inauguration of the newly elected President and Chancellor. Such Committee to act in connexion with the Committee appointed by the Trustees for Inauguration Supper

The Subject of providing a Professor of Latin Language and Literature, to fill the place made vacant by the resignation of Prof. J. W. Stearns,– was brought up. and it was Voted

That whereas the Professorship of Latin Language and Literature, was originally filled by a gentleman of the Episcopal Church; and whereas a member of that church has recently given encouragement that at a day not distant he would Endow that Chair, and has expressed a desire that it might be filled by a "Churchman", therefore

Resolved,

That a Committee, consisting of the Chancellor, Judge Doolittle, and Dr. J. A. Smith, is hereby appointed to Confer with the representatives of the Episcopal church on this Board of Trustees, with reference to the nomination of a suitable Candidate for that place; and temporary provision for his salary until such time as the Chair may be permanently Endowed also

Voted

That pending arrangements for permanently filling the Latin Chair, the Committee appointed for that purpose be instructed to make such temporary provision for teaching classes in that department as may be found necessary at the beginning of next term. Such arrangement to terminate whenever permanent arrangements are perfected.

Dr. J. A. Smith, appointed by the Board to Compile for publication the bye laws, rules and regulations that have been heretofore adopted by the Board for the transaction of business, and the government of the Board or University, reported and the report was referred to a Committee appointed by the Board, and Dr Burroughs and Dr Smith were added to that Committee.

Voted That the custody of the University Buildings, and the moveable property of the University, and Care and disposal of the rooms, be assigned to the Treasurer with full power to act and that he be requested to prepare a set of rules for the regulation of the rooms, and report at the next meeting of this Committee.

a plan was proposed by Mr Larimore for raising a fund of $50.000 for the Education of indigent young men, which plan was adopted by the Committee, Hon H. W. Thompson voting nay, on the question

The following are the resolutions reported by the Committee appointed at a previous meeting to confer with Mr Larimore.

National Centennial Educational Fund of Chicago.

Whereas

The approaching completion of the First one Hundred years of our national existence is generally recognised throughout the Country as a fitting occasion for Commemoration, and

Whereas,

There seems to be no more appropriate way in which a City and University can unite in the national jubilee than by the establishment of foundations for the wider diffusion of higher Education

Therefore Resolved,

That the Trustees of the University of Chicago, assisted by the citizens of Chicago and the Northwest, will endeavor within the next two years to raise a fund of not less than —

Fifty Thousand Dollars ($50.000) to be known as The National Centennial Educational Fund of Chicago on the following plan:

I. The object of the Fund shall be to render tuition in the University of Chicago free to all deserving young men and women who are without means to pay the expenses thereof, without respect to class, sect, or religious opinion.

2 All contributions to the Fund shall, as fast as collected, be paid over to a Special Board of Trustees to be named hereafter, and shall by them be permanently invested in United States or other reliable securities bearing not less than 7 per cent interest, the interest of the fund only to be used, the principal being forever kept sacred object named

3 Appropriations from the Fund by gift or loan at the discretion of the Trustees shall be made semi annually, for the object before specified, to Students in the University who shall be certified by the Faculty to be of good character, talents and progress in their several studies.

4th If at any time appropriations for the object here named are not called for to the full amount of the semi annual interest on the fund, the remainder may be drawn and used by the Trustees of the University to increase the facilities for improvement in the said institution in such respects as they may deem best for the interest of the class of students for whose benefit the foundation is created, and amounts received from Students in repayment of loans shall be used in like manner.

5th The Board of Trustees of the Fund shall consist of Five persons together with the Governor of Illinois — The Mayor of Chicago, and the President of the University as Ex officio members, two of the Trustees to be elected by the Trustees of the University.

6th The first Board of Trustees shall consist of the following named persons, Judge Thomas Drummond, Hon Lyman Trumbull, Hon W. F. Coolbaugh — W. H. Wells Esq and J. V. Farwell Esq.

Resolved

That the assistance of the press throughout the Country be respectfully asked in aiding and encouraging this movement.

Be it also Resolved

1st, That Mr. J. W. Larimore, Professor elect in the University of Chicago, be hereby appointed Secretary of the said National Centennial Educational Fund, with full power to devise ways and means, employ sub agencies and otherwise to prosecute the work of raising the said fund, at a salary of Fifteen Hundred Dollars per annum (1500$) and traveling expenses to be paid, as shall all expenses of sub agencies, out of the current receipts of the said fund

over

2 That in view of the agency of Mr Larimore in originating and securing this fund it is understood and agreed that untill the chair to be occupied by him is otherwise endowed, such a portion of the income of this fund, received by the University, as may necessary, shall be applied in payment of his annual salary of Three Thousand Dollars (3000$), whenever he shall commence active duty as professor, the remainder, if any, to be paid into the Treasury of the University.

3 Mr Larimore in carrying on this work shall be so under the general direction of the chancellor of the University as not in any way to conflict with his plans for raising money for other purposes."

A vote of thanks was passed for the generous hospitality of "mine host", H M Thompson.

Voted to adjourn.

John W. Griggs
Secretary

Monday P.M. Sept 14 1874

Being duly notified, the Executive Committee met at at the office of the Chairman at 3 o'clock.
Present Mess L. D Bome, J R Doolittle, J C Burroughs, H.M. Thompson, R A Loveland, Robert Harris and President Moss, and Dr Smith.

A letter was read from Dr Moss in regard to various matters upon which he desired the Committee might take action. On motion of Dr Smith it was

Voted, That the salary of Judge Doolittle during his term of service as acting President of the University be Two Thousand Dollars (2000$).

Voted, That a special subscription be started to secure the salary of the President for the year 1874, and the Chancel-ler and of the Law School; and Judge Doolittle & Dr Smith were appointed a Committee to act with the Chancellor in preparing a subscription paper for that purpose.
After some discussion it was

Voted
That young women be admitted to the different departments of the University at the discretion of the President.

At the motion of Robert Harris ~~who moved present at the last meeting of the Committee~~ the records of that meeting were amended.* and a vote then passed was reconsidered.
Said vote is recorded at the bottom of page 87 and is marked A.
After the vote of reconsideration was passed, it was, after some discussion

Voted, That the custody of the University Buildings, and the moveable property of the University, and the care be assigned to the Treasurer, subject to the approval of the President. After further discussion of matters of interest to the University it was

Voted to adjourn

John W. Griggs
Secretary

Monday P.M. September 28th 1874

Agreeable to notice duly given, the Executive Committee met at the office of the Chairman.
Present, Dr. Bome, Dr. Moss, Dr Burroughs, Dr. Smith R. A. Loveland Esq and Judge Doolittle.
The records of the last meeting were read and approved.
The Committee on Subscription for Salaries of President, Chancellor & President and the Law Department, Reported That they had drawn up a paper of subscription covering the President's Salary from Jan 1/74 to such time as the same may be provided for by Endowment.
The report was accepted and adopted.

President Moss, read a letter which he had received from Mr Coggswell, who early in 1871 painted a portrait of Dr. Burroughs then President of the University, which letter stated that he had received 200$ subscribed at that time(?), and that he would give with other contributors the remaining two hundred dollars (200$).— and that the Portrait is now the property of the University

Whereupon it was, Resolved

That the thanks of the Trustees be presented to Mr Coggswell for his generous donation, and that President Moss and Judge Doolittle, be a committee to convey such resolution.

Resolved,

That all scholarships not designated for use by the founders or their representatives, be until otherwise ordered, referred to the Chancellor & Treasurer with discretion to allow the same to be used when they when they deem it right and advisable.

A letter was received from the publishers of the "Volante", for some years the organ of the students of the University, requesting that they might be allowed to insert, on the first page of their paper, an advertisement of the University and receive therefor one Hundred dollars (100$) in nine equal payments as the paper is issued during the present year as heretofore, to help support their paper.

Referred to the Chancellor and Treasurer with power

Voted That Dr. Burroughs be added to the Committee of arrangements for the Inauguration.

Voted That Prof. Mathews salary during his absence in Europe during a part of the year 1872-3 and of 1873-4 be paid him in full.

The Chancellor called the attention of the Committee to the Financial interests of the University, and urges the importance of action by the Trustees in that direction.

Remarks were also made by Judge Doolittle & Dr Smith and it was stated that much hope was felt for assistance in the matter of raising funds, from the annual meeting of Trustees soon to take place in connexion with the Inauguration of Pres & Chancellor

upon motion of Dr Burroughs it was

Voted, That the time of calling the October meeting of the Board of Trustees, be referred to the Committee of arrangements for the Inauguration, with instructions to vary from the time fixed by adjournment, so as to bring the two meetings together.

The matter of Instruction in German and French was brought up by President Moss, and the resolutions passed by the faculty in regard to it, were read by him. After discussion upon the question of employing ladies as teachers of young men in the University, it was

Resolved

That this Committee acquiesce in the recommendation of the Faculty, that "the work of teaching German and French the current year, be committed to Dr Boise, authorizing him to employ such assistants as he may deem necessary," so far as the present term is concerned; but that in the judgement of this Committee it is undesirable that the present arrangement in that regard be continued beyond the close of the present term.

Voted to adjourn

John W. Griggs.
Secretary

Thursday October 29th 1874

Pursuant to call duly given the Executive Committee met on Thursday P.M. at 2 o'clock at the Lecture room of the Union College of Law.

Present, Messrs D. D. Bowne, chairman, Chancellor Burroughs, President Moss, Judge Doolittle, Dr. J.A. Smith, Fernando Jones, Robert Harris, Henry Greenbaum R.A. Loveland H. A. Rust, H.M. Thompson

The report of this Committee of its doings since the last meeting of the Full Board, was read by the Secretary & the Board and approved for presentation to the Board of Trustees.

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A communication from the "University Boarding club" — composed of Professors and their families and Students of the University, — was presented by President Moss, which enclosed a bill of labor and material used by them in repairing and cleaning the rooms used by them ~~and allow them free of expense. These repairs being done in defiance of the officers to whom such matters were committed by the Trust~~ with a request from President Moss that the same might be paid. After some discussion, in which the course of the club was condemned, the bill was referred to the President and Treasurer with directions to pay it if they think it ought to be paid.

Dr. Moss also presented the request of the Gymnasium club, that they be allowed the use of the room lately used for the Hengstenberg Library for the purposes of a Gymnasium. Laid over to a future meeting of the Executive Committee.

Dr. Moss also introduced the question whether resident graduates of this University shall be allowed to attend the regular recitations of the college classes free of tuition.

Voted, That they be allowed to do so, when no extra expense attends such recitations.

The question was again brought up, whether the premiums offered in the annual Catalogue, as the "Griggs" and "Meyers" prizes, which have not been provided by these gentlemen, shall be provided by the University and presented to the successful candidates. It was —

Voted That the President and Professor Mathews be a committee to call on J. C. Griggs Esq. and ascertain if he is disposed to furnish the prizes bearing his name, and also to provide, at the expense of the University, the prizes for the Junior Class, and deliver them.

Voted to adjourn,

John W. Griggs.
Secretary

Wednesday P.M. Dec 30th 1874

The Executive Committee met at the call of the Chairman at his office.

Present Mess. Bowe, Burroughs, Jones, Moss and Thompson.

Dr. Moss again called the attention of the Committee to the Bill of the Boarding club for repairs, Calcimining &c, done by them on rooms furnished them ~~free~~ by the University, — which bill had been referred to Dr. Moss and the Treasurer ~~who did not agree as to the propriety of the bill being paid by the University. After a long argument on the part of Dr. Moss and a very decided opinion expressed by [illegible] that the bill should not be paid~~; It was

Voted That the bill pass to the finance Committee for payment, two votes being cast in favor and one against such action, with an admonition that no more such bills would be paid by the University.

The matter of providing prizes for the Junior and Sophomore classes, as offered in the Annual Catalogue, was again brought up by Dr. Moss, Chairman of a sub Committee to whom the subject had been referred, — and again refer to the same Committee with power to purchase the promised prizes and send bill to the Finance Committee.

Dr. Moss called the attention of the Committee to the fact that the arrangements for instruction in Modern languages with Dr Boise had terminated, and that some new arrangement must be made in that department, and stated that a Mr Newman had proposed to give instruction in German and named his terms.

On motion of Dr Burroughs it was —

Voted

That in accordance with the recommendation of Dr. Moss, Mr Newman be employed to instruct the two lower classes in German and that the terms of payment be referred to the Finance Committee, also that Dr Boise be invited to instruct the Senior class in German